

Cemetery Board Meeting
October 1, 2019

Meeting called to order by Christine Hecke.

Don Skinner, Joy Rose, Helen Heck, Christine Hecke, Susan Crawford and Bill Peterman were in attendance. Sharon Meek joined the meeting at 7:20. Larry Sumner was not present. Frank Jenkins, City Attorney, was also in attendance.

Bill Peterman Moved to change the agenda and move items 8 and 9 to follow item 2. Don Skinner seconded it. Motion carried 5-0

Joy Rose moved to approve the minutes from the September meeting. Helen Hecke Seconded it. Motion carried 5-0

Helen Hecke presented the treasurer's report. There were 4 invoices submitted for mowing totaling \$3600.00.

Operating Account: \$20,425.59

Savings Account: \$15750.00

CD's : 74,336.13

Don Skinner moved to approve the treasurer's report. Joy Rose seconded it. Motion Carried 5-0.

Old Business:

Larry Sumner will be getting back to the board regarding the box for the flags.

Larry Sumner is still working on a computer program for records.

Sharon Meek joined the meeting at 7:20.

New Business:

Frank Jenkins, City Attorney, was in attendance to offer assistance with the Bylaws and update on municipal codes.

Bill Peterman moved we appoint Christine Hecke as President. Joy seconded it. Motion Carried 6-0

Bill Peterman moved we appoint Larry Sumner as Vice-President. Don Skinner seconded it. Motion Carried 6-0

Bill Peterman Moved we set the Treasurer's Bond to \$100,000. Don Skinner Seconded it. Motion Carried 6-0

Joy Rose moved to correct and execute a new signature card at the State Bank of Spring Hill to reflect the following: Helen Hecke, Christine Hecke, and Sharon Meek as authorized officers and authorized signers and to further designate Helen Hecke, Christine Hecke and Sharon Meek as authorized officers and authorized signers on CD at Great Southern Bank. Don Skinner seconded it. Motion Carried 6-0.

Bill Peterman moved to ratify the actions of Christine Hecke in her capacity as Chairman as de facto President. Don Skinner seconded it. Motion Carried 6-0

Bill Peterman moved to ratify the actions of Larry Sumner in his capacity as Co-Chairman as de facto Vice-President. Don Skinner seconded it. Motion Carried 6-0

The Board discussed the proposed Bylaws.

Joy Rose moved to authorize and direct the secretary to provide the Board and amendment to the proposed Bylaws that would address the correct parties that are involved in the keeping of records and selling of lots. Bill Peterman seconded it. Motion Carried 6-0.

Joy Rose moved to direct the secretary and other city officials to revise the proposed Bylaws as follows:

Article 2 Subsection 1: Insert First Tuesday and 7:00 p.m.

Article 2 Subsection 5: Consider changing roll call to simple motion.

Article 3 Subsection 1: The President will place items on the agenda for the next scheduled meeting.

Article 3 Subsection 3: The agenda shall be submitted to the City Clerk for submission to the members of the Board for review.

Bill Peterman seconded it. Motion Carried 6-0.

Bill Peterman moved to amend the rules and regulations by substituting President for Chair-Person. Joy Rose seconded it. Motion Carried 6-0

Questions from the Board need to go to City Administrator, Jim Hindershot, and he will contact the appropriate city official for assistance.

Next meeting November 5 at 7:00 p.m.

Sharon Meek moved we adjourn. Don Skinner seconded it. Motion Carried 6-0

Approved by:  _____

Date: Nov. 5, 2019