

**City of Spring Hill, Kansas**  
**Minutes of City Council Regular Session**  
**March 28, 2019**

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on March 28, 2019. The meeting convened at 7:04p.m. with President Chris Leaton presiding and Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance:           Chris Leaton  
  Tim Pittman  
  Chad Eckert  
  Andrea Hughes

Absent:   Floyd Koder  
  Mayor Steve Ellis

Staff in attendance:                         Jim Hendershot, City Administrator  
  Melanie Landis, Asst. City Administrator  
  Jose Leon, Asst. City Administrator

Consultants in attendance:                 Frank Jenkins, City Attorney

**INVOCATION**

The invocation was given by President Leaton.

**PLEDGE OF ALLEGIANCE**

Boy Scouts Noah Miller and Levi Miller led the audience in reciting the Pledge of Allegiance.

**ROLL CALL**

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

**APPROVAL OF THE AGENDA**

President Leaton requested to remove Item 9. (Disinfection System Replacement) and 10. Site (Plan for Spring Hill Self-Storage)

**Motion by** Eckert, seconded by Leaton, to approve the agenda as revised. Motion carried 4-0-0.

**CITIZEN PARTICIPATION**

Mr. Bill Peterman, 19431 W. 200<sup>th</sup> Street, in Brookwood Farms Subdivision, addressed the City Council about National Bike to School Day, which is May 8<sup>th</sup>. He is concerned about how he could participate with semitrailers driving on 199<sup>th</sup> Street. He requested that the City Council explore walking trails or pathways to connect neighborhood to neighborhood. President Leaton thanked him for his comments and stated that the City can research funding opportunities regarding connectivity within the community.

## CONSENT AGENDA

Motion by Leaton, seconded by Pittman, to approve the consent agenda

1. Approval of Minutes: March 14, 2019
2. Appropriation Order 2019-03-28
3. Consider approval of release of liability against Riley K. Wettengel relating to vehicular accident of November 12, 2018
4. Consider Approval of Special Event: Let Your Light Shine 5K, Michele Ivans
5. Consider Approval of Agreement: Web-Based Training Program, Scenario Learning d/b/a Vector Solutions
6. Consider Approval of Contract: Multi-State Information Sharing & Analysis Center (MS-ISAC)
7. Consider Approval of Agreement: Mowing Services for Spring Hill Cemetery, Downey Lawn Care
8. Consider Approval of Improvement Agreement: Sanitary Sewer Extension, Mr. Dan Hecke
9. ~~Consider Approval of Purchase: Ultraviolet Disinfection System Replacement DELETED~~
10. ~~Consider Approval of Site Plan: Spring Hill Self Storage (Attic Storage), SP-01-19, 21660 W. 207<sup>th</sup> St., Spring Hill Associates DELETED~~

Motion carried 4-0-0.

## FORMAL COUNCIL ACTION

### 11. Consider Award of Bid: 2019 Parks Master Plan

Assistant City Administrator Leon reported that in June 2017, the Parks Advisory Board voted unanimously to recommend the City of Spring Hill support an updated Parks Master Plan that would actively pursue the development of local trails and pathway connections by a combination of sidewalks, trails, bike lanes and subdivision development.

Mr. Ryan Crowley, Parks Superintendent, reported that the City received four submittals in response to the Request for Proposal. The review team proceeded to interview three firms and unanimously selected Vireo to produce the Parks and Recreation Master Plan with a cost proposal of \$65,000.

**Motion by** Leaton, seconded by Pittman, to accept the bid from Vireo for the Parks Master Plan.  
Motion carried 4-0-0.

### 12. Resolution No. 2019-R-06: Right-of-Way and Excavation Fees

Assistant City Administrator Leon presented the resolution establishing Right-of-Way and Excavation Fees.

Staff researched and met with other municipalities in the KC Metro area to assist in the efforts to study and determine the appropriate fee structure for the City's right-of-way program. In total, staff gathered the fees from approximately 14 communities, both large and small. Staff also established meetings to discuss with communities their fees and best management practices.

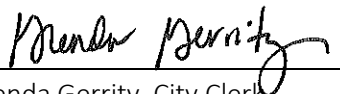
Staff developed a recommendation based on this research. The fees recommended are intended to capture the City's effort in the management of the public right-of-way.

**Motion by** Leaton, seconded by Pittman, to approve Resolution 2019-R-06.

**ADJOURN**

**Motion by** Leaton, seconded by Eckert, to adjourn.

The meeting adjourned at 7:30p.m.

  
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Glenda Gerrity, City Clerk

Approved by the Governing Body on April 11, 2019.