

City of Spring Hill, Kansas
Minutes of City Council Regular Session
September 14, 2023

PUBLIC NOTICE for PUBLIC HEARING for 2024 BUDGET:

The Public Hearing Notice that was published for the 2024 Operating Budget (Fire and Non-Fire) will be held at a Special Meeting of the City Council at 7:00PM, Monday, September 18, 2023.

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on September 14, 2023. The meeting convened at 7:00p.m. with Mayor Berkey presiding and Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance: Diana Roth via telephone at 7:05p.m.
 Brian Peel
 Chad Young
 Wendy North
 Chip VanHouden

Staff in attendance: Lane Massey, City Administrator
 Rhonda Dunn, Finance Director
 Cindy Henson, Chief of Police
 Monakisha Jones, Human Resources Director

Consultants in attendance: Spencer Low, City Attorney via telephone
 Dan Miller, City Engineer

INVOCATION

The invocation was given by Pastor Zach Terrell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

APPROVAL OF THE AGENDA

The mayor requested to add Item 6a. Consider request to exchange federal funds.

Motion by Peel, seconded by VanHouden, to approve the agenda as amended.

Motion carried 4-0-0.

Councilmember Roth joined the meeting via telephone.

CITIZEN PARTICIPATION

Rodolfo Arevalo, 19419 W. 200th Street, Spring Hill, Kansas, spoke about the 2024 Budget.

CONSENT AGENDA

Motion by Peel, seconded by North, to approve the consent agenda.

- 1. Approval of Minutes: August 24, 2023, Regular Meeting**
- 2. Consider Approval of Appropriation Order No. 2023-09-14**
- 3. Consider Acceptance of two Temporary Construction Easements and payment to owners for the Webster Street BASE Grant project**

Motion carried 5-0-0.

FORMAL COUNCIL ACTION

- 4. Consider Approval of Change Order No. 4 to the Street Maintenance – Base Repair and Crack Seal Project with McAnany Construction, Inc. of Shawnee, KS in the total amount of \$249,740.00**

Motion by Peel, seconded by Young, to approve Change Order No. 4 to the Street Maintenance – Base Repair and Crack Seal Project with McAnany Construction, Inc. of Shawnee, KS in the total amount of \$249,740.00.

Motion carried 5-0-0.

- 5. Consider Approval of Change Order No. 1 to the 2023 Street Improvements Project with Kansas Heavy Construction of Tonganoxie, KS in the total amount of \$207,888.75**

Motion by VanHouden, seconded by North, to approve Change Order No. 1 to the 2023 Street Improvements Project with Kansas Heavy Construction of Tonganoxie, KS in the total amount of \$207,888.75.

Motion carried 5-0-0.

- 6. Consider Appointment of Public Works Director**

Mayor Berkey recommended the appointment of Mr. Jacob Speer to serve as the Public Works Director.

Motion by Peel, seconded by Young, to approve the appointment of Jacob Speer to the Public Works Director.

Motion carried 5-0-0.

- 6a. Consider request to exchange federal funds and authorize the mayor to sign appropriate documents**

Motion by VanHouden, seconded by Young, to approve the request to exchange federal funds and authorize the Mayor to sign the appropriate documents.

Motion carried 5-0-0.

DISCUSSION

7. 2024 Operating Budget and 2024-2028 Capital Improvement Projects

The Finance Director presented an overview of the 2024 Operating Budget and 2024-2028 Capital Improvement Projects (CIP). She reported that the Planning Commission did recommend approval of the CIP. After discussion, the consensus of the Governing Body was not in favor of a mill levy increase. The 2024 Budget hearing will be held at 7:00pm, September 18, 2023 at a Special Meeting.

ANNOUNCEMENTS and REPORTS

Announcements and reports were given by the Governing Body and staff.

EXECUTIVE SESSION

Motion by Peel, seconded by VanHouden, to recess into Executive Session for fifteen (15) minutes to receive advice of counsel to discuss personnel matters of nonelected personnel of K.S.A. 75-4319 (b) (1) of the Kansas Open Meetings Act to discuss potential hire of nonelected personnel. The open meeting will resume in the City Council Chambers at 9:15p.m. No formal action is anticipated following the session. Persons to be in attendance are the following: Spencer Low, City Attorney.
Motion carried 5-0-0.

The meeting recessed at 8:57p.m. with the executive session beginning at 9:00p.m.

The Mayor stated to let the record reflect that the Governing Body reconvened into the open meeting at 9:15p.m., with everyone present. No votes were taken, or decisions made during the executive session. The discussion was limited to the subjects stated.

ADJOURN

Motion by VanHouden, seconded by Young, to adjourn. Motion carried 5-0-0.

The meeting adjourned at 9:16p.m.

/s/ Glenda Gerrity
Glenda Gerrity, City Clerk

Approved by the Governing Body on September 28, 2023.