



AGENDA
CITY COUNCIL REGULAR MEETING
THURSDAY, FEBRUARY 13, 2020
SPRING HILL CIVIC CENTER
401 N. MADISON, COUNCIL CHAMBERS
7:00 P.M.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

CITIZEN PARTICIPATION

PRESENTATION

- 2019 Year End Report, Chief Cindy Henson
- 2019 Year End Report, Glenda Gerrity

CONSENT AGENDA:

The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.

1. Approval of Minutes: January 23, 2020, Regular Meeting
2. Appropriation Order 2020-02-13
3. Consider Acceptance of Permanent Easement: Veterans Park Water Line Utility Easement, South Wind Farms, LLC, Mr. Harold Phelps

4. Consider Acceptance of Agreement: CK Power Generator Service Agreement
5. Consider Acceptance of Agreement: MicroComm SCADA Telemetry Agreement

FORMAL COUNCIL ACTION

6. Consider Resolution No. 2020-R-XX: Comprehensive List of Fees for Community Development Department

DISCUSSION

7. Webster Street Improvements

ANNOUNCEMENTS and REPORTS

EXECUTIVE SESSION

Consideration of motion to recess into executive session under the Attorney-Client Exception.

ADJOURN

City of Spring Hill, Kansas
Minutes of City Council Regular Session
January 23, 2020

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on January 23, 2020. The meeting convened at 7:01p.m. with Council President Owen presiding and Ashley Wood, Deputy City Clerk, recording.

Councilmembers in attendance: Chad Eckert
Andrea Hughes
Tyler Graves

Members absent: Chris Leaton
Mayor Steve Ellis

Staff in attendance: Jim Hendershot, City Administrator
Melanie Landis, Asst. City Administrator
Cindy Henson, Chief of Police
Jim Boyer, Director of Public Works
Patrick Burton, Community Development Director

Consultants in attendance: Frank Jenkins, City Attorney

INVOCATION

The invocation was given by Councilwoman Hughes.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

The Deputy City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

APPROVAL OF THE AGENDA

Mrs. Hughes requested to remove item number 4 and change item 7 to read "Consider Acceptance of the Proposal".

Motion by Eckert, seconded by Hughes, to approve agenda as revised.

Motion carried 4-0-0.

CITIZEN PARTICIPATION

Gina Crawford, with The Meadowlark Event Center at 20650 W. 191st Street, requested that the City look into exempting sparklers from being on the list of prohibited fireworks and allowing the use of sparklers all year long. Currently, bride & groom's prefer a sparkler sendoff outside the establishment rather than having bird seed thrown. As sparklers are prohibited, the Meadowlark Event Center cannot do a sparkler send-off and have lost business to surrounding communities that allow sparklers. Council President Owen directed Mr. Hendershot to review and discuss with Ms. Crawford.

CONSENT AGENDA

Motion by Hughes, seconded by Eckert to approve the Consent Agenda:

1. Approval of Minutes: January 13, 2020, Regular Meeting
2. Appropriation Order 2020-01-23
3. Consider Approval of Contract: Utility Line Locating Service, Integrity Locating Services, LLC

Motion carried 4-0-0.

FORMAL COUNCIL ACTION

4. Oath of Office Andrea Hughes, City Council Member Elect

Item was deleted. (Councilmember Hughes took her oath at City Hall prior to the meeting.)

5. Consider Approval of Purchase: Vehicle for Public Works Department

The Public Works Director reported that staff previously submitted a budget request for \$50,000.00 and was approved to purchase a pre-owned dump truck for the Street Division. This unit would be added to the divisional fleet and provide field operational support for transporting materials and rock used for street repairs, construction, and re-construction. The City's largest single axle dump truck can haul approximately 7 tons of material at a time; tandem axle dump trucks can haul up to 12 tons of material or more which would allow more material to be hauled per load (which will also reduce additional costs for hauling material if purchased directly from a rock quarry or private trucking company) compared to using existing dump trucks.

Staff searched for used vehicles over the last several months and found a suitable unit that would meet the Public Works Department's needs. New tandem axle trucks can range anywhere from \$120,000.00 to \$150,000.00 or more depending upon options and specifications. This unit is currently located and owned by the City of Wellsville. It is a 2000 Sterling tandem axle dump truck with a Caterpillar Engine, Allison Automatic Transmission, and

has 166,000 miles. This unit also comes equipped with up to date maintenance records, a salt spreader and snowplow (valued at over \$26,000 new). This truck was originally owned by the Kansas Department of Transportation and is in very good condition despite its age. The City of Wellsville has priced this vehicle at \$22,500.00.

Staff recommends the approval to pre-authorize the Director of Public Works to purchase the Pre-owned 2000 Sterling Dump Truck from the City of Wellsville for \$22,500.00.

Motion by Hughes, seconded by Eckert, to approve the one-time exemption to exceed the \$5,000 purchasing authority.

Motion carried 4-0-0.

6. Consider Approval of Purchase: Vehicle for Community Development Department

The Community Development Director reported that City staff reached out to Government Discount Pricing Dealers and requested bids for a new Jeep Renegade Latitude. Olathe Jeep, New Century Jeep (Paola) and Victory Jeep in Ottawa responded to the request for bids, Landmark Jeep did not. On December 18, 2019, the Governing Body approved the purchase of a vehicle from Victory Jeep in Ottawa, Kansas. When the City went to take possession of the vehicle, Victory informed the City, they would require 10-20 days to get the title to the City. The City Clerk said that the title agreement could not be signed without the City Legal approving it and the Governing Body (Mayor) would need to sign or approve signing the document. This stopped the purchase of the vehicle.

The 2005 Ford Escape has been on the “Needs Immediate Consideration” for several years. The 2005 vehicle has 111,000 miles with no air conditioning and the transmission needs an estimated \$1,200.00 in repairs. The interior roof liner has peeled away, a new fuel pump, alternator, and engine battery components have also recently been replaced in this vehicle. Victory Jeep, Ottawa has the low bid by 54 cents in the amount of \$22,165.00. Since the time of stopping the purchase, Community Development has contacted several of the dealerships and the same vehicle can be purchased for \$22,166.00 (rounded up). Staff would request approval to purchase a vehicle not to exceed cost of \$22,166.00.

Motion by Eckert, seconded by Hughes, to approve purchase of vehicle for Community Development Department.

Motion carried 4-0-0.

7. Consider Acceptance of Bid the sProposal: ALLO Communications

The City Administrator presented the same information from the December 18, 2019 and January 9, 2020 meeting. The item was tabled on January 9, 2020 due to confusion related to KORA and the non-disclosure agreement that accompanied the Broadband RFP. City Attorney, Frank Jenkins, provided clarification that KORA does pre-empt confidentiality in the non-

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disclosure agreement. The review committee's recommendation continues to be that ALLO Communications proposal be selected as the top candidate to bring high-speed internet to the City of Spring Hill; the proposal be accepted, and staff directed to enter into contract negotiations. If this recommendation is accepted, it does not mean ALLO will be in the City tomorrow digging and putting in fiber. It means that the City will enter into contract negotiations that will come back before the Council at a future date.

Mr. Hendershot stated that due to social media traffic, he wanted to emphasize the proposal for ALLO does not create a municipal owned internet utility. Councilwoman Hughes added that the Broadband Task Force had a company come in and discuss the types of internet service a City could and couldn't own. When the task force reviewed the information and cost, they recommended that the City should not be in the internet business to the citizens. The Broadband Task Force recommended that the City should entice a company to come in and do competitive marketing in our area. Mr. Hendershot also stated the committee did focus the analysis on the submittals that could provide 1gb or higher; and that would provide full build out to residents and businesses in a reasonable amount of time.

Councilwoman Hughes stated that the recommended company, ALLO, is a multi-state provider who has a backbone that runs through Kansas City and they will have two points of connection and it will come into Spring Hill. ALLO will lay fiber in the ground between eight City facilities. The facilities are perfectly located in the center of the city, so they will take the middle mile approach. While the ground is open for ALLO to lay fiber for the City facilities, ALLO can lay additional bundles of fiber that can be stretched out and sold to the citizens. The City is currently leasing fiber that does not support the facilities and the current provider has indicated they cannot increase that speed. If ALLO lays fiber, the City will own their own fiber and can have companies come in to give competitive bids for service.

Councilman Owen voiced concerns related to the non-disclosure agreement and requested further clarification. It was his understanding that the non-disclosure agreement went out with the RFP, but he was unsure who decided the non-disclosure agreement needed to accompany the RFP. Mr. Hendershot stated it was decided the non-disclosure agreement would accompany the RFP as it was expected that companies could potentially be providing classified information relating to their businesses, such as technology and financial information. While this has not been the rule for the City, this is not an uncommon practice. The non-disclosure agreement was thoroughly reviewed and approved by the City's legal team prior to release.

Councilman Owen said he believes the Mayor made a great decision by starting the Broadband Task Force. It is his understanding there are two companies who are willing to go up to 1g and a third company that wants to come to town. A kick-off and welcoming party were held for

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this third company. Now the City wants to partner with another company and pay this other company \$350,000 tax dollars to connect the City buildings. These dollars are not directly benefiting the citizens, they are benefiting the City. According to his calculations that is seven years of leasing. There are possibilities in this time that the other companies will upgrade and speed up, and we could potentially lease better. Councilman Owen stated at this time he would not be supporting the broadband RFP or any project that spends tax dollars to connect City buildings.

Councilwoman Hughes stated that neither of the two companies in the City have upgraded to a gig. One of the companies has decided to not upgrade at all and the other did respond to the RFP indicating they will upgrade in the future, but they are not sure if it will happen in the next five years. It is also unclear what part of town they will do the upgrades. Councilwoman Hughes stated that if you kill this today, you have killed three years' worth of work and people are stuck with what they have for the existing future with no plan to make it better.

Councilman Graves added that when he, Owen and Hughes ran for Council, the number one thing they all agreed on is internet. It was his understanding the City wanted the big companies to come to town and were told no, as the City was not big enough. They now have an opportunity to at least start negotiations. He would like that it be remembered they all ran on this opportunity to bring better internet and the current options are not the answer. He believes this is killing the opportunity for businesses to come and for residents to move to Spring Hill.

Councilman Eckert voiced concern that a miracle mile will be put in and there would be more expense to build out from there. Mr. Hendershot indicated there would not be an additional cost to the City, the expense would be paid by ALLO.

Councilman Owen voiced concern that choosing a company would scare off competition. He would prefer to talk to other companies with this (RFP) gone. Councilwoman Hughes stated there are two incentives for other companies. If the company can provide 1gb service to the City and residents, their permitting fees will be waived. The only benefit being given to ALLO is while they have the ground open to lay fiber for the City, they can put in independent, extra connections, to re-sell to the citizens.

Councilman Graves stated that ALLO will build their hub in town and the citizens will have support locally, so ideally the residents aren't waiting days to get someone out to their home for an issue. Mr. Hendershot said these are things that can be worked into contract negotiations, so citizens are protected, and they have reasonable expectation of speedy repair or installation service, assuming ALLO is willing to have that in the contract.

Motion by Hughes, seconded by Graves, to approve acceptance of the proposal from ALLO Communications and direct City staff to enter contract negotiations.

Motion carried 3-1 (Owen) -0.

DISCUSSION

8. 2021 Budget Core Components

The Assistant City Administrator presented the proposal of a new budget process called Biennial budgeting. This process would not greatly change the current process other than look at the budget two years at a time. Biennial budgeting would allow the City to focus on long-range planning, consistent prioritization from year to year, reallocation of resources to program evaluation and communication of goals to the public. The results of this process can help develop a strategic plan for Spring Hill and will be able to see the impact in the Citizen Survey results. In year one, Administration, would present a two-year budget. The budget for the first year is formally adopted and the budget for the second year is conditionally approved. In year two, the budget is revised to adjust revenue estimated, changes in programs and is formally adopted. The budget process is broken into four phases (planning, development, review and adoption). There will be several discussion items and three work sessions scheduled during this budget process.

It was the consensus of the City Council to move forward with Biennial budgeting with the agreement of scheduling department work sessions.

9. Credit Card Fees

The Assistant City Administrator presented the proposal for implementing credit card acceptance fees in the amount of 2.5% per transaction for municipal court, planning permits and right-of-way permits. The City is currently charged a convenience fee for every credit card accepted. The City feels that in some aspects of business the fees should be assessed back to the cardholder, such as developer fees and municipal court fees. However, the City feels that certain payments such as utility billing, pet tags and aquatic center should not be assessed a fee as they are customers.

It was the consensus of the City Council to move forward with these credit card acceptance fees. The Assistant City Administrator will present the Council with a Fee Resolution at an upcoming meeting.

10. Right-of-Way Permit Fee Adjustments

The Public Works Director addressed the City Council about Right-of-Way permit fee adjustments. The established fees were based upon comparison and an average of surrounding communities. In December 2019 the City invited excavators to attend a formal

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presentation to announce the new Right-of-Way permitting program and discuss the permit application process. During this open forum one of the main items that excavators inquired about was the cost of the permit fee, which they felt may be higher than average of neighboring communities. Staff felt the City should re-evaluate these fees to ensure the City maintains the level on interest that is inline with our competing communities. Staff reviewed surrounding communities' fees for Right-of-Way permits and is requesting an adjustment of fees to \$100 for the first parcel, \$100 for the next 1000 feet and \$100 for each additional 1000 lineal feet.

It was the consensus of the City Council to approve the recommendation to adjustment the Right-of-Way permit fees. The Public Works Director and City Attorney will prepare an adjusted Permit Fee Resolution to present to Council.

ADJOURN

Motion by Hughes, seconded by Eckert, to adjourn.

The meeting adjourned at 9:14p.m.

Ashley Wood, Deputy City Clerk

Approved by the Governing Body on _____.

CITY OF SPRING HILL, KANSAS

APPROPRIATION ORDER

NUMBER 2020-02-13

PRESENTED: February 13, 2020

Be it ordered by the Governing Body of the City of Spring Hill that the above dated order is and shall be approved and all claims honored and paid by the City Clerk.

Section 1:

Claims paid prior to approval of the City Council as authorized by Ordinance 2001-08:

Accounts Payable:	\$693,186.79
Payroll:	<u>\$158,825.61</u>
	\$852,012.40

Section 2:

Claims presented for approval of payment:

Accounts Payable:	<u>\$270,007.50</u>
	\$270,007.50

Total amount of the Appropriation Order: \$1,122,019.90

Post Dates 122819 - 122819

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 00060 - AMERICAN LEGION AUXILIARY					
3381	2019 NON-PROFIT CIVIC CENTER DEPOSIT REFUND	100-2200			\$100.00
Vendor 00060 - AMERICAN LEGION AUXILIARY Total:					\$100.00
Vendor: 01715 - AMERICAN LEGION POST #350					
3685	2019 NON-PROFIT CIVIC CENTER DEPOSIT REFUND	100-2200			\$100.00
Vendor 01715 - AMERICAN LEGION POST #350 Total:					\$100.00
Vendor: 00725 - BERRY COMPANIES, INC					
19130299	EQUIPMENT RENTAL FOR LINCOLN ST PROJECT IN 2019	300-000-7230			\$2,608.00
19131152	MAINTENANCE PARTS FOR SKID LOADER	100-640-6750			\$316.44
19131515	MINI TRACK LOADER & ATTACHMENTS 2019LEASE/PURCHASE	401-2270			\$29,305.00
Vendor 00725 - BERRY COMPANIES, INC Total:					\$32,229.44
Vendor: 00148 - BLUE VALLEY TRACTOR & SUPPLY					
189818	SHOP SUPPLIES	520-670-6660			\$71.62
Vendor 00148 - BLUE VALLEY TRACTOR & SUPPLY Total:					\$71.62
Vendor: 00230 - CITY OF SPRING HILL					
INV0001483	TRASH COLLECTION -12/18-12/31/2019	100-620-7628			\$31.01
INV0001483	TRASH COLLECTION -12/18-12/31/2019	100-640-7628			\$56.51
INV0001483	TRASH COLLECTION -12/18-12/31/2019	100-710-7628			\$50.13
INV0001483	TRASH COLLECTION -12/18-12/31/2019	100-720-7628			\$100.25
INV0001483	TRASH COLLECTION -12/18-12/31/2019	100-730-7628			\$43.76
INV0001483	TRASH COLLECTION -12/18-12/31/2019	100-800-7628			\$43.76
Vendor 00230 - CITY OF SPRING HILL Total:					\$325.42
Vendor: 01605 - CONVERGEONE, INC					
2428161	PRE-PAID BLOCK TIME - DEC 2019	100-220-7160			\$417.00
2428161	PRE-PAID BLOCK TIME - DEC 2019	510-660-7160			\$208.17
2428161	PRE-PAID BLOCK TIME - DEC 2019	520-670-7160			\$208.16
Vendor 01605 - CONVERGEONE, INC Total:					\$833.33
Vendor: 00675 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001463	ELECTRIC SERVICE - 23 16 08 16, WATER PUMP	100-640-7626	DFT0001274	01/15/2020	\$51.25
Vendor 00675 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$51.25
Vendor: 00677 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001464	ELECTRIC SERVICE - 613 S RACE ST	100-710-7626	DFT0001275	01/15/2020	\$273.76
INV0001465	ELECTRIC SERVICE - 613 S RACE ST	100-710-7626	DFT0001276	01/15/2020	\$351.64
Vendor 00677 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$625.40
Vendor: 00678 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001462	ELECTRIC SERVICE - 20900 SYCAMORE DR	100-730-7626	DFT0001273	01/23/2020	\$2,306.19
Vendor 00678 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$2,306.19
Vendor: 00680 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001461	ELECTRIC SERVICE - 22785 W 220	520-670-7626	DFT0001272	01/23/2020	\$1,125.22
Vendor 00680 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$1,125.22
Vendor: 00682 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001460	ELECTRIC SERVICE - 22012 VICTORY RD	100-640-7626	DFT0001271	01/15/2020	\$27.82
Vendor 00682 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$27.82
Vendor: 00413 - FERRELLGAS, LLP					
1109155835	PROPANE GAS	520-670-7624			\$191.56
Vendor 00413 - FERRELLGAS, LLP Total:					\$191.56
Vendor: 01765 - G T DISTRIBUTORS, INC					
INV2064008	CLASS A/WINTER PANT UNIFORM CHANGE OVER	100-800-5400			\$2,094.90
Vendor 01765 - G T DISTRIBUTORS, INC Total:					\$2,094.90
Vendor: 01777 - INSIGHT PUBLIC SAFETY & FORENSIC CONSULTING, LLC					
291	PRE-EMPLOYMENT SCREENING	100-800-5510			\$450.00
Vendor 01777 - INSIGHT PUBLIC SAFETY & FORENSIC CONSULTING, LLC Total:					\$450.00
Vendor: 01808 - IVAN DELGADO					
INV0001457	EMPLOYEE EXPENSE REIMBURSEMENT - CERTIFICATION	100-800-5510			\$45.00
Vendor 01808 - IVAN DELGADO Total:					\$45.00
Vendor: 00611 - JCI INDUSTRIES, INC.					
8188602	INFLUENT PUMP REPAIRS	520-670-6750			\$14,573.00
Vendor 00611 - JCI INDUSTRIES, INC. Total:					\$14,573.00

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 00649 - JOHNSON COUNTY SHERIFF'S OFFICE					
154411	2019 - 4TH QTR PRISONER BOARDING	100-310-7540			\$1,085.00
		Vendor 00649 - JOHNSON COUNTY SHERIFF'S OFFICE Total:			\$1,085.00
Vendor: 01540 - JULIE JOECKEL					
3484	2019 NON-PROFIT CIVIC CENTER DEPOSIT REFUND	100-2200			\$100.00
		Vendor 01540 - JULIE JOECKEL Total:			\$100.00
Vendor: 01815 - KCFC CHEER					
3667	2019 NON-PROFIT CIVIC CENTER DEPOSIT REFUND	100-2200			\$300.00
		Vendor 01815 - KCFC CHEER Total:			\$300.00
Vendor: 00786 - KS WATER PROTECTION FEE					
INV0001502	2019 - 4TH QTR WATER PROTECTION/CLEAN DRINKING FEE	510-660-7720			\$1,994.09
		Vendor 00786 - KS WATER PROTECTION FEE Total:			\$1,994.09
Vendor: 00790 - KUTAK ROCK LLP					
2662472	REVIEW DAYTON CREEK SBD 2 FUNDS	100-110-7170			\$4,135.23
		Vendor 00790 - KUTAK ROCK LLP Total:			\$4,135.23
Vendor: 00802 - LAMP RYNEARSON & ASSOC					
0319031.01-0000007	ON-CALL ENGINEERING SERVICES	100-110-7150			\$1,176.90
0319031.01-0000007	CITY BOUNDARY UPDATE	100-110-7150			\$262.50
0319031.01-0000007	SPRING HILL APTS	100-500-7150			\$474.50
0319031.01-0000007	SH USD 230 ADMIN CENTER	100-500-7150			\$444.60
0319031.01-0000007	DAYTON CREEK ELEMENTARY	100-500-7150			\$444.00
0319031.01-0000007	DAYTON CREEK, 6TH PLAT FINAL	100-500-7150			\$111.00
0319031.01-0000007	O'REILLY AUTO PARTS	100-500-7150			\$555.00
0319031.01-0000007	CUMMINS PROPERTY 2ND/3RD PP AND FP	100-500-7150			\$416.00
0319031.01-0000007	CUMMINS 2ND PLAT, LOT 1 SITE PLAN	100-500-7150			\$983.50
0319031.01-0000007	BOULDER SPRINGS, 3RD PLAT	100-500-7150			\$333.00
0319031.01-0000007	BROOKWOOD FARMS, 5TH PLAT	100-500-7150			\$1,678.00
0319031.01-0000007	RIDGEFIELDS	100-500-7150			\$585.50
0319031.01-0000007	VETERANS PARK WATERLINE	300-000-7150			\$797.23
0319031.01-0000007	WASTEWATER GENERAL SERVICES	520-670-7150			\$450.00
		Vendor 00802 - LAMP RYNEARSON & ASSOC Total:			\$8,711.73
Vendor: 01809 - LARRY KNOCHE					
INV0001458	BOND REFUND	100-2250			\$200.00
		Vendor 01809 - LARRY KNOCHE Total:			\$200.00
Vendor: 00887 - MELANIE LANDIS					
INV0001508	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-200-7100			\$16.12
INV0001508	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-200-7100			\$13.34
INV0001508	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-200-7100			\$11.60
INV0001508	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-200-7100			\$13.34
INV0001508	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-200-7100			\$17.17
INV0001508	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-200-7100			\$42.46
INV0001508	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-200-7100			\$34.92
INV0001508	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-200-7100			\$23.78
		Vendor 00887 - MELANIE LANDIS Total:			\$172.73
Vendor: 00921 - MICROCOMM					
13443	SCADA UV INTERGRATION	520-670-6750			\$3,250.00
		Vendor 00921 - MICROCOMM Total:			\$3,250.00
Vendor: 00979 - NAPA SPRING HILL, LLC					
361806	FUEL SUPPLEMENT AND STABILIZER	510-660-6720			\$22.81
		Vendor 00979 - NAPA SPRING HILL, LLC Total:			\$22.81
Vendor: 01022 - OLATHE FORD SALES, INC					
F32371	REPAIRS TO VEHICLE UNIT #119	100-620-6720			\$4,353.49
		Vendor 01022 - OLATHE FORD SALES, INC Total:			\$4,353.49
Vendor: 01814 - PEO INTERNATIONAL CHPTR JV SPRING HILL					
3672	2019 NON-PROFIT CIVIC CENTER DEPOSIT REFUND	100-2200			\$100.00
		Vendor 01814 - PEO INTERNATIONAL CHPTR JV SPRING HILL Total:			\$100.00
Vendor: 00005 - PRAXAIR DISTRIBUTION INC.					
94076289	CYLINDER RENTAL	100-640-7230			\$85.88
		Vendor 00005 - PRAXAIR DISTRIBUTION INC. Total:			\$85.88

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 01163 - RURAL WATER DISTRICT #2 MI CO					
INV0001482	WATER UTILITY SERVICE - 22711 S WOODLAND	520-670-7620			\$27.51
Vendor 01163 - RURAL WATER DISTRICT #2 MI CO Total:					\$27.51
Vendor: 01817 - SHARON 4-H CLUB					
3390	2019 NON-PROFIT CIVIC CENTER DEPOSIT REFUND	100-2200			\$100.00
Vendor 01817 - SHARON 4-H CLUB Total:					\$100.00
Vendor: 01230 - SPRING HILL CHAMBER OF COMMERCE					
11704	2020 LEADERSHIP SPRING HILL	100-800-5310			\$500.00
Vendor 01230 - SPRING HILL CHAMBER OF COMMERCE Total:					\$500.00
Vendor: 01813 - SPRING HILL HISTORICAL SOCIETY					
3717	2019 NON-PROFIT CIVIC CENTER DEPOSIT REFUND	100-2200			\$100.00
Vendor 01813 - SPRING HILL HISTORICAL SOCIETY Total:					\$100.00
Vendor: 01240 - SPRING HILL OIL (PD)					
24	FUEL - PD	100-800-6710			\$2,306.08
Vendor 01240 - SPRING HILL OIL (PD) Total:					\$2,306.08
Vendor: 01241 - SPRING HILL OIL (PW)					
22	FUEL - PW ADMIN	100-610-6710			\$138.89
22	FUEL - PARKS	100-620-6710			\$459.92
22	FUEL - STREETS	100-640-6710			\$2,829.09
22	FUEL - WATER	510-660-6710			\$599.33
22	FUEL - WASTEWATER	520-670-6710			\$900.91
Vendor 01241 - SPRING HILL OIL (PW) Total:					\$4,928.14
Vendor: 01243 - SPRING HILL ROTARY CLUB					
3510	2019 NON-PROFIT CIVIC CENTER DEPOSIT REFUND	100-2200			\$100.00
Vendor 01243 - SPRING HILL ROTARY CLUB Total:					\$100.00
Vendor: 01281 - SUMMIT TRUCK GROUP, LLC					
110144617	VEHICLE #201 - REPLACE PAN & GASKET ASSEMBLY	100-640-6720			\$168.80
Vendor 01281 - SUMMIT TRUCK GROUP, LLC Total:					\$168.80
Vendor: 01369 - TYLER TECHNOLOGIES, INC.					
025-283339	INSITE FEES - 4TH QTR 2019	510-660-6130			\$2,316.87
025-283339	INSITE FEES - 4TH QTR 2019	520-670-6130			\$2,316.88
025-283838	ENER GOV IMPLEMENTATION	401-000-8110			\$2,226.42
Vendor 01369 - TYLER TECHNOLOGIES, INC. Total:					\$6,860.17
Vendor: 01395 - VALIDITY SCREENING					
184618	BACKGROUND SCREENING - DEC 2019	510-660-7190			\$35.05
184618	BACKGROUND SCREENING - DEC 2019	520-670-7190			\$35.05
Vendor 01395 - VALIDITY SCREENING Total:					\$70.10
Vendor: 01738 - VISA					
INV0001490	PRICE CHOPPER-SUPPLIES, 2019 CITY HOLIDAY LUNCHEON	100-100-6020	DFT0001297	01/07/2020	\$159.96
INV0001490	PRICE CHOPPER-SUPPLIES, 2019 CITY HOLIDAY LUNCHEON	100-100-6020	DFT0001297	01/07/2020	\$53.10
INV0001490	FULK CHIROPRACTIC - 4 HR - FOR EMPL HEALTH & WELLNESS	100-100-6030	DFT0001297	01/07/2020	\$240.00
INV0001490	WHITESSELL OPTOMETRY - DOS 11/21/2020	100-200-5120	DFT0001297	01/07/2020	\$35.00
INV0001490	WHITESSELL OPTOMETRY - DOS 11/14/2020	100-200-5120	DFT0001297	01/07/2020	\$205.00
INV0001490	WHITESSELL OPTOMETRY - DOS 11/14/2021	100-200-5120	DFT0001297	01/07/2020	\$10.00
INV0001490	WHITESSELL OPTOMETRY - DOS 11/14/2022	100-200-5120	DFT0001297	01/07/2020	\$35.00
INV0001490	WHITESSELL OPTOMETRY - DOS 11/14/2020	100-310-5120	DFT0001297	01/07/2020	\$65.00
INV0001490	WHITESSELL OPTOMETRY - DOS 11/06/2020	100-800-5120	DFT0001297	01/07/2020	\$160.80
Vendor 01738 - VISA Total:					\$963.86
Vendor: 01462 - WASTE MANAGEMENT OF KANSAS, INC.					
0388157-4856-1	WW REFUSE - DEC 2019	520-670-7628	DFT0001277	01/23/2020	\$5,393.63
Vendor 01462 - WASTE MANAGEMENT OF KANSAS, INC. Total:					\$5,393.63
Vendor: 01816 - WESTON A PRICE FOUNDATION KC CHAPTER					
3530	2019 NON-PROFIT CIVIC CENTER DEPOSIT REFUND	100-2200			\$100.00
Vendor 01816 - WESTON A PRICE FOUNDATION KC CHAPTER Total:					\$100.00
122819 - 122819 - Grand Total:					\$101,279.40

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Post Dates 011720 - 020620					
<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 00017 - ADMINISTRATIVE ASSISTANTS OF KANSAS CITY (AAK)					
INV0001470	AAK MEMBERSHP - A.LONG	100-500-7700			\$35.00
Vendor 00017 - ADMINISTRATIVE ASSISTANTS OF KANSAS CITY (AAK Total:					\$35.00
Vendor: 00030 - AFLAC					
076562	AFLAC PREMIUMS - JAN 2020	100-2120	DFT0001296	01/31/2020	\$1,713.04
Vendor 00030 - AFLAC Total:					\$1,713.04
Vendor: 00044 - ALL CITY MANAGEMENT SERVICES, INC					
66180	CROSSING GUARD SERVICES - 1/5-1/18/20	100-800-7500			\$1,038.87
Vendor 00044 - ALL CITY MANAGEMENT SERVICES, INC Total:					\$1,038.87
Vendor: 00058 - AMERICAN EQUIPMENT CO.					
37013	LIGHT BAR REPAIR PARTS	100-640-6720			\$518.30
37216	PLOW CUTTING EDGES & SPRINGS	100-620-6720			\$138.12
37216	PLOW CUTTING EDGES & SPRINGS	100-640-6720			\$1,531.12
Vendor 00058 - AMERICAN EQUIPMENT CO. Total:					\$2,187.54
Vendor: 01596 - AMY LONG					
INV0001466	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-500-7100			\$11.27
Vendor 01596 - AMY LONG Total:					\$11.27
Vendor: 00105 - ATMOS ENERGY					
INV0001484	GAS SERVICE - 705 W LAWRENCE	520-670-7624	DFT0001288	02/03/2020	\$47.57
Vendor 00105 - ATMOS ENERGY Total:					\$47.57
Vendor: 00106 - ATMOS ENERGY					
INV0001485	GAS SERVICE - 502 E NICHOLS	100-640-7624	DFT0001289	02/03/2020	\$494.17
Vendor 00106 - ATMOS ENERGY Total:					\$494.17
Vendor: 00107 - ATMOS ENERGY					
INV0001486	GAS SERVICE - 606 N JACKSON, UNIT A	520-670-7624	DFT0001290	02/03/2020	\$23.26
Vendor 00107 - ATMOS ENERGY Total:					\$23.26
Vendor: 00110 - ATMOS ENERGY					
INV0001487	GAS SERVICE - 418 E NICHOLS	100-800-7624	DFT0001291	02/03/2020	\$49.86
Vendor 00110 - ATMOS ENERGY Total:					\$49.86
Vendor: 00111 - ATMOS ENERGY					
INV0001488	GAS SERVICE - 20129 CRESTONE	520-670-7624	DFT0001292	02/03/2020	\$47.57
Vendor 00111 - ATMOS ENERGY Total:					\$47.57
Vendor: 00112 - ATMOS ENERGY					
INV0001489	GAS SERVICE - 401 N MADISON	100-720-7624	DFT0001293	02/03/2020	\$606.28
Vendor 00112 - ATMOS ENERGY Total:					\$606.28
Vendor: 00113 - ATRONIC ALARMS, INC					
386980	FIRE ALARM MONITORING 02/01-02/24/2020 - CH	100-720-7190			\$59.00
Vendor 00113 - ATRONIC ALARMS, INC Total:					\$59.00
Vendor: 00833 - AVCORP BUSINESS SYSTEMS, LLC					
445341	MAINT.AGRMENT.FOLDER INSERTER - 02/26/20-02/25/21	100-110-6130			\$676.00
445341	MAINT.AGRMENT.FOLDER INSERTER - 02/26/20-02/25/21	510-660-6130			\$676.00
445341	MAINT.AGRMENT.FOLDER INSERTER - 02/26/20-02/25/21	520-670-6130			\$676.00
Vendor 00833 - AVCORP BUSINESS SYSTEMS, LLC Total:					\$2,028.00
Vendor: 00201 - CENTURYLINK					
INV0001496	TELEPHONE/COMMUNICATIONS - GROUP	100-110-7622	DFT0001305	02/04/2020	\$122.40
INV0001496	TELEPHONE/COMMUNICATIONS - GROUP	100-610-7622	DFT0001305	02/04/2020	\$71.90
INV0001496	TELEPHONE/COMMUNICATIONS - GROUP	100-710-7622	DFT0001305	02/04/2020	\$63.57
INV0001496	TELEPHONE/COMMUNICATIONS - GROUP	100-730-7622	DFT0001305	02/04/2020	\$50.09
INV0001496	TELEPHONE/COMMUNICATIONS - GROUP	100-800-7622	DFT0001305	02/04/2020	\$141.44
INV0001496	TELEPHONE/COMMUNICATIONS - GROUP	520-670-7622	DFT0001305	02/04/2020	\$363.94
Vendor 00201 - CENTURYLINK Total:					\$813.34
Vendor: 00202 - CENTURYLINK					
INV0001497	TELEPHONE/COMMUNICATIONS - LONG DISTANCE	100-800-7622	DFT0001304	01/23/2020	\$24.06
INV0001497	TELEPHONE/COMMUNICATIONS - LONG DISTANCE	520-670-7622	DFT0001304	01/23/2020	\$24.06
Vendor 00202 - CENTURYLINK Total:					\$48.12
Vendor: 01528 - CHRIS RINEHART					
3812	COMMUNITY CENTER DEPOSIT REFUND	100-2200			\$200.00
Vendor 01528 - CHRIS RINEHART Total:					\$200.00

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Vendor: 00222 - CINTAS CORPORATION					
5015753876	FIRST AID SUPPLIES	100-620-6110			\$29.10
5015753876	FIRST AID SUPPLIES	100-640-6110			\$29.09
5015753876	FIRST AID SUPPLIES	510-660-6110			\$121.43
5015753876	FIRST AID SUPPLIES	520-670-6110			\$121.43
Vendor 00222 - CINTAS CORPORATION Total:					\$301.05
Vendor: 00223 - CITY ATTORNEYS ASSOC OF KS					
2459	2020 MEMBERSHIP DUES	100-110-7700			\$35.00
Vendor 00223 - CITY ATTORNEYS ASSOC OF KS Total:					\$35.00
Vendor: 00230 - CITY OF SPRING HILL					
INV0001483A	TRASH COLLECTION 01/01 - 01/18/2020	100-620-7628			\$31.00
INV0001483A	TRASH COLLECTION 01/01 - 01/18/2020	100-640-7628			\$56.50
INV0001483A	TRASH COLLECTION 01/01 - 01/18/2020	100-710-7628			\$50.12
INV0001483A	TRASH COLLECTION 01/01 - 01/18/2020	100-720-7628			\$100.25
INV0001483A	TRASH COLLECTION 01/01 - 01/18/2020	100-730-7628			\$43.75
INV0001483A	TRASH COLLECTION 01/01 - 01/18/2020	100-800-7628			\$43.75
INV0001509	TRANSFER TO MAYOR'S CHRISTMAS TREE FUND	100-2230			\$3,330.00
Vendor 00230 - CITY OF SPRING HILL Total:					\$3,655.37
Vendor: 01584 - COMPASS GROUP USA, INC.					
MCI2740	ADMINISTRATION SUPPLIES - CH	100-110-6110			\$89.81
Vendor 01584 - COMPASS GROUP USA, INC. Total:					\$89.81
Vendor: 00239 - CONSTRUCTION MATERIALS, INC					
864	SIGN MATERIALS	100-640-6600			\$17.99
Vendor 00239 - CONSTRUCTION MATERIALS, INC Total:					\$17.99
Vendor: 00325 - DELL FINANCIAL SERVICES					
80277583	LEASE PAYMENTS - 6695052-003 - FEB 2020	100-110-8300			\$55.66
80277584	LEASE PAYMENTS - 6695052-004 - FEB 2020	100-110-8300			\$70.00
80277584	LEASE PAYMENTS - 6695052-004 - FEB 2020	510-660-8300			\$70.00
80277584	LEASE PAYMENTS - 6695052-004 - FEB 2020	520-670-8300			\$65.91
80277585	LEASE PAYMENTS - 6695052-005 - FEB 2020	100-110-8300			\$33.50
80277586	LEASE PAYMENTS - 6695052-006 - FEB 2020	100-100-8300			\$40.66
80277586	LEASE PAYMENTS - 6695052-006 - FEB 2020	100-200-8300			\$2.14
80277587	LEASE PAYMENTS - 6695052-010 - 03/01-08/31/2020	100-110-8300			\$1,061.17
Vendor 00325 - DELL FINANCIAL SERVICES Total:					\$1,399.04
Vendor: 00358 - E EDWARDS, INC					
1162062942-A	UNIFORM BOOTS - PARKS	100-620-6670			\$152.00
1162062942-B	UNIFORM BOOTS - CD	100-500-5400			\$39.00
1162062942-B	UNIFORM BOOTS - CD	100-500-5400			\$142.50
Vendor 00358 - E EDWARDS, INC Total:					\$333.50
Vendor: 00676 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001491	ELECTRIC SERVICE - 18095 W 199TH ST, SIREN	100-640-7626	DFT0001298	02/03/2020	\$33.87
Vendor 00676 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$33.87
Vendor: 00683 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001492	ELECTRIC SERVICE - 18539 WOODLAND RD	520-670-7626	DFT0001299	02/03/2020	\$146.70
Vendor 00683 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$146.70
Vendor: 00685 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001493	ELECTRIC SERVICE - 18899 S LONE ELM RD	520-670-7626	DFT0001300	02/03/2020	\$315.46
Vendor 00685 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$315.46
Vendor: 00686 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001494	ELECTRIC SERVICE - 18700 W 191ST ST	520-670-7626	DFT0001301	02/03/2020	\$199.07
Vendor 00686 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$199.07
Vendor: 00688 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001495	ELECTRIC SERVICE - 20281 LONE ELM RD	100-640-7626	DFT0001302	02/03/2020	\$32.84
Vendor 00688 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$32.84
Vendor: 01765 - G T DISTRIBUTORS, INC					
INV0745880	NEW HIRE UNIFORM ITEMS	100-800-5400			\$248.52
INV0745886	NEW PD UNIFORMS	100-800-5400			\$3,369.00
INV0747260	UNIFORM ASPS	100-800-5400			\$204.75
Vendor 01765 - G T DISTRIBUTORS, INC Total:					\$3,822.27

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Vendor: 00466 - GERKEN RENTAL					
291108-1	CIVIC CENTER DEBRIS REMOVAL FROM BUNKER	100-720-7628			\$570.00
					Vendor 00466 - GERKEN RENTAL Total:
					\$570.00
Vendor: 00487 - GRAINGER					
9424353432	WHEELS FOR SNOW PLOW	100-640-6720			\$91.42
					Vendor 00487 - GRAINGER Total:
					\$91.42
Vendor: 00508 - H.E.R.S. INC					
55668	HYDRAULIC HOSE REPAIR #201	100-640-6720			\$86.17
55669	HYDRAULIC HOSE REPAIR #201	100-640-6720			\$5.00
					Vendor 00508 - H.E.R.S. INC Total:
					\$91.17
Vendor: 00573 - INTEGRITY LOCATING SERVICES, LLC					
3793	UTILITY LOCATING SERVICES - 12/23/2019-01/22/2020	100-640-7190			\$1,198.33
3793	UTILITY LOCATING SERVICES - 12/23/2019-01/22/2020	510-660-7190			\$1,198.34
3793	UTILITY LOCATING SERVICES - 12/23/2019-01/22/2020	520-670-7190			\$1,198.33
					Vendor 00573 - INTEGRITY LOCATING SERVICES, LLC Total:
					\$3,595.00
Vendor: 00575 - INTERNAL REVENUE SERVICE					
INV0001450	MEDICARE TAXES PAYABLE	100-2100	DFT0001264	01/17/2020	\$2,698.14
INV0001450	MEDICARE TAXES PAYABLE	510-2100	DFT0001264	01/17/2020	\$175.72
INV0001450	MEDICARE TAXES PAYABLE	520-2100	DFT0001264	01/17/2020	\$173.70
INV0001451	SOCIAL SECURITY TAXES PAYABLE	100-2100	DFT0001265	01/17/2020	\$11,536.64
INV0001451	SOCIAL SECURITY TAXES PAYABLE	510-2100	DFT0001265	01/17/2020	\$751.10
INV0001451	SOCIAL SECURITY TAXES PAYABLE	520-2100	DFT0001265	01/17/2020	\$742.96
INV0001452	FEDERAL WITHHOLDING TAX PAYABLE	100-2100	DFT0001266	01/17/2020	\$7,670.09
INV0001452	FEDERAL WITHHOLDING TAX PAYABLE	510-2100	DFT0001266	01/17/2020	\$377.60
INV0001452	FEDERAL WITHHOLDING TAX PAYABLE	520-2100	DFT0001266	01/17/2020	\$400.63
INV0001478	MEDICARE TAXES PAYABLE	100-2100	DFT0001285	01/31/2020	\$2,902.30
INV0001478	MEDICARE TAXES PAYABLE	510-2100	DFT0001285	01/31/2020	\$230.96
INV0001478	MEDICARE TAXES PAYABLE	520-2100	DFT0001285	01/31/2020	\$205.22
INV0001479	SOCIAL SECURITY TAXES PAYABLE	100-2100	DFT0001286	01/31/2020	\$12,409.86
INV0001479	SOCIAL SECURITY TAXES PAYABLE	510-2100	DFT0001286	01/31/2020	\$987.40
INV0001479	SOCIAL SECURITY TAXES PAYABLE	520-2100	DFT0001286	01/31/2020	\$877.68
INV0001480	FEDERAL WITHHOLDING TAX PAYABLE	100-2100	DFT0001287	01/31/2020	\$8,979.96
INV0001480	FEDERAL WITHHOLDING TAX PAYABLE	510-2100	DFT0001287	01/31/2020	\$533.33
INV0001480	FEDERAL WITHHOLDING TAX PAYABLE	520-2100	DFT0001287	01/31/2020	\$504.72
					Vendor 00575 - INTERNAL REVENUE SERVICE Total:
					\$52,158.01
Vendor: 00592 - J & T AUTO SERVICE INC					
4647	VEHICLE MAINTENANCE - '08 FORD ESCAPE	100-500-6720			\$214.95
4715	OIL&FILTER CHANGE; REPLACE TRANSFER CASE -UNIT 856	100-800-6720			\$1,894.15
					Vendor 00592 - J & T AUTO SERVICE INC Total:
					\$2,109.10
Vendor: 00611 - JCI INDUSTRIES, INC.					
8189697	#2 WASHWATER PUMP ASSESSMENT	520-670-6750			\$346.00
					Vendor 00611 - JCI INDUSTRIES, INC. Total:
					\$346.00
Vendor: 00630 - JO CO POLICE CHIEF'S AND SHERIFF'S ASSN					
INV0001455	2020 ANNUAL MEMBERSHIP DUES	100-800-7700			\$125.00
					Vendor 00630 - JO CO POLICE CHIEF'S AND SHERIFF'S ASSN Total:
					\$125.00
Vendor: 01517 - K & K CHEMICAL SUPPLY LLC					
67643	BIO-SAFE CHEMICALS FOR LIFT STATIONS	520-670-6500			\$1,548.21
					Vendor 01517 - K & K CHEMICAL SUPPLY LLC Total:
					\$1,548.21
Vendor: 00666 - KACE (KS ASSOC CODE ENFORCMNT)					
INV0001453	2020 KACE MEMBERSHIP DUES	100-500-7700	82528	01/23/2020	\$40.00
INV0001453	2020 KACE MEMBERSHIP DUES	100-500-7700	82528	01/23/2020	\$20.00
					Vendor 00666 - KACE (KS ASSOC CODE ENFORCMNT) Total:
					\$60.00
Vendor: 00665 - KA-COMM, INC.					
172289	INSTALL FOR BODY CAM TESTING UNIT 857	100-800-8110			\$250.24
					Vendor 00665 - KA-COMM, INC. Total:
					\$250.24
Vendor: 00771 - KANSAS ASSOCIATION CITY MGMT					
20-73	2020 FULL KACM MEMBERSHIP DUES	100-100-7700			\$200.00
					Vendor 00771 - KANSAS ASSOCIATION CITY MGMT Total:
					\$200.00
Vendor: 00699 - KANSAS MAYORS ASSOCIATION					
2536	2020 MEMBERSHIP DUES	100-120-7700			\$50.00
					Vendor 00699 - KANSAS MAYORS ASSOCIATION Total:
					\$50.00

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Vendor: 00706 - KANSAS PAYMENT CENTER					
INV0001448	CHILD SUPPORT 1	100-2130	82527	01/20/2020	\$158.31
INV0001476	CHILD SUPPORT 1	100-2130	82529	01/31/2020	\$158.31
Vendor 00706 - KANSAS PAYMENT CENTER Total:					\$316.62
Vendor: 01819 - KARL A HEDRICK					
3775	COMMUNITY CENTER DEPOSIT REFUND	100-2200			\$200.00
Vendor 01819 - KARL A HEDRICK Total:					\$200.00
Vendor: 00731 - KDHE-BUREAU OF WATER					
INV0001456	LAB ANALYSIS	510-660-7560			\$494.00
Vendor 00731 - KDHE-BUREAU OF WATER Total:					\$494.00
Vendor: 00764 - KPERS					
INV0001441	KP & F PENSION PAYABLE	100-2110	DFT0001256	01/17/2020	\$9,378.78
INV0001442	KPERS TIER 1 PAYROLL	100-2110	DFT0001257	01/17/2020	\$4,153.49
INV0001442	KPERS TIER 1 PAYROLL	510-2110	DFT0001257	01/17/2020	\$557.74
INV0001442	KPERS TIER 1 PAYROLL	520-2110	DFT0001257	01/17/2020	\$266.34
INV0001443	KPERS TIER 2 PAYROLL	100-2110	DFT0001258	01/17/2020	\$1,985.73
INV0001443	KPERS TIER 2 PAYROLL	510-2110	DFT0001258	01/17/2020	\$277.67
INV0001443	KPERS TIER 2 PAYROLL	520-2110	DFT0001258	01/17/2020	\$321.37
INV0001444	KPERS TIER 3 PAYROLL	100-2110	DFT0001259	01/17/2020	\$3,273.04
INV0001444	KPERS TIER 3 PAYROLL	510-2110	DFT0001259	01/17/2020	\$135.29
INV0001444	KPERS TIER 3 PAYROLL	520-2110	DFT0001259	01/17/2020	\$339.70
INV0001445	KPERS 457 PLAN PAYABLE	100-2115	DFT0001260	01/17/2020	\$467.93
INV0001446	KPERS 457 PLAN PAYABLE	100-2115	DFT0001261	01/17/2020	\$1,598.00
INV0001446	KPERS 457 PLAN PAYABLE	510-2115	DFT0001261	01/17/2020	\$85.00
INV0001446	KPERS 457 PLAN PAYABLE	520-2115	DFT0001261	01/17/2020	\$55.00
INV0001447	KPERS D & D PAYABLE	100-2110	DFT0001262	01/17/2020	\$644.24
INV0001447	KPERS D & D PAYABLE	510-2110	DFT0001262	01/17/2020	\$66.45
INV0001447	KPERS D & D PAYABLE	520-2110	DFT0001262	01/17/2020	\$63.47
INV0001471	KP & F PENSION PAYABLE	100-2110	DFT0001279	01/31/2020	\$10,274.18
INV0001472	KPERS TIER 1 PAYROLL	100-2110	DFT0001280	01/31/2020	\$4,175.41
INV0001472	KPERS TIER 1 PAYROLL	510-2110	DFT0001280	01/31/2020	\$577.78
INV0001472	KPERS TIER 1 PAYROLL	520-2110	DFT0001280	01/31/2020	\$259.28
INV0001473	KPERS TIER 2 PAYROLL	100-2110	DFT0001281	01/31/2020	\$1,940.62
INV0001473	KPERS TIER 2 PAYROLL	510-2110	DFT0001281	01/31/2020	\$445.29
INV0001473	KPERS TIER 2 PAYROLL	520-2110	DFT0001281	01/31/2020	\$207.11
INV0001474	KPERS TIER 3 PAYROLL	100-2110	DFT0001282	01/31/2020	\$3,281.04
INV0001474	KPERS TIER 3 PAYROLL	510-2110	DFT0001282	01/31/2020	\$140.35
INV0001474	KPERS TIER 3 PAYROLL	520-2110	DFT0001282	01/31/2020	\$567.73
INV0001475	KPERS D & D PAYABLE	100-2110	DFT0001283	01/31/2020	\$643.20
INV0001475	KPERS D & D PAYABLE	510-2110	DFT0001283	01/31/2020	\$79.65
INV0001475	KPERS D & D PAYABLE	520-2110	DFT0001283	01/31/2020	\$70.77
Vendor 00764 - KPERS Total:					\$46,331.65
Vendor: 00785 - KS STATE TREASURER					
R1200301106399	2016A MARCH INTEREST	400-000-9110			\$5,830.80
R1200301106400	2019A MARCH INTEREST	400-000-9110			\$13,200.00
R1200301106401	2019B MARCH INTEREST	400-000-9110			\$252,244.16
R1200301106402	2012B MARCH INTEREST	400-000-9110			\$43,750.01
R1200301106403	2011A MARCH INTEREST	400-000-9110			\$61,445.00
R1200301106404	2013A MARCH INTEREST	400-000-9110			\$20,467.50
R1200301106405	2016B MARCH INTEREST	400-000-9110			\$114,150.00
Vendor 00785 - KS STATE TREASURER Total:					\$511,087.47
Vendor: 00812 - LAWRENCE HUMANE SOCIETY					
19-025133	ANIMAL TRANSFER	100-810-7530			\$40.00
Vendor 00812 - LAWRENCE HUMANE SOCIETY Total:					\$40.00
Vendor: 00817 - LEAGUE OF KS MUNICIPALITIES					
20-114	2020 CITY MEMBERSHIP SUBSCRIPTIONS	100-110-7700			\$160.00
20-114	2020 CITY MEMBERSHIP DUES	100-110-7700			\$4,606.79
Vendor 00817 - LEAGUE OF KS MUNICIPALITIES Total:					\$4,766.79

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 01818 - LOUANN ARMSTRONG					
INV0001507	EMPLOYEE EXPENSE REIMBURSEMENT - GFOA ACADEMY	100-200-5310			\$123.98
INV0001507	EMPLOYEE EXPENSE REIMBURSEMENT - GFOA ACADEMY	100-200-5310			\$72.66
INV0001507	EMPLOYEE EXPENSE REIMBURSEMENT - GFOA ACADEMY	100-200-5310			\$17.25
INV0001507	EMPLOYEE EXPENSE REIMBURSEMENT - GFOA ACADEMY	100-200-5310			\$427.05
Vendor 01818 - LOUANN ARMSTRONG Total:					\$640.94
Vendor: 00862 - MADISON AVENUE PERFORMING ARTS					
INV0001459	2020 SPONSORSHIP	100-120-6040			\$100.00
Vendor 00862 - MADISON AVENUE PERFORMING ARTS Total:					\$100.00
Vendor: 00884 - MCCLURE ENGINEERING COMPANY					
127475	DAYTON CREEK SBD 3 - PLAT 4 - JAN 2020	405-000-7150			\$472.50
127477	DAYTON CREEK SBD 3 - PLAT 5 - JAN 2020	405-000-7150			\$525.00
Vendor 00884 - MCCLURE ENGINEERING COMPANY Total:					\$997.50
Vendor: 00939 - MIDWEST PUBLIC RISK					
INV0001504	HEALTH INS PREMIUM - FEB 2020	100-2120			\$63,712.36
INV0001504	HEALTH INS PREMIUM - FEB 2020	510-2120			\$9,728.52
INV0001504	HEALTH INS PREMIUM - FEB 2020	520-2120			\$6,017.50
Vendor 00939 - MIDWEST PUBLIC RISK Total:					\$79,458.38
Vendor: 01740 - MONAKISHA JONES					
INV0001503	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-140-7100			\$31.53
INV0001503	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-140-7100			\$16.22
INV0001503	EMPLOYEE EXPENSE REIMBURSEMENT - MILEAGE	100-140-7100			\$18.07
Vendor 01740 - MONAKISHA JONES Total:					\$65.82
Vendor: 00974 - MUTUAL OF OMAHA INSURANCE CO					
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-100-5120	DFT0001295	01/31/2020	\$16.20
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-140-5120	DFT0001295	01/31/2020	\$5.40
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-200-5120	DFT0001295	01/31/2020	\$10.80
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-220-5120	DFT0001295	01/31/2020	\$5.40
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-300-5120	DFT0001295	01/31/2020	\$5.40
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-310-5120	DFT0001295	01/31/2020	\$5.40
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-500-5120	DFT0001295	01/31/2020	\$27.00
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-610-5120	DFT0001295	01/31/2020	\$10.80
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-620-5120	DFT0001295	01/31/2020	\$16.20
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-640-5120	DFT0001295	01/31/2020	\$21.60
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-710-5120	DFT0001295	01/31/2020	\$1.76
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-720-5120	DFT0001295	01/31/2020	\$4.45
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-730-5120	DFT0001295	01/31/2020	\$2.70
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-800-5120	DFT0001295	01/31/2020	\$64.80
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	100-810-5120	DFT0001295	01/31/2020	\$5.40
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	510-660-5120	DFT0001295	01/31/2020	\$18.90
001051998291	GROUP LIFE/AD&D PREMIUMS - FEB 2020	520-670-5120	DFT0001295	01/31/2020	\$18.90
Vendor 00974 - MUTUAL OF OMAHA INSURANCE CO Total:					\$241.11
Vendor: 00979 - NAPA SPRING HILL, LLC					
362393	#200 ELECTRICAL CONTROL PARTS	100-640-6720			\$3.99
362394	#200 FUSE REPLACEMENT	100-640-6720			\$9.90
362450	#204 BRAKE REPAIR	100-640-6720			\$117.98
362464	#204 BRAKE REPAIR PARTS	100-640-6720			\$29.03
Vendor 00979 - NAPA SPRING HILL, LLC Total:					\$160.90
Vendor: 00988 - NATIONAL SIGN COMPANY INC.					
IN-192280	CROSSWALK REGS/HOURS SIGNS	100-640-6600			\$78.70
Vendor 00988 - NATIONAL SIGN COMPANY INC. Total:					\$78.70
Vendor: 00995 - NEOPOST, INC					
57338766	POSTAGE METER RENTAL & MNTNC - 02/29-05/30/2020	100-110-6140			\$78.75
57338766	POSTAGE METER RENTAL & MNTNC - 02/29-05/30/2020	100-800-6140			\$33.75
57338766	POSTAGE METER RENTAL & MNTNC - 02/29-05/30/2020	510-660-6140			\$56.25
57338766	POSTAGE METER RENTAL & MNTNC - 02/29-05/30/2020	520-670-6140			\$56.25
Vendor 00995 - NEOPOST, INC Total:					\$225.00
Vendor: 01003 - NIFFIE PRINTING					
315540	APPEARANCE BOND FORMS	100-310-6120			\$115.00
315567	MUNICIPAL COURT LETTERHEAD	100-310-6110			\$122.50
Vendor 01003 - NIFFIE PRINTING Total:					\$237.50

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 01811 - NORMA LOPEZ					
3780	COMMUNITY CENTER DEPOSIT REFUND	100-2200			\$200.00
					Vendor 01811 - NORMA LOPEZ Total:
					\$200.00
Vendor: 01008 - NPG NEWSPAPERS, INC					
6633051	PUBLICATIONS - ANNUAL ANIMAL LICENSE NOTICE	100-110-7130			\$56.52
6634469	PUBLICATIONS - ANNUAL TREASURER'S REPORT	100-110-7130			\$103.14
					Vendor 01008 - NPG NEWSPAPERS, INC Total:
					\$159.66
Vendor: 01700 - NSITE CORPORATION					
2552	DE-ICER	520-670-6750			\$36.58
					Vendor 01700 - NSITE CORPORATION Total:
					\$36.58
Vendor: 01013 - OFFICE DEPOT, INC					
CM424784344001	ADMINISTRATIVE SUPPLIES - CH - CREDIT	100-110-6110			-\$196.31
433096602001	ADMINISTRATIVE SUPPLIES - CD/CH	100-110-6110			\$68.12
433096602001	ADMINISTRATIVE SUPPLIES - CD/CH	100-500-6110			\$38.79
433100304001	ADMINISTRATIVE SUPPLIES - CD/CH	100-110-6110			\$9.89
433100304001	ADMINISTRATIVE SUPPLIES - CD/CH	100-500-6110			\$9.52
434037333001	ADMINISTRATIVE SUPPLIES - PW	100-610-6110			\$41.76
434037549001	ADMINISTRATIVE SUPPLIES - PW	100-610-6110			\$28.46
434039151001	ADMINISTRATIVE SUPPLIES - PW	100-610-6110			\$11.19
					Vendor 01013 - OFFICE DEPOT, INC Total:
					\$11.42
Vendor: 01051 - PACE ANALYTICAL SERVICES, LLC					
2060096293	LAB ANALYSIS - ROUTINE INFLUENT TESTING	520-670-7560			\$250.00
					Vendor 01051 - PACE ANALYTICAL SERVICES, LLC Total:
					\$250.00
Vendor: 01101 - PUR - O - ZONE					
796314	JANITORIAL SUPPLIES - COMMUNITY CENTER	100-710-6160			\$483.00
					Vendor 01101 - PUR - O - ZONE Total:
					\$483.00
Vendor: 01820 - RACHEL TANNEY					
3781	CIVIC CENTER DEPOSIT REFUND	100-2200			\$200.00
					Vendor 01820 - RACHEL TANNEY Total:
					\$200.00
Vendor: 01132 - REINDERS, INC					
5051887-00	ICE MELT FOR CITY BUILDINGS	100-610-6110			\$118.94
5051887-00	ICE MELT FOR CITY BUILDINGS	100-720-6110			\$118.94
5051887-00	ICE MELT FOR CITY BUILDINGS	100-720-6110			\$118.96
5051887-00	ICE MELT FOR CITY BUILDINGS	100-800-6110			\$118.94
5051887-00	ICE MELT FOR CITY BUILDINGS	520-670-6110			\$118.94
					Vendor 01132 - REINDERS, INC Total:
					\$594.72
Vendor: 01133 - REJIS COMMISSION					
431163	LEWEB SUBSCRIPTION RENEWAL - JAN 2020	100-800-7700			\$44.83
					Vendor 01133 - REJIS COMMISSION Total:
					\$44.83
Vendor: 01163 - RURAL WATER DISTRICT #2 MI CO					
020320-04	WATER PURCHASE CHARGE - JAN 2020	510-660-7580			\$31,411.27
					Vendor 01163 - RURAL WATER DISTRICT #2 MI CO Total:
					\$31,411.27
Vendor: 01212 - SIMPLIFILE, LC					
INV0001469	FUTURE AFFIDAVIT FILING FEES - 1ST QTR 2020	100-2258			\$2,500.00
					Vendor 01212 - SIMPLIFILE, LC Total:
					\$2,500.00
Vendor: 01229 - SPRING HILL CEMETERY BOARD					
INV0001499	2020 CEMETERY FUNDING - 1ST HALF	220-000-7320			\$15,000.00
					Vendor 01229 - SPRING HILL CEMETERY BOARD Total:
					\$15,000.00
Vendor: 01239 - SPRING HILL OIL (CH)					
92	FUEL - COMM DEVELOPMENT & ADMIN	100-100-6710			\$29.46
92	FUEL - COMM DEVELOPMENT & ADMIN	100-500-6710			\$70.81
92	FUEL - COMM DEVELOPMENT & ADMIN	100-500-6710			\$57.05
					Vendor 01239 - SPRING HILL OIL (CH) Total:
					\$157.32
Vendor: 00046 - ST PAUL STAMP WORKS, INC					
459983	ADMINISTRATIVE SUPPLIES	100-100-6110			\$48.72
459983	ADMINISTRATIVE SUPPLIES	100-220-6110			\$48.72
459983	ADMINISTRATIVE SUPPLIES	100-800-6110			\$97.43
459983	ADMINISTRATIVE SUPPLIES	520-670-6110			\$48.72
					Vendor 00046 - ST PAUL STAMP WORKS, INC Total:
					\$243.59

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 01266 - STATE OF KANSAS/DEPT OF HEALTH					
INV0001505	KDHE LOAN 2367	510-660-9010			\$53,545.24
INV0001505	KDHE LOAN 2367	510-660-9110			\$11,112.11
INV0001505	KDHE LOAN 2367	510-660-9115			\$1,133.89
Vendor 01266 - STATE OF KANSAS/DEPT OF HEALTH Total:					\$65,791.24
Vendor: 01705 - SUDDENLINK					
INV0001498	TELEPHONE/COMMUNICATIONS - PD LOBBY	100-800-7622	DFT0001306	02/04/2020	\$42.59
Vendor 01705 - SUDDENLINK Total:					\$42.59
Vendor: 01810 - TIM ANDERSON					
3774	COMMUNITY CENTER DEPOSIT REFUND	100-2200			\$200.00
Vendor 01810 - TIM ANDERSON Total:					\$200.00
Vendor: 01812 - TUESDAY COBB					
3814	CIVIC CENTER DEPOSIT REFUND	100-2200			\$200.00
Vendor 01812 - TUESDAY COBB Total:					\$200.00
Vendor: 01370 - U S POSTMASTER					
INV0001501	2020 ANNUAL POSTAGE - MONTHLY BILL MAILINGS	510-660-6140			\$5,000.00
INV0001501	2020 ANNUAL POSTAGE - MONTHLY WATER BILL MAILINGS	520-670-6140			\$5,000.00
Vendor 01370 - U S POSTMASTER Total:					\$10,000.00
Vendor: 01395 - VALIDITY SCREENING					
185830	BACKGROUND SCREENING - MASSAGE THERAPY LICENSE	100-300-7190			\$57.00
Vendor 01395 - VALIDITY SCREENING Total:					\$57.00
Vendor: 01429 - VISA					
CM0000017	INNERDUCT- MATERIALS FOR CONDUIT PLCMNT - CREDIT	300-000-8000	DFT0001303	01/07/2020	-\$1,540.00
Vendor 01429 - VISA Total:					-\$1,540.00
Vendor: 01462 - WASTE MANAGEMENT OF KANSAS, INC.					
0392664-4856-0A	L&K STICKERS	100-1235	DFT0001294	02/03/2020	\$405.00
Vendor 01462 - WASTE MANAGEMENT OF KANSAS, INC. Total:					\$405.00
Vendor: 01465 - WATER DISTRICT #7					
INV0001500	WATER UTILITY SERVICE - 22785 W 220TH	520-670-7620			\$20.78
Vendor 01465 - WATER DISTRICT #7 Total:					\$20.78
Vendor: 01505 - WITHHOLDING TAX					
INV0001449	KANSAS WITHHOLDING TAX PAYABLE	100-2100	DFT0001263	01/17/2020	\$3,793.66
INV0001449	KANSAS WITHHOLDING TAX PAYABLE	510-2100	DFT0001263	01/17/2020	\$184.44
INV0001449	KANSAS WITHHOLDING TAX PAYABLE	520-2100	DFT0001263	01/17/2020	\$200.09
INV0001477	KANSAS WITHHOLDING TAX PAYABLE	100-2100	DFT0001284	01/31/2020	\$4,322.78
INV0001477	KANSAS WITHHOLDING TAX PAYABLE	510-2100	DFT0001284	01/31/2020	\$259.80
INV0001477	KANSAS WITHHOLDING TAX PAYABLE	520-2100	DFT0001284	01/31/2020	\$263.73
Vendor 01505 - WITHHOLDING TAX Total:					\$9,024.50
011720 - 020620 - Grand Total:					\$861,914.89

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: JAMES E. BOYER, DIRECTOR OF PUBLIC WORKS
MEETING DATE: FEBRUARY 13, 2020
DATE: JANUARY 29, 2020

Consent Item: Veterans Park – Utility Easement for New Water Service

Issue: Existing Private Property Lacked Available Easement for New Water Service.

Background: Veterans Park construction commenced in the fall of 2019. A new water service was needed for water supply to restroom facilities and other appurtenances.

Analysis: As the project proceeded, staff anticipated that a utility easement large enough for a new water service existed along the north side of 199th St. to accommodate construction of a new water service connection with Johnson Co. WaterOne. After review of the water main easement and surveys of the private property, there was an area approximately 50 feet wide that lacked easement between the water main and the right of way of 199th St.

Staff initiated contact with the property owner, Harold Phelps/SOUTH WIND FARMS LLC., and requested a Permanent Waterline Utility Easement; Mr. Phelps agreed and granted the City of Spring Hill this easement.

No compensation is to be paid to Mr. Phelps; attached is a copy of the easement agreement and associated drawing that depicts the area.

Alternatives:

- Motion to grant the permanent waterline easement for the construction of the new water service line to Veterans Park.
- Motion to deny.
- Motion to defer this item and to seek further information from staff.

Legal Review: All documents have been reviewed by the city attorney.

Funding Review or Budgetary Impact: Not Applicable.

Recommendation: Motion to approve the permanent waterline easement in conjunction with Harold Phelps, SOUTH WIND FARMS LLC.

Attachments: Permanent Waterline Easement Agreement

Parcel No. 9F231503-4006
Address: 22080 W. 199th St.
Spring Hill, KS 66083

PERMANENT WATERLINE UTILITY EASEMENT

THIS AGREEMENT, made and entered into this 18th day of January, 2020, by and between **SOUTH WIND FARMS LLC.**, a Kansas Limited Liability Company, 12450 W. 207th Street, Bucyrus, KS 66013, hereinafter called Grantor, and the **CITY OF SPRING HILL, KANSAS**, a Municipal Corporation, in the County of Johnson, State of Kansas, hereinafter called Grantee.

WITNESSETH:

WHEREAS, the Grantee desires to obtain a Permanent Waterline Utility Easement in, on, over, under and through the Grantor's property.

NOW, THEREFORE, for the consideration hereinafter described, the parties hereto agree as follows:

**SECTION ONE
GRANT OF EASEMENT**

In consideration of One Dollar (\$1.00) in hand paid and other valuable consideration, receipt of which is hereby acknowledged, Grantor does hereby grant and convey unto Grantee, its successors, assigns, employees, agents, contractors, subcontractors, suppliers and other authorized users a non exclusive Permanent Waterline Utility Easement for:

- (i) ingress and egress for the purposes set forth herein;
- (ii) the installation, construction, reconstruction, maintenance, inspection, operation, altering, repairing, replacing, substituting, relocating, adding to and removing a waterline utility improvement, and appurtenant work in, on upon, under and through the tract of land in the County of Johnson, State of Kansas and described in Attachment 'A' (such land is referred to herein as the premises.)

**Permanent Waterline Utility Easement:
(See Attachment 'A')**

**SECTION TWO
TERM**

The rights granted herein shall be possessed and enjoyed by the Grantee, its successors and assigns, so long as the waterline utility improvement and appurtenances constructed pursuant hereto shall be maintained and operated by the Grantee, its successors and assigns.

**SECTION THREE
ADDITIONAL RIGHTS OF GRANTEE**

- (1) Grantee shall have the right to install additional waterline improvements or to replace said facilities or improvements in the above-described easement at some future date and under the same conditions as the earlier facilities or improvements were installed, except no additional payment shall be made for the purchase of said right.
- (2) The Grantee and its employees and agents shall at all times have free access to the waterline improvements, using such reasonable route as Grantor may designate or approve.

**SECTION FOUR
RIGHTS OF GRANTOR**

Grantor reserves the right to fully use and enjoy the premises except for such use as may unreasonably interfere with the exercise by Grantee of the rights granted herein. Grantor shall not construct nor permit to be constructed any structure, or obstruction on or over or interfering with the construction, maintenance, or operation of any waterline improvement or access or appurtenance constructed pursuant to this instrument. Grantor may fence the whole or any part of the boundaries of the area within the Permanent Waterline Utility Easement without approval of the Grantee as long as said fence does not interfere with Grantee's access rights to, across or over the said Permanent Waterline Utility Easement.

**SECTION FIVE
RESTORATION OF SURFACE**

After any construction operations have been completed, Grantee shall restore the premises to as near as reasonably possible the condition that existed prior to construction and/or to conform to the design criteria of Grantee or other authorized user.

All of said restoration to be done within a reasonable time after construction completion.

ATTACHMENT 'A'

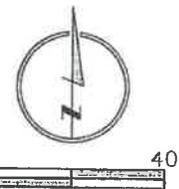
LEGAL DESCRIPTION

ALL THAT PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 3, TOWNSHIP 15 SOUTH, RANGE 23 EAST, SITUATE IN JOHNSON COUNTY, KANSAS, BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 3; THENCE NORTH 88°00'23" EAST, ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3, A DISTANCE OF 310.36 TO THE POINT OF BEGINNING; THENCE NORTH 2°06'57" WEST, DEPARTING THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3, A DISTANCE OF 60.00 FEET TO A POINT ON THE NORTH LINE OF THE SOUTH 60.00 FEET THEREOF; THENCE NORTH 88°00'23" EAST, ALONG THE NORTH LINE OF THE SOUTH 60.00 FEET OF THE SOUTHEAST QUARTER OF SAID SECTION 3, A DISTANCE OF 20.00 FEET; THENCE SOUTH 2°06'57" EAST, DEPARTING THE NORTH LINE OF THE SOUTH 60.00 FEET OF THE SOUTHEAST QUARTER OF SAID SECTION 3, A DISTANCE OF 60.00 FEET TO A POINT ON THE SOUTH LINE THEREOF; THENCE SOUTH 88°00'23" WEST, ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3, A DISTANCE OF 20.00 FEET TO THE POINT OF BEGINNING. EXCEPT FOR ALL THAT PART LYING WITHIN ANY EXISTING ROAD RIGHT-OF-WAY.

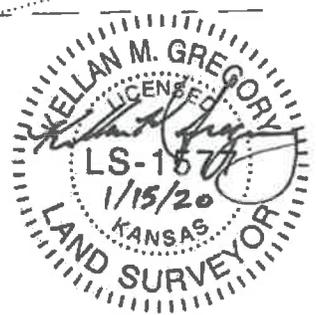
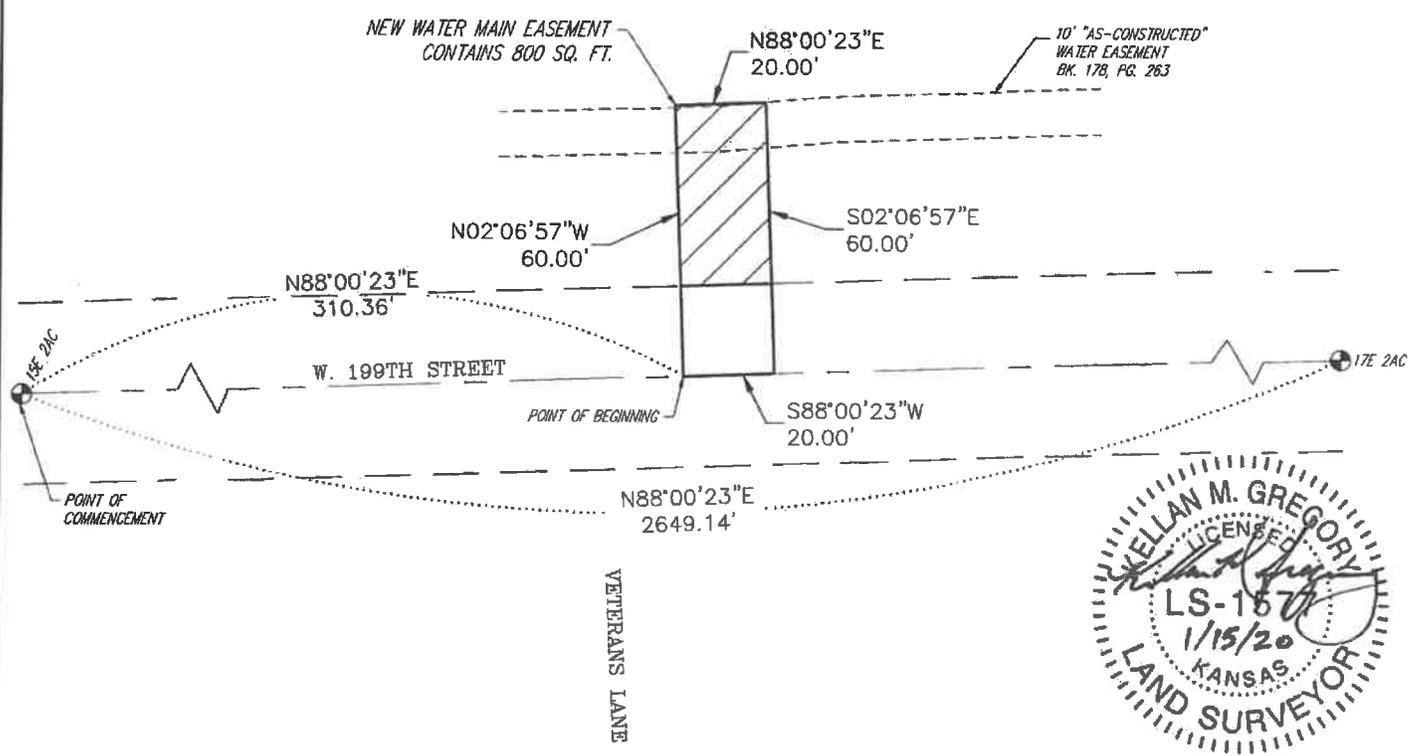
CONTAINING 800 SQUARE FEET, MORE OR LESS.

THE BEARINGS IN THIS DESCRIPTION ARE BASED ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3 BEING NORTH 88°00'23" EAST AS SHOWN ON THE TOWNSHIP SURVEY OF TOWNSHIP 15 SOUTH, RANGE 23 EAST PERFORMED BY PAYNE & BROCKWAY FOR JOHNSON COUNTY PUBLIC WORKS.



- ### LEGEND
- EASEMENT LINE
 - EASEMENT AREA
 - EXISTING EASEMENT LINE
 - RIGHT OF WAY
 - SECTION LINE
 - SECTION CORNER

SOUTH WIND FARMS, LLC
22080 W. 199TH STREET
UNPLATTED



	9001 STATE LINE RD., STE. 200 KANSAS CITY, MO 64114 816.381.0440 LampRynearson.com	DESIGNER / DRAFTER KMG / RER ENGINEER	EASEMENT EXHIBIT
		PROJECT NUMBER 0319031 DATE 1/3/20 SURFACE LOCATION BOOK AND PAGE	

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: JAMES E. BOYER, DIRECTOR OF PUBLIC WORKS
MEETING DATE: FEBRUARY 13, 2020
DATE: JANUARY 28, 2020

Consent Item: Consent

Issue: CK Power, LLC. Contract Extension for Generator Services in 2020

Background: In December of 2017, City Council approved the hiring of CK Power, LLC. to provide Generator Service work and conduct preventative maintenance and diagnostic checks to this equipment; located at sewer lift stations, and other city facilities. There is a total of twelve (12) generators located strategically throughout the city and at most city facilities that serve as backup electrical power supply during power outages.

Analysis: Over the past year (2019), CK Power has done a good job in maintaining these critical assets per the original scope of work and specifications outlined in the original Request for Proposal; Bi-Annual service to include electrical diagnostic checks, software/firmware updates, multi-point component inspections, oil/filter and air filter changes, load bank testing, etc. Based upon the work history in maintaining these units over the past year, we feel that CK Power has met or exceeded their obligations and responsibilities.

CK Power's attached Certificate of Liability Insurance expires March 1, 2020. We have been assured by CK Power that this will be updated accordingly.

Alternatives:

1. Approve the Agreement to extend contract in 2020 for Bi-Annual Generator Services with CK Power.
2. Deny such;
3. Remand the staff for additional information.

Legal Review: All documents were reviewed by City Attorney and Insurance provider.

Funding Review or Budgetary Impact: Cost for services will impact the Water, Sewer, Police, and City Hall Budgets.

Recommendation: Motion to approve the Agreement to Extend Contract in 2020 for Generator Services to CK Power for \$10,324.00.

Attachments: CK Power Planned Service Agreement (standard form)
CK Power Renewal Letter
CK Power Certificate of Liability Insurance
CK Power Option to Renew
CK Power Agreement to Extend Contract (signed)



Your Complete Source of Engine and Generator Power.

www.ckpower.com



PLANNED SERVICE AGREEMENT FOR GENERATOR SYSTEMS

CK Power PLANNED SERVICE AGREEMENT is a coordinated program of inspection and service by trained technicians. The program is designed to enhance the performance and reliability of your standby or prime power generator .The owner understands this program is not a guarantee against equipment malfunction or failure, expressed or implied. The Planned Service Agreement is designed to perform the necessary service and, therefore, minimize the likelihood of failure or malfunction, while providing the owner a status report of said equipment.

CK Power will perform inspections annually on the equipment in accordance with the attached schedule. The Major and Minor inspections differ only in that the Major inspection includes an oil change, oil and fuel filters and water filter change.

MAJOR INSPECTION

- Change engine oil and filter (s)
Record lube oil pressure
Clean crankcase breather
Record coolant level and mixture
Record coolant temperature
Check belt tension and condition
Change water filter (s)
Check duct work for defects
Check block heater operation
Check coolant hoses and connections
Check for oil/coolant leakage
Air cleaners – check/oil for element
Check for fuel leaks
Change fuel filter
Check exhaust-system for leaks
Check battery specific gravity, electrolyte level, and clean connections
Check battery charger operation
Inspect ignition wiring, if equipped
Check ignition timing, points and plugs, if equipped
Adjust carburetor, if equipped
Check governor operation
Operational check of volt meter, frequency meter, ammeter and safety systems
Check automatic transfer switch operation, including exerciser, time delays and contacts
Check operation of remote annunciator, if equipped

MINOR INSPECTION

Includes all services performed during Major inspection, less the following services:

- Change lube, oil and filter (s)
Change water filter (s)
Change fuel filter (s)

PREMIUM INSPECTION: includes all Major changes and the following:

- Belt and hose replacement
Thermostat replacement
Air Filter replacement
Battery replacement
Coolant removal and replacement
Radiator hose and fitting replacement

OPTIONAL SERVICES: These services are performed and proposed at customer request.

- Load bank testing (Recommended Annually for lightly loaded equipment to reduce likelihood of "Wet Stacking")
Fuel testing and treatment (As needed) – Will check for contaminants and general quality.
Coolant treatment and replacement (Recommended every 3-5 years)
Pressure washing (At customer request)
Battery replacement (Recommended every 3 years)
Rental generators (At customer request)
Belt and hose replacement (Recommended every 3-5 years)
Antifreeze testing (Recommended Annually)
Oil Sampling (Recommended Annually) – Will check for unusual engine wear and contaminants.

Revised on 10/23/2017



JOHN DEERE



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St. Louis Office (HQ)

1100 Research Boulevard • St. Louis, MO 63132
Hours: 8am – 5pm, Monday – Friday

Phone: **(314) 868-8620** • Fax: **(314) 868-9314**
Emergency After Hours Phone: **(314) 868-8624**
info@ckpower.com

Kansas City Office

9910 Lakeview Ave. • Lenexa KS 66219

Phone: **(913) 213-5600** • Fax: **(913) 213-5602**
Toll Free: **(855) 626-2535**
Emergency After Hours Phone: **(913) 232-2678**
info@ckpower.com

West Kansas CK Power/CK Gas Service Center

315 W First Street • Cunningham, KS 67035-0265

Phone: **(913) 213-5600** • Fax: **(913) 213-5602**
Toll Free: **(855) 626-2535**
info@ckpower.com

Springfield Office

2630 North Westgate Avenue • Springfield, MO 65803
Hours: 8am – 5pm, Monday – Friday

Phone: **(417) 755-7270** • Fax: **(417) 755-7271**
Emergency 24 Hours Phone: **(417) 755-7269**
info@ckpower.com

Oklahoma City Office

5817 SW 21st Street • Oklahoma City, OK 73128-1834
Hours: 8am-5pm, Monday- Friday

Phone: **(405) 605-0972** • Fax: **(405) 605-4374**
Emergency 24 Hours Phone: **(405) 605-1959**
info@ckpower.com

Dallas/Fort Worth Office

1351 Heritage Parkway, Suite 101 • Mansfield, TX 76063
Hours: 8am-5pm, Monday- Friday

Phone: **(817) 779-5259** • Fax: **(682) 518-1835**
Emergency 24 Hours Phone: **(817) 779-5264**
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Attached please find a new Planned Service Agreement for your generator for 2020. The pricing remains the same as in 2019. The total planned service pricing is \$10,324.00

Please review and let me know if you have any questions. As long as everything is in order, I just need a signed copy sent back.

I hope you are satisfied with the past years' service. I am interested in your experience, so please e-mail me or call me with any questions or concerns.

I very much appreciate your business.

Best Regards,

Mary Rogers
Service Administrator
mrogers@ckpower.com
(314) 569-8280

Revised on 10/23/2017



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NOTEPAD:

HOLDER CODE CITKS-2
INSURED'S NAME Western Diesel Services, Inc.

CKPOW-1
OP ID: CG

PAGE 2
Date 02/26/2019

and completed operations.



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OPTIONS TO RENEW:

By mutual consent of both parties, consideration will be given to award up to two (2) extensions of the successful Proposal for Services. Each consideration shall be for a one-year extension period. No later than thirty (30) days prior to the completion date of the term for this Proposal and no earlier than sixty (60) days prior to its completion, the successful contractor shall at their discretion choose to request in writing a service contract extension. This request shall state any cost of doing business increases. If the City of Spring Hill finds the extension request pricing acceptable and the service provider has performed service well, the City of Spring Hill may issue a letter of acceptance to renew the exact terms of the original proposal but amending the costs per extension request. A new Certificate of Liability Insurance will be required.

Best Regards,

Mary Rogers
Service Administrator
mrogers@ckpower.com
(314) 569-8280

Revised on 10/23/2017



JOHN DEERE



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JOHN DEERE



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SECOND AGREEMENT TO EXTEND CONTRACT

WHEREAS, Western Diesel Services, Inc., a Delaware corporation, authorized to do business in the State of Kansas and d/b/a CK Power ("**CK Power**"), and the City of Spring Hill, Kansas ("**City**") entered an Agreement For Bi-Annual Generator Service Work, with an effective date of January 18, 2018 ("**Agreement**"); and

WHEREAS, page 5 of the Agreement authorizes CK Power and the City to enter two one-year extension agreement on the same terms and conditions as are in the Agreement, subject to any mutually agreed change in pricing; and

WHEREAS, CK Power and City entered an Agreement To Extend Contract, effective January 1, 2019, extending the Agreement one year for the period of January 1, 2019, through December 31, 2019, on the same terms and conditions as were in the Agreement, with no change in pricing or service specifications from the pricing and specifications stated in the original Agreement.

WHEREAS, CK Power and City desire to extend the Agreement for another year, which year is the calendar year of 2020, running from January 1, 2020, through December 31, 2020, with such additional one year extension to be on the basis of no change in pricing or service specifications from the pricing and specifications contained in the original Agreement.

NOW, THEREFORE, IT IS AGREED:

1. **Second One Year Extension of Agreement.** The Agreement is extended for a second year, with the extension beginning effective January 1, 2020, and continuing through

December 31, 2020, on the same terms and conditions as are in the Agreement, and with no change in pricing or service specifications from the original Agreement.

2. **Insurance Certificate(s) and Endorsement(s)**. At the time CK Power executes this Second Agreement To Extend Contract, CK Power shall provide City with the required certificate(s) of insurance to demonstrate coverage and compliance during the second one year extension with the insurance requirements stated in the original Agreement.

- a. Part of the insurance provisions in the Agreement require the City to be shown as an additional insured on the general liability policy and require that there be a waiver of subrogation as to the City on the general liability and worker's compensation policies. Most certificates of liability insurance state the following:

"If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If the certificate(s) of insurance provided by CK Power to City contain such language, or similar language, then CK Power shall provide the policy endorsement(s) to City necessary to make the City an additional insured and to waive subrogation.

3. **City's Right of Termination**. The original Agreement says the parties will agree that the City reserves the right to terminate the Agreement for any reason or no reason at all on 30 days prior written notice to CK Power, paying CK Power for its services provided to

the City through the date of termination. The City and CK Power affirm that such right of termination applies to this second one year extension.

4. **Kansas Acts Against Discrimination.** The original Agreement says the parties will agree that CK Power will comply with K.S.A. 44-1030 of the Kansas Acts Against Discrimination, and will require CK Power's subcontractors used on the project to agree in writing to comply with those requirements before commencing any work on the project. The parties affirm, and CK Power agrees, that, to the extent applicable, with respect to all service provided by CK Power under the Agreement, including this extension, CK Power shall comply with the requirements of K.S.A. 44-1030 of the Kansas Acts Against Discrimination. CK Power also agrees to comply with all ADA, Civil Rights Act, and Age Discrimination and Employment Act (ADEA) requirements and obligations. CK Power agrees to indemnify and hold City harmless from all claims and damages, including but not limited to attorney fees and expenses, arising from any failure by CK Power to comply with all such requirements of this Section 4 with respect to all services under the Agreement, including this extension.
5. **Effective Date of This Second Extension.** The effective date of this second one year extension is January 1, 2020.
6. **Description of Equipment to Be Serviced and Services to Be Rendered.** For clarity, attached as **EXHIBIT A** is a description of the equipment to be serviced and the services to be performed.
7. **Notice.** All notices required or desired to be given under this one year extension agreement shall be in writing, and all such notices and other documents required or

desired to be given hereunder shall be hand-delivered, or sent by registered or certified mail, electronic mail, or by recognized overnight delivery services such as FedEx, as follows:

If to the City: City of Spring Hill, Kansas
401 North Madison Street
P.O. Box 424
Spring Hill, KS 66083
Attn: Glenda Gerrity, City Clerk
Email: glenda.gerrity@springhillks.gov

If to CK Power: CK Power
Attention: Scott Egelhoff
9910 Lakeview Avenue
Lenexa, Kansas 66219
Email: segelhoff@ckpower.com

Notices shall be deemed duly given upon hand-delivery, or upon mailing, first class or overnight delivery charge pre-paid, or upon emailing, addressed as above indicated.

"CITY"

City of Spring Hill, Kansas, a municipality
organized under the State of Kansas

By: _____

Steven M. Ellis, Mayor

ATTEST:

By: _____

Glenda Gerrity, City Clerk

APPROVED AS TO FORM:

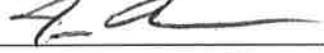
By: _____

Frank H. Jenkins, Jr., City Attorney

"CK POWER"

Western Diesel Services, Inc., a Delaware corporation

Authorized to do business in Kansas, and d/b/a CK Power

By:  _____

Capacity: ASSISTANT SERVICE MANAGER

EXHIBIT A

Description Overview:

The City of Spring Hill Wastewater Treatment Facility, Sanitary Sewer Collection System, Water Ground Storage, City Hall, and Police Department operate and maintain several electrical backup generators to supply electricity to the different facilities during electrical power failure events. These generators require regular and routine maintenance and service work in order for them to operate and function properly when needed. The equipment to be serviced, and the maintenance and work to be provided by CK Power, are described as follows:

- South Benefit #3 Lift Station: Cummins 450 KW Diesel Engine Generator
22785 W. 220th St., Spring Hill, KS. 66083
- Wastewater Treatment Facility: Generac 350 KW Diesel Engine Generator
22711 Woodland Rd., Spring Hill, KS. 66083
- Strong Lift Station: Cummins 200 KW Diesel Engine Generator
18899 Lone Elm, Spring Hill, KS. 66083
- North Benefit 4.1 Lift Station: Cummins 150 KW Diesel Engine Generator
18700 W. 191st St., Spring Hill, KS. 66083
- Ocheltree Lift Station: Cummins 80 KW Diesel Engine Generator
19667 Webster, Spring Hill, KS. 66083
- North Benefit 4.2 Lift Station: Cummins 50 KW Diesel Engine Generator
18539 Woodland Rd., Spring Hill, KS. 66083
- Police Department Generator: Kohler Power Systems Diesel Fuel 100 KW
418 E. Nichols, Spring Hill, KS. 66083
- North Lift Station: Kohler Power Systems 42 KW Natural Gas Engine
606 N. Jackson St. Unit A, Spring Hill, KS. 66083
- Northeast Generator: Kohler 20RZ KW Natural Gas Engine Generator
20129 Crestone St., Spring Hill, KS. 66083
- West Generator: Detroit 20GS KW Natural Gas Engine Generator
701 W. Lawrence, Spring Hill, KS. 66083

Commented [PBT]: Jim!
I have added a few items. Look them over and see what you think! The insurance requirements must have automobile insurance also.

- Ground Storage Generator: Cummins 80 KW Diesel Engine Trailer Mounted
701 N. Washington, Spring Hill, KS. 66083
- City Hall Generator: Kohler Power Systems 100 KW Natural Gas/Propane Generator
401 N. Madison, Spring Hill, KS. 66083

CK Power shall perform Bi-Annual inspections and maintenance of above equipment 2 times per year (one dry service and one wet service) at approximate 6-month intervals. The work above would be in accordance with the following terms and conditions, for a period of one (1) year throughout the calendar year 2020.

Definitions:

Dry Service: Complete electrical diagnostic checks on all electrical controls, circuits, gauges, and check all other components associated with the equipment for proper operation and functions, etc.

Wet Service: Replace all associated filters as well as similar components and replace engine oil. Lubricate any and all associated/applicable bearings.

SCOPE of WORK:

The following are minimum specifications established by the City of Spring Hill.

Level 1 Inspection / Dry Service; to be performed once during the year.

ENGINE ELECTRICAL (Starting System):

- ✓ **Batteries:** Check battery water level, age, specific gravity & perform load test. Clean exterior surface of battery as well as cables and posts. Battery maintaining charger systems (trickle chargers).
- ✓ **Alternator:** Visually inspect alternator and belt. Measure & record alternator DC voltage output.
- ✓ **Glow Plugs:** Check for proper operation where applicable.
- ✓ **Battery Charger:** Visually inspect, measure & record DC voltage output.
- ✓ **Starting Motor:** Visually inspect, test for proper operation (performed during engine start).
- ✓ **Spark Plugs:** (where applicable) – Check spark plugs and spark plug wires condition & provide written recommendations for repair or replacement.
- ✓ **Distributor Cap:** (where applicable) – Inspect and provide written recommendations for repair or replacement.
- ✓ **Cold temperature engine preheater systems:** This includes, but not limited to, all block, oil, air, and water/antifreeze heating systems.

GENERATOR:

- ✓ **Windings:** Visually inspect windings.
- ✓ **Bearings:** Inspect for proper lubrication.

- ✓ **Brushes/Diodes:** Visually inspect for wear.
- ✓ **Leads/Connections:** Visually inspect for loose connections.
- ✓ **Circuit Breaker:** Test for proper operation.
- ✓ **Mounts/Bolts:** Visually inspect for wear and/or damage.
- ✓ **Noise:** Annotate operational/audible noise indicators of mechanical malfunctions.
- ✓ **Load Bank Test:** Conduct an annual load bank test for 1 hour on all units.
- ✓ **Generator unit grounding:** Validate the unit is properly grounded.

GENERATOR COMPUTER AND SOFTWARE UPDATES (for applicable units):

- ✓ **Diagnostics:** Conduct manufacture recommended diagnostics and assessments to assure completed on-board computer and digital updates to include latest firmware and software. This includes the generator and automatic transfer switch systems.

SAFETY CONTROLS / CONTROL PANEL:

- ✓ **Voltage:** (where applicable) – Measure & record loaded & unloaded AC voltage.
- ✓ **Frequency:** (where applicable) – Measure & record loaded & unloaded Hertz frequency.
- ✓ **Amperage:** (where applicable) – Measure & record loaded amperage.
- ✓ **Auto Start/Stop:** Check for proper operation. If allowed, check for automatic start.
- ✓ **Shutdowns:** Visually inspect for wiring deterioration. Verify proper operation of shutdowns.
- ✓ **Pre-alarms:** Verify proper annunciation of pre-alarms.
- ✓ **Remote Annunciator:** (where applicable) – Inspect for proper operation.

INSTRUMENTATION:

- ✓ **Oil Pressure Gauge:** Check for proper operation. Measure & record oil pressure PSI.
- ✓ **Water Temperature Gauge:** Check for proper operation. Measure & record water temperature in degrees Fahrenheit.
- ✓ **Ammeter:** Check for proper operation. Measure & record amperage in DC amps.
- ✓ **AC Electric Meters:** Check for proper operation. Adjust calibration if needed.
- ✓ **Control Panel Wiring:** Visually inspect for signs of wear & correct observed loose connections.

AIR INDUCTION & EXHAUST:

- ✓ **Pre-cleaner:** Visually inspect condition & clean when necessary.
- ✓ **Air Filter:** Inspect. Recommend replacement when necessary. Note condition of filter housing.
- ✓ **Intake:** Visually inspect & note condition of intake piping & gaskets.
- ✓ **Turbocharger:** Visually inspect turbocharger for leaks, physical condition, & annotate auditory indicators of wear.
- ✓ **Exhaust/Silencer:** With unit running, visually inspect for leaks & proper operation including rain cap (where applicable), manifold, muffler/silencer and exhaust piping. Annotate anomalies in exhaust smoke.

LUBRICATION SYSTEM:

- ✓ **Lubrication Oil:** Check for proper oil levels.
- ✓ **Crankcase Breather:** Clean breather (where applicable). Annotate condition & any excessive blow by.
- ✓ **Governor:** Check oil level.
- ✓ **Tubes, Lines, Seals, and Gaskets:** Visually inspect for deterioration or indications of wear.

COOLING SYSTEM:

- ✓ **Radiator:** Visually inspect radiator core condition, annotate indications of coolant leakage or core blockage. Check coolant level.
- ✓ **Radiator Cap:** Check for indications of wear or leakage.
- ✓ **Coolant:** Measure & record antifreeze freeze point & PH level.
- ✓ **Thermostat:** Check for proper operation.
- ✓ **Hoses:** Visually inspect hoses, clamps, gaskets, and connections.
- ✓ **Fan Assembly:** Visually inspect fan, fan bearings, pulleys, and belts for indications of wear. Measure belt tension and adjust for proper operations. Annotate indications of wear.
- ✓ **Water Pump:** Visually inspect for proper operation, leaks, or audible indications of wear.
- ✓ **Jacket Water Heater:** Inspect for proper operation, and indication of wear on heater & associated hoses and clamps.

FUEL SYSTEM:

- ✓ **Fuel Lines and Connections:** With the unit running, visually inspect for proper operation & indications of deterioration.
- ✓ **Priming Pump:** (where applicable) – Verify proper operations & inspect for seal damage or deterioration.
- ✓ **Fuel Filters:** Visually inspect for damage, leaks, & proper operation.
- ✓ **Governor & Controls:** Inspect controls and linkage for proper operation.
- ✓ **Carburetor/Mixer:** Visually inspect and verify proper operation.
- ✓ **Day Tank/Fuel Cell:** Visually inspect for leaks and check for proper operation. Make note of water in fuel cell & level of fuel.

AUTOMATIC TRANSFER SWITCH:

- ✓ **Wiring & Contacts:** Visually inspect.
- ✓ **Connections Temperature:** Check temperature of connections with infrared temperature gun to assure there are no hot spots.
- ✓ **Contactor Operation:** Perform simulated power failure to test operation of contactor.
- ✓ **Timers and Controls:** Observe all time delays during simulated test. Program settings, software updates and hardware updates (if needed).

Level 2 Inspection / Wet Service: each performed once during the year (Level 2 inspection includes all Level 1-Inspection services):

- ✓ **Fuel System:** Fuel filter & fuel/water separator filter replacement. Check for proper seal & operation.
- ✓ **Day Tank/Fuel Cell:** Add fuel stabilizer as required.

- ✓ **Lubricating System:** Replace oil filter. Inspect all gaskets & seals. Remove existing lubricating oil and dispose of properly, Fill with fresh/new engine oil per manufacturer specifications. Collect sample of used oil and submit to lab for analysis.
- ✓ **Generator:** Lubricate bearings if applicable.

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: JAMES E. BOYER, DIRECTOR OF PUBLIC WORKS
MEETING DATE: FEBRUARY 13, 2020
DATE: JANUARY 29, 2020

Consent Item: MicroComm SCADA Telemetry Service Plan

Issue: Renew the Micro-Comm SCADA Telemetry Control Extended Service Warranty Plan for calendar year 2020 and 2021.

Background: Micro-Comm, Inc. has provided the Supervisory Control and Data Acquisition (SCADA) Telemetry Monitoring maintenance contract for the City of Spring Hill for many years. Micro-Comm shall be liable for the cost or repair of any Micro-Comm manufactured defective equipment and for damage caused by lightning, part replacement, phone support and internet troubleshooting.

Analysis: The City of Spring Hill Utilities monitors the functions and operations of lift stations pumps and wet well levels, elevated water and ground storage tank levels, pumps and valve operations, water system pressures, master meter flow and valve operations, etc. through SCADA telemetry controls. All of these systems are monitored 24 hrs/day 7 days/week, and alarms city staff when systems fail.

Although we do not have attached a copy of MicroComm's Certificate of Liability Insurance, at the time of this writing, MicroComm was in the process of submitting a new/updated Certificate of Liability Insurance document for our file.

Alternatives: The service plan offered for these system controls are proprietary to this company.

Legal Review: All documents have been reviewed the city attorney and insurance provider.

Funding Review or Budgetary Impact: The Extended Service Warranty Proposal for 2020 and 2021 is in the amount of \$10,300.00. Budget impacts the Water and Sewer Fund.

Recommendation: Motion to approve renewal of the Micro-Comm, Inc. Extended Service Warranty Plan for 2020 and 2021 for \$10,300.00; costs paid through the Water and Sewer Funds.

Attachments: Proposal – Micro-Comm, Inc.
Service Contract Addendum
Signature Page



10/1/19

Attn Jim Boyer
Spring Hill KS City of
PO BOX 424
Spring Hill KS 66083

15895 S. Pflumm Rd.
Olathe, KS 66062
(913) 390-4500
FAX: (913) 390-4550
www.micro-comm-inc.com

Extended Service Warranty Proposal

Dear Jim:

According to our records, your Micro-Comm telemetry system service contract number(s) SC0392 will expire on 12/20/19. For the amount of \$10,300.00 which includes damage caused by lightning, Micro-Comm will provide part replacement, phone support, and internet troubleshooting, for job number(s) 04-005, 05-176, 06093, 07093, 07113, 12058, 13096 for the period of two years

Please read and review the following:

Terms and Conditions of the Service Plan:

1. Micro-Comm, Inc. shall be liable only for the cost or repair of any Micro-Comm manufactured equipment including radio, power supply, batteries, RTU and CTU Battery backup units, relays, phone dialers; light bulbs, external modems, MC L5A and Keller Well Transducers, Minco sensors, relays, and associated equipment required for system operation as designed (see below #6).
2. In the event of equipment failures or equipment damaged by lightning. Micro-Comm will supply troubleshooting, using phone and internet log in to determine parts necessary to complete repairs and return system to previous level of operation. Parts will be shipped by the quickest method available to job site. Customer shall supply labor for removal and installation of equipment at customer's premises. Return of defective equipment to Micro-Comm is customer responsibility.
3. In the event exact replacement parts are no longer available, Micro-Comm will (at its discretion) replace the existing equipment or components with similar or "current production" materials in order to restore the control system back to its original level of operation. Prior to replacement, Micro-Comm will identify the materials to be used, estimate labor to update software, records, drawings and software documentation. Update labor rate of \$90 hour will apply, any new or additional features that are available with this replacement equipment will be offered to the customer for an additional expense, parts plus labor to be quoted upon request.
4. This plan is void and does not apply if damage to equipment is caused by: flooding, high winds, tornado, hurricanes, freezing, fire, chemical damage, vandalism, improper installation, improper maintenance, accident, alteration, abuse, or misuse, (by other than Micro-Comm, Inc. or its designates).
5. Micro-Comm's sole obligation in case of its equipment failure will be to provide the service specified above. Micro-Comm will not be liable for any consequential or Incidental damage to any other manufacturer's equipment arising from Micro-Comm System failures. Micro-Comm will not be liable for downtime, i.e. Overtime labor and travel to and from sites.
6. The plan is for Micro-Comm manufactured parts only. The following list is an example of Items; not covered: Non-Micro Comm PLC's, VFD's, BW probes, Omega sensors, chart recorders, chart pens, and paper, phase monitors, pump alternators. Flow meters, flow sensors,

chemical feed and chemical monitoring equipment., computers, keyboards, monitors, Computer battery backup units, printers, routers, switches, external wiring, and cabling.

- 7 The Service Plan coverage provided by Micro-Comm, Inc. begins when current system Warranty ends and provides coverage for two calendar year from warranty end date. Warranty end date will be extended when a signed copy of Service Plan and payment are received. Non-Warranty Customer warranty date will be assigned when a signed copy of Service Plan and payment has been received.

Micro-Comm's normal service rates are \$125/hour with a four hour minimum on site service, plus \$50/hour travel time to and from job site, expenses (airfare, car rental, parking + 10%), \$200 overnight (meals and lodging), or \$50 day meals and expenses charge.

Software changes and remote site modifications can be purchased for \$750 per modification, plus \$125 per hour to bring drawings, records, and software up to date for requested changes, quotes will be supplied for requested changes. System upgrades and expansion work can be requested through our sales department.

Under the terms of this service plan, a reduced service rate is provided as part of coverage. \$90/hour with a four hour minimum, plus \$40/hour travel time, expenses (airfare, car rental, parking + 10%), and \$200 overnight (meals and lodging), or \$50 day meals and expenses charge for onsite service. ISP router assistance, internet configuration, network router/switch assistance, and new or backup computer setup of equipment not provided by Micro-Comm will be billed at \$90/hour with a four hour minimum will apply.

Software changes (adding outputs, inputs, flow meter change out, chemical pumps, control group modifications, station type changes) and remote site modifications will be included as part of service contract coverage. Customer will be charged \$90 per hour (4 hour minimum) to bring drawings, records, and software up to date for requested changes. Service Contract customers will receive a discount on new computers, software additions, and same version software updates completed by a Micro-Comm technician.

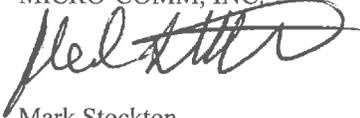
System upgrades and expansion work will receive a 10% cost savings through system service contract coverage. Discussion of these options and all service matters is available by contacting Mark Stockton, Service Manager, Micro-Comm, Inc. or our sales department at any time convenient for you.

Should you choose to purchase/renew this service plan YOU MUST complete the form below, and return this letter to us with a check payable to Micro-Comm, Inc.

Customers that require an invoice number, please indicate requirement on the returned proposal with a P.O. Number and you will be invoiced as requested. Please write Service Plan number on your check and P.O. If you have any questions, feel free to contact me at any time.

Sincerely,

MICRO-COMM, INC.



Mark Stockton
Service Manager

15895 S. Pflumm Rd.
Olathe, Kansas 66062
913-390-4500 office
913-909-3195 cell
mstockton@mc-mail.com

Enclosure

I have read and fully understand the terms and conditions of the Service Plan as stated above.

Accepted by: _____

Date: ____ / ____ / ____

Amount of Check Enclosed: _____

Optional, P.O. Number: _____

**ADDENDUM TO AGREEMENT BETWEEN
CITY OF SPRING HILL, KANSAS, AND MICRO-COMM, INC.**

THIS ADDENDUM to the attached Agreement is made and entered with an effective date of December 20, 2019, by and between the City of Spring Hill, Kansas, a Kansas municipal corporation (“**City**”), and Micro-Comm, Inc., a Kansas corporation (“**Contractor**”). References to “**Contract**” and “**Agreement**” herein shall mean the attached Agreement to which this Addendum is attached, as modified and supplemented by this Addendum. If there are any conflicts between the Agreement to which is Addendum is attached and this Addendum, the terms and conditions of this Addendum shall prevail.

1. **Waiver; No Assignment Without Consent.** No waiver of any provision of the Contract shall be effective unless agreed in writing by the party against whom such waiver is sought to be enforced. Neither party may assign this Contract without the prior written consent of the other party.
2. **Right of Termination.** City may terminate this Contract at any time, for any reason or no reason at all, by delivering written notice to Contractor. In the event of termination, Contractor agrees to refund to City all the unused portion of payments made by City, which payments have not been earned by Contractor as of the date of termination. If, as of the date of termination, City owes Contractor for products or services delivered, City shall pay Contractor the balance owed for the products and services delivered prior to termination.
3. **Applicable Law; Venue; Attorney Fees.** This Contract is made in Kansas and is to be interpreted and enforced under Kansas law. Any litigation between the parties arising out of or related to this Contract shall be brought only in the District Court of Johnson County, Kansas, and in no other court or location. In any such litigation, the prevailing party shall be entitled to an award of reasonable attorneys’ fees and expenses incurred in the litigation.
4. **Compliance With Kansas Acts Against Discrimination, and Other Discrimination Laws.** To the extent applicable, with respect to all services and products provided by Contractor under this Contract, Contractor agrees to comply with the requirements of K.S.A. 44-1030 of the Kansas Acts Against Discrimination, and to cause all subconsultants and subcontractors hired by Contractor to assist in providing such services and products to comply with those requirements, too. Contractor also agrees to comply with all ADA, Civil Rights Act, and Age Discrimination and Employment Act (ADEA) requirements and obligations, and to cause all subconsultants and subcontractors hired by Contractor to assist in providing the products and services to comply with those requirements and obligations, too. Contractor agrees to indemnify and hold City, its Mayor, Council members, employees, agents, and volunteers harmless from all claims and damages, including but not limited to attorney fees and expenses, arising from any failure by Contractor to comply with all such requirements of this Section with respect to all services and products provided under the Contract.

5. **Insurance.** Prior to or contemporaneous with the full execution of the Contract, Contractor shall comply with those insurance requirements that are stated in **EXHIBIT 1** that is attached to this Addendum.

6. **Notices.** All notices required or desired to be given hereunder shall be in writing, and all such notices and other documents required or desired to be given hereunder shall be hand-delivered, or sent by registered or certified mail, electronic mail, or by recognized overnight delivery services such as FedEx, as follows:

If to the City: City of Spring Hill, Kansas
 401 North Madison Street
 P.O. Box 424
 Spring Hill, KS 66083
 Attn: Glenda Gerrity, City Clerk
 Email: glenda.gerrity@springhillks.gov

If to Contractor: Micro-Comm, Inc.
 15895 S. Pflumm Road
 Olathe, KS 66062
 Attn: Mark Stockton
 Phone: 913 390 4500
 Cell: 913 909 3195
 Fax: 913 390 4550
 Email: mstockton@mc-mail.com

Notices shall be deemed duly given upon hand-delivery, or upon mailing, first class or overnight delivery charge pre-paid, or upon emailing, addressed as above indicated.

7. **Application of Kansas Tort Claims Act.** The City is a governmental entity within the meaning of K.S.A. 75-6106 (Kansas Tort Claims Act). The liability for each of the acts or omissions of its employees, agents, volunteers, City Council members and Mayor shall be determined pursuant to the provisions of that Act. City shall not be deemed to have waived any defense available to it under the provisions of the Act, whether with respect to the Contractor or to third parties.

8. **Relationship of the Parties.** The City and Contractor are separate entities. Nothing in this Contract shall be construed to create or imply an agency, participation or joint venture between the parties hereto, nor shall any City Council member, Mayor, officer, director, member, employee, volunteer, or agent of either party be deemed to be a City Council member, Mayor, officer, director, member, employee, volunteer, or agent of the other party for any purpose.

9. **Binding Effect.** This Contract shall be binding upon, and inure to the benefit of, the parties and their respective heirs, administrators, executors, successors, and permitted assigns.
10. **Warranties.** Seller warrants to Buyer the merchantability and fitness for a particular purpose of the services and products provided under the Contract.

“CITY”

City of Spring Hill, Kansas,
A Kansas municipal corporation

By: _____
Steven M. Ellis, Mayor

ATTEST:

By: _____
Glenda Gerrity, City Clerk

APPROVED AS TO FORM:

By: _____
Frank H. Jenkins, Jr., City Attorney

“CONTRACTOR”

Micro-Comm, Inc.
A Kansas corporation

By:  _____

Capacity: Service Manager

SIGNATURE ATTACHMENT

Contract Documents. The contract consists of the 10-1-19 letter proposal from Micro-Comm, Inc., the Service Contract Addendum, the attached Certificate of Insurance, policy endorsements, and policy as are required by Section E of the Service Contract Addendum, and this two-page Signature Attachment.

Effective Date. The effective date of this contract is December 20, 2019. The contract term runs from December 20, 2019, to December 20, 2021.

Notices. Notices shall be deemed duly given upon hand-delivery, or upon mailing, first class or overnight delivery charge pre-paid, or upon emailing, addressed as below indicated.

If to the City: City of Spring Hill, Kansas
401 North Madison Street
P.O. Box 424
Spring Hill, KS 66083
Attn: Glenda Gerrity, City Clerk
Email: glenda.gerrity@springhillks.gov

If to Micro-Comm: Micro-Comm, Inc.
15895 South Pflumm Road
Olathe, Kansas 66062
Attn: Mark Stockton, Service Manager
Email: mstockton@mc-mail.com

“CITY”

City of Spring Hill, Kansas, a Kansas
municipal corporation

By: _____
Steven M. Ellis, Mayor

ATTEST:

By: _____
Glenda Gerrity, City Clerk

APPROVED AS TO FORM:

By: _____
Frank H. Jenkins, Jr., City Attorney

“MICRO-COMM”

Micro-Comm, Inc., a Kansas corporation

By:  _____
Mark Stockton, Service Manager

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: JAMES E. BOYER, DIRECTOR OF PUBLIC WORKS
MEETING DATE: FEBRUARY 13, 2020
DATE: FEBRUARY 3, 2020

Formal Action Item: Right of Way Permit Fee Adjustment

Issue: Right of Way (R.O.W.) Permit Fee Adjustment by Resolution.

Background: Currently, the City's Right of Way Permit Fee is established by resolution 2019-R-06; Permit Fee Per Parcel: \$100.00.

Analysis: When the City of Spring Hill presented the new R.O.W. Permit Program to excavators back in December of 2019, some excavators indicated that our permit fees may be higher than the average for neighboring communities. After staff took another look at our R.O.W. Permit Fees, we felt that the City should re-evaluate these fees to ensure we maintain the level of interest that is in-line with our competing communities.

Staff elected to consider an adjustment from a "per parcel" fee to a "parcel fee for the first parcel" with an additional fee for each additional 1000' linear feet.

At the January 23, 2020 City Council meeting, and per the discussion of this item, it was the consensus of the City Council to agree with the Right of Way Permit Fee Adjustment as proposed by staff.

Alternatives:

- Motion to approve Right of Way Permit Fee Adjustment.
- Deny such.
- Defer item and remand staff for additional information.

Legal Review: Resolution for Permit Fees have been reviewed by the city attorney.

Funding Review or Budgetary Impact: N/A, no impact to current budgets.

Recommendation: Motion to approve the Right of Way Permit Fee Adjustment to reflect: R.O.W. Permit Fee - \$100.00 for First Parcel then \$100.00 for each additional 1000 linear feet.

Attachments:

- Permit Fee Resolution - Draft

Resolution No. ~~2019-R-06~~ 2020-R-XX

A RESOLUTION ESTABLISHING A COMPREHENSIVE LISTING OF FEES AND CHARGES PERTAINING TO THE COMMUNITY DEVELOPMENT DEPARTMENT AS AUTHORIZED UNDER THE MUNICIPAL CODE OF THE CITY OF SPRING HILL, KANSAS; FURTHER RESCINDING ALL OTHER RESOLUTIONS IN CONFLICT WITH THIS RESOLUTION.

WHEREAS, The City of Spring Hill has adopted the Municipal Code of the City of Spring Hill, Kansas; and

WHEREAS, the City of Spring Hill has adopted comprehensive regulations pertaining to the enforcement of minimum standards for building construction, property maintenance, nuisance, zoning and other municipal codes; and

WHEREAS, the effective administration of the Municipal Code of the City of Spring Hill results in certain costs incurred by the City of Spring Hill, Kansas; and

~~**WHEREAS**, the Governing Body of the City of Spring Hill has adopted fees and/or charges as set forth in the following listed sections of the Municipal Code of the City of Spring Hill:~~

~~————— 4-108 ————— 7-308 ————— 7-403A ————— 7-405B~~

WHEREAS, the Governing Body of the City of Spring Hill has adopted Chapter 17, Unified Zoning Ordinance and Subdivision Regulations, of the Municipal Code of the City of Spring Hill, Kansas; and

WHEREAS, the effective administration of Chapter 17 results in certain costs being incurred by the City of Spring Hill, Kansas; and

WHEREAS, it is desirable to establish fees to partially offset the costs in administering said Chapter 17 caused by the processing of applications and review of plans; and

WHEREAS, the Governing Body of the City of Spring Hill has authorized the collection of an excise tax on the act of platting real property as set forth in Ordinance 2004-26; and

WHEREAS, the Governing Body of the City of Spring Hill has authorized the collection of fees as set forth in Ordinance 2005-44 relating to park fees in lieu of park land dedication pursuant to Section 17.378(B)(9)(F) of the Municipal Code of the City of Spring Hill; and

WHEREAS, the Governing Body of the City of Spring Hill has authorized the collection of fees as set forth in Ordinance 2018-13 relating to managing the use and occupancy of public right-of-way for the City of Spring Hill, Kansas; and

WHEREAS, a comprehensive listing of fees and charges associated with the Community Development Department of the City of Spring Hill would promote efficiency and expediency regarding City fees and charges and would allow for greater accessibility and ease of use of the comprehensive fee listing for citizens and visitors alike.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SPRING HILL, KANSAS that the following fees and charges be established:

SECTION ONE: Fees authorized in Section 4-108 of the Municipal Code of the City of Spring Hill shall be as follows:

1.1 – Permit Fees. The fee for each permit shall be as set forth in this section.

The determination of value or valuation under any of the provisions of these codes shall be made by the building official. Value or valuation, as applied to a building and/or its building service equipment for the purpose of establishing permit fees, shall be the estimated cost to replace the building and its building service equipment in kind, based on current replacement costs as established by the Building Valuation Data Table contain in the Building Standards magazine published by the International Conference of Building Officials in the January/February edition in each calendar year of any other method deemed acceptable by the code official.

The basis to be used in computing the building permit and building plan review fees shall be as set forth in Tables 1-A and the fee schedule for work or services specified in Table 1-B.

Fees may be waived at the discretion of the code official during times of declared emergency.

1.2 - Plan Review Fees. When submittal documents are required by the City of Spring Hill, Kansas, a plan review fee shall be paid at the time of document submittal for plan review. Said plan review fee shall be the amount established by Table 1-B of this document. The code official may waive the plan review fee if it is determined that the work being performed is minor in nature and can be approved during field inspection of the work being performed.

When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items, additional plan review and permit fees may be charged.

1.3 - Work commencing before permit issuance. Whenever work for which a permit is required by the City of Spring Hill, Kansas has commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued for such work.

1.4– Investigation fee. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The minimum investigation fee shall be the same as the minimum fee set forth in Tables 1-A and the fee schedule for work or services specified in Table 1-B. The payment of such investigation fee shall not exempt an applicant from compliance with all other provisions of any building code or regulation that has been adopted by the City of Spring Hill, Kansas nor from the penalty prescribed by law.

EXCEPTIONS:

- 1) In cases of emergency, the person or other entity doing the work or causing work to be done may proceed with the work and file application for a permit within 72 hours after commencement of emergency work. Emergency shall be considered to exist only in those situations wherein life, health and safety would be adversely affected if work were not commenced immediately, and the burden shall be upon the person claiming such emergency to exist to prove the existence of such emergency by clear and convincing evidence.
- 2) In cases where the work is being done at a one-family or duplex dwelling by the person who owns and occupies such dwelling and application for permit is made within 3 working days (72 hours), following notification that such work requires a permit, the investigation fee may be waived by the code official.

1.5 – Compliance of work performed prior to issuance of permit. The person responsible for the work that was completed prior to a building permit being issued shall be responsible to provide access for inspection of all work requiring inspection by the City of Spring Hill, Kansas, or shall be responsible at their expense to retain the services of a licensed professional to verify that the work that was performed prior to the issuance of a permit is in full compliance with the provisions of all applicable codes and ordinances of the City of Spring Hill, Kansas in a manner acceptable to the code official.

1.6 – Re-inspection fees. A re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which the inspection is called is not complete, when corrections called for are not made, when approved plans are not provided for inspections or when access is not provided when inspection have been requested. Said re-inspection fee shall be the amount established by Table 1-B of this document.

This section is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirement of the City of Spring Hill, Kansas but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection.

Re-inspection fees may be assessed for the following conditions:

- a) When work for which an inspection was requested by the permittee or an agent of the permittee is not ready for inspection;
- b) When corrections called for are not made.
- c) Failure to provide access on the date for which inspection is requested;
- d) Failure to provide the approved plans for the job when required for inspection purposes;
- e) For deviating from approved plans requiring the approval of the building official;
- f) For failure to post the address or identity of the premises resulting in an inspector being unable to find the location of the requested inspection.

To obtain a re-inspection when a re-inspection fee has been assessed, the applicant shall pay the re-inspection fee in accordance with the fee schedule adopted by this jurisdiction. In instances where re-inspection fees have been assessed, addition inspection of the work will not be performed until the required fees have been paid. Work requiring approval shall not be concealed until approval has been obtained.

1.7 – Refunds. The code official may authorize refunding of a fee that was erroneously paid or collected. The code official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The code official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for permit for which a plan review fee has been paid is withdrawn or canceled before any examination time has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of payment.

1.8 – Related fees. The payment of the fee for the construction, alteration, removal or demolition of work done in connection with or concurrently with the work authorized by a building permit shall not relieve the applicant or holder of the permit from the payment of other fees that are prescribed by law.

TABLE 1-A
CITY OF SPRING HILL, KANSAS
PERMIT FEE SCHEDULE
Includes all building and building services

Total Valuation	Fee
\$1.00 to \$500.00	\$15.75
\$501.00 to \$2,000.00	\$15.75 for the first \$500.00 plus \$2.10 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$47.25 for the first \$2,000.00 plus \$9.45 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$264.60 for the first \$25,000.00 plus \$6.82 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$435.22 for the first \$50,000.00 plus \$4.72 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$671.48 for the first \$100,000.00 plus \$3.67 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,141.48 for the first \$500,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$3,716.48 for the first \$1,000,000.00 plus \$2.10 for each additional \$1,000.00 or fraction thereof.

TABLE 1-B
SCHEDULE FOR OTHER SERVICES

- 1) **Partial and supplemental permit fees:**
 - a) Partial permits \$50.00 minimum
When a permit for the construction of part of a building, structure or building service equipment is requested by the applicant, fees shall be determined based on the valuation of work to be performed as separate permit fees and not as supplemental permits.
 - b) Supplemental permits \$35.00 minimum
The fee for a supplementary permit to cover any additional value of work not included in the original permit shall be based upon the valuation of the work that was not included in the original permit.
 - c) Permit Extensions
The fee for a permit extension as allowed by Section 105.3.2 of the International Building Code shall be subject to the fee specified by Table 1-A based upon the valuation of work remaining to be completed as determined by the code official based upon an evaluation inspection.

2) Plan review fees: Plan review fees required by Section 106.3 of the I.B.C. code shall be as follows:

- a) Single family and duplex dwellings \$25.00
The plan review for single family and duplex dwellings may be waived by the code official if the plans and specifications for such dwellings have been sealed by an architect or engineer that is registered by the State of Kansas.
- b) Residential additions \$15.00
- c) Plot plan review \$10.00
- d) Additional plan review required by changes, additions, or revisions to approved plans \$40.00 per hour*
When additional plan review is required due to changes, revisions or additions to approved plans, the required fee shall be calculated on a per hour basis with a minimum one-half hour charge assessed.
- e) Approving previously approved plans for subsequent permits \$10.00
- f) Commercial and Industrial 50 percent of the fee required by Table 1-A*
- g) For use of outside consultants Actual cost to jurisdiction

3) Manufactured Homes One-half the valuation of new site constructed building

4) Demolition Fee 25 percent of the calculated valuation for new construction for a building of similar use and construction type

5) Moved Buildings Pre-Move evaluation \$150.00*

6) Inspection outside normal business hours \$40.00 per hour*

7) Re-inspection fee** \$75.00 per hour*

8) Inspection for which no fee is specifically indicated \$40.00 per hour*
(minimum charge – one hour)

9) Temporary Certificate of Occupancy:

- a. For first TCO \$75.00
- b. Each additional TCO \$100.00

(For each additional TCO required to extend the time period required to complete construction as determined by the code official)

10) Certificate of Occupancy
\$150.00
(Where a Certificate of Occupancy is required for a change of occupancy or for reasons other than in connection with work that is authorized by a building permit)

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**A re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is called is not complete or when corrections called for are not made.
This is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection.

Re-inspection fees may be assessed when the inspection record card is not posted or otherwise available on the work site, the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, for deviating from plans requiring the approval of the building official, or failure to post permit number and/or address on the work site.

11) Unit fees for installation of building service equipment not associated with a permit for new construction:

a) Electrical Services:		
Up to two hundred ampere		\$ 50.00
Up to four hundred ampere		\$ 75.00
Exceeding four hundred ampere		\$100.00
b) Residential repair or alteration to existing electrical		\$ 50.00
c) Commercial & Industrial alteration to existing electrical		\$100.00
d) New HVAC and water heater installations:		
Furnace		\$50.00
Water heater		\$50.00
Central air conditioning unit		\$50.00
Replacement of existing furnaces, water heaters and AC units		\$50.00
e) New plumbing fixture or drainage installations		\$50.00
Repair or alteration to existing plumbing systems		\$50.00
f) Re-roofing of residential structures		\$50.00
g) Fence		\$25.00
h) Shed (120 sq. ft. or less)		\$25.00
i) Driveway entrance (new or replacement)		\$25.00
j) Sign Permits	\$1.00 per sq. ft. of sign area, one side only, \$5 minimum	
Electrical Sign		\$15.00
Temporary Sign (good for 140 days per year)		\$10.00

SECTION TWO: Fees authorized in Section 7-308 of the Municipal Code of the City of Spring Hill, related to environmental quality, shall be as follows:

Administrative Fee	\$100.00
Fees for failed inspections of property for compliance with minimum standards due to a violation not being corrected after being given proper notice:	\$75.00
LATE FEE (failure to pay failed inspection fee within 30 days of billing)	\$30.00

SECTION THREE: Fees authorized in Section 7-403A of the Municipal Code of the City of Spring Hill, related to weeds, shall be as follows:

Administrative Fee	\$100.00
Fees for failed inspections of property for compliance with minimum standards due to a violation not being corrected after being given proper notice:	\$75.00
LATE FEE (failure to pay failed inspection fee within 30 days of billing)	\$30.00

SECTION FOUR: Fees authorized in Section 7-405B of the Municipal Code of the City of Spring Hill, related to rank grass, shall be as follows:

Administrative Fee	\$100.00
Fees for failed inspections of property for compliance with minimum standards due to a violation not being corrected after being given proper notice:	\$75.00
LATE FEE (failure to pay failed inspection fee within 30 days of billing)	\$30.00

SECTION FIVE: Fees authorized in Title 17 of the Municipal Code of the City of Spring Hill shall be as follows:

SPRING HILL DEVELOPMENT APPLICATION FEES

Rezoning:

Residential	
0 to 5 acres	\$350.00
5.1 to 10 acres	\$500.00
10.1 to 20 acres	\$600.00
20.1 or more acres	\$750.00
Commercial/Industrial	
0 to 5 acres	\$ 700.00
5.1 to 15 acres	\$ 800.00
15.1 to 25 acres	\$ 950.00
25.1 or more acres	\$1,100.00

Planned Zoning District:

Base Cost:	\$500.00
1 to 10 lots	\$8.00 per lot
11 to 50 lots	\$6.00 per lot
51 to 150 lots	\$4.00 per lot
151 lots to 500 lots	\$2.00 per lot
501 lots or more	\$1.00 per lot

Preliminary Plat:	
Base Cost:	\$300.00
1 to 10 lots	\$8.00 per lot
11 to 50 lots	\$6.00 per lot
51 to 150 lots	\$4.00 per lot
151 lots to 500 lots	\$2.00 per lot
501 lots or more	\$1.00 per lot

Final Plat:	
Base Cost:	\$300.00
1 to 10 lots	\$8.00 per lot
11 to 50 lots	\$6.00 per lot
51 to 150 lots	\$4.00 per lot
151 lots to 500 lots	\$2.00 per lot
501 lots or more	\$1.00 per lot

Site Plan Review:	
0 to 10,000 Sq. Ft.	\$600.00
10,001 to 25,000 Sq. Ft.	\$700.00
25,001 or more Sq. Ft.	\$800.00

Conditional Use Permit: \$600.00

Board of Zoning Appeals:	
Variance	\$400.00
Appeal	\$400.00
Sign Variance	\$250.00

Lot Split \$250.00

Land Use/ Land Disturbance/
Site Development \$100.00

SECTION SIX: Fees authorized in Ordinance #2004-26 of the Municipal Code of the City of Spring Hill shall be as follows:

Excise Tax \$0.158 cents per square foot

SECTION SEVEN: Fees authorized in Ordinance #2005-44 of the Municipal Code of the City of Spring Hill shall be as follows:

Park Impact fee \$300.00 per residential building permit;
Ten cents per sq ft of commercial or industrial lot area

SECTION EIGHT: Right of Way Permit and Inspection fees. The fee charged by the City to recover its cost incurred for Right-of-way management; including, but not limited to, costs associated with registering applicants; issuing, processing, and verifying Right-of-way Permit applications; inspecting job sites and Restoration of improvements; determining the adequacy of Right-of-way Restoration; revoking Right-of-way Permits and, other costs the City may incur in managing the provisions of this ordinance.

SPRING HILL RIGHT OF WAY FEES

- Right of Way User Registration Fee \$150.00/Annual
- ~~Permit Fee per parcel~~ Permit Fee for First Parcel \$100.00, \$100.00 for next 1000 lineal feet of Right-of-Way, and \$100.00 for each additional 1000 lineal feet of Right-of-Way ~~\$100.00~~
- Excavation/Street Cut Fee Varies – See Example On Next Page
- Re-inspection Fee \$50.00
- Working prior to approved permit \$Double Permit Fee

Liability Insurance, Performance and Maintenance Bond Requirements

- A. The Permittee shall file with the City evidence of commercial general and automobile liability insurance with an insurance company licensed to do business in Kansas. The general liability limit will not be less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in aggregate. The automobile liability limit will not be less than one million dollars (\$1,000,000) combined single limit. The insurance will protect the City from and against all claims by any Person whatsoever for loss or damage from personal injury, bodily injury, death, or property damage to the extent caused or alleged to have been caused by the negligent acts or omissions of the Permittee. If the Permittee is self-insured, it shall provide the City proof of compliance regarding its ability to self-insure and proof of its ability to provide coverage in the above amounts.
- B. The Permittee shall at all times during the term of the permit, and for two (2) years thereafter, maintain a performance and maintenance bond in a form approved by the City Attorney. The amount of the bond required for a Right-of-Way Permit will be \$2,000 or the value of the Restoration, whatever is greater, for a term consistent with the term of the permit plus two additional years, conditioned on the Permittee's faithful performance of the provisions, terms and conditions conferred by this Ordinance. Alternatively, if the Permittee anticipates requirements for multiple Right-of-Way Permits, the Permittee may choose to meet the bond requirements as follows:
- 10 permits or less/year: \$15,000 annual bond
 - 25 permits or less/year: \$30,000 annual bond
 - Unlimited permits/year: \$50,000 annual bond

- C. A copy of the Liability Insurance Certificate and Performance and Maintenance Bond must be on file with the City Clerk.
- D. No performance and maintenance bond will be required for permits issued for driveway replacement, landscaping work such as irrigation systems and tree planting or plumbing connections for new residential or commercial construction.

No performance and maintenance bond or liability insurance will be required of any governmental entity, or of any residential property owner working in the right-of-way adjacent to his/her residence, who does not utilize a contractor to perform the excavation.

SECTION NINE: Right of Way Permit Excavation and Street Cut Fee. The fee charged by the City for each Street or Pavement cut which is intended to recover the costs associated with the construction and Repair activity of the ROW-user, its contractors and/or subcontractors. The fee charged by the City to recover its cost incurred for Right-of-way management; including, but not limited to, costs associated with registering applicants; issuing, processing, and verifying Right-of-way Permit applications; inspecting job sites and Restoration of improvements; determining the adequacy of Right-of-way Restoration; revoking Right-of-way Permits and, other costs the City may incur in managing the provisions of this ordinance.

EXCAVATION/STREET CUT FEES

1. Area of influence is equal to area of the cut plus 2.5 feet on each side (expressed in sq. yds.)
2. Depreciation rates are based on a 40-year street design standard. Depreciation for the first 5 years is 1.0% year, followed by straight line depreciation less 15.0% for the remaining street design standard (35 years). Depreciation can occur at 1.0% per year after this time for up to 15 years or street reconstruction, whichever occurs first. This reflects that streets retain some value beyond their design standard or expected street life.
3. Cost estimates are based on historical data maintained by City of Spring Hill’s Department of Public Works.

EXAMPLE

Using 40-year Street Design Standard – Ridgeview Road at 199th Street

Assumptions:

- Street is 13 years old. Overlay is 6 years old.
- Area of Cut = 4 feet x 5 feet
- Area of influence = 9 feet x 10 feet = 90 square feet
- = 10 square yards

	Cost per Square Yard	Depreciation Rate	Area of Influence	Excavation Cost
Street	\$75.00	77.00%	10	\$577.50
Overlay	\$12 .00	40.00%	10	\$48.00
TOTAL COST				\$625.50

Excavation Fees

Cost per Square Yard for Streets, Overlays and Sealcoats X Depreciation Rate X Area of Influence

Depreciation Rates

Reconstruction		Overlays			
Age	Rate	Age	Rate	Age	Rate
0	100%	21	58%	1	90%
1	99%	22	56%	2	80%
2	98%	23	54%	3	70%
3	97%	24	52%	4	60%
4	96%	25	49%	5	50%
5	95%	26	47%	6	40%
6	93%	27	45%	7	30%
7	90%	28	42%	8	20%
8	88%	29	40%	9	10%
9	86%	30	38%	10	0%
10	84%	31	36%		
11	81%	32	33%		
12	79%	33	31%		
13	77%	34	29%		
14	74%	35	26%		
15	72%	36	24%		
16	70%	37	22%		
17	68%	38	20%		
18	65%	39	17%		
19	63%	40	15%		
20	61%				

Sealcoats	
Age	Rate
1	80%
2	60%
3	40%
4	20%
5	0%

Type	Cost
Asphalt Street Reconstruction	\$75.00
Overlays	\$12.00
Sealcoats	\$ 2.50

SECTION TEN: All resolutions that are in conflict with this Resolution are specifically rescinded.

SECTION ELEVEN: This resolution shall be effective the 29th day of March, 2020 2019.

ADOPTED by the Governing Body the 28th day of March, 2020 2019.

APPROVED by the Mayor the 28th day of March, 2020 2019.

Steven M. Ellis, Mayor

ATTEST:

Glenda Gerrity, City Clerk

APPROVED AS TO FORM:

Frank Jenkins, City Attorney