



Temporary Use Permit Application

Community Development/Planning Dept.
401 N. Madison., Spring Hill, KS 66083
(913) 592-3657 • (913) 592-5040 FAX
planning@springhillks.gov • www.springhillks.gov

TEMPORARY USE AREA

ADDRESS _____

PRESENT USE OF PROPERTY _____

PRESENT ZONING _____

LEGAL DESCRIPTION _____

REASON FOR REQUESTING A TEMPORARY USE PERMIT _____

TIME REQUIRED FOR TEMPORARY USE _____

APPLICANT

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

EMAIL _____

OWNER (if different from Applicant)

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

EMAIL _____

APPLICANT/OWNER SIGNATURE _____ DATE _____

OFFICE USE ONLY

Date Application Received _____ Received By _____

FILE CODE _____ TUP EXPIRATION DATE _____

Is TUP subject to special conditions? [] Yes [] No CITY COUNCIL APPROVAL REQUIRED? [] Yes [] No

PLANNING & DEVELOPMENT DIRECTOR _____ DATE _____

CITY ADMINISTRATOR _____ DATE _____

CITY COUNCIL MEETING DATE _____ [] APPROVED [] DENIED

Please see the back of this application for more details regarding Temporary Use Permits, Section 17.356

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SECTION 17.356 TEMPORARY USE PERMIT SPRING HILL ZONING ORDINANCE

- A. Authority.** An application for a Temporary Use Permit shall be submitted to the City Administrator for approval at least 10 days prior to the starting date of the temporary use requested.
- B. Applicability.** The following are considered temporary uses and are subject to the following specific regulations and time limits, in addition to the regulations of any zone in which they are located. Upon expiration of the Temporary Use Permit, the site shall be cleaned up and restored to its condition before the temporary use began.
- 1. Street/Outside Sales.** The retail sales of merchandise outside of an enclosed structure shall not exceed a period of three days. A temporary use request that exceeds a three-day period must be approved by the City Council subject to condition(s) recommended by the Zoning Administrator. Street/outside sale displays need not comply with the yard and setback requirements of this Code, provided that no merchandise shall be displayed in the sight triangle (Section 17.348.C). In addition, if the temporary use request exceeds the three-day period or includes a use that will attract vehicular traffic, i.e., vegetable stands, food vendors, then the use will need to be located where adequate paved parking is available.
 - 2. Christmas Tree Sales.** Christmas tree sales at any business or in an industrial district shall not exceed a period of 60 days. Display of Christmas Trees need not comply with the yard and setback requirements of this Code, provided that no trees shall be displayed within the sight triangle (Section 17.348.C). The site shall be cleaned and returned to its previous condition within two weeks after Christmas.
 - 3. Carnivals and Circuses.** A carnival or circus is permitted, but only for a period that does not exceed seven days. The carnival or circus must be located in a public park. Such use need not comply with the front yard requirements, provided that structures or equipment, which might block the view of an operator of a motor vehicle on a public street, shall conform to the requirement of sight distance on corner lots (Section 17.348.C).
 - 4. Road Construction Equipment Storage and/or Office.** An area designated by a road construction company to store their equipment during road construction and/or an office is permitted during the construction of a road.

The Temporary Use Permit must be approved by the City Council subject to condition(s) recommended by the Zoning Administrator.