

City of Spring Hill, Kansas
Minutes of Broadband Task Force
Sept. 24, 2019

A regular session of the Broadband Task Force was held Sept. 24, 2019, at the Spring Hill Civic Center, 401 N. Madison St., Spring Hill, Kansas. The meeting convened at 7 p.m. with Kate Shupert recording.

Task Members in attendance: Julia Atwell
Mark Bye
Kyle Griffin
Carol Thomas
Ricardo Cortez

Task Members absent: Brian Peel

City Council in attendance: Andrea Hughes

Staff in attendance: Assistant City Administrator Melanie Landis
Accountant/I.T. Antwone Smoot

ROLL CALL

At 7 p.m., Ms. Shupert called the roll of the Task Force. With a quorum present, the meeting commenced.

APPROVAL OF AGENDA

The Task Force amended the agenda to include a discussion item on the Request for Proposal (RFP) progress. Motion made by Mr. Griffin, seconded by Mr. Cortez. Motion carried 5-0-0.

DISCUSSION ITEMS

Request for Proposal (RFP) progress

Ms. Landis provided an update on the progress in the RFP process. The RFP was released Aug. 12 with responses due Sept. 30. The City received 51 questions by Sept. 6 and answers were provided to the companies and on the City website by Sept. 13.

Broadband Task Force term ending Sept. 30

(At the July 11 City Council meeting, a resolution was passed by the Governing Body to end the Broadband Task Force's term on Sept. 30.) The Task Force asked staff if they would have any involvement in the selection process of the RFP and this would determine if they needed to continue their term.

Councilwoman Hughes provided a summary of what the selection process might look like and the Task Force would have little involvement. It was the consensus of the Task Force that they have fulfilled their original duties and to keep the termination date of Sept. 30. Councilwoman Hughes, Ms. Landis, Mr. Smoot and Ms. Shupert each thanked the Task Force for their time and dedication to the broadband project over the last two years.

FORMAL ACTION ITEMS

Approval of Minutes: July 8, 2019

Motion by Mr. Griffin, seconded by Mr. Bye, to approve the minutes as presented. Motion carried 5-0-0.

MOTION TO ADJOURN

Motioned by Mr. Bye, seconded by Ms. Atwell, to adjourn the meeting at 7:17 p.m. Motion carried 5-0-0.

This is the final record of the Broadband Task Force. The Task Force disbanded Sept. 30 and minutes were not formally approved.