



SPECIAL ANIMAL PERMIT APPLICATION

Owner's Name: _____ Address: _____

Telephone Number: _____ Email Address: _____

List Each Animal for the Special Permit	Breed	Sex	Spayed/ Neutered	Age	Housed Indoor	Housed Outdoor	Fenced Yard
		M F	Y N				Y N
		M F	Y N				Y N
		M F	Y N				Y N
		M F	Y N				Y N
		M F	Y N				Y N

Comments: _____

The permit shall be issued for the specific animal listed in the application and shall not be transferable to any other animals. No additional animals may be added to the premises without first applying for and obtaining approval for different animals.

The undersigned hereby certifies that the information provided in this application is true and correct. The undersigned also hereby agrees to abide by Spring Hill Municipal Code, Chapter 2 (Animals and Fowl), Article 1 (Animals and Fowl Generally). See SHMC here: <https://springhillks.gov/DocumentCenter/View/113/CHAPTER-02-?bidId=>.

Signature of Applicant

Date

OFFICE USE ONLY

☐ Approved ☐ Denied Comments: _____

Chief of Police, Animal Control Officer
or Designee

Date

☐ Approved ☐ Denied Comments: _____

City Clerk

Date

2-102. DOGS AND CATS KEEPING IN CITY.

- A. It shall be unlawful for any person, firm, corporation, or household to rear or keep more than two animals (dogs or cats) at the same address in this city:
 - 1) That the animals will be kept or maintained at all times in a safe and sanitary manner;
 - 2) Condition of the premises being maintained so as not to be detrimental to the health, safety, or welfare of persons residing within the immediate vicinity.
- B. A special permit can be issued to persons requesting permission to house a total of 3 or more dogs, cats, or combination thereof.

2-103. SPECIAL ANIMAL PERMIT REQUIRED WITHIN CITY LIMITS.

- A. Special Permits are required for animals as provided for in Section 1-102.B and Section 2-103.D.
- B. It shall be unlawful for any person to rear or keep any livestock including, but not limited to, cattle, sheep, goats, and equine in the city.
- C. It shall be unlawful for any person to rear or keep any fowl such as turkeys, ducks, geese, guinea, or other domestic fowl in the city, except for the following:
 - 1) Fowl permitted by Section 17.336.A. of the Spring Hill Unified Zoning Ordinance within zoning districts AG or R-R.
 - 2) The keeping of chickens pursuant to Article 8 of this Chapter.
- D. It shall be unlawful for any person to rear or keep any swine in the city except for miniature Vietnamese potbelly pigs or similar miniature pigs which may be granted, by special permit, under the following conditions:
 - 1) It weighs less than 80 pounds;
 - 2) It is not used for breeding purposes;
 - 3) It is tested free of Pseudorabies;
 - 4) It is not for a food source;
 - 5) No household shall have more than one.
 - 6) A special animal permit needs to be kept current; a new permit will need to be filed any time an animal is lost or replaced, and the city notified when the permit is no longer needed.
- E. This section shall not apply to veterinary, or animal hospitals operated by a Doctor of Veterinary Medicine licensed in the State of Kansas.

2-104. SPECIAL PERMITS. A special permit can be issued to persons requesting permission to keep or harbor any animal pursuant to Section 1-102 and Section 2-103.

- A. To obtain a special permit, persons shall make an application in writing to the City Clerk, detailing the purpose and circumstances for the special permit. The Chief of Police, Animal Control Officer or designee can grant a special permit, to include any special conditions and/or restrictions, only after review of the application and pertinent documents/reports and the applicable fees are paid.
 - B. If the special permit application is denied by the Chief of Police, or designee, the animal(s) shall immediately be removed from the City limits. If the animal(s) are not immediately removed from the City, the Animal Control Officer may issue a summons into court for the specified violation(s). Additionally, the animal(s) shall immediately be removed from the location where they are being housed and lodged at the Animal Control Facility, at the owner's expense, until final disposition of the case by the court, or special order(s) is rendered by the Municipal Court Judge.
 - C. Upon approval of the special permit, periodic checks by the Animal Control Officer can be made to ensure that any of the required conditions or restrictions for the special permit(s) are being adhered to. Failure to comply with any of the conditions or restrictions of the special permit(s) shall be grounds for revocation of the special permit by the Chief of Police or designee.
 - D. In the event a special permit is revoked, the Animal Control Officer may issue a summons into court for the specified violation(s). Additionally, the animal(s) shall immediately be removed from the location where they are being housed and lodged at the Animal Control Facility, at the owner's expense, until final disposition of the case by the court, or special order(s) are rendered by the Municipal Court Judge.
 - E. All animals will be kept or maintained at all times in a safe and sanitary manner; with the condition of the premises being maintained so as not to be detrimental to the health, safety, or welfare of persons residing within the immediate vicinity.
 - F. The permission described in this section may be revoked by the City upon a showing that the animal's place of keeping constitutes a nuisance to the surrounding neighbors, that humane standards of care are not being met by the permittee, or that a violation of City zoning regulations has occurred, or that the permittee had provided false information in their application.
 - G. Considerations for denial or revocation of special permit may include but not limited to violations related to noise or odor complaints or when an applicant fails to meet the requirements of this section. The Police Department or Animal Control will submit a report stating the factual basis for its recommendation to grant, deny, or revoke any special permit application. The Police Department or Animal Control shall consider the comments of neighbors, past violations by applicant, the size, condition, and location of the area where the animal is or will be kept, the size of the animal, the number of animals, past complaints concerning the applicant, or any other factors relative to the issue of keeping prohibited animals in the city.
 - H. Appeal. Any person who is denied a special permit or who has his/her existing permission revoked may, within ten days thereafter, file a written notice or statement of appeal from said decision, ruling, action, or finding to the City Administrator.
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