

City of Spring Hill, Kansas
Minutes of City Council Regular Session
June 8, 2023

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on June 8, 2023. The meeting convened at 7:00p.m. with Mayor Berkey presiding and Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance: Diana Roth arrived at 7:17p.m.
 Brian Peel
 Chad Young
 Wendy North
 Chip VanHouden

Staff in attendance: Lane Massey, City Administrator
 Patrick Burton, Community Development Director
 Rhonda Dunn, Finance Director
 Cindy Henson, Chief of Police
 Jackie Messer, Director of Public Works
 Monakisha Jones, Human Resources Director

Consultants in attendance: Spencer Low, City Attorney
 Tyler Ellsworth, Bond Counsel

INVOCATION

The invocation was given by Mayor Berkey.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

APPROVAL OF THE AGENDA

The Mayor requested to remove Item 18.

Motion by North, seconded by Peel, to approve the agenda asamended.

Motion passed 4-0-0.

CITIZEN PARTICIPATION

No one was present for citizen participation.

PRESENTATION

Spring Hill Comprehensive Plan Review, Shockey Consulting

Maddie Hughes, Project Manager with Shockey Consulting, provided an update to the process of the Spring Hill Comprehensive Plan project. The new plan is anticipated to be completed by May 2024.

During the presentation, Councilmember Roth at 7:17p.m.

CONSENT AGENDA

Motion by Roth, seconded by North, to approve the consent agenda.

1. **Approval of Minutes: May 27, 2023, Regular Meeting**
2. **Consider Approval of Resolution No. 2023-R-18: Designating the Days Authorized for the Discharge of Consumer Fireworks**
3. **Consider Approval of Commercial Fireworks Retail Sales Permit: FS-000924-2023, Jake's Fireworks, 22399 S. Harrison St. (empty lot next to gas station), Courtney Rakestraw**
4. **Consider Approval of Commercial Fireworks Retail Sales Permit: FS-000925-2023, Firework Mania Superstore, 20650 W. 191st St. (NE corner of 191st St. & US 169 Hwy), Mark Stenberg**
5. **Consider Approval of Commercial Fireworks Retail Sales Permit: FS-000926-2023, Pyro Papas, 18781 US 169 Hwy (187th & US 169 Hwy), Carol Lang**
6. **Consider Approval of Commercial Fireworks Retail Sales Permit: FS-000955-2023, Eddie's Fireworks, 22200 S. Webster St (223rd & Webster), Adam Shay**
7. **Consider Approval of Commercial Fireworks Retail Sales Permit: FS-000956-2023, 20501 Lone Elm St. (Lone Elm & US 169 Hwy), Dale Shay**
8. **Consider Approval of Final Plat Application (PLAT-000051-2022) Dayton Creek, Ninth Plat, NE Corner of 191st Street and US169 Hwy, PV Investments, LLC**
9. **Consider Approval of Final Plat Application (PLAT-000052-2022) Dayton Creek, Tenth Plat, NE Corner of 191st Street and US169 Hwy, PV Investments, LLC**

Motion carried 5-0-0.

FORMAL COUNCIL ACTION

10. Consider Approval of Appropriation Order No. 2023-06-08

Motion by Roth, seconded by Peel, to approve the Appropriation Order No. 2023-06-08.

Motion carried by roll of the City Council 5-0-0, with the exception stated by Councilmember Roth.

Peel-yes, Young-yes, North-yes, VanHouden-yes, Roth-yes, with the exception that I abstain from any invoices pertaining to J & T Auto Service.

11. Consider Approval of Bid for 2023 Street Improvements and Authorize Mayor Berkey to Execute Contract

Motion by Roth, seconded by Peel, to accept the low bid from Kansas Heavy Construction LLC in the amount of \$1,542,624.70 and authorizing the mayor to execute the construction contract after review by the City Attorney.

Motion carried 5-0-0.

12. Consider Approval of Task Agreement with Lamp Rynearson for the Development of a Wastewater Collection System Study

Motion by Roth, seconded by Young, to approve agreement with Lamp Rynearson for the development of a wastewater collection system study to determine system capacity.

Motion carried 5-0-0.

13. Consider Approval of Task Agreement with Lamp Rynearson for the Development of a Wastewater Treatment Facility Plan

Motion by Roth, seconded by Young, to approve agreement with Lamp Rynearson for the development of a wastewater treatment facility plan to determine an approach for treatment plant expansion.

Motion carried 5-0-0.

14. Consider Approval of 2023 On-Call Material Testing Agreement with Kruger Technologies, Inc.

Motion by Roth, seconded by North, to accept the low bid from Kruger Technologies, Inc. in the amount of \$72,890.00 and authorizing the Mayor to execute the testing services contract after review by the City Attorney.

Motion carried 5-0-0.

15. Consider Approval of Bid for Purchase or Lease of Equipment for Public Works Street Department and Authorize the Mayor to Sign the Documents

Motion by Roth, seconded by Peel, to accept the bid from K.C. Bobcat for lease-purchase of equipment in an amount of \$186,972.00 and authorize the Mayor to sign the documents.

Motion carried 5-0-0.

16. Consider Approval of Ordinance No. 2023-15: Approving and Authorizing the Execution of Certain Documents by the City of Spring Hill, Kansas, in Connection with a Lease Purchase Transaction for the Acquisition of Equipment for Use by the City

Motion by Roth, seconded by Young, to approve Ordinance No. 2023-15 approving and authorizing the execution of certain documents by the City of Spring Hill, Kansas, in connection with a Lease-Purchase Transaction for the acquisition of equipment for use by the City and authorize the Mayor to execute the documents.

Motion carried by roll of the City Council 5-0-0. Young-yes, North-yes, VanHouden-yes, Roth-yes, Peel-yes.

17. Consider Approval of Employee Health Insurance

Motion by Roth, seconded by Young, to approve selection of Cigna, Delta Dental and VSP as the providers for the 2023-2024 plan year and remain paying 100% of the premium costs.

Motion carried 5-0-0.

DISCUSSION

18. No Camping in Parks

This item was removed from the agenda.

19. 2024 Budget – Police Department

Chief Henson provided the proposed 2024 Budget for the Police Department

After discussion, it was the consensus of the Governing Body for staff to create a Request for Proposal/Qualifications for a conceptual drawing of a municipal complex.

20. 2024 Budget – Community Development Department

Mr. Burton provided the proposed 2024 Budget for the Community Development Department.

21. 2024 Budget – Community Services Department

Ms. Gerrity provided the proposed 2024 Budget for the Community Services Department and Municipal Court.

22. 2024 Budget – Finance Department

Ms. Dunn provided the proposed 2024 Budget for the Finance Department.

ADJOURN

Motion by Roth, seconded by Peel, to adjourn. Motion carried 5-0-0.

The meeting adjourned at 10:02p.m.

/s/ Glenda Gerrity
Glenda Gerrity, City Clerk

Approved by the Governing Body on June 22, 2023.