Temporary Sign Permit

Community Development/Planning Dept.
401 N. Madison St., Spring Hill, KS 66083
(913) 592-3657 • (913) 592-5040 FAX
planning@springhillks.gov • www.springhillks.g

Permit No._____

Permit Fee $ **10.00**

Approved By:_____

Date:_____

Exp. Date:_____

Applicant/Owner Name (*circle one*):_____

Please Print

Address:_____

Phone:_____E-mail:_____

Location/Address of Sign:_____

Brief description of signage (*Please include type of event, business name and dates to be displayed*):_____

_____

_____

Sign Dimensions: _____

Set back from road:_____Overall Height:_____

- Temporary Signs are valid for the current calendar year only.
- **They may only be displayed for a total of 140 days in the calendar year.** They are meant to be displayed, and then removed for a period of time, to account for the 140 days. Temporary signs may be two-sided.
- Temporary signs must be located on the property of the business or event. Any sign that is off-site is considered a billboard sign.
- Off-site temporary signs are prohibited.

To the best of my knowledge, this sign **will** / **will not** comply with the Spring Hill Sign Regulations.

If not, please describe variance request: _____

_____

_____

_____

Applicant Signature _____Date_____

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Please see the back page of this permit for the specific sign regulations.

SIGN REGULATIONS (These are excerpts from the Spring Hill Zoning Regulations; the entire zoning document can be viewed at www.springhillks.gov.)

Definition 17.720 A.24: Temporary sign means a sign of cloth or other combustible material, with or without a frame, which is usually attached to the outside of a building on a wall or store front, for a limited period of time; or a sign which is not permanently attached to the ground, building or other load bearing structure.

Section 17.740.B.9-Permits

9. Temporary signs for special events for public, charitable, religious or fraternal organizations, subject to the following limitations:

a. May be located on premises or off premises, subject to approval of the Zoning Administrator.

b. These signs are prohibited on public property and public right-of-way.

EXCEPTION: With the approval of the Zoning Administrator these temporary signs may be placed in the area of the Spring Hill "Welcome" signs located at 223rd St. and Webster (northeast corner) and 199th and Webster St. Signs are limited to no more than 32 square feet in size and nine feet in height. Signs are prohibited in the vision triangle or any area that may create a vision obstruction to vehicular traffic or a safety hazard to pedestrian traffic. Signs located in these areas may be placed 10 days prior to the event, and shall be removed within 48 hours after the event's completion. (Ord 2016-05)

c. May be placed prior to the event, and shall be removed within 48 hours after the event's completion.

Section 17.750.B

5. It shall be unlawful for any person to display any sign on public property or in the public right-of-way. In addition, no sign shall be attached to a fence, tree, temporary structure, or insecurely fastened to a building or the ground.

Section 17.750.C.3

3. Signs along all streets and boundaries shall not interfere with line of sight within 20 feet of the point of intersection of pavement of:

a. A vehicular access way or driveway and a street.
b. A vehicular access way or driveway and a sidewalk.
c. Two or more vehicular access ways or driveways.

No sign which obstructs sight lines at elevations between two feet and eight feet above roadways shall be located at any corner lot within the triangular area formed by the right-of-way lines and a line connecting them at points 25 feet from their point of intersection or at equivalent points.

SECTION 17.760 TEMPORARY SIGNS

A. **Required Permits.** Except as specifically otherwise provided elsewhere in this section, the Zoning Administrator shall approve all permits for temporary signs. (Ord. 2007-02)

B. **Duration and Number of Permits.** Except as specifically otherwise provided elsewhere in this section, only one temporary sign permit may be issued at any one time for any business, industry or shopping center. The total number of days, which a temporary sign may be displayed, shall be 10 different times for a period of two weeks each or for a longer period than two weeks, up to 140 days, if approved by the Zoning Administrator in one calendar year (January 1 to December 31). (Ord. 2007-02)

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C. **Construction.** Construction of temporary signs shall meet the same engineering design and materials standards as for permanent signs. The signs shall be made of cloth or other combustible material, with or without a frame. They can be attached to the outside of a building on a wall or store front or a sign which is not permanently attached to the ground, building or other load bearing structure. (Ord. 2002-08)

D. **Removal.** These signs shall not be displayed for duration longer than the permit allows, or the City may remove the sign. (Ord. 2002-08)

E. **Size.** Except as specifically otherwise provided elsewhere in this section, size of temporary sign shall not exceed the size of signs permitted for permanent signs of similar permitted construction and location within the same zoning district.