



AGENDA  
REGULAR MEETING  
MONDAY, JANUARY 13, 2020  
SPRING HILL CIVIC CENTER  
401 N. MADISON  
7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

**CONSENT AGENDA:**

The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.

1. Approval of Minutes: January 9, 2020, Regular Meeting

RECEPTION

**FORMAL COUNCIL ACTION**

2. Oath of Office Andrea Hughes, City Council Member Elect
3. Oath of Office Tyler Graves, City Council Member Elect
4. Oath of Office Steve Owen, City Council Member Elect
5. Election of President of the City Council

ANNOUNCEMENTS and REPORTS

ADJOURN

**City of Spring Hill, Kansas  
Minutes of City Council Regular Session  
January 9, 2020**

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on January 9, 2020. The meeting convened at 7:00 p.m. with Mayor Ellis presiding and Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance: Chris Leaton via telephone  
Tim Pittman  
Floyd Koder  
Chad Eckert  
Andrea Hughes

Staff in attendance: Jim Hendershot, City Administrator  
Melanie Landis, Asst. City Administrator  
Cindy Henson, Chief of Police  
Jim Boyer, Director of Public Works

Consultants in attendance: Frank Jenkins, City Attorney

**INVOCATION**

The invocation was given by Mayor Ellis

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

**APPROVAL OF THE AGENDA**

**Motion by** Pittman, seconded by Eckert, to approve the agenda. Motion carried 5-0-0.

**CITIZEN PARTICIPATION**

Bill Peterman, 19431 W. 200<sup>th</sup> Street, stated that he wanted to clarify his comments from the December 18, 2019 meeting. He stated that funding for the 199<sup>th</sup> Street Project, from Clare Road to 169 Hwy, includes Johnson County spending \$1.65M and Spring Hill spending \$350,000.00 to add 6' asphalt shoulders, assuming for tractor trailer traffic. He talked about the accidents on Ridgeview by the schools, because of the big ditches and no shoulders. He was not complaining

about the snow removal people but was concerned about the narrowness of the road and lack of shoulders. With 7-1/2" of snowfall, it was not difficult to see the six places where people went off the road.

### **CITIZEN PARTICIPATION**

Kim Thompson, 17850 W. 191<sup>st</sup> Street, stated that she is a resident and business owner in Spring Hill. She addressed the Governing Body about her concerns of the excessive charges she received from Waste Management for overages in her dumpsters and provided a copy of the invoice and photographs. Waste Management advised her that they have a strict policy on overages and would not negotiate and advised her to take it up with the City. Ms. Thompson added that business owners must keep their dumpsters under constant surveillance for illegal dumping. She reached out to Ottawa Sanitation for services; however, is unable to use them due to the City having an exclusive contract with Waste Management. She advised that she canceled her service until she can resolve this problem. The Mayor stated that within a contract, the City can negotiate for lower rates and other features and it helps to drive down costs. The Mayor requested that the Assistant City Administrator contact the representative from Waste Management, and the Chief of Police work with Ms. Thompson about the illegal dumping and possible signage.

### **PROCLAMATION**

The Mayor signed the Proclamation for Spring Hill School Choice Week, January 26 – February 1, 2020.

### **PRESENTATION**

#### **Ceremonial Badge Pinning – Chief Cindy Henson**

As a former law enforcement officer, the Mayor stated that he was a little embarrassed and was not familiar with the custom of pinning. At the last City Council meeting, there was a very nice ceremony for badge pinning for officers who achieved rank or increased their rank. When Chief Henson was hired, the City did not have a pinning ceremony for her. Chief Henson spent 27 years as a Major with Overland Park Police Department and then came to the City of Spring Hill to accept the unique challenge of a small department in transition. The Mayor stated that she is doing a phenomenal job and is very proud to call her his Police Chief. The Mayor was hopeful that she accepted his sincere apology that we did not know of this pinning ceremony. Chief Henson's husband, Ken, held the honor of pinning Chief Henson's badge.

Chief Henson appreciated the pinning and has enjoyed her time thus far.

## CONSENT AGENDA

**Motion by** Pittman, seconded by Eckert, to approve the Consent Agenda:

1. **Approval of Minutes: December 12, 2019, Regular Meeting**
2. **Approval of Minutes: December 18, 2019, Special Meeting**
3. **Appropriation Order 2020-01-09**
4. **Consider Approval of Contract: Spring Hill Chamber of Commerce**
5. **Consider Approval of Agreement: Johnson County Watershed Organization**

Motion carried 5-0-0.

## FORMAL COUNCIL ACTION

### 6. **Consider Acceptance of Bid: ALLO Communications**

The City Administrator presented the same information from the December 18<sup>th</sup> meeting and listed additional information about ALLO Communications. Councilmember Hughes gave a brief background of the committee's process to get broadband services in the City. It was too expensive for the City to pay for installation of a full build out within the City; therefore, the recommendation of the RFP included an incentive package to include linking the City buildings. The City budgeted up to \$350K to have the entity install the broadband services for City buildings. That's the guaranteed portion and that's what we are spending the \$350K dollars on, which allows the City to own their own service and creates a cost savings. The incentive also allows the installation of another conduit to be installed so the entity could start selling their fiber to the citizens.

If the bid is accepted, the City will have the ability to negotiate the construction of the line to connect the City buildings, the plan for the rest of the City, and decide if that's still the way we want to go. Mr. Hendershot summarized that the linking of the City buildings is the backbone for the entire City. The entire buildout was 18-24 months, which was the fastest completion time submitted.

The Governing Body discussed the non-disclosure agreement requirements and how much information will be public once contract negotiations begin. They also discussed the Kansas Open Meetings Act and how it affects the non-disclosure agreement, which allows the opportunity of the entity to challenge. It was suggested to table this item until the non-disclosure agreement requirements can be clarified.

#### Public Comments:

Mr. Steve Owen was concerned about the lack of information/transparency and still believes that the City needs to continue to look at a system where the City does not have to pay for it at all. He agrees with tabling this item.

**Motion by** Koder, seconded by Leaton, to table this item.

**Discussion:** Councilmember Hughes asked if a special meeting could be called to keep this moving forward. The Mayor stated that there may not be enough time to collect the additional information and bring the new City Council up to speed.

Motion carried 5-0-0.

## DISCUSSION

### 7. Credit Card Fees

The Assistant City Administrator reported that the City currently pays the fees for customer use of credit cards. The City accepts credit card transactions under \$500 for Utilities-online and in-person, and in-person payments for Court and Community Development. The 2019 credit card fees were 75% more than four years ago, totaling \$32,250.00.

After discussion, staff was directed to research the option for ACH payments and bring back a plan to discuss at a future meeting.

## EXECUTIVE SESSION – Non-Elected Personnel Exception

**Motion by** Pittman, to recess into Executive Session for 10 minutes under the Non-Elected Personnel Exception to the Kansas Open Meetings Act: Subject – Employee Performance Evaluation. The following person is to be in attendance: Jim Hendershot, City Administrator.

### Discussion

The Mayor corrected that the City Attorney will be in this executive session and then the City Administrator will join them when they extend.

**Motion amended by** Pittman, seconded by Eckert, that the following person is to be in attendance: Frank Jenkins, City Attorney.

Motion carried 5-0-0.

The meeting recessed at 8:12p.m., with the executive session to begin at 8:25p.m.

The meeting reconvened at 8:40p.m. with everyone present.

Mayor Ellis announced that no votes were taken, or decisions made during the executive session. The discussion was limited to the subject stated.

### Extended

**Motion by** Pittman, seconded by Eckert, to extend the executive session for 20 minutes under the Non-Elected Personnel Exception to the Kansas Open Meetings Act: Subject – Employee

THE FOLLOWING MINUTES ARE SUBJECT TO MODIFICATION  
AND ARE NOT OFFICIAL MINUTES  
UNTIL APPROVED BY THE SPRING HILL CITY COUNCIL

Performance Evaluation. The following persons are to be in attendance: Jim Hendershot, City Administrator and Frank Jenkins, City Attorney.

Motion carried 5-0-0.

The meeting recessed at 8:40p.m.

The meeting reconvened at 9:00p.m. with everyone present.

Mayor Ellis announced that no votes were taken or decisions made during the executive session. The discussion was limited to the subject stated.

**ADJOURN**

**Motion by** Pittman, seconded by Eckert, to adjourn.

The meeting adjourned at 9:01p.m.

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Glenda Gerrity, City Clerk

Approved by the Governing Body on \_\_\_\_\_.