

**City of Spring Hill, Kansas**  
**Minutes of City Council Regular Session**  
**March 10, 2022**

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on May 10, 2022. The meeting convened at 7:00p.m. with Mayor Berkey presiding and Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance:           Diana Roth  
  Brian Peel  
  Chad Young  
  Wendy North  
  Chad VanHouden

Staff in attendance:                         Patrick Burton, Interim City Administrator  
  Lou Ann Armstrong, Finance Director  
  Cindy Henson, Chief of Police  
  Jackie Messer, Director of Public Works  
  Monakisha Jones, Human Resources Director

Consultants in attendance:                 F. Charles Dunlay, City Attorney  
  Dan Miller, City Engineer

**INVOCATION**

The invocation was given by Pastor Angie McCarty, Spring Hill United Methodist Church.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

**APPROVAL OF THE AGENDA**

The mayor requested to add an Executive Session – Non-Elected Personnel and remove the following items:

5. Improvement Agreement: Oak Woods, Townhomes, 216<sup>th</sup> & Lone Elm Rd., Sallee Homes, Inc.
6. Final Plat (PLAT-000063-2021): Oak Woods, Townhomes, 216<sup>th</sup> & Lone Elm Rd., Sallee Homes, Inc.
7. Site Plan (PLAN-000064-2021): Oak Woods Townhomes, 216<sup>th</sup> & Lone Elm Rd., Sallee Homes, Inc.

**Motion by** Roth, seconded by North, to approve the agenda (as revised). Motion carried unanimously.

## PRESENTATION

### 2021 End of Year Review - Human Resources

Monakisha Jones, Human Resources Manager, presented the 2021 end of year report.

## PRESENTATION

### 2021 End of Year Review - Finance Department

Lou Ann Armstrong, Finance Director, presented the 2021 end of year report.

## CITIZEN PARTICIPATION

The following speakers spoke about Item 11. Rezoning (Z-000073-2021 R-R to RP-3, Woodland Crossing South:

- Bradley Zerr, 20703 S. Skyview Lane
- Bill Peterman, 19431 W. 200<sup>th</sup> Street
- Debbie Dominick, 19299 W. 209<sup>th</sup> Street
- Daniel Hockman, 20711 S. Skyview Lane
- Steve Boswell, 504 N. Jackson

## CONSENT AGENDA

**Motion by** Roth, seconded by North, to approve the consent agenda.

- 1. Approval of Minutes: February 24, 2022, Regular Meeting**
- 2. Consider Approval of Appropriation Order No. 2022-03-10**
- 3. Consider Approval of Resolution No. 2022-R-04: Designating the Days Authorized for the Discharge of Consumer Fireworks**
- 4. Consider of Approval of Temporary Use Permit (TUP-000010-2022): Spring Hill Farmer's Market**

Motion carried unanimously.

The following items were deleted from the Consent Agenda:

- ~~5. Consider Approval of Improvement Agreement: Oak Woods, Townhomes, 216<sup>th</sup> & Lone Elm Rd., Sallee Homes, Inc.~~
- ~~6. Consider Approval of Final Plat (PLAT-000063-2021): Oak Woods, Townhomes, 216<sup>th</sup> & Lone Elm Rd., Sallee Homes, Inc.~~
- ~~7. Consider Approval of Site Plan (PLAN-000064-2021): Oak Woods Townhomes, 216<sup>th</sup> & Lone Elm Rd., Sallee Homes, Inc.~~

## FORMAL COUNCIL ACTION

### 8. Consider Approval of Board Appointments:

- Cemetery Board
- Parks Advisory Board
- Planning Commission

The mayor presented the following slate of nominations for re-appointments for a term to end February 2025:

Susan Crawford, Joy Rose and Kim Deffenbaugh to Cemetery Board, and Mary Dobson (Johnson County Representative) and Josh Erhart to Planning Commission

**Motion by** Roth, seconded by Peel, to approve the appointments as mentioned by Mayor Berkey for the Cemetery Board and Planning Commission.

Motion carried unanimously.

The mayor reported that there are three vacancies on the Parks Board and a vacancy on the Planning Commission. Letters of interest for these positions will be accepted at City Hall for the next two weeks.

### 9. Consider Appointment of Human Resources Director

Mayor Berkey nominated Monakisha Jones for the appointment of Human Resources Director.

**Motion by** Roth, seconded by Peel, to approve the appointment of Monakisha Jones to Human Resources Director. Motion carried unanimously.

### 10. Consider Approval to Purchase Six Trucks for Public Works Department

**Motion by** North, seconded Peel, to approve \$180,000.00 to the purchase and exemption of the purchasing policy. Motion carried unanimously.

### 11. Consider Approval of Ordinance No. 2022-03: Rezoning (Z-000073-2021), 207<sup>th</sup> & Ridgeview – R-R to RP-3 (Woodland Crossing South)

**Motion by** Peel, seconded by Roth, to approve Ordinance No. 2022-03.

Motion carried 5-1 (Young) – 0 by roll of the Governing Body. Young-nay, North-yea, VanHouden-yea, Roth-yea, Peel-yea, Mayor Berkey-yea.

## EXECUTIVE SESSION

**Motion by** Roth, seconded by Young, to recess into Executive Session for 20 minutes to discuss employee relations matters and to conduct employee evaluation pursuant to the non-elected personnel exception, K.S.A. 75-4319 (b) (1) of the Kansas Open Meetings Act. The open meeting will resume in the City Council Chambers at 9:55p.m. Persons to be in attendance are the following: Patrick Burton, Interim City Administrator, F. Charles Dunlay, City Attorney, and Monakisha Jones, Human Resources Director.

Motion carried 5-0-0.

The meeting recessed at 9:30p.m.

The meeting reconvened at 9:55p.m. with everyone present.

Mayor Berkey announced that no votes were taken, or decisions made during the executive session. The discussion was limited to the subject stated.

**EXTENDED**

**Motion by** Peel, seconded by Roth, to extend the executive session for 15 minutes. Motion carried 5-0-0.

The meeting recessed at 10:00p.m.

The meeting reconvened at 10:15p.m. with everyone present.

Mayor Berkey announced that no votes were taken, or decisions made during the executive session. The discussion was limited to the subject stated.

**ADJOURN**

**Motion by** Roth, seconded by Young, to adjourn.

The meeting adjourned at 10:16p.m.

/s/ Glenda Gerrity  
Glenda Gerrity, City Clerk

Approved by the Governing Body on March 24, 2022.