

Cemetery Board Meeting

August 6, 2019

Meeting called to order by Christine Hecke.

Helen Hecke, Christine Hecke, Larry Sumner, Joy Rose, Bill Peterman, and Sharon Meek were in attendance. Susan Crawford and Don Skinner were absent. Melanie Landis, City Administrator, was also in attendance.

Minutes were read and Larry Sumner moved we approve the minutes. Bill Peterman Seconded the motion. Motion carried.

Helen Hecke gave a treasurer's report. We have \$29,603.57 in our operating account.

Bill Peterman brought up the fact that the information on the website regarding officers is not correct. Melanie Landis will put in a request to update the information.

Larry Sumner presented invoices for the mowing. There were 5 invoices totaling \$4500. They were for July and the first mowing of August.

Melanie Landis consulted the city attorney about Downey Lawn Care providing tree trimming service. He suggested that we add an addendum to the contract that will cover tree trimming with a set fee schedule. This will allow us to have them take care of the trimming without a vote each time. The City Attorney will draw up the addendum. Melanie Landis will reach out to Downey Lawn care to get a fee schedule. After the addendum is drawn up Larry Sumner and Christine Hecke will approve it before it goes before City Council.

There are limbs hanging over the entrance to the cemetery. Melanie Landis will contact the Code Enforcement office to handle that with the owners of the property.

Melanie Landis will also reach out to the acting Park Superintendent to see that both gates are being unlocked each morning.

Bill Peterman moved we move forward with the Avenue of Flags project at a sales price of \$75.00 per flag. Larry Sumner Seconded it. Motion Carried.

Larry Sumner moved we put the One Way sign up permanently. Joy Rose Seconded it. Motion Carried.

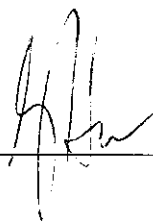
Larry will check with the City if we can use volunteer groups to help with projects at the cemetery.

Sharon Meek will ask the Ruritans to clean up the garden in the front entrance of the Cemeter.

Sharon Meek moved to adjourn. Joy Rose seconded it. Motion Carried

Next Meeting September 3, 2019 at 7:00 p.m.

Approved by: _____

A handwritten signature in black ink, appearing to be 'A. H.', written over a horizontal line.

Date: _____

9-3-19