

CITY OF SPRING HILL  
CITY COUNCIL MEETING  
**MINUTES**  
May 14, 2020  
7:00 P.M.

**Mayor Steve Ellis**

**Councilmembers in Attendance:** **Chris Leaton**  
**Steve Owen**  
**Tyler Graves**  
**Chad Eckert**  
**Andrea Hughes**

**Staff in Attendance:** **Jim Hendershot, City Administrator**  
**Melanie Landis, Assistant City Administrator**  
**Glenda Gerrity, City Clerk**  
**Cindy Henson, Chief of Police**  
**Jim Boyer, Public Works Director**  
**Patrick Burton, Community Development Director**

**Consultants in Attendance:** **Frank Jenkins, City Attorney**

(Spring Hill City Council Meeting Called to Order at 7:03 p.m.)

**CALL TO ORDER**

**MAYOR ELLIS:** Good evening. It is 7:03 p.m. This is Thursday, May 14, 2020, the City Council's regular meeting.

**INVOCATION**

**MAYOR ELLIS:** Our first order of business will be our Invocation. Those in the room, I would ask if you wish to do so, please stand and join us in prayer.

Dear Heavenly Father, we thank You for this day and for the opportunity to come together as a community, to come together as one, and most importantly, to come together in faith and unison to do work that honors You and your spirit. It is with a heavy heart that we remember those who have given their life in the betterment of others, those who have given their life in the protection of others. Just yesterday the City of Overland Park buried a brother in blue. And tomorrow, the Memorial Day for Peace Officers, May 15<sup>th</sup>, will ring even heavier with each of us. We are grateful that You provide for us so many people who are so willing to make the ultimate sacrifice, and may the work that we do here tonight honor each and every one of those people. We ask that You guide us. We ask that You allow us to draw from your spirit, from your confidence, from your grace, from your love and your compassion as we make decisions tonight in your name. Amen.

**PLEDGE OF ALLEGIANCE**

**MAYOR ELLIS:** Please join me for the Pledge.

(Pledge of Allegiance)

## **ROLL CALL**

**MAYOR ELLIS:** Madam Clerk, would you call the roll, please?

**MS. GERRITY:** Mr. Leaton.

**MR. LEATON:** Here.

**MS. GERRITY:** Mr. Owen.

**MR. OWEN:** Here.

**MS. GERRITY:** Mr. Graves.

**MR. GRAVES:** Here.

**MS. GERRITY:** Mr. Eckert.

**MR. ECKERT:** Here.

**MS. GERRITY:** Mrs. Hughes.

**MS. HUGHES:** Here.

**MS. GERRITY:** Mayor, we have a quorum present.

**MAYOR ELLIS:** Thank you very much.

## **APPROVAL OF AGENDA**

**MAYOR ELLIS:** Next item is Approval of the Agenda. There is a change. The Proclamation is actually for National Foster Care Month and not National Adoption Month. And I'll cover the proclamation when we get to that point. I don't have any other requested additions or deletions to the Agenda. Are there any Council requested additions or deletions?

**MR. LEATON:** Mayor, this is Mr. Leaton. I move to approve the Agenda.

**MR. ECKERT:** Councilman Eckert. Second.

**MAYOR ELLIS:** We have a motion and a second. Is there any discussion? If not, all those in favor?

**COUNCILMEMBERS:** Aye.

**MAYOR ELLIS:** Motion carries 5-0-0.

*[Therefore, the motion was made by Councilmember Leaton and seconded by Councilmember Eckert to approve the Agenda as amended. The motion carried 5-0-0.]*

## PRESENTATION

### **Bike/Walk KC, Jim Boyer**

**MAYOR ELLIS:** This takes us to the first and only of our presentations. Bike/Walk KC. Mr. Boyer, welcome. Sir, step up to the lectern and you have the floor.

**MR. BOYER:** Thank you, Mr. Mayor and members of Council.

(Off Record Talking)

**MR. BOYER:** Thank you so much. Thank you for your time this evening. This presentation, again, this is Jim Boyer, Director of Public Works.

This is a presentation summary report from the Bike/Walk KC Sidewalk Study. To summarize, the Bike/Walk KC Study, we will highlight the following criteria:

- Evaluate the existing sidewalk infrastructure
- Evaluate the City's current plans and policies for sidewalk design
- Develop a proposed priority network for pedestrian access to destinations
- Identify potential design solutions to improve sidewalk connections.
- Identify near-term projects
- Identify potential funding resources and strategic methods for implementation

One of the main concepts for a sidewalk network in Spring Hill is to design safe and comfortable routes for all ages and abilities, and to make sure the routes are direct and continuous and to create a system that connects all important destinations for the walking public.

Thirty-one (31) percent of the 75 total center line miles of streets have sidewalks. The most streets have sidewalks on one side only. Sidewalks have been designed into the newer subdivisions and many of the older neighborhoods were designed without sidewalks. The lack of sidewalks along major arterials results in neighborhoods that are isolated from target destinations.

Most sidewalks in Spring Hill are four feet wide and are in good condition. A six-foot wide sidewalk is needed for two people to pass comfortably.

Walkability barriers at intersections are the primary concern. Barriers that are faced are:

1. Sidewalks that stop prior to intersections.
2. Sidewalks continuing across streets with no access
3. Sidewalks that are parallel to business destinations with no efficient access
4. Sidewalks that don't meet public right-of-way accessibility guidelines
5. Sidewalks that drain improperly or collect debris

6. Sidewalks that direct pedestrians away from receiving ramps

Some key challenges that we identified are:

1. Narrow right-of-ways. This is creating potential sidewalk delays with easement acquisition.
2. Lack of curbs and gutter
3. Major street crossings and sidewalk access
4. Geographical gaps in distances between developments
5. Lack of solid and dedicated funding sources

The priority network is comprised of three main criteria.

1. Create a walkable community core
2. Connect businesses, shopping, services, and employment
3. Linking and integrating clusters of sidewalks together

Several design options were identified such as:

- Locating sidewalks far from ditches and streets
- Utilizing existing wider shoulders to incorporate construction of new sidewalks
- Consider pedestrian lanes within paved areas of existing streets
- Use dashed pavement markings to create usable shoulders on local streets
- Yield streets that provide a low speed travel area without lane markings that is shared by motor vehicles, pedestrians, and bicyclists

The sidewalk study identified 16 near-term priority projects. Thirty thousand, three hundred ninety-seven linear (30,397) linear feet of sidewalks were found to provide functionality to the network. Cost estimates to construct sidewalks range from \$1,686,000 on the low side and \$2,262,000 on the high side.

Funding strategies are available for viable projects. New sidewalk design strategies for planning projects needs to be coordinated with street striping schedules and planned street resurfacing projects.

External funding sources to look at are:

- Surface Transportation Program (STP)
- Congestion Mitigation and Air Quality Program (CMAC)
- Transportation Alternatives Program, Safe Routes to School programs
- County Assistance Road Systems Program (CARS)
- Coordination with private partners.

Some project delivery strategies to consider are:

- To demonstrate and provide information to the public regarding potential innovative alternatives to sidewalk construction and support feedback.
- Where traditional and innovative strategies are proposed, or untraditional I should say.

- Identify these areas where pilot programs may be necessary. Once pilot programs and public coordination has been completed, begin interim design processing.
- Wrap up the construction process with permanent installation.

There are several innovative strategies for new sidewalks incorporated into this study. And if some of these alternative strategies are accepted, the City of Spring Hill may consider updating existing construction design specifications in subdivision regulations.

Regulations to consider updating are:

- The widths of sidewalks
- Providing routes between intersections
- Accessible routes to business entrances
- Adopting the PROWAG (Public Right-of-Way Accessibility Guidelines) standards
- Clarify appropriate use of blended ADA ramps
- Provide direct paths at intersections

That completes our PowerPoint presentation and I do thank you for your time.

**MAYOR ELLIS:** Questions for Mr. Boyer?

**MR. LEATON:** I do have one question. It says that for people to pass each other on a sidewalk we would prefer six feet. Is that something that other communities are putting into play with new subdivision plans of coming in? Are they putting -- making that requirement?

**MR. BOYER:** That I don't know. I don't have that information.

**MR. LEATON:** Because the reason why I'm asking this is if we have new plats, new subdivisions coming in, maybe that needs to be something that if we want that to be in, we start making any new ones have the six foot put in.

**MR. BOYER:** Absolutely. Yes. And I think that is a good strategy to take or a plan. I don't have the -- I don't have that information, what other cities are doing at this point.

**MAYOR ELLIS:** Let's try and track that down and share that with the Council as we move forward here.

**MR. BOYER:** Sure.

**MAYOR ELLIS:** You know, one other question, Mr. Boyer, for me anyway, are sidewalks considered 20-year systems or 10-year systems?

**MR. BOYER:** I don't have that information either.

**MAYOR ELLIS:** Okay.

**MR. BOYER:** I would, you know, sidewalks are -- they're relative to the condition they were installed, the environment. Some sidewalks last longer than others obviously. That's another -- that's a good question.

**MAYOR ELLIS:** So, here is conceptually some things for us to maybe think about. You know, in the City's core we have an absence of sidewalks. We have an absence of curb and gutter. We have an absence of streetlights. And we've got some fairly narrow streets in there. For those of us who live in some newer subdivisions, we paid for those sidewalks, those sewers, et cetera, either through prepaid by the developer loaded in the lot price or by way of specials that homeowners pay over the life of the bond.

To go into the City's core though and expect that the prospect of a hundred percent participation from every homeowner to install curb and gutter, sidewalk, streetlights, I don't think it's realistic to believe that that's going to be met with enthusiasm. For some people in those neighborhoods, we'll run them out of their homes. They just simply won't be able to afford to live there anymore.

What concept I would like to talk about, and I'm not saying it's a viable one, I'm not saying it's a good one, but I think it's certainly something to talk about. We have a policy today that everyone is responsible for their own sidewalk. That if a sidewalk in front of your home falls into disrepair, it is your responsibility to pay for its repair. That leads to a hodgepodge of sidewalk. Whether or not -- if maybe I'm not a good caretaker of my sidewalk but my neighbor is, then you're jogging along, walking along, and you're falling down in front of my house and you're not in front of others. I'm curious if we might be able to garner community support for a concept where there is some City-at-large participation in the City's core for curb, gutter, sidewalks. And in exchange for that there is City-wide participation in sidewalk replacement and it's no longer the responsibility of the homeowner.

And I don't know if that's viable. I don't know if that's equitable. But I can tell you I just don't think in our City's core, we're going to get a lot of enthusiasm for people having to pay a hundred percent of it themselves. Because for some families that's just not -- that's the difference between making their house payment and not making their house payment.

**MR. BOYER:** I agree.

**MAYOR ELLIS:** I don't know what the general feel of the Council is of that concept, if that's work looking into any at all, or how anyone feels about that. I don't want to have staff work on something that no one is interested in.

**MR. ECKERT:** Councilman Eckert. I think that's a viable idea to work on those things. It seems like as you get into the inner-city you have more mature trees and a lot of root systems are invading on those. Big trip hazards with that situation.

**MR. LEATON:** I think one of my questions would be is instead of looking at do we need sidewalks on the entire system of what I call the original City core. Mr. Leaton. I have to get in the habit of saying that. Is the key streets in there that provide connectivity for the neighborhood to the rest of the community and look at possibly those, you know. Maybe Allen Street is where tons of people will walk but not Jefferson. And maybe we provide specific streets that allow them access easily in the east-west direction or north-south direction where they only have to walk 150-200 feet. I mean the angle would be to down the road provide a hundred percent walkability. But if we can get them access where it's simple to get there and it's only 150 feet or certain distance --

**MAYOR ELLIS:** Well, and --

**MR. LEATON:** -- is there a certain distance or a number out there that they've done research on that says I'm willing to go to that sidewalk if it's less than a 100 feet or less than 50 feet or whatever? Then we don't have to bite it all off and chew it all off at once.

**MAYOR ELLIS:** And I think to me part of that would be dependent upon traffic loads on the street --

**MR. LEATON:** Correct.

**MAYOR ELLIS:** -- whether or not it were one that required it. In my mind though also, even under what I'm talking about, I think there are some streets where just simply there isn't going to be room for a sidewalk. But curb and gutter, a stormwater system may be an absolute necessity. So, that's why -- anything to be able to begin a discussion about how we might be able to bring some of these amenities to the City core is really what I'm trying to do.

Jim, you know, we've done walk and talks for several years. Your predecessor and I did them and that is a regular issue that tends to come up in the core. And it's a difficult conversation to have with people to say, well, you know, everybody kind of has to pay their own way on that. But again, if we could find a creative way that was palatable to the entire community where we're all coming together to benefit one another that may give us an opportunity that we haven't had so far.

**MS. HUGHES:** Councilwoman Hughes. I agree it's worth looking into, but I don't err on the side of more City involvement. I would really hate to have a situation in which case we are responsible for all of the sidewalks in the City and then people feel they couldn't take care of their own sidewalk or didn't know who to approach in order to get that done or to ask permission. I'd really like to see kind of a combination. I'd like you to look into that as you suggested but maybe also at the same time look into more of a voluntary participation, a crowd sourcing, a crowd funding, a crowd, you know. Like we do with the walk and talks, we encourage, you know, people to come up with ideas. And I think we could -- some of the ideas that you've proposed as funding measures or grant opportunities and that's wonderful as well.

**MAYOR ELLIS:** Well, and again, I'm not suggesting not do those. We've got to look at all of those. But even if we had ample funds for sidewalks, in the City's core you don't have anywhere to put them. You've got to do curb and gutter. That's the only way you're going to be able to put the sidewalk in.

**MR. BOYER:** Yes. Well, and, yeah. And that's where there was one of those options. You know, the challenge is the narrow right-of-ways. To expand, to actually get that extra footage outside that existing right-of-way to build a sidewalk, you know, that's going to shorten up or reduce people's front yard and, yeah. I think the City is going to meet some challenges there.

**MAYOR ELLIS:** Right.

**MR. ECKERT:** Councilman Eckert. I also think you place that burden of snow removal on the sidewalks for the homeowner as well.

**MAYOR ELLIS:** Well, it already is. That is already an order.

**MR. ECKERT:** Yeah. But if they don't have a sidewalk and we put a sidewalk in, then they assume that responsibility moving that snow.

**MAYOR ELLIS:** Right. And that just has to be understood.

**MR. ECKERT:** Yeah.

**MAYOR ELLIS:** But I mean the City can't go around and clear sidewalks. I can tell you in my neighborhood I make darn sure my sidewalk is clear. And it may be the only section that is for a few days, but I -- and I imagine everyone here is the same way. I want to make sure that my section is. But again, you know, beginning the conversation I think is important. I think that there are a lot of people in the City core who are waiting for something other than, hey, here is a 20-year tax bill. We're just going to tack it on to your property tax.

**MS. HUGHES:** Councilwoman Hughes. I mean I think everybody gets behind something and really starts looking at funding once they know what even a partially drawn plan looks like. I mean where -- if we can tell people within the core of the City where we really want the first so many sidewalks to go, people really get an understanding and get behind it I think, especially considering all the comments that have come about sidewalks and bike lanes and things that we need. I think that's one of the first steps we need to look at is getting something out there to show what we have in mind.

**MR. GRAVES:** Well, and I would suggest starting with your plan only because I think it's a disservice to people at this point if we do nothing on something that continually comes up. We all hear it. And we can come up with an idea and then kind of nit-pick it, but it's like at some point we've got to start that conversation and say here is what we want to do and then start poking holes in it. But I think just find a way to move forward and start on that. I enjoy the idea of not putting it a hundred percent on that homeowner. Because to your point that could kick people out of their homes.

**MAYOR ELLIS:** Right.

**MR. GRAVES:** And that's obviously not the goal.

**MAYOR ELLIS:** Mr. Hendershot.

**MR. HENDERSHOT:** I might add, Mayor, that one of the slides that Mr. Boyer had on there did exactly what Mr. Leaton was suggesting and it was the priority routes. It was the one that had some yellow on there. So, that is one of the concepts on those priority projects. Plus we can now get this out on the website, get you folks individual copies of this because there's a lot of information that this summary, you know, obviously kind of glances on just somewhat.

**MAYOR ELLIS:** Sure.

**MR. HENDERSHOT:** And there is some really good information. And this worked in combination with the Parks Master Plan and the Comp Plan Update.

**MAYOR ELLIS:** Right.

**MR. HENDERSHOT:** The three documents are sister documents to one another that could really bring together some good ideas.

**MAYOR ELLIS:** Right. And that six-foot wide, until we can get the comp plan updated, I like Mr. Leaton's suggestion of let's start looking at that, what can we do now to require that.

You know, as an aside, I've driven through Brookwood Farms two or three times since the final sewer solution was put in place. And one of the things that I smile about every time I do is when I see the tree-lined streets. And I remember when we passed that as a requirement. And in my own neighborhood we don't have that. And you think, gosh, if we'd have had that, you know. Jim reminded me the beginning part of Woodland Ridge is coming up on 20 years old. Those trees would really be something spectacular now.

In any case though, I like the idea of not waiting on the six-foot wide sidewalks.

Jim Hendershot.

**MR. HENDERSHOT:** Yes.

**MAYOR ELLIS:** What I would like to see is you and your team begin talking about how might we be able to begin socializing some ideas and eliciting community feedback. This is a unique time to try and do that. But I don't want to wait until, hopefully being all able to get together in June or July, and instead see how we might be able to begin a conversation with all residents, but hopefully targeting those in the City's core to kind of begin talking about what is it that you want, what is that you need. And when we get down to cost, what do you think you could absorb. What are the things that you really think that you could handle.

And I see Ms. Landis just off to the side. So, Ms. Landis, I'm going to ask you if we're looking at storm sewer, for example, best guess I understand, is that a 20-year bonding? Is that a 20-year system that we could bond for an extended period of time to reduce that lower payment?

**MS. LANDIS:** Yes.

**MAYOR ELLIS:** Okay. And if we put sidewalks in with that, okay. So, that's 20 year and that brings that cost for the homeowner down a little bit. And, quite frankly, storm sewers, sidewalks, streetlights, those things increase home values.

So, Jim and Jim, Mr. Boyer and Mr. Hendershot, I'd like to see you start working up a plan on how can we start to get this information out and begin a conversation.

**MR. LEATON:** I think it would be good to probably provide some direction to staff of somehow to achieve where the Governing Body thinks they would like to have as far as what the priorities are in here in this presentation. Do we want to sit there and say we want to have a main sidewalk that goes from 223<sup>rd</sup> all the way up to a certain distance? Because like you see this big yellow line on the Old Webster Road that [inaudible] out. The kids south of 223<sup>rd</sup> can't even walk to elementary

school. I mean I'm just trying to get a feel from the Governing Body so we could give staff a better idea of where we can actually go after real quickly, real quick by and hit it. Or do we want to look at -- there was another one where you showed clusters and trying to tie the clusters together. I can go any which way where the Governing Body wants because I'm a big fan of all this. And starting somewhere, I'll get behind it wherever you guys want to [inaudible] --

**MAYOR ELLIS:** Mr. Boyer talks about --

**MR. LEATON:** -- all of us want to go. But I just kind of like -- I want to get going and do something. And whatever the Governing Body decides to do, I just want to get it so that you get direction so we can hit it.

**MAYOR ELLIS:** Mr. Boyer talks about near-term priority projects. Was that not driven by some form of community feedback?

**MR. BOYER:** This was based on some information I think from the comp plan. I'm not sure how much information was actually, or how much feedback was actually provided from the public or any kind of survey. I don't recall anything like that. Do you, Mr. Hendershot?

**MR. HENDERSHOT:** I think they had access to the 2016 ETC survey. But I don't know -- it was more geared towards trails than it was sidewalks.

**MAYOR ELLIS:** Okay. So, let's find out what -- because to Mr. Leaton's point, I'm more interested in what the public's desire is. And everybody is going to kind of have their own thing. But, you know, the reality is, is that in my neighborhood I'm not going to send my 14 year old walking from house to school at the middle school. And I'm not going to send him walking from my house to school at the high school next year. But for folks who live along 199<sup>th</sup> Street that's a more viable option. For people at 223<sup>rd</sup> Street, we don't have -- if you're across -- if you're on the west side of 223<sup>rd</sup> you're not easily walking to the Aquatics Center. And those neighborhoods, I don't think any of them on that side of town have pools. So, the Aquatics Center is the one option for them. So, that is I think how we're probably going to end up seeing those priorities go.

**MR. LEATON:** I mean, there is -- and the reason why, to your point, one of the reasons why houses in my subdivision sell relatively easily is they can walk their kids to the Aquatics Center easily, and that's the type of thing I'm talking about. Can you walk to school? Can you --

**MAYOR ELLIS:** And grade school, middle school.

**MR. LEATON:** Middle school. And that's the thing. Can we get it so that we can tie the community together? Because if we can also tie the community together, it's more of a community. It's not, oh, I'm in Blackhawk or I'm up in, you know, whatever subdivision it is. It's I'm in Spring Hill, you know, I'm a member of Spring Hill. I'm a part of the community. I'm not in the old core and I feel like I'm not part of the community --

**MAYOR ELLIS:** Right.

**MR. LEATON:** -- like I am in some of the newer ones. Whenever we can start breaking down also some of these barriers that we hear when we do the walk and talks every year. And say we started doing something. We're not there yet, but we've taken a step to achieve something.

**MAYOR ELLIS:** So, let's see how we might be able to begin those conversations. Okay. And they'll have to be virtual for now. We're not going to be able to get everybody into a big room. And even when we can, not everybody may be comfortable coming into that room. So, okay.

I'd like to have an update at the first meeting in July.

**MS. HUGHES:** Aren't there mapping softwares out there where you can put it on the website and people can, and I believe I mentioned this when I first came on Council, that people can draw in the areas where they -- it was made for schools, but I'm sure it's out there. But they could literally tell you where and how they get to places quickest from where they are and where they want to go and give you their shortcuts or how they get there because there aren't sidewalks yet. And it gives you a clear path of design.

**MR. BOYER:** Well, we will use our -- the resources we have and we'll broaden this dialogue and keep this rolling.

**MAYOR ELLIS:** All right. Thank you very much. Anything else for Mr. Boyer? All right. Thank you very much.

**MR. BOYER:** All right. Thank you.

## PROCLAMATION

### ~~National Adoption Month, May 2020~~ National Foster Care Month, May 2020

**MAYOR ELLIS:** This takes us to the Proclamation for National Foster Care Month. I'd like to go ahead and read this proclamation into the record.

Whereas, Foster Care Month is a time to nationally raise awareness about foster care and its purpose while bring about increased community involvement;

Whereas, it is necessary for some children and youth in the community to be temporarily removed from their home to ensure their physical and emotional well-being, while provided support and services to reunify the family;

Whereas, foster and kinship parents who open their homes to provide consistency, love, and support have an important role in the life of a child or youth in foster care and their well-being;

Whereas, there are numerous public and private organizations, state and county organizations, and courts and faith-based organizations who support the foster care system and advocate for the rights of children;

Whereas, everyone in the community plays an essential role in supporting our children's health and safety.

Now, therefore, I, Steve Ellis, Mayor of the City of Spring Hill, do hereby proclaim May 2020 be recognized as National Foster Care Month in the City of Spring Hill, Kansas, and encourage all citizens to reach out and learn how you can make a positive impact for the children and families in foster care.

I don't think it's a secret to most people that all four of my children are adopted. Three of them were adopted out of child in need of care cases. I've been very blessed to serve as a foster parent. And there are dozens and dozens of families in Spring Hill who serve as foster parents. If you have the opportunity to be able to open your home for a child who has been removed from their parents' custody or a child whose parents' parental rights have been terminated, I can assure you it will be one of the most rewarding, satisfying, frustrating, terrifying, rewarding experiences you will ever have.

**MR. ECKERT:** That's parenting.

**MAYOR ELLIS:** To all of those families in our community and beyond who serve as foster parents, I congratulate them and I applaud them.

By the way, the fourth child was actually the half-sibling of two kids that I adopted. And I adopted him as an adult because he wanted to be a part of the same family. So, it is -- there is a little bit of occupational hazard to being a foster parent here. Family tends to grow quite a bit.

## CONSENT AGENDA

1. **Approval of Minutes: April 23, 2020, Regular Meeting**
2. **Appropriation Order No. 2020-05-14**
3. **Consider Approval of Permanent Utility and Drainage Easement: Dayton Creek 6<sup>th</sup> Plat**
4. **Consider Approval of Permanent Utility Easement: Dayton Creek 6<sup>th</sup> Plat**
5. **Consider to Sign Agreements with KDHE for Waste Tire Grant Program**
6. **Consider Approval of Contract: Land Acquisition Services, The Land Company, Mr. John Armein**
7. **Consider Approval of Improvement Agreement: 201<sup>st</sup> Street & Balsam Street, Brookwood Farms, Fifth Plat**
8. **Consider Approval of Final Plat (PLAT-000008-2019): 201<sup>ST</sup> Street & Balsam Street, Brookwood Farms, Fifth Plat**

**MAYOR ELLIS:** So, all right. This takes us to our Consent Agenda.

**MR. LEATON:** Mr. Leaton. Move to approve the Consent Agenda.

**MR. ECKERT:** Councilman Eckert seconds.

**MAYOR ELLIS:** We have a motion and a second. Is there any discussion? If not, all those in favor?

**COUNCILMEMBERS:** Aye.

**MAYOR ELLIS:** Motion carries 5-0-0.

*[Therefore, the motion was made by Councilmember Leaton and seconded by Councilmember Eckert to approve the Consent Agenda as presented. The motion carried 5-0-0.]*

## FORMAL COUNCIL ACTION

### 9. Consider Ordinance: Amending Section 1-301 of the Spring Hill Municipal Code Pertaining to Oaths of Office

**MAYOR ELLIS:** This takes us to the first of our Formal Council Action items, consideration of Ordinance No. 2020-03, amending Section 1-301 of the Municipal Code, Oaths of Office. Mr. Jenkins, you have the floor. Mr. Jenkins, please feel free to use your mask if you're comfortable. We'll be able to hear just fine.

**MR. JENKINS:** Thank you. Mr. Mayor and members of the Council, Frank Jenkins, City Attorney.

This is the ordinance that amends Section 1-301 of the Spring Hill Municipal Code relating to the oath of office. Glenda Gerrity, the City Clerk, Monakisha Jones, the Human Resource Manager, brought it to my attention that 1-301 in the code doesn't conform to the procedure that's mandated by another statute which they are following. And they are correct, they're following the correct procedure that Section 1-301 needs to be corrected. Basically it just states that all officers and employees have to take the oath. And that's the policy that's been followed by the City. But this Municipal Code did not state it that way. So, we're just correcting a procedure in the code. The recommendation would be approval of that ordinance.

**MR. LEATON:** Mr. Mayor, move to approve Section 1-301 of the Spring Hill Municipal Code pertaining to oaths of office.

**MR. OWEN:** Second.

**MAYOR ELLIS:** We have a motion and a second. Is there any discussion? If not, it's an ordinance and we'll vote by roll. Madam Clerk, if you would call of the roll of the Council, please.

**MS. GERRITY:** Mr. Owen.

**MR. OWEN:** Yes.

**MS. GERRITY:** Mr. Graves.

**MR. GRAVES:** Yes.

**MS. GERRITY:** Mrs. Hughes.

**MS. HUGHES:** Yes.

**MS. GERRITY:** Mr. Leaton.

**MR. LEATON:** Yes.

**MS. GERRITY:** Mr. Eckert.

**MR. ECKERT:** Yes.

**MS. GERRITY:** I just want to confirm. Did you all state the ordinance number?

**MAYOR ELLIS:** I did when I introduced it, yes.

**MS. GERRITY:** Thank you.

**MAYOR ELLIS:** 2020-03. All right. Ordinance carries 5-0-0.

*[Therefore, the motion was made by Councilmember Leaton and seconded by Councilmember Leaton to approve Ordinance No. 2020-03. The motion carried 5-0-0.]*

**10. Consider Ordinance: Tow Regulations Relating to Abandoned or Unlawfully Parked Motor Vehicles**

**MAYOR ELLIS:** This takes us to Item No. 10, consideration of Ordinance 2020-04 regarding tow regulations related to abandoned or unlawfully parked motor vehicles. Mr. Jenkins.

**MR. JENKINS:** Mayor and members of the Council, Frank Jenkins, City Attorney.

This ordinance follows exactly what the Police Department has been following which is the state statute K.S.A. 8-1101. It's a very lengthy statute that sets out the procedure. However, it's recommended that we add to that ordinance a hearing procedure process so that someone who has a vehicle that's towed and wants to challenge the procedure, they can make application to do so. The municipal judge will conduct a hearing within five days. The point of all that is, is the vehicle will be sitting in a storage facility and running up a charge and they really have no immediate remedy. This gives them the remedy. We've coordinated with the municipal judge, the City prosecutor, and this is the statute that we are going -- the ordinance we recommend be followed. The ordinance does enumerate several different other -- about either different instances where a police officer could tow, this all in accordance with the state statute. And on specifically, which is mandated by state statute, is that if the officer posts on the vehicle that it's going to be towed, the state statute mandates that it can be towed only after 48 hours. That doesn't mean that there's other instances where, for example, someone has been arrested or the vehicle has been disabled, they can immediately tow it. But it's just when the circumstances are they have to post it that they have to wait 48 hours. The recommendation would be approval.

**MR. LEATON:** Mayor, Mr. Leaton. Move to approve Ordinance No. 2020-04.

**MR. ECKERT:** Councilman Eckert. Second.

**MAYOR ELLIS:** We have a motion and a second. Is there any discussion? If not, it's an ordinance, again, we'll vote by roll. Madam Clerk, if you'd call the roll of the Council, please.

**MS. GERRITY:** Mr. Graves.

**MR. GRAVES:** Yes.

**MS. GERRITY:** Mrs. Hughes.

**MS. HUGHES:** Yes.

**MS. GERRITY:** Mr. Leaton.

**MR. LEATON:** Yes.

**MS. GERRITY:** Mr. Eckert.

**MR. ECKERT:** Yes.

**MS. GERRITY:** Mr. Owen.

**MR. OWEN:** Yes.

**MS. GERRITY:** Thank you.

**MAYOR ELLIS:** Thank you. Ordinance carries 5-0-0.

*[Therefore, the motion was made by Councilmember Leaton and seconded by Councilmember Eckert to approve Ordinance No. 2020-04. The motion carried 5-0-0.]*

#### **11. Past Due Status of Utility Bills**

**MAYOR ELLIS:** This takes us to Item No. 11, Past Due Status of Utility Bills. Ms. Landis, you have the floor.

**MS. LANDIS:** Thank you. So, the Executive Order 20-05 under the State of Kansas Declaration of Emergency that was issued in March included direction to suspend the practice of discontinuing service of Kansas citizens for non-payment for utility providers. The City immediately took action and suspended utility shut-offs and penalty fees for nonpayment beginning in March of this year.

The new Executive Order 20-28 extended the effective date of that Executive Order through May 31<sup>st</sup>. Once the order is lifted utility shut-offs will resume. However, it's expected that some customers may have, or may be experiencing financial hardships and will need assistance in bringing their utility counts back to current paid status.

Our water rules and regulations of the City discuss minimum payments on accounts as a means to elect not to institute the discontinuance of water service. And so our repayment plan right now says that:

*An amount equal to ten percent (10%) of the outstanding balance due or twenty- five dollars (\$25), whichever is greater, and a signed payment arrangement agreed upon between the City and the customer has to be in place prior to the 20<sup>th</sup> of each month.*

Typically we do that repayment agreement after that first fourth payment or 10 percent or \$25, whatever that looks like, over three months is generally what we try to do for those customers.

Staff is proposing that the Council allow some flexibility to accommodate the financial hardship needs of the customers over a six-month period from the time that the executive order is lifted. An example of solutions offered may include one or a combination of several of some options.

- Actively promoting resources available through agencies offering financial assistance to those experiencing hardship

We already do this. We provide a listing, but we can actively get them in touch with those agencies.

- Reasonable delay of service interruption pending confirmation of contribution from those agencies

Meaning that if they're going to be able to contribute to that we're making sure that those people are not getting shut off and then work with them further.

- A minimum payment at time of creation of repayment plan encouraged instead of required. So, where in the current regs it states that they must pay 10 percent or \$25, whichever is greater, having the ability to waive that should they not be able to pay anything right now but structuring a repayment plan that makes sense over the next six months.

- A repayment plan structured over six months to include payment of each monthly billing plus a portion of the past due amount. This item would be available for both water and sewer utilities.
- And then monthly penalty charges on unpaid balances suspended for the accounts that are under a repayment plan whereby the current month billing is paid and the repayment amounts are currently being paid as well. That would be available also for water and sewer.

Staff is requesting that the Council consider granting authority to the City Administrator or designee to structure the flexible repayment options over a period of six months from the time the Executive Order is listed.

**MR. LEATON:** I did have a couple questions.

**MS. LANDIS:** Sure.

**MR. LEATON:** I did talk with Mr. Hendershot about it today. But in your discussion of bringing it up now, are we saying that you also want discretion to waive the 10 percent and the \$25 as part of the six month? Or are you saying instead of -- they still have to pay the 10 percent and the \$25. But instead of a three-month period it's a six-month period.

**MS. LANDIS:** I'd like to be able to waive that for them right up front. It's not that that money goes away off of the amount due and that's not an extra fee for them. Just not requiring them to pay it at that exact time that we restructure the payment, the repayment plan. So, structure it over six months not necessarily saying you have to pay 10 percent today in order for me to help you.

**MR. LEATON:** So, it's not just three -- I just want to make sure that we're all clear. So, we're not just waiving the three month, we're also waiving those up-front costs. I mean we're not really waiving them it's just that it'll be in that restructuring of the six months?

**MS. LANDIS:** Yes.

**MR. LEATON:** Also you're saying here, and it just kind of hit me as I was reading through it again. This is for a period of six months from the time the Executive Order is lifted. But just because the Executive Order has been lifted doesn't mean that somebody couldn't fall onto hard times four weeks down the road because they lost their job and it still might be related to the issues that we're seeing. I guess my question is, is I mean, you know, it's kind of a little bit discretionary. How long do we want to take this up? Do we maybe want to think about through the rest of year? I'm just asking the question. I'd be willing to [inaudible] whatever.

**MAYOR ELLIS:** This is one of those areas that I would like to just have that administrative flexibility with the administration. I would like Mr. Hendershot's office to just be able to deal with that. Because if we start to see a backlog of payments, obviously we're going to be looking at Mr. Hendershot. He's going to be able to balance the needs of the community with the needs of the utility and the broader community. This not being able to move at the speed of need of our residents concerns me. You know, one of the other things that concerns me though is that, what do we have, four utilities that provide water service in Spring Hill? Three. I don't know what the other two are doing. I don't want to create a terrible imbalance. But for those residents that are on a utility that we manage I would like to have maximum flexibility. Again, let's not crater the Utility Fund. We can't do that. But, Mr. Leaton, to you point, I'd like to see -- I'd like to see this as an administrative function and not have it be something that needs to come back regularly. I just don't think that's necessary.

**MR. OWEN:** So, are we looking at making this a permanent solution? Or is this going to be a temporary?

**MR. LEATON:** Well, I think that's where I was heading.

**MR. OWEN:** You know, are we going to do it for the next months and then after that we're going back to our three-month period, or are we going --

**MAYOR ELLIS:** No, no, no. I'm sorry. That is a temporary thing. I would like those decisions to be discretionary with the administration not have it be that we have to keep coming back to the Council and asking for that. I'd like them to be able to provide a report and say, hey, this is where we're at. We extended this for three months or six months. We're recommending that we're going to go ahead and extend it again. At that point if the Council has a problem with it, we can offer different direction. But I'd like the administration to have the flexibility to be able to manage its business.

**MR. OWEN:** Okay. Then what I'm hearing, just to make sure I'm understanding what you're saying, this is a six-month process. We want to give it to the administration to manage what they need to do to make it work for these people. At the end of six months if they feel they want to extend it out another six months, they would come back to Council and say we want to extend this for six months.

**MR. LEATON:** No, no, no.

**MR. GRAVES:** One of the things I just want to throw in there is with this six-month time period, keep in mind this holidays at that point. So, I really enjoy the idea of you guys having the flexibility to say, okay, where, I don't know, around Thanksgiving, let's use some, you know --

**MR. ECKERT:** Discretion.

**MR. GRAVES:** Exactly.

**MR. LEATON:** This is my thought process on it is, is we can move forward with six months from the time the Executive Order -- Mr. Leaton, by the way. From the time the Executive Order is lifted and then provide direction to staff to review the water rules and regulations and provide a better recommendation to make a permanent change to the water rules and regulations by that six-month period is over.

**MAYOR ELLIS:** No later --

**MR. LEATON:** And then we can put a permanent --

**MAYOR ELLIS:** Not later than when that six-month period.

**MR. LEATON:** Exactly.

**MAYOR ELLIS:** Don't bring it at the eleventh hour.

**MR. LEATON:** Yeah. Don't bring it on --

**MAYOR ELLIS:** If you're going to bring it two months from now that's fine. Does that satisfy everyone?

**MR. LEATON:** Yeah. Don't bring it on 5 months and 29 days.

**MR. ECKERT:** Yeah. Yeah. Right. Councilman Eckert here. Ms. Landis, do you have a count or an approximate count of people that would benefit from this?

**MS. LANDIS:** I don't have anybody right now who is calling in and asking for this.

**MR. ECKERT:** Right.

**MS. LANDIS:** Because they're not in shut-off status. But I'm afraid that the second that they get that discontinuance notice we're going to be flooded with and we want to be able to respond.

**MR. ECKERT:** I think that's a good idea to stay out ahead of it and have a plan in place to be prepared for that.

**MAYOR ELLIS:** All right. So, two prongs. Six months is fine is what I'm hearing. And we want you to come back with a plan on your regs to say, hey, administratively it makes a lot more sense for us to not come back for these types of things.

**MR. LEATON:** And because it's a rules and reg and a policy you can have consensus possibly. So, I don't think we need to make a motion or anything on this do we?

**MAYOR ELLIS:** Mr. Jenkins.

**MR. JENKINS:** Well, I think your normal practice would be to have some type of motion in this case.

**MAYOR ELLIS:** Okay. All right.

**MR. LEATON:** Mr. Mayor -- okay. Backing up. Mr. Leaton. Mr. Mayor, I move to grant authority to the City Administrator or designee to structure flexible repayment options over a period of six months from the time when the Executive Order is lifted and to provide the ability to staff to waive the 10 percent of the outstanding balance, or the \$25 up front, whichever is greater, with a signed agreement, to waive that piece.

**MR. OWEN:** Mr. Owen. Second.

**MAYOR ELLIS:** We have a motion and a second. Is there any discussion? If not all those in favor?

**COUNCILMEMBERS:** Aye.

**MAYOR ELLIS:** Motion carries 5-0-0. Thank you, Ms. Landis.

**MS. LANDIS:** Thank you.

*[Therefore, the motion was made by Councilmember Leaton and seconded by Councilmember Owen to grant authority to the City Administrator or designee to structure flexible repayment options over a period of six months from the time when Executive Order 20-28 is lifted, and to provide staff the ability to waive the 10 percent or \$25, whichever is greater, of the outstanding balance with a signed repayment agreement. The motion carried 5-0-0.]*

## **12. Consider Approving Names for City Parks**

**MAYOR ELLIS:** This takes us to Item No. 12, consider approving names for City parks. Mr. Boyer.

**MR. ECKERT:** So, just so I'm clear, we're naming all the parks after Mr. Boyer?

**MR. BOYER:** Thank you, Mr. Mayor and members of the Council. All right. Yes. Thank you.

The issue here tonight is for the Governing Body to consider approving names for City parks. On April 20, 2020, the Parks Advisory Board unanimously voted to rename the City-owned park at Woodland Ridge from Melvin Murry Park to Willow Park. Numerous willow trees that surround the original Melvin Murry Park provided the concept, inspiration and thought process to rename the park Willow Park.

Also, construction of a dog park within the new Veterans Park facility is nearly complete. In honor of the late Melvin Murry, the Parks Advisory Board unanimously voted to name the new dog park Melvin Murry Dog Park. To honor the name of Melvin Murry, the Parks Advisory Board agreed to move the name to the new dog park because of its more prominent and well-traveled location.

In May of 2019, the Parks Advisory Board approved the design of the new park and its name. Also in remembrance of Melvin Murry, the long-time Spring Hill Fire Chief, Melvin Murry Dog Park is planned to feature fire-themed items. Mr. Murry died in 2014. The Murry family has been involved throughout this process and supports the changes to the park's name.

Our recommendation is for a motion to accept the name change of Melvin Murry Park to Willow Park at the Woodland Ridge location and to designate the dog park name at Veterans Park to Melvin Murry Dog Park.

**MAYOR ELLIS:** Just a moment. Mr. Jenkins, is it possible to change this to where it's just a renaming of, or I'm sorry, a removal of a name and moving it to the dog park and not take up the renaming to Willow Park?

**MR. JENKINS:** Yes, sir.

**MAYOR ELLIS:** Okay. And I'd like to get into that in discussion. I am all for this. Melvin Murry, he had a junior fire department. And I was privileged enough to be a part of that. I was privileged enough to work with him as a 13 year old, a 14 year old. I'm all for this move and making it more prominent. One of the issues with Melvin Murry Park at Woodland Ridge is, is that there was an idea of having fire-themed playground equipment there, but the residents at Woodland Ridge did not want to have that type of a park there. So, it has really largely just sat there. And to move this to a dog park, and Melvin's love of Dalmatians, and making it a more visible park I think is a wonderful idea. However, earlier this week I had a resident who wanted to do something different. I'd like to get into that with discussion. It would be my request that the Council merely consider changing Melvin Murry Park and moving its name over to the dog park and not take up the issue of renaming that existing park at Woodland Ridge. If everybody is okay with that. I'm not trying to be coy. I would just like to get to it in the right order is all.

**MR. LEATON:** So, you're wanting to have a discussion added to the agenda for Willow Park?

**MAYOR ELLIS:** No, no, no. I was just going to take it up in reports.

**MR. LEATON:** Okay.

**MAYOR ELLIS:** I was just going to provide reports --

(Inaudible; talking over one another)

**MR. LEATON:** I just wanted to make sure we didn't need to revise the agenda.

**MAYOR ELLIS:** Is everyone okay with that? And I'm fine if you'd rather just rename it now and we can take up the other issue later.

**MR. LEATON:** That's fine. Mr. Leaton. Okay. I'm plowing ahead. Mr. Mayor, move to approve the name change of Melvin Murry Park to the designated dog park to be named at Veterans Park to be Melvin Murry Dog Park. I think that made that more difficult than necessary.

**MAYOR ELLIS:** I did too. Not to worry.

**MR. ECKERT:** Councilman Eckert. Second.

**MAYOR ELLIS:** We have a motion and a second. Is there any discussion? If not, all those in favor?

**COUNCILMEMBERS:** Aye.

**MAYOR ELLIS:** Motion carries 5-0-0. Mr. Boyer, thank you very much. And if you've been in touch with the Murry family as well as the Parks Advisory Board, please thank them for us for all of their work.

**MR. BOYER:** We certainly will. Thank you.

*[Therefore, the motion was made by Councilmember Leaton and seconded by Councilmember Eckert to approve the naming of the dog park at Veterans Park to Melvin Murry Dog Park. The motion carried 5-0-0.]*

## DISCUSSION

### 13. Operations Report - 2020 Outdoor Pool Season

**MAYOR ELLIS:** And now we're to our one and only Discussion Item, Operations Report - 2020 Outdoor Pool Season. Mr. Hendershot, you have the floor.

**MR. HENDERSHOT:** Thank you, Mayor. Jim Hendershot, City Administrator.

I'd like to invite Heather Poole in as she is our Facilities Manager and has provided the lion's share of the information I'm about to share with you on pools. It is my expertise if you will when needed. And believe me when I say this has been a moving target. It moved and shifted even more at about 4:30 this afternoon with Governor Kelly's implementation of *Ad Astra 1.5*. So, I've made some notes on here as to how that will affect our pool season even more than what I have now.

Due to the impact of COVID-19 communities across the region are analyzing their potential schedules for aquatic center operations. Much is to be determined due to the phased approach of the reopening businesses, industries, and government facilities utilizing the State of Kansas plan.

The previous schedule for the Spring Hill Pool, we were scheduled to open on Sunday, May 24<sup>th</sup> and close on August 9<sup>th</sup>. The current status of the pool is that the Parks Department have completed all maintenance and repair work scheduled prior to opening. The filling of the pool was delayed until decisions are made on the season's status. Once filled and systems are checked for leaks, the past history has shown the annual pipe repairs needed can take several days to determine the leak source and complete repairs if leaks are found. We also have a limited supply of chemicals on hand to allow for the opening if approved. And then the chemicals we have checked are on hand from local distributors.

With regards to phasing per the state plan, my big bold notes I've given myself here are dates subject to change depending on the status of the previous phase. Well, that was today. Phase 1 that we're in, I'm sorry, yeah. We're still in Phase 1. Pools are closed. Phase 2, the earliest that this could now take place is June 1. Pools would be allowed to open in Phase 2 if

- Social distancing is maintained
- Limit to 30 individuals per active zone if social distancing is not possible
- Enhanced cleaning of all equipment after each use
- Head to toe cleansing shower prior to entering the pool, except for lifeguards
- All employees and patrons are encouraged to wear PPEs or face masks
- All guests must sign in and out
- Credit card payments only
- Provide barriers for staff
- Swim lessons are restricted to family units
- Only selling of pre-packaged items at concession stands of pre-packaged would be allowed.

These regs are coming right from the Kansas Parks and Recreation Association's recommendations.

When the state enters into Phase 3, which now currently the earliest date that that could happen is June 15<sup>th</sup>. Pools would be allowed to open then if:

- Social distancing is maintained
- Limit of 90 individuals per active zone if social distancing is not possible
- Enhanced cleaning of all equipment
- Head to toe cleansing

And we go through the same thing. The basic difference there is your occupancy in the pool has increased to 90.

At Phase Out, which now the earliest that that could happen is June 29<sup>th</sup>. Pools would be allowed to open at full capacity with no social distancing. Programming is back to normal. We would provide hand washing and hand sanitizer before and after each activity. Those would be in the lockers, concession rooms, et cetera, and we would continue to follow enhanced cleaning guidelines.

Now, all of that so far sounds pretty cut and dry. Here is where it gets interesting. Opening prior to any phase-out creates multiple obstacles for a successful and enjoyable experience.

- Maintaining social distancing
- Maintaining appropriate occupant levels
- Difficulty in maintaining enhanced cleaning schedules
- Installation of protective barriers
- The limited availability of swim lessons
- Expecting staff and patrons to wear protective masks in the heat and moisture seems unreasonable
- Expecting young 14 and 15-year-old lifeguards and staff to enforce social distancing in the water and out of the water seems challenging

Opening at Phase Out creates additional obstacles. Lifeguard certification training is not available until Phase Out is completed. Which means on June 29<sup>th</sup>, if we enter into Phase Out, then the pools could open, then we can get our lifeguards certified, which means that every pool that's going to open is going to be scrambling for lifeguard certification all at the same time.

We currently are scheduled to use the pools in Osawatomie for certification of lifeguards. And I'll get into that here in just a little bit.

Again, all areas pools will be searching for certification opportunities. There has been -- part of the Executive Order I believe was to -- or the Red Cross extended certifications for existing lifeguards by six months. And that I believe assisted us with about five lifeguards that now no longer -- we thought we were going to have recertification but now would not have to.

Difficulty in maintaining enhanced cleaning schedules. Oh, I'm sorry. I'm on the wrong one. Spring Hill, along with several other communities utilizes the Osawatomie Pool called Ozone. Normal staff operation levels are 40 to 45 lifeguards and additional staff for concessions and at the front desk. Currently we have around 30. So, we need another additional ten lifeguards. And approximately 10 to 15 of those will require certification. And again, certification is not available now until June the 29<sup>th</sup> at the earliest.

Back to the issues of enhanced cleaning. That prior to Phase Out would be any equipment that's used gets cleaned after each use. I don't know how we would clean the tubes after each use. The railings in and out of the pool on the ladders. Anything that is touched, the surfaces all there would have to be continuously cleaned.

So, like I said, as of now the predicted best case open for opening that I can see is July 15<sup>th</sup> without any restrictions of Phase Out opening. That only allow us, I have to do my math because I didn't do this, 24 days of operation per our scheduled closing date. That does not account for lost days due to weather. We do anticipate that several lifeguards and our staff are no longer available due to family vacations, accepted other summer employment, et cetera, or they're just no longer interested in employment for the shortened season or their continued concern for the risk of COVID-19.

We did consider other options of how to use the pool. One was extending that season out past the anticipated closing date. We've attempted this a few times in the past years. We have experienced very limited attendance due to the school year beginning and difficulty in retaining lifeguards after that start of the school. Most of our lifeguards are high school and/or college and they're off to school.

We also considered if the pool was closed having it open strictly for swim lessons once the restrictions are lifted. In doing the cost benefit analysis there, by keeping the pool open just for swim lessons, depending on the level of participation in there, we would expect about a 20 to \$30,000 loss, again, depending on that registration and participation.

As far as other pool -- other communities. As of today at 11:30, Ottawa -- the following are closed for 2020. Ottawa, Bonner Springs, Mission, Prairie Village, Roeland Park, Fairway, Paola. Overland Park has a recommendation from their committee that will be going to their Council on Monday and that is to close the Overland Park pools for the year. Lenexa is attempting to open one of its three outdoor pools. Gardner is kind of on a wait and see type mode. Louisburg stated that they are yet to be determined. Olathe is going to attempt to open two of their four outdoor pools. Osawatomie is preparing what they're calling a soft opening during Phase 2 of the reopening plan. Then they would go to Phase 2 and 3 to reopen their indoor pool. But their plans do not include swim lessons at all which may take out the ability to have lifeguard certifications if that's included with the swim lessons. The plan also does not include opening of their outdoor pool.

So, assuming that Overland Park closes and assuming that Osawatomie closes that is one, two, three, four, five, six, seven, eight, nine pools in the area that have already indicated that they will close.

My purpose tonight was to give you this information and give you time to allow -- or allow you an opportunity to hash over where you think our pool facility may be going for the 2020 season. I personally think it's very difficult to expect to open a pool and have a successful experience for anyone with restrictions such as occupant load and/or social distancing. I think that's very challenging.

**MR. OWEN:** Did I not -- I heard someplace, I may get it wrong. KU Medical was recommending no pools to open. Was it them or somebody else?

**MR. HENDERSHOT:** I've not heard that.

**MR. OWEN:** I've heard one. They said that -- in some meetings I had and discussions I've had with people they said --

**MR. HENDERSHOT:** I had not heard that.

**MR. OWEN:** That they were recommending not to open this year because of this.

**MR. HENDERSHOT:** Right. On a City Managers' conference call today, a couple of the city managers indicated that part of their process was to contact their insurance providers. And once their insurance providers were told that they were not opening their pools their response was that's a very good path to take in these times.

It's horrible that we have -- that we're faced with this kind of a decision. This is not fun for anyone, but it's the world we're in today and it's the decision that we need to make today. Initially, I was going to give you this report, as you to take the two weeks to the 28<sup>th</sup> and come back with a

recommendation to you at that point. But, Mr. Mayor, under the circumstances of the Governor extending things, perhaps this evening is an opportunity to consider making that decision now.

**MAYOR ELLIS:** I don't know that everybody has had enough opportunity to put some thought into that. I know that you and Mr. Eckert had a conversation earlier this week and I absolutely understand Mr. Eckert's concerns. He also happens to live in a neighborhood that doesn't have a pool. I live in a neighborhood that has a pool and it's full and it appears to be ready to open. I think -- no. I don't know about Brookwood Farms.

**MR. OWEN:** Ours was going to open, but I had a question because I could not get a hold of the Governor's office to get a clarification.

**MAYOR ELLIS:** So --

**MR. OWEN:** The new rule states back yard pools are open. You can use your back yard pool.

**MR. OWEN:** But residential pools like Woodland Ridge and Brookwood Farms I wouldn't consider them a back yard pool.

**MAYOR ELLIS:** I would like for the Council to take the opportunity to talk to their constituents and to see if there are some alternatives. I think, personally I think we're going to end up having to close the pool. I think it's unrealistic to think a group of 16 year olds, 17 year olds who are trying to earn money are going to be able to wait an indeterminate amount of time while they watch other jobs fill up. And I think that's probably the harsh reality of where we'll end up. But I would like everybody to be able to have the opportunity to speak with their constituencies and see what they would like to do and come back next week --

**MR. GRAVES:** Jim, do we have something that shows that like, you know, on this date, 30 percent, this date, 90 percent, and like something written out, or like a one sheeter even --

**MR. HENDERSHOT:** Yes.

**MR. GRAVES:** -- that can kind of explain this?

**MR. HENDERSHOT:** Yes. Yes.

**MR. GRAVES:** I think --

**MR. HENDERSHOT:** And I'll go over that during my reports on our reopening plan.

**MR. GRAVES:** Okay. And I think from my perspective like the one thing you brought up that sits with me is how do you expect a 14-year-old, 15-year-old kid to say you're not social distancing or in charge of that? Like I just don't realistically think you can put that kind of responsibility on a young kid like that.

**MAYOR ELLIS:** There was a 17-year-old girl that was sworn at and vile things were said to on the east coast at an ice cream shop.

**MR. GRAVES:** At the ice cream -- yeah.

**MAYOR ELLIS:** It was an ice cream shop and people couldn't hold it together long enough to wait. I agree with Councilman Graves. I think that's unrealistic. I think your point is well taken.

All I'm saying is, Mr. Eckert raised a good point. I would like everybody to have the opportunity to speak with their constituencies, put a little bit of thought into it. A lot of good information came up tonight.

**MS. HUGHES:** Councilwoman Hughes. I appreciate your presentation. I felt though that just planning to open or not open the pool based upon the way we did open the pool before might not be fully encompassing of the way we could do it under our current situation. I would like to, and this is just my thoughts on the subject, is if we're limiting occupancy, why couldn't we also assign zones? Why couldn't we get rid of touchable surfaces, tables and what not? Allow people to swim in a zoned area by a limited amount. That way it keeps the lifeguards who are younger from having to tell people don't get together in the middle of the pool. You know, you have five people who are assigned to this zone and they kind of go in as a tag. You know, you time in. This is, you're Number 1. You're in Number 1 section. The next person to come in, the next family to come in, you're Number 2. You go to Number 2 section. Something like that.

And then I didn't understand how many lifeguards we need if we're planning on having limited numbers. Are we still having all of those lifeguards having to be certified? Can we certify them here at this pool? Can we certify them outside the time of the pool opening? Can you do a certification class before you open the pool at our own pool? So, those are questions I had that maybe didn't get addressed or that weren't [inaudible].

**MR. HENDERSHOT:** I can address the last one. And, Ms. Poole, please correct me if I speak wrong. No, we cannot certify until the pools are allowed to open. And most pools if they're opening are waiting until the Phase Out program, which means that we wouldn't be able to start certifying until June the 29<sup>th</sup> at the earliest. Am I stating that right?

**MS. POOLE:** Yes. And the main concern with Red Cross is social distancing. So, when you're in lifeguard training to do practice to do scenarios and saves, you are not six feet apart. You are a lot closer. So, that's a reason why pools are not opening to do lifeguard certifications and for that reason they cannot adequately train and properly train lifeguards because they cannot social distance unconditionally.

**MR. GRAVES:** How long is the certification? I'd just like --

**MS. POOLE:** Sure. It's a two-year certification.

**MR. GRAVES:** Or like how to get -- is it a one day thing where you get --

**MS. POOLE:** It's three days.

**MR. GRAVES:** Three days.

**MS. POOLE:** So, Friday, Saturday, Sunday. Do it over the weekend. But the certification does last for two years.

**MR. GRAVES:** Okay. Thank you.

**MS. HUGHES:** One of my other recommendations is that since all the other pools are closing we at least try, if we do plan on opening, limiting it to some kind of residential basis, so that we don't have a bunch of flooding in or trying to flood in from outside areas and then, you know, ruining the whole social distancing plan if we did come up with one.

**MR. LEATON:** So, I want to make sure I heard the numbers right. You're saying -- Mr. Leaton. You're saying that we would lose for the year 20 to 30,000?

**MR. HENDERSHOT:** No, sir. No.

**MR. LEATON:** How much money are we -- okay. Because this is where I'm at with this --

**MR. HENDERSHOT:** Okay.

**MR. LEATON:** -- and what I want to know.

**MR. HENDERSHOT:** Okay.

**MR. LEATON:** Is we typically subsidize the pool to I think the amount of \$50,000 per year.

**MR. HENDERSHOT:** Yes, sir.

**MAYOR ELLIS:** Oh, no. It's much higher than that.

**MR. LEATON:** At least minimum.

**MS. LANDIS:** A hundred and fifty thousand.

**MR. LEATON:** Is it a 150 now? Because originally it was --

**MS. LANDIS:** It's always been 150 to 160,000.

**MR. LEATON:** Well, the smaller pool was that.

**MR. HENDERSHOT:** Right.

**MR. LEATON:** And I knew we subsidized it and I couldn't remember the number. But my point is that we would subsidize \$150,000 this year. What would the subsidy be this year --

**MR. HENDERSHOT:** Okay.

**MR. LEATON:** -- for a very shortened season?

**MR. HENDERSHOT:** It's approximately \$1,400 a day subsidy. Every day we are open we lose, not lose, we would have to subsidize approximately 1,400. It's \$1,369 according to figures --

**MR. LEATON:** No. The pool loses \$1,400 a day but we subsidize back into it. So, yes, it is --

(Inaudible; talking over one another)

**MR. LEATON:** But my point is --

**MAYOR ELLIS:** You can't answer that question. You don't know how much money the pool is going to bring in.

**MR. ECKERT:** You don't know.

**MR. HENDERSHOT:** That's based on historical figures for those months --

**MAYOR ELLIS:** Right.

**MR. HENDERSHOT:** -- for those months --

**MR. ECKERT:** But let's -- right. But, Councilman Eckert. Let's remember why we built the pool. The pool is for the citizens and the children to do something in the heat of the summer. So, I appreciate what you're saying on monies. But to me it doesn't matter about that so much because we've got to serve our community.

**MR. GRAVES:** But I think you have to do it responsibility and that's the thing to definitely --

(Inaudible; talking over one another)

**MR. LEATON:** -- looking at the spending for the year being way down.

**MR. ECKERT:** Oh, yeah.

**MR. LEATON:** And we start looking for money to make sure that we can do other things or essential functions that might exist --

**MR. ECKERT:** Uh-huh.

**MR. LEATON:** -- [inaudible] open that we might have to tell somebody you don't have this job or we can't provide these other services because we decided to make that pool option. And that's what we need to be prepared to sit there and say is we can't do this because we still decided to keep the pool open.

**MR. ECKERT:** I don't think it's all going to hinge on the pool, but I think that's part of the equation.

**MR. LEATON:** Well, it be a part of the equation that we can or can't do things. And to sit there and say that we, oh, we didn't consider that is something that we need to be prepared to talk about.

That's why I want to know if our -- we're anticipating sales tax to be down 25 percent or whatever that number is, my point is that our revenue goes down.

**MAYOR ELLIS:** I think the question is what does it cost to operate the pool.

**MR. LEATON:** Yes.

**MAYOR ELLIS:** I think that's the question not what the subsidy is. What's the cost to operate it?

**MR. HENDERSHOT:** Okay. And I've got that.

**MAYOR ELLIS:** What's the daily cost to operate the pool?

**MR. HENDERSHOT:** The daily cost is 2,000 -- based on --

**MAYOR ELLIS:** Normal.

**MR. HENDERSHOT:** -- normal situations, total expenses per day is \$2,680. Normal revenue is \$1,311 for a difference daily of \$1,369 in the hole. Negative.

**MAYOR ELLIS:** So, that's the number that we have to work with. So, the absolutely worst case scenario rests somewhere in that what does it cost to operate each day.

**MR. HENDERSHOT:** Yes.

**MAYOR ELLIS:** To Councilmember Hughes' point though, what's also the possibility of operating on a shortened schedule of being open three days a week instead of seven days week? How might we be able to be creative in our approach?

**MR. HENDERSHOT:** Okay.

**MS. HUGHES:** Zone coverage. Less lifeguards. Maybe part of the pool. Maybe something like that.

**MR. ECKERT:** Then operating costs come down and --

**MS. HUGHES:** Exactly.

**MR. ECKERT:** -- lots of things. Yeah.

**MS. HUGHES:** Maybe not do the slides. I mean the chlorine itself is -- keeps the water clean, so you have that going for you. But I mean you leave the chair out there, you have to have somebody go clean it. Maybe take away the chair and people bring blankets.

**MR. LEATON:** I don't even know how you do it -- the lazy river. I don't know. I mean you send one person down and then they get done. I'm serious.

**MR. ECKERT:** Yeah. Because they're --

**MR. LEATON:** Because they're six feet away.

**MR. ECKERT:** Yeah. They could work.

**MR. LEATON:** So, how do you social distance on a lazy river.

**MS. HUGHES:** Timed entries. You can do timed entries and ask them --

**MR. LEATON:** Yeah. But that person will catch up and be --

**MS. HUGHES:** There are still --

**MR. LEATON:** I know. I'm just saying I don't know. I didn't say I had the answers. I don't know.

**MS. HUGHES:** -- personal responsibility in the pool opening as well. There are also has to be some personal responsibility in that kind of benefit.

**MAYOR ELLIS:** But you're also going to have those people who think those rules are ridiculous and you're going to be having to, Councilman Graves' point, 15 and 16 year olds attempting to tell adults what they should and shouldn't do. And somebody is probably going to not take that very well.

**MS. HUGHES:** We do always have a supervisor on staff who is -- can be the addresser --

**MR. ECKERT:** The adult.

**MS. HUGHES:** -- of those kind of rule breakings. Because it's a different scenario.

**MR. LEATON:** And that's a high school usual person too.

**MS. HUGHES:** Oh.

**MAYOR ELLIS:** That's correct.

**MR. LEATON:** My daughter was a pool manager for a year. There's a reason why she doesn't do it anymore.

**MR. ECKERT:** Yeah.

**MR. HENDERSHOT:** Mr. Mayor, we can put some scenarios together and come back on the 28<sup>th</sup>.

**MAYOR ELLIS:** Let's do that. I just think it would be nice if everybody could contemplate this and speak with our constituencies prior to making a decision tonight.

**MR. HENDERSHOT:** And I would invite any and all ideas you have. E-mail them to me. I've written down the ones that Mrs. Hughes had mentioned. But if you have more, please share those with me.

**MR. LEATON:** On that note though, this is the thing that we might consider is, okay. If we wanted to sit there and talk about, maybe not the 1,369 per day. Say that we do that and say just say that the pool is not something that we want to spend the money on. Are there activities that we might support that give kids something to do over the summer? That's something that I'd rather think about. But instead of just the pool, are there other options that we can do that we might be able to spend a little bit of money on and say, yeah, this gives kids opportunities. So, I mean, it doesn't make sense to open the pool. Can we have other things that they can safely social distance on? You know, carnival -- I don't know -- I don't have the answer. Can we bring in something for them to do for activities to do as an alternative?

**MS. HUGHES:** I think we should be doing that also. I think we should be working with Parks and Rec on social distancing activities that -- because a lot of those programs are going to not be possible that we currently offer. I mean --

**MR. HENDERSHOT:** And the information that came out today on that addresses, and I'm somewhat off topic, but you brought this up, Mrs. Hughes. So, items that are not -- activities that should remain closed to the public. Under 1.5 is organized sports facilities, sports tournaments, sports games, and sports practices and summer camps. So, that's a lot of it. And I know Mr. Peel has been working trying to put together something for the kids to do. It's just very difficult. Thank you.

**MAYOR ELLIS:** And again, for those of us who have teenagers at home and they've been home since spring break and anything to get them out of the house would be appreciated sometimes.

**MR. HENDERSHOT:** Yes, sir.

**MR. LEATON:** That's where I'm at is if we can't do the pool, let's see what we can do to give them something to do.

**MAYOR ELLIS:** All right. So, Mr. Hendershot, we'll look forward to some information coming from you. And again, those of you who have other suggestions, please get those to Jim and e-mail him --

**MR. HENDERSHOT:** Please. Thank you.

**MAYOR ELLIS:** -- as quickly as possible.

## **ANNOUNCEMENTS AND REPORTS**

**MAYOR ELLIS:** All right. This takes us to Announcements and Reports. I've got a couple of different things. Earlier this evening an industrious group of young people knocked on my door and delivered to me a petition of 100 signatures for chickens in the City of Spring Hill. Honestly just an absolutely delightful group of young people. And I promised them that I would carry forward that petition to the City Clerk tonight. And, Madam Clerk, I am requesting a discussion item on our agenda for July 23<sup>rd</sup> for chickens in the City. We're going to consider a public hearing but not really. I don't want the formality of a public hearing. But I want these kids to have an opportunity to be heard and I want their parents to have the opportunity to come in and talk about it. regardless of

what one's position may be on chickens in the City of Spring Hill, the fact that these kids went door to door and collected 100 signatures with the goal of changing City law is just absolutely astonishing to me. And it's something that just brought a huge smile to my face. Councilman Graves said they stopped at his house when we were both talking about. We both had big smiles on our face because it was just really unique.

So, Madam Clerk, I am turning over to you these 100 signatures. And if we could get an announcement on our Facebook page and other City social media announcing that we'll be discussing this hopefully in person on July 23<sup>rd</sup> with my thanks to these young people.

Next, so looking at the park at Woodland Ridge, which is now without a name, without a name. Earlier this week or late last week, I don't remember which, we had a gentleman contact me who was wanting to have a park named after a fallen son of the City of Spring Hill. And while that is very touching and while I think that it is very well intentioned, the challenge that we run into is that we have a lot of fallen sons and daughters of Spring Hill. And to name a park after just one I think begs the question what about all of the others. And I had suggested to this individual that perhaps the park at Woodland Ridge may be more appropriately renamed Memorial Park. It has two ponds, both of which will be pretty again one day. One of them is not so pretty at the moment. But I think if we could get this before the Parks Advisory Board and have them establish an application process, no fee, but an application process so that they can vet those names of people who would be honored at Memorial Park. And maybe it's once a year or three or four times a year, they update a plaque with a name and a little bit of information about an individual from our community who has passed away and what their contribution was. We can put some benches in there. We can make some nice shrubbery in there. We can make a nice reflective area for residents to come and honor their friends and their family. The individual who was very passionate about his idea of naming it after one person was very open. And I think, Jim, it would be fair to say enthusiastic about the idea of a memorial park. So, I was curious what the Council's thoughts may be if we might direct this to the Parks Advisory.

**MR. GRAVES:** Love it. I think it's great.

**MS. HUGHES:** [Inaudible.]

**MR. OWEN:** Mr. Mayor, this wouldn't be limited to people from the military since we have Veterans Park for --

**MAYOR ELLIS:** No, no, no. No. Absolutely not.

**MR. OWEN:** This would be anybody we wanted -- anybody who wants to nominate someone.

**MAYOR ELLIS:** This was actually a young person who had died, so they had not served in the military. No. This is just someone who had passed away who had a very broad contribution to the community. But I think it gives us the opportunity to really share our unique history and our shared history with one another.

All right. Very good. Mr. Hendershot, could I ask you and Mr. Boyer, and particularly Mr. Boyer, to carry that forward to the Parks Advisory Board and help them to understand why I had asked that we table the renaming of the park at Woodland Ridge.

**MR. HENDERSHOT:** Assuming the Parks Advisory Board meets before Mr. Boyer's last day, he'd be happy to do that with me.

**MAYOR ELLIS:** Certainly.

**MR. HENDERSHOT:** If not, I'll get Mr. Dillon Jones to do that.

**MAYOR ELLIS:** I understand. I understand. So, all right. That is all I have. Mr. Owen.

**MR. OWEN:** Nothing from me, Mayor.

**MAYOR ELLIS:** All right. Mr. Leaton.

**MR. LEATON:** I did sneak in over to the Veterans Park today and took a look at it. It looks it's very close to being completed. What is the anticipated date for that?

**MR. HENDERSHOT:** I have a report coming up.

**MR. LEATON:** And that's what I was about ready to ask you is instead of me asking right now you can just give me a report later if you have it.

**MAYOR ELLIS:** Anything else?

**MR. LEATON:** No. I'm just excited to hear that one.

**MAYOR ELLIS:** All right. Very good. Ms. Hughes.

**MS. HUGHES:** I spoke or e-mail Mr. Hendershot over the last couple weeks about visually displaying our budget meetings as our camera and installation is not going to be active until June. The budget meetings have been set for before that camera installation. And with the possible reduction in such large income from the City as tax revenues and potential property tax revenues, I really think it's important that we make it as easy as possible for the citizens to access those budgetary meetings that are going to be on not our regular meeting date. And I believe Jim is looking in to a few things was your last e-mail to have some things in place hopefully by next week is our first budget meeting.

**MR. HENDERSHOT:** That's another one of my reports for tonight.

**MS. HUGHES:** So, that was an important point to me. I just want people to be able to participate as much as possible. And I look forward to hearing more about the sidewalk process and how we can move that forward as quickly as possible and keeping that on one of the top priorities that we're looking at and moving forward. That's all.

**MAYOR ELLIS:** All right. Mr. Eckert.

**MR. ECKERT:** Bull Creek continues to sell hand sanitizer in many different assortment of sizes. So, if you need something from a local vendor that would be a good spot. And support your local small businesses. I wasn't able to because the wait was too long the other day. That is it, sir.

**MAYOR ELLIS:** All right. Thank you. Mr. Graves.

**MR. GRAVES:** I just want to thank Public Works for Main Street's new lines. It looks very sharp. And I know talking to other business owners very much appreciated, so.

**MAYOR ELLIS:** Very good. All right. We'll move on to Staff Reports. Mr. Hendershot.

**MR. HENDERSHOT:** I've got several, Mayor. I'll try to be brief but these are important topics. I'll bring them into focus here.

We are partnering with Miami County in a CDBG program for Miami County businesses. This is a state and federal program in which the county will be administering the program, but there are grants available to Miami County businesses that are suffering hardship because of COVID-19, and that this program also extends to the employees of those businesses. So, if you know of anyone who is a business in Miami County, they can make their application through the county and that would be through Janet McRae at the Economic Development office there. She can guide them through that process.

By partnering with the county in this, the county is willing to shoulder the administration fees which was \$3,000 and also then they would be administering the program. There is no cost to the county. Other than that there is no cost to us. The CDBG programs just by law have to be administered through a government entity of some kind. You'll notice that I've limited that conversation to Miami County. The Johnson County program is different because of the population base and the economic base. I'm waiting to hear the details from Johnson County on how that program may be offered. But at the current time I just don't have any details. But this is available now to Miami County businesses and those employees. I do believe that one of the criteria for employee assistance is that a certain percentage, I believe it's 51 percent of the employees of the business have to live in Miami County. So, there are some criteria that need to be met, so. But anyway, any opportunity we get to help promote help for our business between Chamber of Commerce and my office and the City in general, we promote all we can with those.

With today's announcements by Governor Kelly of *Ad Astra 1.5*, if you're not familiar with exactly what that means from a very high altitude, what it means is the limit of public gatherings of 10 or fewer will remain in place rather than being increased to 30. Barbershops, hair and nail salons can reopen as planned, but they are limited to appointments only. Mass gatherings of more than 10 continue to be prohibited. Fitness centers and health clubs may open, but in-person group classes may not occur. Locker rooms must be kept closed except to use the restroom. You can have commencements and graduation ceremonies for no more than ten people in a room, gymnasium or facility as long as six-foot distancing is maintained. And you can have outdoor graduation ceremonies with some exceptions as well.

The following shall remained closed to the public. Those include bars and nightclubs, excluding those that are already operating curbside and carry-out service, non-tribal casinos, theaters, museums, and other indoor leisure places, community centers, outdoor and indoor large entertainment venues with a capacity of 2,000 or more, fairs, festivals, carnivals, and parades, swimming pools other than back yard pools. And I do believe, Mr. Owen, but I'll find out, I do believe that neighborhood pools fall into the same category as public pools. But I'll find out for sure.

**MR. OWEN:** As public pools.

**MR. HENDERSHOT:** I believe so. Organized sports facilities, sports tournaments and games and practices and summer camps remain prohibited. With that though the county announcement today was that they are expected to come on board with the state plan and join the 1.5 as of Monday and hopefully eliminate the confusion that was caused when the county extended the stay-at-home and the state didn't. That's anticipated.

With regards to Veterans Park. We have the need to let the grass mature, to let the City crews get out and finish some rock storm check dams, to extend a small berm, and because of that we are, and also let the plantings mature that are out there that have been out there. With that in mind, we are planning a grand opening for Veterans Park, and I think it's very appropriate, the morning of July the 4<sup>th</sup>. I think we can get the American Legion involved and get them excited about it and get the public involved, and get them excited. And what better day to open a park for veterans than on July 4<sup>th</sup>. We also are working with Verio, our design team, to have large display boards for the pavilion and memorial facility to show what it will be. We can do some things to thank the donators that we've -- the donations that we've received to date for those facilities. And those design plans continue. They have on those on the pavilion and the memorial area and they are including Mr. Knoebble[ph] and members of the American Legion at this time. As well as the Rotary is extremely interested in providing the flagpole area.

So, that is the plan to have that grand opening. The Mayor has graciously accepted an invitation to come speak at 10:30 that morning. And so we are planning on a July 4<sup>th</sup> grand opening. This allows the grass to mature and allows our crews to get out there and do some finish touch-up work and not be working around crowds that may be out there. Hopefully by July the 4<sup>th</sup>, our social distancing requirements will allow a very pleasurable experience, but I still think we can do that.

Mr. Leaton is correct. The work at the park is nearly complete. In fact, the crews are going through a punch list now as we speak. And I understand this is a couple week delay, but I just think this is important to let those young plants mature some, maybe get a mowing or two under our belt because that always helps that grass get established. So, we'll proceed with that.

With regards to the livestreaming that Mrs. Hughes brought up, I have received her e-mails. And Mr. Smoot and I have been working to try to come up with a system that is improved over what we have now, which basically just allows you to tune into the audio of it. One of Mrs. Hughes' suggestions was a Zoom meeting. We can do a Zoom meeting. And this was in an e-mail that I sent out to everybody yesterday evening. But a Zoom meeting would have its limitations. We do not have a camera in this room. So, to do a Zoom meeting where maybe we're here or up here it's just not possible at this time. So, to do a Zoom meeting, say, for instance, for the department head presentation next Thursday night, then it would require that the Mayor and the Council would be off-site somewhere at their house or wherever they may -- you may have access to a laptop with a webcam or your smart phone. And you would log into the meeting in that way. The public would be allowed to log in as well. And any items that are shown during that meeting as a presentation meeting as a presentation would be available -- would be seen on that Zoom meeting such as many of us spend an extraordinarily amount of long time on Zoom meetings now and have become familiar with.

We are exploring the possibility of a camera that we could use strictly for this lectern, maybe turning this around and maybe the department head would stand here and give that presentation. But as it is now more than likely that department head would be in their office or somewhere available where a camera would be.

With regards to the number of the participants, the occupant load in this building I believe is around 80.

**MAYOR ELLIS:** In this room.

**MR. HENDERSHOT:** In this room. I'm sorry. Is approximately 80. And there is a cap threshold on Zoom meetings, depending on the level that you get involved, of 100. So, we're looking at capping that Zoom meeting at 100 participants. So far on the audio portions of our meetings under our COVID operations, we've had five or six is about the most that we've had. I'm not sure what we have this evening. Mr. Smoot, do you know? Two? Okay. But I would anticipate if there is some visual portions to it that that number may increase.

Direct communication with the residents during those meetings though would remain to be very difficult. We're currently working on a system that is similar to other communities that would establish a designated e-mail where people during the meeting could send an e-mail in with their comments as they think of them. And then prior to that agenda item or prior to the end of the meeting we could go through those e-mails and see what -- how those issues that need to be addressed or could be addressed, or at least recognized that they were received and that we were working on them.

In talking to other communities I have not found any that provide for real-time two-way communication during the meeting, during agenda item reviews. And here is the, I think the kicker in all of this. Mr. Smoot tells me that we're fairly certain we can, for the most part prevent this, but there is a new hobby out there I guess called Zoom-bombing. And unfortunately this is where individuals log onto a public meeting because all they've got to do get information is go to our website. They do disrupt your meeting with extremely vulgar comments, inappropriate language, et cetera. This happened at our cemetery board meeting about a week and a half ago. I wasn't there, but I understand the language was -- would make anyone blush or wonder why someone would talk in that manner.

We do have the ability to limit that exposure, but it still is a possibility. We will continue, Mr. Smoot and I will continue to explore any options that may improve this. But for now, Mrs. Hughes and Council, for a Zoom meeting this is what we've come up with.

**MS. HUGHES:** Couldn't we bring in our own laptops and still sit in this room to solve the -- to solve the having to be away from everybody else and talking about the same subject? I think that would solve that first problem, or cell phone. It doesn't really matter.

And then the second problem of the Zoom-bombing is my understanding that there is security that you can put on the new Zoom as long as you download the new software that's currently available not the old.

**MR. HENDERSHOT:** Okay.

**MS. HUGHES:** You can lock the choices for backgrounds so people can't put in crazy vulgar backgrounds. You can lock the chat function so they can't chat. And then you can lock the participant code is my understanding so that they can't speak. They're basically muted as participants. So, I think that would help with that.

**MR. HENDERSHOT:** Okay. Okay. Okay.

**MS. HUGHES:** I think a lot of people just open up Zoom and start it and they don't realize there's those security features behind it. I'm sure Antwon does. But there's some more features because that was happening I heard. It might fix that.

**MR. HENDERSHOT:** Perhaps, Mr. Smoot, you could address the internet connections and Wi-Fi capabilities. Would it support eight or nine different laptops?

**MR. SMOOT:** Yes.

**MAYOR ELLIS:** What about feedback and you've got multiple microphones.

**MR. SMOOT:** Yeah. That is a thing that will be of concern. That's what we experienced earlier in this meeting. One thing I want to add, we do have the ability to share content. We're doing that currently right now. That's why I'm here. I'm sharing the content. Mr. Boyer, the presentation that Jim did, so we do have that ability. If it's the more -- if your concern is more of the seeing of Councilmembers or the attendees being able to see the Councilmembers, yes, Zoom would be the way. But currently as we sit today we're able to share content that is -- that we want to be displayed to the attendees.

**MS. HUGHES:** I appreciate that. I think we're doing a really good job with the process that we have now. I just think budget is so interactive and it's going to be so disruptive this year that it needs to be a cohesive unit of sharing rather than multiple units. We currently have a call-in line and then we have -- you have to go to the website and find the materials opposite that. This would be one single unit of making people feel like they're more part of the process in the room with us doing what we're doing the same way we're doing it.

**MAYOR ELLIS:** I'm not sure on a Zoom meeting everybody needs to be in the Council room. We're doing trials. We're doing multi-day trials via -- well, it's BlueJeans, but it's a similar concept.

**MS. HUGHES:** Exactly.

**MAYOR ELLIS:** And the Board of County Commission isn't meeting with everybody in the same room.

**MS. HUGHES:** I don't mind being one to cut down on the feedback to stay in my office at home and doing a meeting from there.

**MR. LEATON:** I think that for me personally there is use though of being in the same room with the other Governing Body members. Because there are times where they may not say something

but they make a visual cue or another view -- cue that you kind of pick up on and say, oh, wait, that's not going to happen. And you're not going to necessarily pick up on a Zoom meeting.

**MS. HUGHES:** And I'm just worried that the citizens aren't getting that interaction especially when it comes to the budget.

**MR. OWEN:** I think that's a big thing for us. I agree with you that citizen involvement, unfortunately right now with this time is messed up and making it difficult on us.

**MR. LEATON:** We can do it in the room together and then communicate that out and that's fine. But I don't want to be sitting in my house segregated from everybody else.

**MAYOR ELLIS:** That may be the only option though.

**MS. HUGHES:** Remember to hit the mute button.

**MAYOR ELLIS:** So, again, to have multiple laptops in this room that may -- that just may be the only option. And it is what it is. But that may be what we have to do in order to ensure that the community can engage in that process as well. So, in any case, Mr. Hendershot, continue working on this. Please get information out as quickly as possible as to the direction that we can go whether or not it's viable to have everybody in this room. If it isn't that information needs to get out as soon as possible. We need to make certain that, I mean, I'm making an assumption that every Councilmember has the ability to do this from their home that may not be the case. If we can't all be in this room we can certainly be divided up in this building somewhere if need be.

**MR. HENDERSHOT:** Mayor, just for clarification, is that guidance for -- to make this basically make this happen for the 21<sup>st</sup> meeting of the department head presentations?

**MAYOR ELLIS:** Yes. Yep.

**MR. HENDERSHOT:** Okay. Yes, sir.

**MAYOR ELLIS:** All right. Anything else?

**MR. OWEN:** Mr. Hendershot, do we have any option of delaying our budget process any at all?

**MAYOR ELLIS:** I would discourage that because --

**MR. OWEN:** I understand we run into a time. I didn't know if the county had been talking about doing anything --

**MAYOR ELLIS:** No. No. Not that I'm aware of.

**MR. OWEN:** Okay.

**MAYOR ELLIS:** Remember it all flows back to the state.

**MR. OWEN:** Right.

**MAYOR ELLIS:** And then we have two counties that we have to get information from. So, I think we need to continue that process. The nice part though is that we've built in some extra time in this process and I think that's going to afford us the ability to be able to communicate with folks.

**MR. OWEN:** And maybe some would do the Zoom like you want to do and that gives us some time for us to talk to the citizens and get feedback that we can then bring back to the meetings.

**MAYOR ELLIS:** Right. Absolutely.

**MR. OWEN:** Okay.

**MAYOR ELLIS:** All right. Anything else?

**MR. HENDERSHOT:** Yes, sir. One last topic I have is a proposed reopening plan for City facilities. Again, this is based on the Kansas *Ad Astra* opening plan. As the Mayor has indicated, since, oh, gosh, the first of March or so, we've put together what -- we kind of call ourselves the COVID committee, which department heads and then some key staff. And I opened the floor up at our last, one of our last meetings for their ideas and expectations not only from them but from their staff as to what they envision a reopening plan for City facilities to look like. And when I talk about City facilities I'm talking about this building and Public Works primarily. Those are the two areas where the most interaction -- it does include also our playgrounds.

And what we've come up with a program that follows the dates of the *Ad Astra* program. And I've, obviously at the last minute adjusted those dates today, so. And after I can adjust this morning I'll send this out to everyone. But it follows the current, the Phase 1, Phase 2, and Phase Out. It has those dates then of June 1, June 15<sup>th</sup>, and June 29<sup>th</sup>. Per this plan, the City facilities would not open to the public until at the earliest June 15<sup>th</sup>. That is in line with the state plan for no groups over 90. That allows for full occupancy of this room at a Council meeting. It does not allow for full occupancy of the events of the events space, for an event space. But it does allow for occupancy and use of our individual meetings rooms in the building. So, prior to, let's see, June 1 would be the opening of playgrounds. We would have signs on there that are informative signings for cleanliness, et cetera, and for social distancing. The buildings would remain closed. Council and board meetings would be remain closed to the public, except for our audio and hopefully visual capabilities that we talked about earlier. We would continue to encourage telework from home but start developing those plans immediately for what that return to work looks like for those that are working at home. Continue to implement our City travel restrictions and reporting requirements to HR.

The playgrounds would open in Phase 2 with the distancing and informative signing. The Aquatics Center remains closed. Employees are encouraged but not required to wear masks when working close proximity to others. Social distancing. And then adequate cleaning supplies on hand. And that's a key part of this plan is to make sure that we have adequate cleaning supplies. And right now they're hard to come by still.

The next phase then could begin, if things go according to plan, June 15<sup>th</sup>, that would be when City facilities open. The exception would be on Tuesday mornings from 8:00 a.m. to 1:00 p.m., I'm sorry, Tuesday mornings of court. The building would be open from 8:00 to 1:00 for only those individuals who have business with the court. Once court is closed and finished, then we would have staff on

hand to do a thorough cleaning. We have a large backlog in the docket, so we can anticipate using the hallways and the gymnasium as a staging area with social distancing markers there as appropriate as they come into the courts. And there are multiple days in June where the court is trying to get caught up.

I think the easiest way to do that and to maintain that cleaning schedule is to just have the building closed those mornings on Tuesdays of court to the public. From 1:00 to 5:00 then City Hall would reopen.

Municipal court would resume per their established criteria. We would start accepting reservations for groups of less than 90. Council and board meetings would resume in the Council Chambers. In-person meetings could resume. The meeting rooms in the Community Center would be open to the public for groups less than 90. All staff would be back to work on normal schedules unless given ADA or FMLA accommodation or department head approval to continue to telework.

And what we're finding is that many businesses and government entities are encouraging those that are working from home and successfully working from home. There's really not a big rush to get them back in. And depending especially on their level of exposure, not exposure but their level of susceptibility, their age group, their preexisting health, perhaps it's better for some that are working at home to continue working at home for a while longer. City travel restrictions would remain in place under this phase. Again, the playgrounds would be open. The mask requirements stay the same.

The public would be encouraged to wear protective face masks inside City facilities. We would have markers and directional flow indicators installed for the public. The courtyard door, the center door here would be the entrance. Everyone would come into the building regardless of our business and the other doors would all be designated as exit doors. We can then install barriers or we've got bollards with the, not ropes, but the straps that we can separate the hall. On a court day we would -- the folks would come in through this door. Come in and have the court. Go out this door. The bollards would direct them right to the front desk and they would be directed right on out, so we keep that flow going.

And we would have, again, additional cleaning schedules established for the buildings due to the increased traffic.

And then there is Phase Out, which is -- right now the earliest that that can happen is June 29<sup>th</sup> and that's when all the restrictions on all the buildings and facilities would be lifted.

That, Mayor and Council, is our proposed reopening schedule. I've gone over this with staff. They support this. And I would like to be able to implement this, obviously keeping an eye on the state program as to where it goes each time with them and adjusting accordingly.

**MAYOR ELLIS:** And I think you've answered this for me before, Jim, and I apologize, but other people may have the same question. You know, obviously this facility is used by seniors regularly throughout the day. Johnson County's hot meal program for seniors, is that canceled in perpetuity?

**MR. HENDERSHOT:** No.

**MAYOR ELLIS:** Are they doing just strictly home delivery?

**MR. HENDERSHOT:** Right now it's canceled.

**MAYOR ELLIS:** Right.

**MR. HENDERSHOT:** They have a target date of June 1 to start re-implementing that. I believe it was deliveries only. Do you remember that e-mail? Okay. I believe that was for deliveries or for pick-up or delivery, not actual meals in the building.

**MAYOR ELLIS:** Okay.

**MR. HENDERSHOT:** But that target was June 1. That's probably been pushed back now with this program.

**MAYOR ELLIS:** Okay. I want to make certain that any opening is consistent --

**MR. HENDERSHOT:** Yes.

**MAYOR ELLIS:** I'm fine if it's earlier. But I don't want us to be opening later than when the county is going to reinstitute the senior meals and getting seniors back into the building.

**MR. HENDERSHOT:** Understood.

**MAYOR ELLIS:** Also, obviously, we need to have an eye on open gym. We've got a lot of kids who have been cooped up. I'm delighted about playgrounds, but open gym is going to be an important part of this summer as well. I know Mrs. Hughes has tossed out an idea of a drive-in movie night. Mr. Peel jumped all over that. Maybe we can have a -- maybe we can have a movie night in the park here and we can have the gym open. Again, some of these things that we may be able to do that are low cost to the taxpayers, but I just want to make certain that our plans accommodate what the needs of our seniors are and what the needs of our kids are. Okay.

**MR. HENDERSHOT:** Then there is the potential of opening the gym at the same time that this building openings. We just have to have some monitors and watch the occupant loads, et cetera, in that facility. So, we can definitely look at that.

**MR. ECKERT:** A question for you, and the Mayor alluded to this, being in synch with Johnson County on the senior meals when they open up. What about if, for example, if Miami County opens up a week before Johnson County?

**MR. HENDERSHOT:** Okay.

**MR. ECKERT:** Since we're split --

**MR. HENDERSHOT:** Okay.

**MR. ECKERT:** -- what is our approach to that? Because it's a disadvantage to businesses on Main Street and when businesses down on 223<sup>rd</sup> are open.

**MR. HENDERSHOT:** The good news is Johnson County is now on the same page as the state and Miami County is on that same page. So, we're all in synch.

**MR. ECKERT:** Okay.

**MR. HENDERSHOT:** However, leading up to that when there was some confusion between Johnson County and Miami County, because of our agreement with Johnson County to help with implementation of our emergency management plan that affected all businesses and all residents in Spring Hill regardless of county side that it was under the Johnson County plan. That's really kind of a moot point now simply because we're all on the same page. But I do appreciate what you --

**MS. HUGHES:** What about cleanliness of the playground facilities? Can we install like they do at the grocery store where it has one of the little pull-up wipes or something because I don't know that we have a -- we don't have staff to go clean them.

**MAYOR ELLIS:** Well, the supply is probably the biggest issue and then how well they hold up outside with the sun beating down on it would be the other issue.

**MS. HUGHES:** Could we work with a local company?

**MR. HENDERSHOT:** We can look and see if there is a product that's made.

**MAYOR ELLIS:** Yeah. See if there's something out there.

**MR. HENDERSHOT:** Sure. Sure. If we can think of it it's probably already on the market.

**MAYOR ELLIS:** Or soundout. It's probably sold out.

**MR. HENDERSHOT:** No. But we can look because, you know, people have been very -- shown a lot of initiative on how to clean things and keep them clean. So, absolutely. We'll see if there's a product that we can put out there on a post or a pole or somewhere.

**MR. LEATON:** And maybe we could put just Dawn all over it and let the Fire Department hose it down.

**MR. HENDERSHOT:** Yeah. No doubt. No doubt.

**MAYOR ELLIS:** All right. Anything else, Mr. Hendershot?

**MR. HENDERSHOT:** No, sir.

**MAYOR ELLIS:** All right. Anything for Mr. Hendershot? Thank you very much. Madam Clerk.

**MS. GERRITY:** No report.

**MAYOR ELLIS:** Very good. Ms. Landis.

**MS. LANDIS:** Yeah. Just a couple of notes. We've talked a little bit about the budget process and I wanted to make sure everybody is aware of the upcoming dates for that. And our process this year is a little different in that we've segregated out the items.

**UNIDENTIFIED SPEAKER:** Do you want me to move?

**MAYOR ELLIS:** Somebody needs to. We're at 11 in here.

**UNIDENTIFIED SPEAKER:** I'm sorry.

**MAYOR ELLIS:** That's all right. We're fine.

**MS. LANDIS:** We've segregated out the process so that we can spend enough time focusing on each segment of the budget this year. So, our first presentation is next Thursday. That's a special meeting, so not a regular meeting night. So, if you can make sure that's on your calendars. The packet for that meeting will come out tomorrow. So, check your inboxes and our website for that information. That is specific to budget requests related to programming, irregular expenditures or new expenditures, new personnel requests, those kinds of items. Not necessarily capital improvement projects that we're proposing. We have separated that out so it's not such a long meeting and such a lot of information all at one time to the May 28<sup>th</sup> meeting. That is a regular meeting. You will have that information in advance as well. That will be more of a -- where we look at the current CIP, you look at the new projects or changed items at that night. And then maybe giving the staff some directive as to how you'd like to prioritize some of those options. So, that's a discussion on the 28<sup>th</sup> meeting.

The 21<sup>st</sup> is when the department heads will be available to you to ask questions about their specific budget request. At the 28<sup>th</sup>, under CIP, we really only have two departments that have the bulk of those CIP items.

**MAYOR ELLIS:** I'm sorry. You said the 28<sup>th</sup> is when the department heads would be here? I think the 21<sup>st</sup>.

**MS. LANDIS:** No. The 21<sup>st</sup>. I'm sorry. Yes. The 21<sup>st</sup>, which is next Thursday, the department heads are available for your questions related to their budget requests. On the 28<sup>th</sup> when we talk about Capital Improvement, the department heads will be available again, but really it only encompasses about two departments plus the financing option of it. So, maybe not everybody will be here and available or even needed that night.

The third meeting is not until then June 22<sup>nd</sup>. And that's where we'll look at everything together. By that time that is a special meeting as well. That's a Monday evening. And that's where we'll look at the combination of how we prioritize the department requests next Thursday, how we prioritize the capital improvement projects. The following Thursday on the 28<sup>th</sup>, all of that will come together. We will have the valuation from the county and those numbers and a preview look at the state budget everything combined on that evening. And then in July, we'll approach the public hearings and then the budget is due to the county in August. So, we did build some flexibility into the end of the project -- or the end of the process so that if we needed to move any of those dates or if we

needed additional discussion time we can certainly do that as well. But backing into it is how we came up with these dates for the process, so.

That's really all. Next week we'll have the updated 2020 financial projections, which is kind of I think we came out with a memo in our -- what we were calling our COVID projections a couple of weeks ago. This will be an update with April's numbers and an outlook for the rest of the year. We've adjusted slightly our percentages based on what the surrounding cities are doing. Had a great conversation this week with all of the finance directors in this area and what they're projecting for sales tax, property projections, those types of things.

We got a report out from the county today about property tax projections. I think they're sitting at 96 percent collected already for the year, so that's fantastic news for us. We can adjust accordingly. All the other cities are as well. So, we'll try and have that out to you next week. So, if you have questions about that in the upcoming meetings we can address that as well. And that's all.

**MR. LEATON:** My only --

**MAYOR ELLIS:** Thank you. Anything for Ms. Landis.

**MR. LEATON:** My only thing would be is that I think in 2008 and 2009 there was a lag when everything happened. So, that's where I'm concerned about is it's not right now. It's going to be that lag into next year that I'm concerned about as far as the property tax collection and the other things.

**MAYOR ELLIS:** Well, that would be the second half -- or the first half of this year that'll be the concern as well because those will be due in December. And those are --

**MR. LEATON:** That's kind of where I'm heading.

**MAYOR ELLIS:** Right. Those are the ones that I think we might see the biggest hit on.

**MR. LEATON:** December and then the first half of next year and that's what I'm really concerned about.

**MAYOR ELLIS:** But then also remember a significant portion of our sales tax revenue comes from the county participation on sales tax. So, while I think our own sales tax may not suffer dramatically, the county is certainly anticipating some impacts to sales tax especially for the month of April.

**MS. LANDIS:** I'll try to outline that in that new updated memo that I send out next week to kind of tell you what we're -- what our new projections are and why they have changed. And so each month as we update that give a little bit better illustration of how we're coming up with those new numbers and what's actually occurring. Our sales tax distribution and the report that encompasses or that shows us exactly where it's coming from, comes out around the 23<sup>rd</sup> of each month. So, right now we're still looking out two months back and we really haven't even seen yet or won't until June or July the actual sales tax impact. So, the best we can do right now is project and that's what everybody is working on. So, it is a moving target, but I think everybody is kind of on the same page working on the same direction. So, we've got a pretty good projection set up right now. We're just working with it and we'll be able to share as much information as we can as we go.

**MR. LEATON:** I mean could we work with the chamber of seeing how much they think that talking with their businesses the sales have been down? Because that could give us an idea of the percentage of the deduct of what they're going to see on the sales tax.

**MAYOR ELLIS:** She may have some information. She may have some analysis. I mean it'll be -  
-

**MR. LEATON:** If their sales are 60 percent of what it was before, 40 percent, then that's going to tell you what it's going to be. It's going to be closer for at least for us on our City sales tax.

**MS. LANDIS:** Right. And I think our projections are going to be fairly close on our City sales tax the way we have them structured right now because I've taken into consideration those stores that are opened, those stores that are closed, and where I feel like they've fallen out in past years. But, yeah, we can certainly reach out to the Chamber and see if they have any additional information. We talked a couple of weeks ago just to try and get the feedback she was getting at that time. But I know things are changing. And as they start to reopen, are they reopening when they're allowed to or are they reopening when they feel like they're going to actually get their full amount of business back. It depends on what their overhead is.

**MR. LEATON:** Because like today I walked through an airport. And just because things could be opened, they weren't opened because they couldn't make money at being open.

**MS. LANDIS:** That's right.

**MR. LEATON:** The way it was partial. So, that's the thing that I, you know, we can project. But if we can get a better feedback from the people that are actually in there dealing with this that would be good.

**MS. LANDIS:** Sure.

**MAYOR ELLIS:** Okay. Anything else for Ms. Landis? All right. Thank you very much. Is Chief Henson still out there?

**MR. HENDERSHOT:** She is.

**CHIEF HENSON:** Chief Henson. And basically I just wanted to say that, you know, this week has been difficult week. But we were very honored to participate in the Salute to Blue Vigil. What in the world is happening right now? And the funeral. Both was fantastically done. We also were able to supply officers to help out. And we appreciate all the kind words that everybody has given. So, anyway, the fact that we were able to do that is really, really good. Not only for just wanting to be able to help out. But I can tell you that probably in the past when were not able to do what we can do today because of the support you guys have given us, we would not have probably been able to provide that assistance or support at those ceremonies and/or to help the streets, so. So, yeah. It's been a tough week.

But anyway, I appreciate the kind words. I know you and other citizens who have donated anonymously food. The officers have always looked forward to what the menu of the week will be. And so that's been good.

On another note, SmartForce, which is what we approved last year to help improve our communications has -- it went live last Saturday. And so far so good. The officers are liking it. It allows them to access a lot of information and resources out in the field on any device, whereas, before they would have to drive into the station and get onto the network and things like that. So, it's really streamlined some things and they've really enjoyed it so far. It's very intuitive and we're continuing to build that out. But that's been kind of fun to see that come to fruition.

Anyway, that's all I have. Thanks.

**MAYOR ELLIS:** Thank you, Chief. Mr. Jenkins.

**MR. JENKINS:** No report, Mayor. Thank you.

**MAYOR ELLIS:** Very good.

#### ADJOURN

**MAYOR ELLIS:** I would entertain a motion to adjourn.

**MR. LEATON:** Mr. Leaton. So moved.

**MR. OWEN:** Mr. Owen. Second.

**MAYOR ELLIS:** We have a motion and a second. All those in favor.

**COUNCILMEMBERS:** Aye.

**MAYOR ELLIS:** We are adjourned. Thank you everyone.

*[Therefore, the motion was made by Councilmember Leaton and seconded by Councilmember Owen to adjourn. The motion carried 5-0-0.]*

(Spring Hill City Council Meeting Adjourned)

CERTIFICATE

I certify that the foregoing is a correct transcript from the electronic sound recording of the proceedings in the above-entitled matter.

/das \_\_\_\_\_ May 22, 2020

Deborah A. Sweeney, WriteAway Transcription

APPROVED BY:

/s/ Glenda Gerrity

Glenda Gerrity, City Clerk