

**City of Spring Hill, Kansas**  
**Minutes of City Council Regular Session**  
**January 24, 2019**

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on January 24, 2019. The meeting convened at 7:00p.m. with Mayor Ellis presiding and Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance:           Chris Leaton  
  Tim Pittman  
  Floyd Koder  
  Chad Eckert  
  Andrea Hughes

Staff in attendance:                         Jim Hendershot, City Administrator  
  Melanie Landis, Asst. City Administrator  
  Jose Leon, Asst. City Administrator  
  Lance Wipf, Interim Chief of Police

Consultants in attendance:                 Frank Jenkins, City Attorney

**INVOCATION**

The invocation was given by Councilmember Hughes.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

**APPROVAL OF THE AGENDA**

There were no changes to the agenda.

**Motion by** Leaton, seconded by Eckert, to approve the agenda as presented. Motion carried 5-0-0.

**CITIZEN PARTICIPATION**

There was no citizen participation.

### **PRESENTATION –SKATE PARK**

Ms. Candy Schoenberger, President of Spring Hill Inspiration for Teens (SHIFT), addressed the Governing Body about building a skate park for the community. The SHIFT Board reached out to the community and found some qualified individuals with knowledge about skate parks. Ms. Schoenberger stated that these individuals were present and asked that they introduce themselves and continue with the presentation. Cameron Powell, Justice Berry and Derek Buckridge gave a presentation that included the following points: why have a skate park; proposed park location next to the Aquatic Center; Do's and Don'ts; Details; Liability Signage; Pump Track Details; Activities; Phase 1 and Phase 2; Community and Economic Benefits; Community Support and Donors; and Cost Breakdown.

The group requested the following items from the City: ability to write grants, the proposed land be rezoned for a skate park, possibly include the adjacent land that currently is not owned by the City, Phase 2 to be include in the 2020 budget, access to the park, possible off-street parking, and park maintenance. The group also offered to help raise funds for the project. In closing, the group thanked the Governing Body for the opportunity to speak to them about this project.

The Mayor thanked the group, SHIFT and the audience for their support in attending the meeting.

### **PRESENTATION – PARKS ADVISORY BOARD RECOMMENDATION for SKATE PARK**

Mr. Doug D'Albini, Parks Advisory Board Chairman, reported that SHIFT and the individuals who just gave the presentation in the previous item, discussed the skate park at the December 17, 2018 Parks Advisory Board meeting. At the January 14, 2019 meeting, the Parks Advisory Board approved the following recommendation for consideration: The future use of City owned parcel #036302001004540, located south of the Spring Hill Aquatic Center, be designated as a multi-use park. Councilman Eckert, who is the liaison of the Board, agrees with this recommendation. Councilman Leaton also expressed his support of this project in the proposed area.

The Mayor thanked Mr. D'Albini for the recommendation and appreciates the volunteer work of the Parks Advisory Board members.

The Mayor concluded that the Governing Body makes decisions that is in the best interest of all tax payers and the City will investigate what the obligation and liabilities may be for this project. It was determined that this project will be discussed at the February 28<sup>th</sup> meeting.

The Mayor addressed Mrs. Sharon Mitchell, Chamber of Commerce CEO, who was seated in the audience, with the following statement: As a member of the Chamber of Commerce and as a former board of director member, you can put me down and ask that you convey this to my fellow members, that his firm is happy to donate the first \$250.00 to this endeavor and please issue that challenge to donate to all of our fellow chamber members.

## CONSENT AGENDA

Motion by Leaton, seconded by Pittman, to approve the consent agenda.

1. **Approval of Minutes: January 10, 2019**
2. **Appropriation Order 2019-01-24**
3. **Consider Approval of Special Event: Onesie Coffee 5K Run, Spring Hill Recreation Commission**
4. **Consider Approval of Contract: Spring Hill Chamber of Commerce**
5. **Consider Approval of Letter of Understanding: Johnson County Utility Assistance, 2019 Program Year**
6. **Consider Approval of Agreement: Special Traffic Enforcement Program (STEP), Kansas Department of Transportation**
7. **Consider Approval of Contract: On-Call Traffic Consultant, Brungardt Honomichl & Company, P.A.**
8. **Consider Approval of Termination of Contract: Cemetery Mowing Services, Best Lawn Care**
9. **Consider Approval of Change Order No. 4: Dayton Creek Phase 1**
10. **Consider Approval of Change Order No. 2: Dayton Creek Phase 2, Third Plat**
11. **Consider Approval of Change Order No. 1: Dayton Creek 4th and 5th Plats**

Motion carried 5-0-0.

## FORMAL COUNCIL ACTION

### 12. Consider Appointment of a Municipal Judge Pro Tem

The Mayor stated that the City's current Municipal Judge, Alex Judd, tendered his resignation effective January 31, 2019. The Mayor recommended candidate Michelle DeCicco, who is currently the Municipal Judge for Prairie Village and is an attorney in private practice, as Municipal Court Judge, Pro Tem until such time that the Mayor can recommend a permanent appointment.

**Motion by** Leaton, seconded by Pittman, to approve the appointment as Municipal Judge Pro Tem as stated. Motion carried 5-0-0.

### 13. Consider Approval of Reimbursement Resolution No. 2019-R-02: Portable Radios

Assistant City Administrator Landis presented the reimbursement resolution to purchase portable radios for the Police Department. When purchasing equipment, leasing is a viable option when cash is not readily available. During the 2019 budget process, it was determined that the portable radios would be financed through a lease purchase up to the amount of \$65,000. The proposed resolution would allow the City to purchase the equipment prior to having the lease details worked out. The City has used a lease process with local banks the last several years and has had great success with low interest rates and would expect the same to continue with the proposed process.

Equipment to be funded includes (15) Portable Harris XL-185P 800 MHZ radios \$ 55,200. The proposal supports the lowest quoted amount for the more desirable of the two brands offered through Ka-Comm, Inc. Principal and interest payments will be paid from the general fund, police department budget. A purchase order for the initial purchase is included.

Staff recommended approval of Resolution 2019-R-02 of intent to finance certain equipment with the issuance of federally tax-exempt debt.

**Motion by** Leaton, seconded by Pittman, to approve Resolution No. 2019-R-02, as stated. Motion carried 5-0-0.

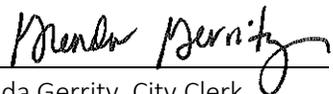
**ANNOUNCEMENTS and REPORTS**

The Mayor stated that there are residents who are impacted by the government shutdown. Those residents are having difficulty paying their bills, because they are not getting paid. He also understands that they are also not eligible for unemployment and that's because when they are re-instated, they will be paid back-pay for all that time. The City's ordinance is somewhat silent on what the authority the City Administrator may be to waive certain fees and negotiate for residents who may be struggling whether its with the furlough or whether its with other incidents. By consensus, the Mayor wanted to know if Council is amenable to granting the City Administrator the authority to make determinations to the waiver of fees and payment plans, short or long term, as may be deemed to be for a public purpose. It was the consensus of the City Council to approve granting the City Administrator the authority to make determinations to waiver of fees and payment plans for public service.

**ADJOURN**

**Motion by** Leaton, seconded by Pittman, to adjourn.

The meeting adjourned at 8:05p.m.

  
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Glenda Gerrity, City Clerk

Approved by the Governing Body on February 14, 2019.