

Cemetery Board Meeting

September 4, 2019

Meeting called to order by Christine Hecke.

Bill Peterman, Larry Sumner, Helen Hecke, Christine Hecke, Susan Crawford, Don Skinner, Sharon Meek and Joy Rose were in attendance. Melanie Landis, City Administrator, was also in attendance.

Minutes were read. Larry Sumner moved to approve the minutes. Don Skinner seconded it. Motion Carried.

Helen Hecke gave a Treasurer's report. We have \$23,006.11 in the operating account. Bill Peterman moved to approve the Treasurer's report Susan Crawford seconded in. Motion Carried.

Larry Sumner presented invoices for mowing. There were 4 invoices totaling \$3600.00. The invoice for the tree trimming will be presented when they are finished with all of the trimming.

Invoice for the Avenue of flags were also presented for payment by Bill Peterman and Larry Sumner.

Bill Peterman has purchased enough inventory to post 21 flags. We will have a booth at Fall Festival to sell the flags.

A committee was appointed to work on writing by-laws for the Board. Bill Peterman, Don Skinner and Sharon Meek were appointed. The committee will work with Frank Jenkins, the City Attorney, to write the by-laws.

Melanie Landis spent some time explaining to the Board the process of budgeting and funding the Cemetery board.

Larry Sumner will be working with Dylan, the City Park Director, to work on a plan for the garden at the front entrance of the Cemetery. He will also ask him about drainage in the areas that are retaining water.

Larry Sumner will attend the next Ruruitan meeting to talk to them about helping with the Avenue of Flags.

It was decided to give the Grave Digger a key to the Cemetery so he will have access to enter the cemetery.

We discussed storage for the Avenue of Flags. Larry Sumner will get estimates for a 4x4x12 box that will be left at the Cemetery.

Sharon Meek moved we adjourn. Joy Rose seconded it. Motion Carried

Approved By: _____

Date: OCT. 1, 2019