

City of Spring Hill, Kansas
Minutes of City Council Regular Session
January 25, 2018

A Regular Session of the City Council was held in the Spring Hill Community Center, 613 S. Race, Spring Hill, Kansas on January 25, 2018. The meeting convened at 7:00p.m. with Mayor Ellis presiding and Natalie Lazenby, Deputy City Clerk, recording.

Councilmembers in attendance: Chris Leaton
Floyd Koder
Andrea Hughes
Tim Pittman

Councilmembers absent: Chad Eckert

Staff in attendance: Melanie Landis, Asst. City Administrator
Jim Hendershot, Asst. City Administrator
Richard Mann, Chief of Police

Consultants in attendance: Frank Jenkins, City Attorney

INVOCATION

The invocation was given by Chris Leaton, City Council President.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

The Deputy City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

APPROVAL OF THE AGENDA

The Mayor requested to add an Executive Session, Attorney-Client Privilege for Crossings at Spring Hill Subdivision.

Motion by Leaton, seconded by Koder, to approve the consent agenda as revised. Motion carried 4-0-0.

The Mayor requested to add a Presentation directly following Citizen Participation.

Motion by Leaton, seconded by Koder, to approve amendment to the agenda. Motion carried 4-0-0.

CITIZEN PARTICIPATION

Mr. Bill Peterman, 19431 W. 200th Street, appeared before the City Council to voice his appreciation to Assistant City Administrator, Jim Hendershot for diligently working with Westar Energy to ensure that the street lights throughout Brookwood Farms subdivision were repaired in a timely fashion.

PRESENTATION

The City of Spring Hill believes that recognition is a key in inspiring employees, creating a positive work environment, and reducing turnover. This recognition program was established this year to provide employees with opportunities to recognize fellow co-workers for their outstanding achievements. Bestowing honor amongst staff helps recognize the merit of our most valuable asset — employees.

The 2017 Inaugural Departmental Employee of the Year Awards are given by peer-nominated staff. The City of Spring Hill wishes to recognize the 2017 inaugural Departmental Employee of the year finalists as follows:

Police Department - Mrs. Anna Sparks, Administrative Assistant

Community Development Department – Mr. Patrick Burton, Project Coordinator

Public Works – Mr. Tracy Viles, Facility Maintenance

Administrative Services/ Finance – Romarie Torres-Vega, Receptionist

CONSENT AGENDA

Motion by Leaton, seconded by Koder, to approve the consent agenda.

1. Consider Approval of Minutes: January 8, 2018
2. Consider Approval of Minutes: January 11, 2018
3. Consider Approval of Appropriation Order 2018-01-25
4. Consider Approval of Mize Houser & Company Engagement for December 31, 2017
5. Consider Approval of Letter of Understanding: Johnson County Utility Assistance Program, Johnson County Human Services
6. Consider Approval of Revised Sanitary Sewer Easement: Dayton Creek
7. Consider Acceptance of terms and conditions: Apple Device Enrollment Program
8. Consider Approval of Change Order No. 5: Civic Center Renovation Project, Lloyd Builders

Motion carried 4-0-0.

FORMAL COUNCIL ACTION

9. Consider Approval of Veterans Park Design

Mr. Patrick Burton and Mr. Ryan Crowley presented The Veterans Park design provided by Vireo. The proposed park includes amenities most commonly requested by the public. Vireo, the contracted designers, has created a design that enhances the use of the park property, but maintains the natural ambiances that exists today. The park will need to be developed in phases in order to keep within budgetary limits. Approval of the design allows staff to begin applying for grants and working with the American Legion to help in the development of the park. The first phase will include a large portion of the main amenities, including most of the parking, playground, about one mile of hard surface walking

trail, fishing jetty, and a good start on the Veterans Memorial area. The potable water and electric will be provided from the existing services at the Park Departments building below the dam. City crews will begin dirt work on the park in February if approved. The goal is to have a chip and seal road, parking and the playground equipment installed by the end of April 2018. The Parks Advisory Board monitored the development of the plan, and in December 2018, voted to approve the design layout as presented. Proposed Veterans Park is in compliance with the recommendations of the Comprehensive Plan, as it

provides a location easily accessible public facility. In addition, the 2008 Spring Hill Master Park Plan consistently identifies a park as one of the public's most desired needs for the community.

The Planning Commission found the Veterans Park design in compliance with the Spring Hill Comprehensive Plan on January 4th, 2018.

Parks Advisory Board, Planning Commission and Staff recommends approving the design of Veterans Park as presented.

Motion by Leaton, seconded by Pittman, to approve the recommendation by the Parks Advisory Board, Planning Commission and Staff approving the design of Veterans Park as presented. Motion carried 4-0-0.

10. Ordinance No. 2018-01: Vacating and releasing permanent road right-of-way, pump station and utility easement, PV Investments

Mr. Frank Jenkins, City Attorney presented the Ordinance vacating and releasing permanent road right-of-way, pump station and utility easement – Dayton Creek subdivision. The right-of-way and easements are no longer necessary for the development of the Dayton Creek project.

Motion by Leaton, seconded by Koder, to approve adoption of Ordinance No. 2018-01 for the release and vacating of right-of-way and easements relating to Dayton Creek subdivision.

Motion carried 4-0-0, by roll of the City Council, Koder-yes, Hughes-yes, Leaton-yes, Pittman-yes.

EXECUTIVE SESSION

Motion by Leaton, seconded by Pittman, to recess into Executive Session for 15 minutes to discuss Crossings at Spring Hill Subdivision pursuant to the attorney-client exception, K.S.A. 75-4319 (b) (2) of the Kansas Open Meetings Act. The open meeting will resume in the City Council Chambers at 8:20p.m. Persons to be in attendance are the following: Jim Hendershot, Assistant City Administrator, Melanie Landis, Assistant City Administrator, and Frank H. Jenkins, Jr. City Attorney. Motion carried 4-0-0.

The meeting recessed at 8:00p.m. with executive session to begin at 8:05p.m.

The meeting reconvened at 8:20p.m. with everyone present.

Mayor Ellis announced that no votes were taken or decisions made during the executive session. The discussion was limited to the subject stated.

ADJOURN

Motion by Leaton, seconded by Hughes, to adjourn. Motion carried 4-0-0.

The meeting adjourned at 8:21p.m.

/s/Natalie Lazenby
Natalie Lazenby, Deputy City Clerk

Approved by the Governing Body on February 8, 2018.