

Spring Hill Parks Advisory Board  
August 21, 2023

#### **CALL TO ORDER**

Chair called the meeting to order at 7:01 p.m.

Board Members in Attendance: Caitlin Downey  
Katie Sparks  
Jamie Pflumm  
Alyssa O'Connor

Board Members Absent: Karen Lingenfelter

Staff in Attendance: Shawn Huffman, Public Works Supervisor  
Brian Cook, Maintenance Worker 3/Arborist

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

#### **ROLL CALL**

The Chair called the roll of the Parks Advisory Board. With a quorum present, the meeting commenced.

#### **APPROVAL OF AGENDA**

--Agenda amended to move approval of May and June meeting minutes to September meeting.

**Motion** by Caitlin Downey, seconded by Katie Sparks, to approve the agenda. Motion carried.

#### **CITIZEN PARTICIPATION**

None

#### **FORMAL BOARD ITEMS**

**Approval of Minutes: 5/15/23 and 6/12/23**

Approval of minutes moved to September meeting.

#### **DISCUSSION**

- Fall Festival will be September 30, 2023. The Board will give away approximately 15 trees and 15 potted mums as usual, as well as Blow-Pops. Duck Pond game will be utilized for giveaway. Board members will be present in shifts. No more than two Board members will be present at any given time.

**STAFF REPORT**

- The Department is working on a sod/irrigation plan for Veterans Memorial site. Dedication of Memorial will be Veterans Day, November 11, 2023. Battle crosses have shipped; all other components have been installed.

**ADJOURN**

**Motion by** Caitlin Downey, seconded by Alyssa O'Connor, to adjourn. Motion carried.

The meeting adjourned at 7:53p.m.

*Caitlin Downey*

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Caitlin Downey, Chair