



AGENDA
CITY COUNCIL REGULAR MEETING
THURSDAY, FEBRUARY 27, 2020
SPRING HILL CIVIC CENTER
401 N. MADISON, COUNCIL CHAMBERS
7:00 P.M.

CALL TO ORDER

INVOCATION Pastor Michael Brown, Spring Hill United Methodist Church

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

CITIZEN PARTICIPATION

PRESENTATION

- 2019 Year End Report, Jim Boyer
- 2019 Year End Report, Melanie Landis
- 2019 Year End Report, Patrick Burton

CONSENT AGENDA:

The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.

1. Approval of Minutes: February 13, 2020, Regular Meeting
2. Appropriation Order 2020-02-27
3. Consider Approval of 2020 Aquatic Center Rates

FORMAL COUNCIL ACTION

4. Approval of Bids for Equipment for Live Streaming Meetings and Video Arraignment
5. Resolution No. 2020-R-XX: Finance Department Fees (Addition of Credit Card Fees)
6. Consider Approval of New Merchant Accounts with Open Edge

ANNOUNCEMENTS and REPORTS

EXECUTIVE SESSION

Consideration of motion to recess into executive session under the Attorney-Client Exception.

ADJOURN

**City of Spring Hill, Kansas
Minutes of City Council Regular Session
February 13, 2020**

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on February 13, 2020. The meeting convened at 7:00p.m. with Mayor Ellis presiding and Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance: Chris Leaton
Steve Owen
Tyler Graves
Chad Eckert
Andrea Hughes

Staff in attendance: Jim Hendershot, City Administrator
Melanie Landis, Asst. City Administrator
Cindy Henson, Chief of Police
Jim Boyer, Director of Public Works
Patrick Burton, Community Development Director

Consultants in attendance: Frank Jenkins, City Attorney
Tyler Ellsworth, Bond Counsel

INVOCATION

The invocation was given by Mayor Ellis.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

APPROVAL OF THE AGENDA

Councilman Owen requested to move Item 4. CK Power Generator Service Agreement and Item 5. MicroComm SCADA Telemetry Agreement to Formal Council Action. With no further changes, the Mayor requested a motion to approve the agenda.

Motion by Leaton, seconded by Eckert, to approve the agenda as revised. Motion carried 5-0-0.

CITIZEN PARTICIPATION

Bill Peterman (19431 W. 200th Street), thanked Councilman Owen and Councilman Eckert for attending the Planning Commission meeting and likes seeing a Planning Commissioner attend the Council meeting. He likes transparency and working together. Mr. Peterman asked if more information could be provided to the public for items on the Consent Agenda and during the worksession. The Mayor confirmed with the City Clerk that the agenda packet, which is posted on the City's website, includes the Agenda Review Sheet and is available to the public. The Mayor suggested to Mr. Peterman to work with the City Clerk, either about having trouble viewing the information online, or if it's not enough information, then staff can make some adjustments. The Mayor apologized that handouts were not available during the worksession and directed the City Administrator to post the worksession document on the website.

CITIZEN PARTICIPATION

Roger Welsh (21914 Columbia Road) stated that he was a Planning Commissioner and addressed the Governing Body about the Fiber RFP that was voted on to proceed with a fiber network in the City. He asked the following questions: Why did the City choose the more expensive solution? Why is the City spending \$100K more when there is a company willing to invest \$3-5 million in the community and not letting them come to Spring Hill?

Councilmember Hughes responded that the City is not holding the company back. RG Fiber, the company you are referring to, announced before the RFP was released, that they were coming to the City no matter what and the City was very happy to see that they submitted an RFP. The City wants them to come and to be part of a competitive nature for the rest of the citizens. When compared to the other companies, ALLO Communications received great reviews and connectivity. They have more connections in different places that would provide better reliability to the City. ALLO also submitted the timeframe of 24 months to provide fiber to the citizens. The vote that was held at the last meeting was to start moving forward with a contract that will lay out the terms and how it will benefit the citizens.

The Mayor stated that if the terms and conditions of the contract are not agreeable and beneficial to the residents, then the City is under no obligation to move forward. The public will have the opportunity to view and comment on the contract prior to moving forward.

Staff confirmed that the City will own the dark fiber connected to the City buildings and will be responsible for maintenance. It will be less expensive to own since the City will have the opportunity to bid out to multiple companies for City operating services. The City currently leases from one provider, who dictates the cost.

The Mayor requested a cost benefit analysis for the City-owned fiber and post the information on the City's website.

CITIZEN PARTICIPATION

Roy Riffel, (20024 Barker Street), addressed the Governing Body about a water drainage issue in his neighborhood. He explained that the City was working with the developer from Brookwood Farms and the owner of the abutting property, which will soon be a new subdivision. He explained the work that had been done by bulldozers to the abutting property, which included a drainage ditch and hasn't seen any activity for 3-4 months. He explained that he has lived at this residence since 2016 and never experienced water problems. He submitted photographs of his backyard and requested that it be taken care of, and not at the expense of his neighbor. He doesn't think they should have to deal with the water problems going on at their residence either.

The Mayor requested that Mr. Hendershot and Mr. Boyer get the information from Mr. Riffel and work with the developer and get a plan of action in place and report back at the next meeting.

Mr. Riffel also thanked Councilwoman Hughes for doing the Facebook livestream at the council meeting and challenged the Governing Body of making these meetings available online. Mr. Riffel requested clarification on the need of dark fiber between the City buildings.

Councilwoman Hughes explained that the City reviewed their current service and the need to increase the speed. The City currently leases the fiber and were told that the speed could be not increased. The City looked at what was most beneficial and owning the dark fiber was the recommendation. As stated earlier, staff will put together a cost benefit analysis to indicate the cost savings of owning dark fiber.

Mr. Riffel stated that he has no connection to RG Fiber but said that RG Fiber wanted to come in 2017, which he brought those minutes to the council at a previous meeting. They (RG Fiber) wanted to come in and do exactly what they want to do now, were turned away and were told a different agenda than what the citizens were being told. There was a welcome committee and now the City is paying someone else to come into our town. He understands that they are going to own their own equipment, but they also get the advantage of the one-dig policy and RG Fiber doesn't necessarily get.

The City Administrator explained that the permit fees are waived for anyone who will provide gigabit services to businesses and government services. Once the dig once policy is in place, the providers can coordinate amongst themselves to put it in the same ditch, but that would be between the providers.

The Mayor explained that the policy for waiving the permit fees was requested by RG Fiber in order to make it financially feasible to begin work. Three things that RG Fiber requested was waiver of permit fees, access to water, and it would be helpful if they could store materials on City facilities. One of the stipulations that we put in that Mr. Burton recommended, was that it had to be gigabit capable service and it had to be made available to residents and businesses related to government.

Mr. Riffel stated that companies are investing in the neighborhoods and he currently has 1 gig service. He concluded by stating that the City has two new councilmembers and one returning and asked that they review their notes on what they said they would do and do them.

PRESENTATION: 2019 Year-end Report, Chief Cindy Henson

Chief Henson provided an overview of the activities in 2019, which was an exciting year filled with renewed energy and hope for the future. The department defined their core values, which was a collective effort of the entire department. Last year, the focus fell into four categories, which included technology upgrades, policy updates, hiring process and a new look to the department. Chief Henson also provided the goals for 2020.

PRESENTATION: 2019 Year-end Report, Glenda Gerrity, City Clerk

The City Clerk provided the 2019 and 2018 data for municipal court, licensing and the highlights for 2020. The Mayor suggested to review the pet licenses and open records policy for discussion at a future meeting.

CONSENT AGENDA

Motion by Leaton, seconded by Owen, to approve the Consent Agenda:

- 1. Approval of Minutes: January 23, 2020, Regular Meeting**
- 2. Appropriation Order 2020-02-13**
- 3. Consider Acceptance of Permanent Easement: Veterans Park Water Line Utility Easement, South Wind Farms, LLC, Mr. Harold Phelps**

Motion carried 5-0-0.

FORMAL COUNCIL ACTION

4. Consider Acceptance of Agreement: CK Power Generator Service Agreement

The Director of Public Works presented the service agreement extension with CK Power for generator services. There is a total of twelve (12) generators located strategically throughout the city and at most city facilities that serve as backup electrical power supply during power outages. Based upon the work history in maintaining these units over the past year, staff believes that CK Power has met or exceeded their obligations and responsibilities. All

documents were reviewed by the City Attorney and Insurance consultant. Funding for services will impact the Water, Sewer, Police, and City Hall Budgets.

Staff recommended to approve the Agreement to Extend the Contract in 2020 for Generator Services to CK Power for \$10,324.00.

Motion by Leaton, seconded by Owen, to approve the contract for Generator Services to CK Power for \$10,324.00. Motion carried 5-0-0.

5. Consider Acceptance of Agreement: MicroComm SCADA Telemetry Agreement

The Director of Public Works presented the Extended Service Warranty Agreement with MicroComm for the Supervisory Control and Data Acquisition (SCADA) Telemetry System. They have provided the SCADA Telemetry Monitoring maintenance contract for many years. MicroComm shall be liable for the cost or repair of any Micro-Comm manufactured defective equipment and for damage caused by lightning, part replacement, phone support and internet troubleshooting. The service plan offered for these system controls are proprietary to MicroComm. All documents have been reviewed by the City Attorney and Insurance Consultant. Funding for services will impact the Water and Sewer Budgets.

Staff recommended to approve the renewal of the Micro-Comm, Inc. Extended Service Warranty Plan for 2020 and 2021 for \$10,300.00; costs paid through the Water and Sewer Funds.

Motion by Leaton, seconded by Owen, to approve the Micro-Comm Telemetry Agreement for \$10,300.00. Motion carried 5-0-0.

6. Consider Resolution No. 2020-R-XX: Comprehensive List of Fees for Community Development Department

The Director of Public Works presented the resolution for the comprehensive list of fees for Community Development to include an adjustment to the Right-of-Way (ROW) permit fee.

Staff re-evaluated the ROW permit fees to ensure the City maintains the level of interest that is in-line with our competing communities. Staff elected to consider an adjustment from a “per parcel” fee to a “parcel fee for the first parcel” with an additional fee for each additional 1000’ linear feet.

At the January 23, 2020 City Council meeting, it was the consensus of the City Council to agree with the Right of Way Permit Fee Adjustment as proposed by staff.

THE FOLLOWING MINUTES ARE SUBJECT TO MODIFICATION
AND ARE NOT OFFICIAL MINUTES
UNTIL APPROVED BY THE SPRING HILL CITY COUNCIL

Staff recommended to approve the Right of Way Permit Fee Adjustment to reflect: ROW Permit Fee - \$100.00 for First Parcel then \$100.00 for each additional 1000 linear feet.

Motion by Leaton, seconded by Eckert, to approve Resolution 2020-R-01. Motion carried 5-0-0.

DISCUSSION

7. Webster Street Improvements

The Public Works Director presented information regarding the options for the repair of Webster Street. He presented the pavement condition index and repair options that included patch repair/crack seal, chip seal, 2" mill and overlay and ultra-thin bonded asphalt surface (UBAS). He also provided the budget for each option. After discussion, the Mayor requested that Mr. Boyer work with Councilman Leaton and the City Engineer and find out more information about the UBAS option to further discuss at the first meeting in March.

EXECUTIVE SESSION

Motion by Leaton, seconded by Owen, to recess into Executive Session for 10 minutes to discuss Dayton Creek Subdivision pursuant to the attorney-client exception of K.S.A. 75-4319 (b) (2) of the Kansas Open Meetings Act. The open meeting will resume in the City Council Chambers at 9:15p.m. Persons to be in attendance are the following: Jim Hendershot, City Administrator, Melanie Landis, Assistant City Administrator, Tyler Ellsworth, Bond Counsel, and Frank H. Jenkins, Jr., City Attorney.

Motion carried 5-0-0.

The meeting recessed at 8:55p.m. with the executive session to begin at 9:05pm.

The meeting reconvened at 9:15p.m. with everyone present.

Mayor Ellis announced that no votes were taken or decisions made during the executive session. The discussion was limited to the subject stated.

ADJOURN

Motion by Leaton, seconded by Eckert, to adjourn.

The meeting adjourned at 9:16p.m.

Glenda Gerrity, City Clerk

Approved by the Governing Body on _____.

CITY OF SPRING HILL, KANSAS

APPROPRIATION ORDER

NUMBER 2020-02-27

PRESENTED: February 27, 2020

Be it ordered by the Governing Body of the City of Spring Hill that the above dated order is and shall be approved and all claims honored and paid by the City Clerk.

Section 1:

Claims paid prior to approval of the City Council as authorized by Ordinance 2001-08:

Accounts Payable:	\$220,004.82
Payroll:	<u>\$79,176.60</u>
	\$299,181.42

Section 2:

Claims presented for approval of payment:

Accounts Payable:	<u>\$237,427.02</u>
	\$237,427.02

Total amount of the Appropriation Order:	<u><u>\$536,608.44</u></u>
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Post Dates 122919 - 123119

<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 00407 - FASTENAL COMPANY					
DM0000002	2019.12.31 - FASTENAL REFUND	100-640-6660			\$403.98
DM0000002-R	2019.12.31 - FASTENAL REFUND	100-640-6660			-\$403.98
Vendor 00407 - FASTENAL COMPANY Total:					\$0.00
Vendor: 01517 - K & K CHEMICAL SUPPLY LLC					
67375	ODOR CONTROL CHEMICAL	520-670-6500	82592	02/13/2020	\$214.84
Vendor 01517 - K & K CHEMICAL SUPPLY LLC Total:					\$214.84
Vendor: 00882 - MCANANY, VAN CLEAVE & PHILLIPS					
821218	EMPLOYMENT COUNSEL	100-110-7170	82593	02/13/2020	\$607.50
821219	EMPLOYEE RELATIONS HANDBOOK	100-140-7170	82593	02/13/2020	\$450.00
821221	EMPLOYEE RELATIONS MATTER 16	100-110-7170	82593	02/13/2020	\$2,160.00
821222	EMPLOYEE RELATIONS MATTER 19	100-110-7170	82593	02/13/2020	\$157.50
822526	GENERAL MATTERS	100-110-7170	82593	02/13/2020	\$3,195.00
822527	EMPLOYEE RELATIONS MATTER	100-110-7170	82593	02/13/2020	\$4,432.50
Vendor 00882 - MCANANY, VAN CLEAVE & PHILLIPS Total:					\$11,002.50
Vendor: 00997 - NEPTUNE TECHNOLOGY GROUP					
N583917	WATER METERS E-CODERS	510-660-6620	222514	02/13/2020	\$4,776.76
Vendor 00997 - NEPTUNE TECHNOLOGY GROUP Total:					\$4,776.76
Vendor: 01051 - PACE ANALYTICAL SERVICES, LLC					
1960093304	LAB ANALYSIS - ROUTINE INFLUENT TESTING	520-670-7560	82594	02/13/2020	\$250.00
Vendor 01051 - PACE ANALYTICAL SERVICES, LLC Total:					\$250.00
Vendor: 01230 - SPRING HILL CHAMBER OF COMMERCE					
11711	2019 ANNUAL CHAMBER DINNER	100-100-7110	82595	02/13/2020	\$35.00
11711	2019 ANNUAL CHAMBER DINNER	100-140-7110	82595	02/13/2020	\$35.00
11703	2020 LEADERSHIP SPRING HILL	100-140-5310	82595	02/13/2020	\$500.00
Vendor 01230 - SPRING HILL CHAMBER OF COMMERCE Total:					\$570.00
Vendor: 00777 - STATE OF KANSAS DEPT OF REVENUE					
INV0001454	SALES TAX - DEC 2019	510-2210	DFT0001270	01/24/2020	\$1,717.22
Vendor 00777 - STATE OF KANSAS DEPT OF REVENUE Total:					\$1,717.22
Vendor: 01279 - SUDDENLINK					
100196723	TELEPHONE/COMMUNICATIONS-CIRCUIT -10/28-11/27/2019	100-110-7622	DFT0001313	02/10/2020	\$362.40
100196723	TELEPHONE/COMMUNICATIONS-CIRCUIT -10/28-11/27/2019	100-610-7622	DFT0001313	02/10/2020	\$738.23
100196723	TELEPHONE/COMMUNICATIONS-CIRCUIT -10/28-11/27/2019	100-620-7622	DFT0001313	02/10/2020	\$338.24
100196723	TELEPHONE/COMMUNICATIONS-CIRCUIT -10/28-11/27/2019	100-730-7622	DFT0001313	02/10/2020	\$338.24
100196723	TELEPHONE/COMMUNICATIONS-CIRCUIT -10/28-11/27/2019	100-800-7622	DFT0001313	02/10/2020	\$738.23
100196723	TELEPHONE/COMMUNICATIONS-CIRCUIT -10/28-11/27/2019	510-660-7622	DFT0001313	02/10/2020	\$562.40
100196723	TELEPHONE/COMMUNICATIONS-CIRCUIT -10/28-11/27/2019	520-670-7622	DFT0001313	02/10/2020	\$538.24
100213962	TELEPHONE/COMMUNICATIONS-CIRCUIT -11/28-12/27/2019	100-110-7622	DFT0001312	02/11/2020	\$344.25
100213962	TELEPHONE/COMMUNICATIONS-CIRCUIT -11/28-12/27/2019	100-610-7622	DFT0001312	02/11/2020	\$721.30
100213962	TELEPHONE/COMMUNICATIONS-CIRCUIT -11/28-12/27/2019	100-620-7622	DFT0001312	02/11/2020	\$321.30
100213962	TELEPHONE/COMMUNICATIONS-CIRCUIT -11/28-12/27/2019	100-730-7622	DFT0001312	02/11/2020	\$321.30
100213962	TELEPHONE/COMMUNICATIONS-CIRCUIT -11/28-12/27/2019	100-800-7622	DFT0001312	02/11/2020	\$721.30
100213962	TELEPHONE/COMMUNICATIONS-CIRCUIT -11/28-12/27/2019	510-660-7622	DFT0001312	02/11/2020	\$544.25
100213962	TELEPHONE/COMMUNICATIONS-CIRCUIT -11/28-12/27/2019	520-670-7622	DFT0001312	02/11/2020	\$521.30
Vendor 01279 - SUDDENLINK Total:					\$7,110.98
Vendor: 01462 - WASTE MANAGEMENT OF KANSAS, INC.					
0387563-4856-1	TRASH COLLECTION - DEC 2019	100-2220	DFT0001269	01/24/2020	\$47,615.69
Vendor 01462 - WASTE MANAGEMENT OF KANSAS, INC. Total:					\$47,615.69
12292019-12312019 - Grand Total:					\$73,257.99

Post Dates 020720 - 022020

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 00044 - ALL CITY MANAGEMENT SERVICES, INC					
66503	CROSSING GUARD SERVICES - 01/19-02/1/2020	100-800-7500			\$1,018.50
Vendor 00044 - ALL CITY MANAGEMENT SERVICES, INC Total:					\$1,018.50
Vendor: 00725 - BERRY COMPANIES, INC					
19132244	GRAPPLE BUCKET ATTACHMENT	100-620-8110			\$2,075.00
Vendor 00725 - BERRY COMPANIES, INC Total:					\$2,075.00
Vendor: 00148 - BLUE VALLEY TRACTOR & SUPPLY					
192516	NEW TRIMMER #151	100-620-6660			\$338.82
192516	NEW BLOWER #150	100-620-6660			\$147.14
Vendor 00148 - BLUE VALLEY TRACTOR & SUPPLY Total:					\$485.96
Vendor: 00165 - BRIAN COOK					
INV0001514	EMPL EXPENSE REIMB - ARBORIST SHADE TREE CONF	100-620-5310			\$272.19
Vendor 00165 - BRIAN COOK Total:					\$272.19
Vendor: 01731 - C&B EQUIPMENT MIDWEST, INC					
9260-00	TRANSDUCERS FOR WETWELL	520-670-8110			\$1,559.52
Vendor 01731 - C&B EQUIPMENT MIDWEST, INC Total:					\$1,559.52
Vendor: 00192 - CARTER WATERS LLC					
13776329-00	POTHOLE PATCH MATERIALS	100-640-6630			\$199.00
13777208-00	POTHOLE PATCH MATERIALS	100-640-6630			\$220.60
13785698-00	POTHOLE PATCH MATERIALS	100-640-6630			\$110.30
Vendor 00192 - CARTER WATERS LLC Total:					\$529.90
Vendor: 00230 - CITY OF SPRING HILL					
INV0001483B	TRASH COLLECTION 01/01-01/18/2020	100-620-7628	82591	02/13/2020	\$31.00
INV0001483B	TRASH COLLECTION 01/01-01/18/2020	100-640-7628	82591	02/13/2020	\$56.50
INV0001483B	TRASH COLLECTION 01/01-01/18/2020	100-710-7628	82591	02/13/2020	\$50.12
INV0001483B	TRASH COLLECTION 01/01-01/18/2020	100-720-7628	82591	02/13/2020	\$100.25
INV0001483B	TRASH COLLECTION 01/01-01/18/2020	100-730-7628	82591	02/13/2020	\$43.75
INV0001483B	TRASH COLLECTION 01/01-01/18/2020	100-800-7628	82591	02/13/2020	\$43.75
INV0001506	TRANSFER TO MAYOR'S CHRISTMAS TREE FUND	100-2230	82590	02/13/2020	\$3,330.00
Vendor 00230 - CITY OF SPRING HILL Total:					\$3,655.37
Vendor: 01807 - CITY OF WELLSVILLE					
2020-100	2001 STERLING TANDEM AXLE DUMP TRUCK #233	100-640-8130			\$22,500.00
Vendor 01807 - CITY OF WELLSVILLE Total:					\$22,500.00
Vendor: 00246 - COLLECTION BUREAU OF KANSAS					
6721	COLLECTION FEES - DEC 2019	510-660-7785			\$25.60
6721	COLLECTION FEES - DEC 2019	520-670-7785			\$25.59
Vendor 00246 - COLLECTION BUREAU OF KANSAS Total:					\$51.19
Vendor: 01605 - CONVERGEONE, INC					
2442360	PRE-PAID BLOCK TIME - JAN 2020	100-220-7160			\$417.00
2442360	PRE-PAID BLOCK TIME - JAN 2020	510-660-7160			\$208.17
2442360	PRE-PAID BLOCK TIME - JAN 2020	520-670-7160			\$208.16
2443244	PRE-PAID BLOCK TIME - FEB 2020	100-220-7160			\$417.00
2443244	PRE-PAID BLOCK TIME - FEB 2020	510-660-7160			\$208.17
2443244	PRE-PAID BLOCK TIME - FEB 2020	520-670-7160			\$208.16
Vendor 01605 - CONVERGEONE, INC Total:					\$1,666.66
Vendor: 00280 - CROFT TRAILER SUPPLY, INC					
397912	HITCH & BALL	100-620-6720			\$93.52
399591	SALT SPREADER RACK FABRICATION MATERIALS	100-640-6750			\$51.15
Vendor 00280 - CROFT TRAILER SUPPLY, INC Total:					\$144.67
Vendor: 00300 - DALE W. MANNING					
1383	GENERATOR REPAIRS AT WWTP	520-670-6750			\$440.00
1384	NEW 120 INSTALLED OUTSIDE @ 4.1 & STRONG LIFT STATIONS	520-670-6750			\$900.00
Vendor 00300 - DALE W. MANNING Total:					\$1,340.00
Vendor: 00325 - DELL FINANCIAL SERVICES					
80321522	LEASE PAYMENTS - 6695052-006 - MAR 2020	100-100-8300			\$40.66
80321522	LEASE PAYMENTS - 6695052-006 - MAR 2020	100-200-8300			\$2.14
Vendor 00325 - DELL FINANCIAL SERVICES Total:					\$42.80
Vendor: 01483 - EVERGY KS CENTRAL INC (formerly Westar Energy Inc)					
INV0001561	ELECTRIC SERVICE - STREET LIGHTS	100-640-7626	DFT0001360	02/11/2020	\$4,259.36
Vendor 01483 - EVERGY KS CENTRAL INC (formerly Westar Energy Inc) Total:					\$4,259.36

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 01484 - EVERGY KS CENTRAL INC (formerly Westar Energy Inc)					
INV0001562	ELECTRIC SERVICE - GROUP BILL	100-620-7626	DFT0001361	02/11/2020	\$50.89
INV0001562	ELECTRIC SERVICE - GROUP BILL	100-640-7626	DFT0001361	02/11/2020	\$703.83
INV0001562	ELECTRIC SERVICE - GROUP BILL	100-720-7626	DFT0001361	02/11/2020	\$3,776.25
INV0001562	ELECTRIC SERVICE - GROUP BILL	100-730-7626	DFT0001361	02/11/2020	\$69.30
INV0001562	ELECTRIC SERVICE - GROUP BILL	100-800-7626	DFT0001361	02/11/2020	\$713.91
INV0001562	ELECTRIC SERVICE - GROUP BILL	510-660-7626	DFT0001361	02/11/2020	\$1,034.27
INV0001562	ELECTRIC SERVICE - GROUP BILL	520-670-7626	DFT0001361	02/11/2020	\$726.71
Vendor 01484 - EVERGY KS CENTRAL INC (formerly Westar Energy Inc) Total:					\$7,075.16
Vendor: 00675 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001553	ELECTRIC SERVICE - 23 16 08 16, WATER PUMP	100-640-7626	DFT0001352	02/11/2020	\$51.13
Vendor 00675 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$51.13
Vendor: 00677 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001554	ELECTRIC SERVICE - 613 S RACE ST	100-710-7626	DFT0001353	02/11/2020	\$398.59
Vendor 00677 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$398.59
Vendor: 00679 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001555	ELECTRIC SERVICE - WATER DP03	520-670-7626	DFT0001354	02/11/2020	\$1,268.32
Vendor 00679 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$1,268.32
Vendor: 00681 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001556	ELECTRIC SERVICE - 20700 W 223	510-660-7626	DFT0001355	02/11/2020	\$113.86
Vendor 00681 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$113.86
Vendor: 00682 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001557	ELECTRIC SERVICE - 22012 VICTORY RD	100-640-7626	DFT0001356	02/11/2020	\$32.43
Vendor 00682 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$32.43
Vendor: 00684 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001558	ELECTRIC SERVICE - 22711 WOODLAND W/W	520-670-7626	DFT0001357	02/11/2020	\$6,191.98
Vendor 00684 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$6,191.98
Vendor: 00687 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001559	ELECTRIC SERVICE - 22470 S FRANKLIN	100-620-7626	DFT0001358	02/11/2020	\$18.14
Vendor 00687 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$18.14
Vendor: 00689 - EVERGY METRO INC (formerly Kansas City Power & Light)					
INV0001560	ELECTRIC SERVICE - 797A S WEBSTER XMAS LIGHTS	100-640-7626	DFT0001359	02/11/2020	\$21.88
Vendor 00689 - EVERGY METRO INC (formerly Kansas City Power & Light) Total:					\$21.88
Vendor: 00402 - FAMILY CENTER OF PAOLA					
3554822	#233 MAINTENANCE SUPPLIES	100-640-6720			\$45.56
Vendor 00402 - FAMILY CENTER OF PAOLA Total:					\$45.56
Vendor: 00407 - FASTENAL COMPANY					
KSKA350751	EQUIPMENT MAINTENANCE SUPPLIES	100-640-6750			\$60.72
KSKA350787	EQUIPMENT MAINTENANCE SUPPLIES	100-640-6750			\$122.53
KSKA350793	SAFETY FENCING	100-620-6640			\$79.98
Vendor 00407 - FASTENAL COMPANY Total:					\$263.23
Vendor: 00413 - FERRELLGAS, LLP					
1109721061	PROPANE GAS	520-670-7624			\$229.50
1109882196	PROPANE GAS	100-620-7624			\$747.56
1109912386	PROPANE GAS	100-620-7624			\$208.08
Vendor 00413 - FERRELLGAS, LLP Total:					\$1,185.14
Vendor: 01765 - G T DISTRIBUTORS, INC					
INV0749019	UNIFORM NAME BAR	100-800-5400			\$10.95
Vendor 01765 - G T DISTRIBUTORS, INC Total:					\$10.95
Vendor: 00466 - GERKEN RENTAL					
19577AP-1	PORTABLE RESTROOM - CITY PARK	100-620-7220			\$110.00
19578AP-1	PORTABLE RESTROOM - SHAC PARK	100-620-7220			\$110.00
Vendor 00466 - GERKEN RENTAL Total:					\$220.00
Vendor: 01606 - GLOBAL PAYMENTS DIRECT, INC.					
20008821	ELECTRONIC PAYMENT PROCESSOR FEES - JAN 2020	100-110-7770	DFT0001349	02/03/2020	\$154.25
30013295	ELECTRONIC PAYMENT PROCESSOR FEES - JAN 2020	510-660-7770	DFT0001346	02/03/2020	\$305.95
30013295	ELECTRONIC PAYMENT PROCESSOR FEES - JAN 2020	520-670-7770	DFT0001346	02/03/2020	\$305.95
40028281	ELECTRONIC PAYMENT PROCESSOR FEES - JAN 2020	510-660-7770	DFT0001347	02/03/2020	\$938.35
40028281	ELECTRONIC PAYMENT PROCESSOR FEES - JAN 2020	520-670-7770	DFT0001347	02/03/2020	\$938.34
40028283	ELECTRONIC PAYMENT PROCESSOR FEES - JAN 2020	100-110-7770	DFT0001348	02/03/2020	\$378.39
Vendor 01606 - GLOBAL PAYMENTS DIRECT, INC. Total:					\$3,021.23

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Vendor: 00487 - GRAINGER					
9427456950	THERMAL OVERLOAD FOR #2 CLARIFIER	520-670-6750			\$28.90
Vendor 00487 - GRAINGER Total:					\$28.90
Vendor: 00508 - H.E.R.S. INC					
55671	#108 RECOIL	100-640-6750			\$56.57
55691	TRUCK #233 HYDRAULIC HOSE REPLACEMENT	100-640-6720			\$36.03
Vendor 00508 - H.E.R.S. INC Total:					\$92.60
Vendor: 00516 - HAWKINS, INC					
4646920	POLYMER FOR WW TREATMENT	520-670-6500			\$2,120.59
Vendor 00516 - HAWKINS, INC Total:					\$2,120.59
Vendor: 00534 - HERITAGE TRACTOR, INC					
10605835	FUEL FILTER JOHN DEERE #140	100-620-6750			\$11.83
10605835	REPAIR PART FOR POLE SAW #112	100-620-6750			\$29.89
Vendor 00534 - HERITAGE TRACTOR, INC Total:					\$41.72
Vendor: 00571 - INLAND TRUCK PARTS COMPANY					
IN-525251	#202 EXHAUST REPAIR PARTS	100-640-6720			\$59.18
Vendor 00571 - INLAND TRUCK PARTS COMPANY Total:					\$59.18
Vendor: 00575 - INTERNAL REVENUE SERVICE					
INV0001530	MEDICARE TAXES PAYABLE	100-2100	DFT0001327	02/14/2020	\$2,864.66
INV0001530	MEDICARE TAXES PAYABLE	510-2100	DFT0001327	02/14/2020	\$189.50
INV0001530	MEDICARE TAXES PAYABLE	520-2100	DFT0001327	02/14/2020	\$175.94
INV0001531	SOCIAL SECURITY TAXES PAYABLE	100-2100	DFT0001328	02/14/2020	\$12,248.50
INV0001531	SOCIAL SECURITY TAXES PAYABLE	510-2100	DFT0001328	02/14/2020	\$810.10
INV0001531	SOCIAL SECURITY TAXES PAYABLE	520-2100	DFT0001328	02/14/2020	\$752.46
INV0001532	FEDERAL WITHHOLDING TAX PAYABLE	100-2100	DFT0001329	02/14/2020	\$8,638.09
INV0001532	FEDERAL WITHHOLDING TAX PAYABLE	510-2100	DFT0001329	02/14/2020	\$401.88
INV0001532	FEDERAL WITHHOLDING TAX PAYABLE	520-2100	DFT0001329	02/14/2020	\$424.08
INV0001545	MEDICARE TAXES PAYABLE	510-2100	DFT0001337	02/14/2020	\$9.28
INV0001545	MEDICARE TAXES PAYABLE	520-2100	DFT0001337	02/14/2020	\$9.28
INV0001546	SOCIAL SECURITY TAXES PAYABLE	510-2100	DFT0001338	02/14/2020	\$39.68
INV0001546	SOCIAL SECURITY TAXES PAYABLE	520-2100	DFT0001338	02/14/2020	\$39.68
Vendor 00575 - INTERNAL REVENUE SERVICE Total:					\$26,603.13
Vendor: 00592 - J & T AUTO SERVICE INC					
4817	#138 TIRE REPAIR	100-620-6720			\$37.07
4837	#138 TIRE REPLACEMENT	100-620-6720			\$237.17
4955	BLOWER MOTOR RESISTOR & ASSEMBLY KIT - UNIT #855	100-800-6720			\$384.90
5004	DIAGNOSTIC LABOR - UNIT #854	100-800-6720			\$34.02
Vendor 00592 - J & T AUTO SERVICE INC Total:					\$693.16
Vendor: 01200 - JERRY C RUTHERFORD					
INV0001516	UNIFORM SHIRTS	520-670-5400			\$136.00
INV0001534	UNIFORM SHIRTS	100-720-5400			\$50.00
INV0001515	LOGO ADDED TO UNIFORM ITEMS	100-620-5400			\$7.00
INV0001515	LOGO ADDED TO UNIFORM ITEMS	510-660-5400			\$35.00
Vendor 01200 - JERRY C RUTHERFORD Total:					\$228.00
Vendor: 00650 - JOHNSON COUNTY TOPSOIL					
222348	SOIL FOR LANDSCAPING	100-730-6730			\$25.00
Vendor 00650 - JOHNSON COUNTY TOPSOIL Total:					\$25.00
Vendor: 00702 - KANSAS ONE-CALL SYSTEM, INC					
0010453	UTILITY LOCATING REQUEST NOTIFICATIONS - JAN 2020	100-640-7190			\$96.00
0010453	UTILITY LOCATING REQUEST NOTIFICATIONS - JAN 2020	510-660-7190			\$96.00
0010453	UTILITY LOCATING REQUEST NOTIFICATIONS - JAN 2020	520-670-7190			\$96.00
Vendor 00702 - KANSAS ONE-CALL SYSTEM, INC Total:					\$288.00
Vendor: 00706 - KANSAS PAYMENT CENTER					
INV0001528	CHILD SUPPORT 1	100-2130	82596	02/13/2020	\$158.31
Vendor 00706 - KANSAS PAYMENT CENTER Total:					\$158.31
Vendor: 01593 - KANSAS SALT, LLC					
73237	SALT - STREETS SNOW/ICE CONTROL	100-640-6635			\$15,590.00
Vendor 01593 - KANSAS SALT, LLC Total:					\$15,590.00

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Vendor: 00721 - KATHERINE SHUPERT					
INV0001535	EMPLOYEE EXPENSES REIMBURSEMENT - MILEAGE	100-100-7100			\$16.45
INV0001535	EMPLOYEE EXPENSES REIMBURSEMENT - MILEAGE	100-100-7100			\$13.74
INV0001535	EMPLOYEE EXPENSES REIMBURSEMENT - MILEAGE	100-100-7100			\$8.63
INV0001535	EMPLOYEE EXPENSES REIMBURSEMENT - MILEAGE	100-100-7100			\$8.85
Vendor 00721 - KATHERINE SHUPERT Total:					\$47.67
Vendor: 00764 - KPERS					
INV0001519	KP & F OPTIONAL GROUP LIFE PAYABLE	100-2115	DFT0001317	02/14/2020	\$78.20
INV0001520	KP & F PENSION PAYABLE	100-2110	DFT0001318	02/14/2020	\$9,896.36
INV0001521	KPERS TIER 1 PAYROLL	100-2110	DFT0001319	02/14/2020	\$4,192.25
INV0001521	KPERS TIER 1 PAYROLL	510-2110	DFT0001319	02/14/2020	\$540.75
INV0001521	KPERS TIER 1 PAYROLL	520-2110	DFT0001319	02/14/2020	\$269.92
INV0001522	KPERS TIER 2 PAYROLL	100-2110	DFT0001320	02/14/2020	\$1,894.85
INV0001522	KPERS TIER 2 PAYROLL	510-2110	DFT0001320	02/14/2020	\$401.65
INV0001522	KPERS TIER 2 PAYROLL	520-2110	DFT0001320	02/14/2020	\$194.44
INV0001523	KPERS TIER 3 PAYROLL	100-2110	DFT0001321	02/14/2020	\$3,198.35
INV0001523	KPERS TIER 3 PAYROLL	510-2110	DFT0001321	02/14/2020	\$97.87
INV0001523	KPERS TIER 3 PAYROLL	520-2110	DFT0001321	02/14/2020	\$477.36
INV0001524	KPERS 457 PLAN PAYABLE	100-2115	DFT0001322	02/14/2020	\$575.34
INV0001525	KPERS 457 PLAN PAYABLE	100-2115	DFT0001323	02/14/2020	\$1,598.00
INV0001525	KPERS 457 PLAN PAYABLE	510-2115	DFT0001323	02/14/2020	\$85.00
INV0001525	KPERS 457 PLAN PAYABLE	520-2115	DFT0001323	02/14/2020	\$55.00
INV0001526	KPERS D & D PAYABLE	100-2110	DFT0001324	02/14/2020	\$635.55
INV0001526	KPERS D & D PAYABLE	510-2110	DFT0001324	02/14/2020	\$71.22
INV0001526	KPERS D & D PAYABLE	520-2110	DFT0001324	02/14/2020	\$64.45
INV0001527	KPERS OGLI MONTHLY PREMIUM PAYABLE	100-2115	DFT0001325	02/14/2020	\$292.12
INV0001527	KPERS OGLI MONTHLY PREMIUM PAYABLE	510-2115	DFT0001325	02/14/2020	\$72.01
INV0001527	KPERS OGLI MONTHLY PREMIUM PAYABLE	520-2115	DFT0001325	02/14/2020	\$42.25
INV0001542	KPERS TIER 3 PAYROLL	510-2110	DFT0001334	02/14/2020	\$46.75
INV0001542	KPERS TIER 3 PAYROLL	520-2110	DFT0001334	02/14/2020	\$46.75
INV0001543	KPERS D & D PAYABLE	510-2110	DFT0001335	02/14/2020	\$3.20
INV0001543	KPERS D & D PAYABLE	520-2110	DFT0001335	02/14/2020	\$3.20
Vendor 00764 - KPERS Total:					\$24,832.84
Vendor: 00785 - KS STATE TREASURER					
51596	COURT FEES - JAN 2020	100-2251			\$630.00
51596	COURT FEES - JAN 2020	100-2252			\$35.00
51596	COURT FEES - JAN 2020	100-2255			\$94.05
51596	COURT FEES - JAN 2020	100-2255			\$176.00
51596	COURT FEES - JAN 2020	100-2255			\$650.95
51596	COURT FEES - JAN 2020	100-2256			\$500.00
51596	COURT FEES - JAN 2020	100-2257			\$30.00
Vendor 00785 - KS STATE TREASURER Total:					\$2,116.00
Vendor: 00802 - LAMP RYNEARSON & ASSOC					
0319031.02-0000001	AGC WATER TOWER SURVEY - NOV 2019	510-660-7150			\$4,996.80
0319031.01-0000008	VETERAN'S PARK WATERLINE EASEMENT - JAN 2020	100-110-7150			\$835.00
0319031.01-0000008	GENERAL SERVICES - JAN 2020	100-110-7150			\$555.00
0319031.01-0000008	CITY BOUNDARY UPDATE - JAN 2020	100-110-7150			\$157.50
0319031.01-0000008	USD 230 ADMIN CENTER - JAN 2020	100-500-7150			\$400.40
0319031.01-0000008	CUMMINS PROPERTY 2ND/3RD PP & FP - JAN 2020	100-500-7150			\$210.00
0319031.01-0000008	BOULDER SPRINGS, 3RD PLAT - JAN 2020	100-500-7150			\$111.00
0319031.01-0000008	DAYTON CREEK SBD 4, 6TH PLAT FINAL PLAT - JAN 2020	408-000-7150			\$2,409.50
0320005.01-0000001	ENGINEERING - GENERAL SERVICES - JAN 2020	100-110-7150			\$1,640.25
0320005.01-0000001	ENGINEERING - CUMMINS PROPERTY - JAN 2020	100-500-7150			\$315.00
0320005.01-0000001	ENGINEERING - WOODLAND RIDGE VIII - JAN 2020	100-500-7150			\$420.00
0320005.02-0000001	DAYTON CREEK SBD 4, 6TH PLAT - JAN 2020	408-000-7150			\$2,517.00
Vendor 00802 - LAMP RYNEARSON & ASSOC Total:					\$14,567.45
Vendor: 01019 - LANDERS MCLARTY OLATHE KS LLC					
INV0001564	PURCHASE -2019 JEEP RENEGADE - CD	320-2270	82598	02/18/2020	\$22,165.50
Vendor 01019 - LANDERS MCLARTY OLATHE KS LLC Total:					\$22,165.50
Vendor: 00815 - LE UPFITTER LLC					
7343	RADIO HOLDER & YEARS OF SERVICE STAR	100-800-5400			\$49.50
Vendor 00815 - LE UPFITTER LLC Total:					\$49.50

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Vendor: 00850 - LOWE LAW FIRM, LLP					
20200602A	LEGAL - RETAINER - FEB 2020	100-110-7170			\$1,500.00
20200602A	LEGAL - RETAINER - FEB 2020	510-660-7170			\$750.00
20200602A	LEGAL - RETAINER - FEB 2020	520-670-7170			\$750.00
20200602B	LEGAL - CEMETERY	100-110-7170			\$1,499.90
20200602C	LEGAL - DAYTON CREEK 2 REVIEW	100-110-7170			\$1,939.20
20200602D	LEGAL - WASTE MANAGEMENT CONTRACT OPINION RE:AGC	100-110-7170			\$2,078.70
20200602E	LEGAL - PERSONNEL	100-110-7170			\$112.50
20200602F	LEGAL - EVERGY FRANCHISE AGREEMENT/ORDINANCE	100-110-7170			\$250.30
20200602G	LEGAL - CITY ADMINISTRATOR CONTRACT REVIEW	100-110-7170			\$116.70
20200602H	LEGAL - MICRO-COMM CONTRACT REVIEW	510-660-7170			\$33.75
20200602H	LEGAL - MICRO-COMM CONTRACT REVIEW	520-670-7170			\$33.75
20200602I	LEGAL - JAN 2020 STAFF CONFERENCES	100-110-7170			\$855.00
20200602I	LEGAL - JAN 2020 STAFF CONFERENCES	510-660-7170			\$427.50
20200602I	LEGAL - JAN 2020 STAFF CONFERENCES	520-670-7170			\$427.50
20200602J	LEGAL - VETERANS PARK - REVIEW WATERLINE EASEMENT	100-110-7170			\$385.30
20200602K	LEGAL - CONTRACT EXTENSION - GENERATORS	100-110-7170			\$45.00
20200602K	LEGAL - CONTRACT EXTENSION - GENERATORS	520-670-7170			\$45.00
20200602L	LEGAL - BROADBAND PROJECT - KORA REQUESTS	100-110-7170			\$5,928.70
20200602M	LEGAL - CLAIM REVIEW	100-110-7170			\$562.50
20200602N	LEGAL - CLAIM REVIEW	100-110-7170			\$68.30
20200602O	LEGAL - SMALL CELL ANTENNA REVIEW	100-110-7170			\$137.00
20200602P	LEGAL - CLAIM REVIEW	520-670-7170			\$68.10
20200602Q	LEGAL - TOW ORDINANCE	100-110-7170			\$597.45
20200602R	LEGAL - BROADBAND - D.A. INVESTIGATION	100-110-7170			\$1,080.00
				Vendor 00850 - LOWE LAW FIRM, LLP Total:	\$19,692.15
Vendor: 00908 - MIAMI COUNTY SHERIFF OFFICE					
INV0001512	PRISONER BOARDING - JANUARY 2020	100-310-7540			\$40.00
				Vendor 00908 - MIAMI COUNTY SHERIFF OFFICE Total:	\$40.00
Vendor: 00916 - MICHAEL W BAUM					
201505	UNIFORM JACKET	100-620-5400			\$67.99
201505	UNIFORM SHIRTS	510-660-5400			\$154.95
				Vendor 00916 - MICHAEL W BAUM Total:	\$222.94
Vendor: 00930 - MID-STATES MATERIALS, LLC					
88971	GRAVEL FOR VETERANS PARK	300-000-8000			\$1,703.62
				Vendor 00930 - MID-STATES MATERIALS, LLC Total:	\$1,703.62
Vendor: 00970 - MOWER DOCTOR					
52857	#132 MOWER REPAIRS	100-620-6750			\$1,677.66
52857	9 REPLACEMENT BLADES	100-620-6750			\$280.41
52924	PURCHASED 9 CORRECT REPLACEMENT MOWER BLADES	100-620-6750			\$295.20
52924	RETURNED 9 INCORRECT REPLACEMENT MOWER BLADES	100-620-6750			-\$280.41
				Vendor 00970 - MOWER DOCTOR Total:	\$1,972.86
Vendor: 00979 - NAPA SPRING HILL, LLC					
362645	#138 LIGHT REPAIR	100-620-6720			\$5.98
363011	#404 ROUTINE MAINTENANCE SUPPLIES	520-670-6750			\$68.36
363014	#138 PLOW REPAIR PARTS	100-620-6750			\$14.21
363027	HAND EQUIPMENT & TOOLS	510-660-6660			\$13.12
363051	TUNE UP SUPPLIES FOR CAT BACKHOE	510-660-6750			\$88.27
363070	MAINTENANCE SUPPLIES FOR BACKHOE	510-660-6750			\$48.97
363143	TUNE UP SUPPLIES FOR CAT BACKHOE #318	510-660-6750			\$187.98
363304	#233 ELECTRICAL CONTROL REPAIRS	100-640-6720			\$34.03
363515	VEHICLE MAINTENANCE - ADHESIVE REMOVER	100-610-6720			\$34.69
				Vendor 00979 - NAPA SPRING HILL, LLC Total:	\$495.61
Vendor: 00990 - NAVRAT'S OFFICE PRODUCTS					
0165892-001	UTILITY BILLING - PERFORATED BILL PRINT PAPER	510-660-6110			\$69.10
0165892-001	UTILITY BILLING - PERFORATED BILL PRINT PAPER	520-670-6110			\$69.10
				Vendor 00990 - NAVRAT'S OFFICE PRODUCTS Total:	\$138.20
Vendor: 01700 - NSITE CORPORATION					
2985	#233 TRAILER CONNECTION ACCESSORIES	100-640-6720			\$7.08
				Vendor 01700 - NSITE CORPORATION Total:	\$7.08

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Vendor: 01013 - OFFICE DEPOT, INC					
436154226001	ADMINISTRATIVE SUPPLIES - PW	100-610-6110			\$43.12
440334268001	ADMINISTRATIVE SUPPLIES - CH & COURT	100-110-6110			\$49.06
440334268001	ADMINISTRATIVE SUPPLIES - CH & COURT	100-310-6110			\$24.79
440344005001	ADMINISTRATIVE SUPPLIES - CH	100-110-6110			\$14.09
Vendor 01013 - OFFICE DEPOT, INC Total:					\$131.06
Vendor: 01051 - PACE ANALYTICAL SERVICES, LLC					
2060096976	LAB ANALYSIS - MONTHLY PLANT LABS	520-670-7560			\$545.00
2060097807	LAB ANALYSIS - YEARLY SLUDGE SAMPLE	520-670-7560			\$266.00
2060097977	LAB ANALYSIS - ROUTINE INFLUENT/EFFLUENT TESTING	520-670-7560			\$460.00
2060098015	LAB ANALYSIS - ROUTINE INFLUENT TESTING	520-670-7560			\$275.00
Vendor 01051 - PACE ANALYTICAL SERVICES, LLC Total:					\$1,546.00
Vendor: 01403 - PATTI BANKS ASSOCIATES					
P17059.3-11	ENGINEERING SERVICES - VETERAN'S PARK - JAN 2020	300-000-7150			\$3,663.00
P19013-10	PROFESSIONAL SERVICES -PARKS MASTER PLAN- JAN 2020	210-2270			\$7,360.00
Vendor 01403 - PATTI BANKS ASSOCIATES Total:					\$11,023.00
Vendor: 01101 - PUR - O - ZONE					
797330	JANITORIAL SUPPLIES	100-720-6160			\$515.44
Vendor 01101 - PUR - O - ZONE Total:					\$515.44
Vendor: 01132 - REINDERS, INC					
5052076-00	ICE MELT FOR CITY BUILDINGS	100-610-6110			\$118.94
5052076-00	ICE MELT FOR CITY BUILDINGS	100-720-6110			\$118.96
5052076-00	ICE MELT FOR CITY BUILDINGS	100-720-6110			\$118.94
5052076-00	ICE MELT FOR CITY BUILDINGS	100-800-6110			\$118.94
5052076-00	ICE MELT FOR CITY BUILDINGS	520-670-6110			\$118.94
Vendor 01132 - REINDERS, INC Total:					\$594.72
Vendor: 01821 - RON STILES					
3827	COMMUNITY CENTER DEPOSIT REFUND	100-2200			\$200.00
Vendor 01821 - RON STILES Total:					\$200.00
Vendor: 01158 - ROYAL METAL INDUSTRIES, INC					
312007	MATERIALS FOR #233 SALT SPREADER STAND	100-640-6750			\$698.50
Vendor 01158 - ROYAL METAL INDUSTRIES, INC Total:					\$698.50
Vendor: 01199 - SHI INTERNATIONAL CORP					
B11294402	ADMINISTRATIVE SUPPLIES - HEAD SET	100-110-6110			\$238.03
Vendor 01199 - SHI INTERNATIONAL CORP Total:					\$238.03
Vendor: 01748 - SPRAYER SPECIALTIES, INC					
1078457-IN	PUMP REPAIR KITS	100-620-6750			\$130.16
Vendor 01748 - SPRAYER SPECIALTIES, INC Total:					\$130.16
Vendor: 01234 - SPRING HILL FALL FESTIVAL					
INV0001536	2020 FALL FESTIVAL DIAMOND SPONSORSHIP	100-110-7410			\$1,500.00
Vendor 01234 - SPRING HILL FALL FESTIVAL Total:					\$1,500.00
Vendor: 01240 - SPRING HILL OIL (PD)					
91	FUEL - PD	100-800-6710			\$2,498.58
Vendor 01240 - SPRING HILL OIL (PD) Total:					\$2,498.58
Vendor: 01266 - STATE OF KANSAS/DEPT OF HEALTH					
INV0001563	PROJECT NO.C20 1525-01 KDHE LOAN REPAYMENT	520-670-9010			\$139,818.63
INV0001563	PROJECT NO.C20 1525-01 KDHE LOAN REPAYMENT	520-670-9110			\$6,957.82
INV0001563	PROJECT NO.C20 1525-01 KDHE LOAN REPAYMENT	520-670-9115			\$533.58
Vendor 01266 - STATE OF KANSAS/DEPT OF HEALTH Total:					\$147,310.03
Vendor: 01279 - SUDDENLINK					
100229936	TELEPHONE/COMMUNICATIONS-CIRCUIT-12/28/19-01/27/2020	100-110-7622	DFT0001311	02/12/2020	\$344.25
100229936	TELEPHONE/COMMUNICATIONS-CIRCUIT-12/28/19-01/27/2020	100-610-7622	DFT0001311	02/12/2020	\$721.30
100229936	TELEPHONE/COMMUNICATIONS-CIRCUIT-12/28/19-01/27/2020	100-620-7622	DFT0001311	02/12/2020	\$321.30
100229936	TELEPHONE/COMMUNICATIONS-CIRCUIT-12/28/19-01/27/2020	100-730-7622	DFT0001311	02/12/2020	\$321.30
100229936	TELEPHONE/COMMUNICATIONS-CIRCUIT-12/28/19-01/27/2020	100-800-7622	DFT0001311	02/12/2020	\$721.30
100229936	TELEPHONE/COMMUNICATIONS-CIRCUIT-12/28/19-01/27/2020	510-660-7622	DFT0001311	02/12/2020	\$544.25
100229936	TELEPHONE/COMMUNICATIONS-CIRCUIT-12/28/19-01/27/2020	520-670-7622	DFT0001311	02/12/2020	\$521.30
Vendor 01279 - SUDDENLINK Total:					\$3,495.00

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 01698 - SUDDENLINK					
INV0001552	TELEPHONE/COMMUNICATIONS-MONTHLY- 01/28-02/07/2020	100-110-7622	DFT0001350	02/04/2020	\$18.49
INV0001552	TELEPHONE/COMMUNICATIONS-MONTHLY- 01/28-02/07/2020	100-610-7622	DFT0001350	02/04/2020	\$17.24
INV0001552	TELEPHONE/COMMUNICATIONS-MONTHLY- 01/28-02/07/2020	100-620-7622	DFT0001350	02/04/2020	\$167.25
INV0001552	TELEPHONE/COMMUNICATIONS-MONTHLY- 01/28-02/07/2020	100-730-7622	DFT0001350	02/04/2020	\$244.15
INV0001552	TELEPHONE/COMMUNICATIONS-MONTHLY- 01/28-02/07/2020	100-800-7622	DFT0001350	02/04/2020	\$17.24
INV0001552	TELEPHONE/COMMUNICATIONS-MONTHLY- 01/28-02/07/2020	510-660-7622	DFT0001350	02/04/2020	\$18.49
INV0001552	TELEPHONE/COMMUNICATIONS-MONTHLY- 01/28-02/07/2020	520-670-7622	DFT0001350	02/04/2020	\$17.25
Vendor 01698 - SUDDENLINK Total:					\$500.11
Vendor: 01635 - T2 HOLDINGS, LLC					
100254504	SHRED BIN RENTAL AND DISPOSAL	100-110-7190			\$35.00
100254504	SHRED BIN RENTAL AND DISPOSAL	100-800-7190			\$40.00
100254504	SHRED BIN RENTAL AND DISPOSAL	510-660-7190			\$17.50
100254504	SHRED BIN RENTAL AND DISPOSAL	520-670-7190			\$17.50
Vendor 01635 - T2 HOLDINGS, LLC Total:					\$110.00
Vendor: 01399 - VERIZON WIRELESS					
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-100-7622	DFT0001351	02/06/2020	\$167.48
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-200-7622	DFT0001351	02/06/2020	\$83.74
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-220-7622	DFT0001351	02/06/2020	\$69.70
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-300-7622	DFT0001351	02/06/2020	\$43.73
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-500-7622	DFT0001351	02/06/2020	\$169.42
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-610-7622	DFT0001351	02/06/2020	\$40.01
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-620-7622	DFT0001351	02/06/2020	\$43.73
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-640-7622	DFT0001351	02/06/2020	\$69.70
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-720-7622	DFT0001351	02/06/2020	\$51.94
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-730-7622	DFT0001351	02/06/2020	\$72.11
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	100-800-7622	DFT0001351	02/06/2020	\$548.50
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	510-660-7622	DFT0001351	02/06/2020	\$63.73
9846941133	TELEPHONE/COMMUNICATIONS - 01/24-02/23/2020	520-670-7622	DFT0001351	02/06/2020	\$187.49
Vendor 01399 - VERIZON WIRELESS Total:					\$1,611.28
Vendor: 01409 - VISA					
INV0001551	COUNTRY INN - LODGING - ACCOUNTING ACADEMY	100-200-5310	DFT0001345	02/11/2020	\$154.54
Vendor 01409 - VISA Total:					\$154.54
Vendor: 01412 - VISA					
INV0001517	PRICE CHOPPER - SNOW CREW MEAL	100-610-6020	DFT0001314	02/11/2020	\$31.87
INV0001517	USPS - POSTAGE FOR BACT SAMPLES SHIPPED TO KDHE	510-660-6140	DFT0001314	02/11/2020	\$25.60
INV0001517	USPS - POSTAGE TO SHIP BACT SAMPLES TO KDHE	510-660-6140	DFT0001314	02/11/2020	\$25.70
INV0001517	TRACTOR SUPPLY CO - BRUSH HOG	520-670-8110	DFT0001314	02/11/2020	\$1,171.98
Vendor 01412 - VISA Total:					\$1,255.15
Vendor: 01415 - VISA					
INV0001550	HOME DEPOT - WORK GLOVES	100-610-5400	DFT0001344	02/11/2020	\$11.98
INV0001550	HOME DEPOT - BATTERIES - PW	100-610-6110	DFT0001344	02/11/2020	\$15.98
INV0001550	HOME DEPOT - WATER - PW	100-610-6110	DFT0001344	02/11/2020	\$20.97
INV0001550	HOME DEPOT - WATER, PAPER TOWELS - PW	100-610-6110	DFT0001344	02/11/2020	\$31.96
INV0001550	HOME DEPOT - JANITORIAL SUPPLIES - PW	100-610-6160	DFT0001344	02/11/2020	\$15.97
INV0001550	HOME DEPOT - REFLECTIVE #5 FOR TRUCK - PARKS	100-620-6110	DFT0001344	02/11/2020	\$10.68
INV0001550	HOME DEPOT - BROOM & DUST PAN - PARKS	100-620-6110	DFT0001344	02/11/2020	\$8.97
INV0001550	HOME DEPOT - LANDSCAPE ITEMS - PARKS/SHAC	100-620-6640	DFT0001344	02/11/2020	\$110.30
INV0001550	HOME DEPOT - PROPANE EXCHANGE - PARKS	100-620-6640	DFT0001344	02/11/2020	\$19.47
INV0001550	HOME DEPOT - LANDSCAPE ITEMS - PARKS/SHAC	100-620-6640	DFT0001344	02/11/2020	\$20.93
INV0001550	HOME DEPOT - HEAVY DUTY SHRINK-WRAP - PARKS	100-620-6660	DFT0001344	02/11/2020	\$36.98
INV0001550	HOME DEPOT - SHOCKWAVE NUT DRIVER SET - PARKS	100-620-6660	DFT0001344	02/11/2020	\$12.97
INV0001550	HOME DEPOT - REFLECTIVE #5 FOR TRUCK - STREETS	100-640-6110	DFT0001344	02/11/2020	\$10.68
INV0001550	HOME DEPOT - SIDEWALK REPAIRS - COMM. CTR.	100-710-6730	DFT0001344	02/11/2020	\$18.41
INV0001550	HOME DEPOT - TOILET REPAIR - COMM. CTR.	100-710-6730	DFT0001344	02/11/2020	\$14.98
INV0001550	HOME DEPOT - SOAP/TOWEL DESPER BATTERIES - CH	100-720-6160	DFT0001344	02/11/2020	\$30.54
INV0001550	HOME DEPOT - JANITORIAL SUPPLIES - CH	100-720-6160	DFT0001344	02/11/2020	\$24.94
INV0001550	HOME DEPOT - BASKETBALL GOAL PADLOCKS - CH	100-720-6660	DFT0001344	02/11/2020	\$33.92
INV0001550	HOME DEPOT - UNDER STAGE CRACK MONITOR - CH	100-720-6730	DFT0001344	02/11/2020	\$4.15
INV0001550	HOME DEPOT - DISPENSER INSTALLATION - CH	100-720-6730	DFT0001344	02/11/2020	\$9.46
INV0001550	HOME DEPOT - FURNACE FILTERS - CH	100-720-6730	DFT0001344	02/11/2020	\$24.18
INV0001550	HOME DEPOT - WATER BOTTLE EXCHANGE - PD	100-800-6110	DFT0001344	02/11/2020	\$27.96
INV0001550	HOME DEPOT - WATER BOTTLE EXCHANGE - PD	100-800-6110	DFT0001344	02/11/2020	\$27.96
INV0001550	HOME DEPOT - EXTERIOR LIGHT REPLACEMENT - PD	100-800-6730	DFT0001344	02/11/2020	\$89.97

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
INV0001550	HOME DEPOT - TOILET REPAIRS - PD	100-800-6730	DFT0001344	02/11/2020	\$14.98
INV0001550	CHAFFEE LOK - PRO - SPRING HILL LAKE PUMP HOUSE KEYS	510-660-6730	DFT0001344	02/11/2020	\$9.00
INV0001550	HOME DEPOT - PAPER TOWELS - WW	520-670-6110	DFT0001344	02/11/2020	\$24.97
Vendor 01415 - VISA Total:					\$683.26
Vendor: 01429 - VISA					
INV0001538	SURVEY MONKEY - 2020 SURVEY MONKEY RENEWAL	100-100-7700	DFT0001332	02/11/2020	\$408.00
Vendor 01429 - VISA Total:					\$408.00
Vendor: 01437 - VISA					
INV0001547	PRICE CHOPPER - COFFEE SUPPLIES FOR WORK ROOM	100-110-6110	DFT0001340	02/11/2020	\$3.96
INV0001547	VISTAPRINT - BUS CARDS FOR COUNCIL	100-120-6120	DFT0001340	02/11/2020	\$108.00
INV0001547	OVERNIGHT PRINTS - BUS CARDS FOR ENTIRE PD	100-800-6110	DFT0001340	02/11/2020	\$175.10
INV0001547	VISTAPRINT - BUS CARDS FOR UTILITY SUPERINTENDENT	520-670-6120	DFT0001340	02/11/2020	\$36.00
Vendor 01437 - VISA Total:					\$323.06
Vendor: 01444 - VISA					
INV0001541	FLORETTE BY COUNTRYSIDE - SYMPATHY FLOWERS	100-110-6040	DFT0001339	02/11/2020	\$43.27
INV0001541	ABSOLUTE AWARDS - FLAG CASE NAMEPLATES	100-120-6040	DFT0001339	02/11/2020	\$16.00
Vendor 01444 - VISA Total:					\$59.27
Vendor: 01448 - VISA					
INV0001549	HERFORD HOUSE - JOCO MANAGERS BI-MONTHLY LUNCH MTG	100-100-7110	DFT0001343	02/11/2020	\$9.00
Vendor 01448 - VISA Total:					\$9.00
Vendor: 01449 - VISA					
INV0001539	NAPA - FLUIDS FOR PATROL VEHICLE	100-800-6720	DFT0001333	02/11/2020	\$44.91
Vendor 01449 - VISA Total:					\$44.91
Vendor: 01678 - VISA					
INV0001537	IACP - PROFESSIONAL MEMBERSHIP	100-800-7700	DFT0001331	02/11/2020	\$190.00
Vendor 01678 - VISA Total:					\$190.00
Vendor: 01687 - VISA					
INV0001540	ORSCHELN - SALT SPREADER FOR PD	100-800-6090	DFT0001342	02/11/2020	\$49.99
INV0001540	PROPAY - NEW K9 BITE SUIT	100-800-6240	DFT0001342	02/11/2020	\$1,470.00
INV0001540	RAY ALLEN MAUNF - NEW E-COLLAR FOR K9 NIKO	100-800-6240	DFT0001342	02/11/2020	\$271.48
INV0001540	ORSCHELN - K9 DOG FOOD/2 BAGS	100-800-6240	DFT0001342	02/11/2020	\$81.98
INV0001540	BRETS AUTO - #858 OIL CHANGE/TIRE ROTATION	100-800-6720	DFT0001342	02/11/2020	\$47.36
INV0001540	WINTERS TOW - TOW BILL FOR #858	100-800-6720	DFT0001342	02/11/2020	\$125.00
INV0001540	GT DISTRIBUTORS - WEAPONS TAC LIGHTS & SLINGS	100-800-8111	DFT0001342	02/11/2020	\$280.68
Vendor 01687 - VISA Total:					\$2,326.49
Vendor: 01688 - VISA					
INV0001548	DOLLAR GENERAL - ICE SCRAPERS FOR CITY VEHICLE	100-100-6720	DFT0001341	02/11/2020	\$3.50
INV0001548	SUBWAY - LUNCH FOR LEADERSHIP SPRING HILL	100-110-6020	DFT0001341	02/11/2020	\$79.98
INV0001548	AMAZON - ADMINISTRATIVE SUPPLIES	100-110-6110	DFT0001341	02/11/2020	\$38.97
INV0001548	JO CO CLERK - FILING FEES STAT BOND SUMMERHILL PH2	100-110-7130	DFT0001341	02/11/2020	\$40.95
INV0001548	HOME DEPOT - HOMETOWN HOLIDAYS STORAGE CONTAINERS	100-110-7420	DFT0001341	02/11/2020	\$99.90
INV0001548	PRICE CHOPPER - GRAND OPENING PLANT - PET BOUTIQUE	100-120-6020	DFT0001341	02/11/2020	\$29.99
INV0001548	PRICE CHOPPER - COUNCIL RECEPTION SUPPLIES	100-120-7110	DFT0001341	02/11/2020	\$78.16
INV0001548	AMAZON - ADMINISTRATIVE SUPPLIES	100-500-6110	DFT0001341	02/11/2020	\$35.75
INV0001548	AMAZON - ADMINISTRATIVE SUPPLIES	100-500-6110	DFT0001341	02/11/2020	\$33.99
INV0001548	DOLLAR GENERAL - ICE SCRAPERS FOR CITY VEHICLE	100-500-6720	DFT0001341	02/11/2020	\$3.50
Vendor 01688 - VISA Total:					\$444.69
Vendor: 01739 - VISA					
INV0001518	PRICE CHOPPER - SNOW CREW MEAL	100-610-6020	DFT0001315	02/11/2020	\$63.20
INV0001518	PRICE CHOPPER - SNOW CREW MEAL	100-610-6020	DFT0001315	02/11/2020	\$127.53
INV0001518	KRPA - AFO TRAINING	100-620-5310	DFT0001315	02/11/2020	\$300.00
INV0001518	E EDWARDS - UNIFORM JEANS	100-620-5400	DFT0001315	02/11/2020	\$45.00
INV0001518	TRACTOR SUPPLY CO - HAND TOOLS	100-620-6660	DFT0001315	02/11/2020	\$93.54
INV0001518	CITY RENT A TRUCK - CLEANING FEE FOR RENTAL	100-620-7230	DFT0001315	02/11/2020	\$250.00
Vendor 01739 - VISA Total:					\$879.27
Vendor: 01750 - VISA					
INV0001511	K&M BBQ - QT LUNCH MEETING - CD	100-130-6020	DFT0001308	02/11/2020	\$44.26
INV0001511	ICC - CODE CHECK/2018 IBC BOOKS	100-500-5310	DFT0001308	02/11/2020	\$236.95
INV0001511	ICC - 2015 PERMIT TECH STUDY GUIDE	100-500-5310	DFT0001308	02/11/2020	\$51.25
INV0001511	PRICE CHOPPER - PLANNING COMMISSION WATER	100-500-6110	DFT0001308	02/11/2020	\$13.77
INV0001511	AMAZON - CAR CHARGER - CD	100-500-6110	DFT0001308	02/11/2020	\$11.98
INV0001511	HEART OF AMERICA (ICC) - MEMBERSHIP	100-500-7700	DFT0001308	02/11/2020	\$35.00
Vendor 01750 - VISA Total:					\$393.21

<u>Payable Number</u>	<u>Description (Payable)</u>	<u>Account Number</u>	<u>Payment Number</u>	<u>Payment Date</u>	<u>Amount</u>
Vendor: 01754 - VISA					
INV0001510	AMAZON - PD ADMINISTRATIVE SUPPLIES	100-800-6110	DFT0001309	02/11/2020	\$83.19
INV0001510	AMAZON - PD ADMINISTRATIVE SUPPLIES	100-800-6110	DFT0001309	02/11/2020	\$69.69
INV0001510	AMAZON - PD ADMINISTRATIVE SUPPLIES	100-800-6110	DFT0001309	02/11/2020	\$6.79
INV0001510	DOLLAR GENERAL - PD JANITORIAL SUPPLIES/PAPER TOWELS	100-800-6160	DFT0001309	02/11/2020	\$10.00
INV0001510	DOLLAR GENERAL - PD JANITORIAL SUPPLIES	100-800-6160	DFT0001309	02/11/2020	\$20.95
Vendor 01754 - VISA Total:					\$190.62
Vendor: 01755 - VISA					
INV0001533	ATTENDIFY - 2020 BASIC CIT TRAINING	100-800-5310	DFT0001330	02/11/2020	\$400.00
INV0001533	OFFICER SURVIVAL SOLUTIONS- 5 TRAUMA PLATE KITS	100-800-6110	DFT0001330	02/11/2020	\$414.95
INV0001533	USPS - RETURNED 2 DEFECTIVE BWC TO PROVISION	100-800-6140	DFT0001330	02/11/2020	\$9.45
INV0001533	USPS - MAILED COUNTERFEIT MONIES TO SECRET SERVICE	100-800-6140	DFT0001330	02/11/2020	\$4.05
INV0001533	ALANDON TOW SERVICE - RECOVERED STOLEN AUTO	100-800-7190	DFT0001330	02/11/2020	\$166.00
Vendor 01755 - VISA Total:					\$994.45
Vendor: 01782 - VISA					
INV0001513	STREET COP TRAINING	100-800-5310	DFT0001310	02/11/2020	\$249.00
INV0001513	LAW ENFORCEMENT EDUCATORS & TRAINERS ASSOC-TRAINING	100-800-5310	DFT0001310	02/11/2020	\$50.00
INV0001513	AMAZON - BOOKSHELF	100-800-6110	DFT0001310	02/11/2020	\$79.99
INV0001513	AMAZON - LAMINATOR MACHINE	100-800-6110	DFT0001310	02/11/2020	\$54.99
INV0001513	AMAZON - INVESTIGATIONS WHITEBOARD	100-800-6110	DFT0001310	02/11/2020	\$25.09
INV0001513	AMAZON - THERMAL LAMINATING POUCHES	100-800-6110	DFT0001310	02/11/2020	\$22.98
INV0001513	AMAZON - WHITEBOARD TAPE	100-800-6110	DFT0001310	02/11/2020	\$6.99
Vendor 01782 - VISA Total:					\$489.04
Vendor: 01462 - WASTE MANAGEMENT OF KANSAS, INC.					
0393258-4856-0	WW REFUSE - JAN 2020	520-670-7628	DFT0001362	02/11/2020	\$5,256.66
Vendor 01462 - WASTE MANAGEMENT OF KANSAS, INC. Total:					\$5,256.66
Vendor: 01505 - WITHHOLDING TAX					
INV0001529	KANSAS WITHHOLDING TAX PAYABLE	100-2100	DFT0001326	02/14/2020	\$4,048.24
INV0001529	KANSAS WITHHOLDING TAX PAYABLE	510-2100	DFT0001326	02/14/2020	\$193.65
INV0001529	KANSAS WITHHOLDING TAX PAYABLE	520-2100	DFT0001326	02/14/2020	\$213.44
INV0001544	KANSAS WITHHOLDING TAX PAYABLE	510-2100	DFT0001336	02/14/2020	\$8.13
INV0001544	KANSAS WITHHOLDING TAX PAYABLE	520-2100	DFT0001336	02/14/2020	\$8.13
Vendor 01505 - WITHHOLDING TAX Total:					\$4,471.59
02072020-02202020 - Grand Total:					\$384,173.85

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: HEATHER POOLE, FACILITY MANAGER
MEETING DATE: FEBRUARY 27, 2020
DATE: FEBRUARY 10, 2019

Consent Action Item: 2020 Aquatic Center Admission Rates

Background: The Spring Hill Aquatic Center is entering its eleventh season serving Spring Hill residents and surrounding areas. The existing rate structure was set in 2010 based on the size of the facility and features available to patrons and proved to be competitive with other aquatic centers in the area. At the time of setting admission rates for 2010, the City Council recognized that operations for a recreational facility would require an annual subsidy and rates have remained the same since that time. Staff will continue using effective marketing strategies to retain current guests and to attract new guests from surrounding areas, while residents within the city limits of Spring Hill will continue to receive discounted rates for season passes. The importance of approving the rates at this time is to allow staff to properly advertise the 2020 season.

Analysis: Activities, deck parties and after-hours parties will continue for the 2020 season and will again include an annual Family Luau which has been very successful. Season passes will go on sale March 2, 2020 and passes purchased by April 30, 2020 will receive a 10% discount. Daily admission specials and special activities will be marketed to generate increased interest from surrounding areas.

Private swim lessons are offered through City staff swim instructors and are scheduled during the daytime and evening hours.

Daytime and after-hours party packages are offered as well as rental of the cabana areas.

NOTE: Group swim lessons are contracted through the YMCA. The agreement renewal is not yet ready for Council consideration and may include a price increase for the upcoming season. The proposed group swim lesson rates will be presented for Council consideration at a future meeting along with a proposed YMCA agreement renewal.

Funding Review or Budgetary Impact: All revenue generated from the Aquatic Center is deposited into the general fund and intended to offset the Aquatic Center expenditures.

Alternatives:

1. Approve the 2020 rates and discounts as presented for the Spring Hill Aquatic Center.
2. Deny the 2020 rates and recommend new rates for the upcoming season.
3. Table the issue and direct staff to further research.

Legal Review: n/a

Recommendation: Staff recommends that the Council approve the 2020 rate and discount structure as presented for the Spring Hill Aquatic Center.

Attachments:

- 1) 2020 Rate Summary



2020 Aquatic Center Rates

Admissions	Non-resident rate	Resident rate
Individual Season Pass	\$85.00	\$65.00
Household Season Pass <i>(includes 6 at same residence; \$10 for each additional household member up to 10 members)</i>	\$150.00	\$115.00
Punch Pass	\$40 for 10 visits	n/a
Daily admission (ages 3 and older)	\$5.00	n/a
Group admission <i>(Pre-registered group of 12 or more patrons)</i>	\$3.50	n/a
Senior admission (ages 62 and older)	free	free
Toddler admission (age 2 and younger)	free	free
Twilight admission (after 6 p.m.)	\$3.50	n/a
Private after hours parties	Two hour rental	Three hour rental
Option 1 <i>(Zero depth/kiddie play area, and family slide)</i>	\$155.00	\$230.00
Option 2 <i>(Main pool, diving boards, climbing wall and drop slide)</i>	\$200.00	\$300.00
Option 3 <i>(Option 1 & 2 bundled)</i>	\$275.00	\$400.00
Option 4 <i>(Entire facility with lazy river and north river tube slide)</i>	\$400.00	\$600.00
Cabana Birthday Party Packages	Two hour rental & 12 youth and 3 adult admissions	
Fish Tales (basic)	\$135.00	
Dolphin-tastic (deluxe)	\$150.00	
A Whale of a time (elite)	\$175.00	
Cabana Rentals	Two hour rental	
	\$30.00	
Private Swim Lessons	Three (3) 45 minute sessions	Six (6) 45 minute sessions
	\$60.00	\$100.00
River Walking Punch Pass	Regular rate	Early bird rate
River walking is an excellent exercise - this low-impact workout is great for joints, muscles, and bones. The water's resistance helps you to build strength while you stay cool.	\$15 for 5 visits	n/a

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: JIM HENDERSHOT, CITY ADMINISTRATOR
MEETING DATE: FEBRUARY 27, 2020
DATE: FEBRUARY 20, 2020

Formal Agenda: Consideration of Acceptance of Quote – Livestreaming Equipment and Installation.

Issue: Consideration of quotes for the purchase and installation of equipment for livestreaming meetings of the Governing Body and video arraignment for Municipal Court.

Background: As directed, staff has been working with vendors to obtain quotes for the purchase and installation of equipment necessary for a quality livestreaming of meetings of the Governing Body. Working with the company that installed the IT infrastructure in the Civic Center, a list of equipment was developed and distributed for quotes. The commercial grade equipment specified will serve dual purpose of livestreaming the meetings of the Governing Body and for video arraignment for Municipal Court. The system is designed for one ceiling mounted camera. The system would be tied into the audio system for clear audio reception for viewers and would also be capable of displaying presentation items being viewed in the room. Bids were received as follows:

Cytek Media Systems	\$21,188.00
Mission Electronics	\$25,532.54
Swagit Productions	\$11,920.00 + \$9,840.00/Yr.

Analysis: Analysis of the bids is as follows:

- Cytek Media Systems – Contracted for installation of audio/video infrastructure in the Civic Center, Cytek is very familiar with our existing system and well versed in compatible equipment required for a quality livestreaming production and video arraignment. Cytek and staff visited the City of Gardner as a reference in developing the proposed system.
- Mission Electronics – Considerable experience in communications and technology of many types.
- Swagit Productions – Utilized by the City of Overland Park, this company provides the equipment for livestreaming only and manages the livestreaming from their office location in Dallas, Texas. As noted above services from Swagit require annual fees in addition to the equipment installation and purchase.

For the purposes of presentation to the Governing Body, staff has invited representatives from Cytek to be present and describe the equipment specified for the project. Unfortunately, company representatives are not available due to previous engagements with other customers.

AGENDA ITEM REVIEW SHEET

Surprisingly, the quotes were in excess of \$20,000. Per Section 2.02 of the Spring Hill Purchasing Policy the purchase of goods and services from a single vendor in excess of \$20,000 requires approval thru the RFP process.

Staff had multiple conversations with vendors attempting to reduce the cost with alternate materials or processes. Staff is convinced that using equipment other than that specified will result in a substandard and unsatisfactory viewing experience and would not meet the needs the Court for video arraignment.

Alternatives: Approval, denial, table pending further review

Legal Review: N/A

Funding Review or Budgetary Impact: This proposed project is unbudgeted and if approved, would require analysis of potential reduction of expenditures approved for 2020.

Recommendation: Staff recommends rejection of the quotes with staff directed to submit a 2021 budget request for this project.

Attachments: Project quotes (3)
Cytek Media Systems
Mission Electronics
Swagit Productions

Quotation



126 NW Jackson St.
Topeka, KS 66603-3310
Main Office: 785-295-4200
Toll Free 800-255-0064
Fax 785-295-4290
eMail: rob.smith@cytekmedia.com

Quote #: 221-16820-6

Project: Council Chambers AV Upgrades v6
(Streaming & Video Arraignment Codec)

Quote Date: 2/18/2020 **Quote Valid:** 120 Days

Terms: Net/30

Freight: 067 Paid By Cytek

State of Kansas 42599

Prepared for: Antwone Smoot
Spring Hill City Hall
401 N. Madison St.
Spring Hill KS 66083

Item	Manufacturer	Model	Qty	Unit Price	Price
Video Arraignment Codec					
1	 Polycom	7200-65350-001	1	\$2,719.00	\$2,719.00
RealPresence Group 310 - 720p: Group Codec Only					
Video Arraignment codec required for direct connection to far site. Poly Maintenance Contract Required. Can be controlled via the Touch Panel.					
2	 Polycom	7200-68524-125	1	\$62.00	\$62.00
EagleEye IV Digital Breakout Adapter Codec Side					
This adapter allows us to breakout the video and control for the camera. Required.					
3	 Polycom	2457-64356-018	1	\$69.00	\$69.00
EagleEye HD Camera Cable Mini HDCI to HDCI 18"					
This adapter is required for Poly camera control and video protocols.					
4	 Polycom	4870-65350-160	1	\$346.00	\$346.00
Total Coverage, 1yr, RPGrp 310-720p CODEC ONLY					
This is required coverage. Total Coverage, 1yr, RPGrp 310-720p CODEC ONLY					
5	 Crestron	HD-TX-101-C-E	1	\$220.00	\$220.00
HDMI over CATx Transmitter, Surface Mount					
This transports the PTZ camera video over a long distance to the receiver that's installed in the rack room. This will be located near the camera. Powered over CAT from its receiver in the rack room.					
6	 Crestron	HD-RX-101-C-E	1	\$220.00	\$220.00
HDMI over CATx Receiver, Surface Mount					
This is the receiver that accepts HDBaseT video from the Camera HDMI transmitter. Located in the rack room.					
7	 Crestron	DMC-4KZ-HD	1	\$519.00	\$519.00
HDMI 4K60 4:4:4 HDR Input Card for DM Switchers					
This input card is required to feed the Codec into the main switcher which will allow the Video Arraignment HD video to be displayed on the Council Chamber's TVs and DAIS Monitors.					



Prepared by:
Rob Smith
Cytek Media Systems
126 NW Jackson St.
Topeka, KS 66603-3310

Phone: (800) 255-0064
Direct: (785) 295-4237
Fax: 785-295-4290
E-mail: rob.smith@cytekmedia.com

Bid Quote - Rev 6
February 19, 2020
Page 1 of 4

Item	Manufacturer	Model	Qty	Unit Price	Price	
Streaming						
8		QSC PTZ-IP 12x72 Conference Camera	PTZ 12x72	1	\$3,194.00	\$3,194.00
This HD Camera can be used for both Streaming and Video Arraignment conferencing. Ceiling mounted. Camera will have presets and can be controlled via the Touch Panel.						
9		QSC Ceiling Mount Bracket for PTZ Camera	PTZ-CMB1	1	\$94.00	\$94.00
Q-SYS camera mount for ceiling.						
10		Magewell USB Capture HDMI Gen 2	32060	1	\$399.00	\$399.00
This unit feeds the Room Content sources (PC slides, Pano, Doc Cam, lectern HDMI) into the Streaming OBS computer.						

Lectern PC to Clerk Table						
11		Crestron DigitalMedia 4K60 4:4:4 HDR Network AV Encoder/Decoder	DM-NVX-350	2	\$1,186.00	\$2,372.00
This transports the Clerk table Main PC video to all of the room displays, into the Stream, and into Video Arraignment codec.						
12		Cisco 350 Series Managed Switch 10 Port-PoE	SG350-10MP-K9-NA	1	\$492.00	\$492.00
This PoE switch supplies a dedicated network for the transport of the Main PC IP the room displays, including main TVs, DAIS monitors, and the integrated lectern monitor. This separate switch is required to keep the IP video separately segregated from other network traffic.						

Audio						
13		Shure MX418/C Microflex Standard Gooseneck Microphone with Cardioid Cartridge	MX418/C	1	\$220.00	\$220.00
This gooseneck enhances audio quality for both video conferencing and also room voice reinforcement. Will be permanently mounted on the Lectern to replace the existing surface microphone.						
14		Attero Tech Dante™/AES67 Networked Audio Interface - 4 Mic/Line Inputs with Logic I/O	unD4I-L	1	\$687.00	\$687.00
This required interface allows the integration of the gooseneck microphone into the existing audio system.						

Custom AV Connection Plate						
15		Covid Custom A/V Plate for Center Floor Box Lectern	Custom	1	\$65.00	\$65.00
Custom plate for center Lectern floor box A/V connections per job specification. 1-gang plate with (3) RJ45 ports to replace existing A/V plate.						
16		Covid Custom A/V Plate for DAIS Lectern	Custom	2	\$65.00	\$130.00
Custom plate for DAIS east & west A/V connections per job specification. 1-gang plate with (3) RJ45 ports to replace existing A/V plate.						



Item	Manufacturer	Model	Qty	Unit Price	Price
17	Panduit	Custom	1	\$0.00	\$0.00
Custom A/V Plate for Clerk Floor Box					
Cytek to use (2) of the existing RJ45 ports on current 1-gang Panduit face plate that has (6) RJ45 ports. One port for IP video/control and the other for Audio. Owner will use (1) port for PC network.					

Cables and Connectors

18	 Cytek	CABLES	1	\$945.00	\$945.00
Cables Connectors, Misc.					
Cytek Professional Grade Cables, Connectors, Peripheral Hardware, etc.					

System Integration

19	 Cytek	PGMA	1	\$900.00	\$900.00
Custom Audio Programming & Design					
New Audio Programming required for new microphone, POTS dialing and audio feeds into Streaming PC, Codec, and room speakers.					
20	 Cytek	INT	1	\$4,985.00	\$4,985.00
Installation, Testing, and Commissioning					
Professional Installation and Testing Travel included					
21	 Cytek	PGMC	1	\$2,545.00	\$2,545.00
Custom Control Programming & Design					
New Control Programming and custom GUI changes, including modification to convert current VoIP dialer to POTS dialer.					



Item	Manufacturer	Model	Qty	Unit Price	Price
					Total: \$21,183.00 *

1. Adding Streaming capabilities with the addition of a PTZ camera and software.
2. Adding a Codec for Video Arraignment video conferencing capabilities.
3. Moving the lectern main PC to the Clerk table to allow convenient control of the main presentation PC and control of the new Streaming.
4. Changing the Phone Audio system from a VoIP configuration to a POTS configuration.

STREAMING:

New PTZ camera ceiling mounted in the chambers to capture video. Specified camera is 1080p with 12x zoom. New lectern gooseneck microphone for better presenter capture for the Stream and also improved voice reinforcement in the room. Owner will provide and install a new PC in the main rack to handle web streaming. Any microphone used in the room can be captured into the stream. Owner will install OBS Studio software on this PC to handle Video layout and streaming start/stop. Any source selected for display onto the room TVs can be displayed into the stream. The existing lectern PC will be moved to the Clerk table and Owner will install OBS Remote application on this PC to Start/Stop the recordings. Owner plans to use YouTube streaming & recording services. Cytek will feed camera, content, and room audio to this clerk PC. This streaming PC has no need to be fed into the room displays.

VIDEO ARRAIGNMENT:

New codec installed in the rack room to handle video arraignment video conferencing via direct connection from far site. Can use the same camera for both Streaming and Video Arraignment conferencing. Cytek will feed camera, content and room audio to this codec. New switcher input card is required to feed this Codec into the room displays. Owner is responsible for network connection and configuration.

LECTERN PC MOVED TO CLERK TABLE:

This will allow the Clerk to control the main PC content and also allow control of the Stream via installation of the OBS Remote application. Will accommodate dual monitors on the clerk table. PC will still serve as the main presentation PC and can still be displayed onto all TVs and room displays

CONTROL:

Programming and Touch Panel GUI changes to accommodate room updates. This includes adding Room Mode switching between Presentation Mode and Video Arraignment Mode and Camera presets and controls.

LABOR includes complete turnkey installation of specified equipment including all necessary cables. Complete testing included.

*OBS Software will be installed and implemented by Owner. Network settings and configurations will be installed and implemented by Owner.



Prepared by:
 Rob Smith
 Cytek Media Systems
 126 NW Jackson St.
 Topeka, KS 66603-3310

Phone: (800) 255-0064
 Direct: (785) 295-4237
 Fax: 785-295-4290
 E-mail: rob.smith@cytekmedia.com



Streaming of Council Chambers Sessions

2/20/2020

This Agreement is between

City of Spring Hill

and

Mission Electronics, Inc.

11450 W. 79th Street
Lenexa, KS 66214 US
(913) 894-8480
<http://www.missionelectronics.com>

Scope Of Work

Mission Electronics Inc., is a premier communications and collaboration technology firm. As a full service firm, we can design, build and manage all of your technology needs. We advise on the best technologies to help your organization transform itself, making us a partner you can trust. Our strategists, designers, engineers, programmers and integrators specialize in creating customized technology and service solutions, to help you reach your goals. MEI is proud to be certified with a number of leading technology manufacturers as well as industry leadership groups.

MEI will install a new ceiling mounted PTZ/USB camera, HDMI to USB capture device and all associated cabling to allow the City of Spring Hill to stream live content to YouTube. The new camera will be controllable via the existing control system. An owner provided PC with OBS Studio software will be installed in the main rack room. The PC requires a network connection (to be provided by owner). MEI will add Clerck PC Control to the East and West Dais plates. MEI will change the Touch Panel Dialer from VoIP to POTS. A new gooseneck style microphone will be added to the system as well. A Codec will be rackmounted for Video Arraignements.

** The labor estimated within this quote is based upon The City of Spring Hill, providing ALL control system code. If ALL control system code is not provided and/or the latest version is not provided, MEI reserves the right to revise the labor quoted.**

* Budget does not include any applicable sales tax.

* Proposed budget is subject to change following a site survey to verify all structural requirements.

* All Shipping and Handling will be prepaid by MEI and added to your final bill.

Pricing Summary

Equipment:	\$15,515.21
Labor:	\$9,640.00
Misc. Items:	\$377.33
Grand Total:	\$25,532.54

Payment Terms

Payment Schedule	Amount	Due Date
Initial Deposit	\$12,766.27	
Progress Payment	\$5,106.51	
Progress Payment	\$5,106.51	
Final	\$2,553.25	

Client accepts this Quote inclusive of its Scope of Work, Pricing and Payment Terms. Contractor agrees to furnish the equipment and materials listed and perform the work in an expedient, workmanlike and professional manner.

City of Spring Hill

Mission Electronics, Inc.

Accepted by

Date

Mission Electronics, Inc.

Date

Item Details

		Unit Price	Price
1	AtteroTech unD4I-L,	\$885.00	\$885.00
1	Cisco SG350-10MP, 350 Series managed switch	\$705.00	\$705.00
1	Crestron DMC-4KZ-HD, HDMI® 4K60 4:4:4 HDR Input Card for DM® Switchers	\$666.67	\$666.67
3	Crestron DM-NVX-350, DigitalMedia 4K60 4:4:4 HDR network audio/video encoder/decoder	\$1,500.00	\$4,500.00
1	Crestron HD-RX-101-C-E, DM Lite – HDMI® over CATx Receiver, Surface Mount.	\$275.00	\$275.00
1	Crestron HD-TXC-101-C-E, DM Lite HDMI over CATx transmitter with IR and RS-232, surface mount	\$333.33	\$333.33
2	Crestron PW-2412WU, [NB] - Wall Mount power pack, 24VDC, 1.25A, 2.1mm, universal	\$0.00	\$0.00
2	Crestron PW-2420RU, [NB] - Desktop power pack, 24VDC, 2A (50 Watts), 2.1mm, universal	\$208.33	\$0.00
1	Epiphan Video AV.io HD,	\$373.75	\$373.75
2	Generic Power Cord - IEC C7, [NB] - IEC C7 power cord	\$0.00	\$0.00
2	Liberty AV Solutions Custom Plate,	\$200.00	\$400.00
3	MEI Cat 6 F/UTP - 100' Wire Pull,	\$108.00	\$324.00
1	MEI Cat 6 UTP - 100' Wire Pull,	\$52.00	\$52.00
1	MEI HDMI Male - Male 3',	\$14.00	\$14.00
1	Polycom 4870-65350-150,	\$327.35	\$327.35
1	Polycom 7200-68524-125,	\$60.00	\$60.00
1	Polycom EagleEye IV HDCI to mini-HDCI 3m, Polycom EagleEye IV 3m Camera Cable – mini-HDCI(M) to HDCI(M)	\$89.00	\$105.61
1	Polycom RealPresence Group 310, RealPresence Group 310-720p CODEC	\$2,999.00	\$2,999.00
1	Polycom RP Group 300, 310, 500 Power Supply, [NB] - RP Group 500 Power Supply	\$0.00	\$0.00
1	QSC PTZ-12x72, PTZ-IP Conferencing Cameras	\$3,125.00	\$3,125.00
1	QSC PTZ-CMB1,	\$86.25	\$86.25

1	Shure MX418S/C, 18" Gooseneck condenser cardioid microphone Attached XLR Preamp, Shock & Flange Mount, Snap-Fit Foam Windscreen, Mute Switch, LED Indicator	\$206.25	\$206.25
1	TRENDnet TPE-117GI,	\$77.00	\$77.00

Total			\$15,515.21
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Project Subtotal:			\$15,515.21
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Swagit Productions, LLC

12801 N. Central Expressway
Suite 900
Dallas, TX 75243
214-432-5905
swagit.com

The City of Spring Hill **Proposal**

For EASE™ Hands-Free Streaming
Spring Hill, Kansas

December 27, 2019



Swagit Productions, LLC
12801 N. Central Expressway, Suite 900
Dallas, TX 75243

December 27, 2019

The City of Spring Hill
ATTN: Antwone Smoot
401 N. Madison Street
Spring Hill, KS 66083

Swagit Productions, LLC would like to thank you for your time and the opportunity to earn the City of Spring Hill's business. In an overpriced, complicated and hands-on video industry, Swagit has created an affordable, simple and **hands-free** solution that offers the most current advancements in video streaming technology.

Swagit provides an easy solution for improved transparency to your constituents — without the additional workload. Initially specializing in turnaround streams for television stations and newspapers, Swagit has grown significantly to a diverse client list that includes cities, counties, states, school districts, newspapers, television stations, specialty districts, and health providers.

Swagit proposes to provide hardware and monthly services for your meeting video streaming and archiving needs, using our proprietary Extensible Automated Streaming Engine (EASE™) solution. EASE™ is a hands-free tool that eliminates the need for your staff members to index, edit, or time-stamp your video content. Each EASE™ package includes On-Demand Archiving, a 24/7 LIVE Stream via both internet and PEG, streaming to mobile devices, and up to 120 hours of additional specialty content each year.

The unique advantages of Swagit's sole-source **EASE™** solution include:

- Completely **hands-free** recording, uploading, and archiving
- **Hands-free** indexing, time-stamping and cross-linking
- An open API, which allows for seamless integration with any agenda management software
- Agenda integration with video player
- Latest software upgrades, no upgrade fees
- High Definition (HD)
- 99.99% uptime
- No training needed
- Unlimited storage
- On-demand video search by metadata text and Sound Search™
- Captioning options for live and on-demand
- 24/7 support and customer service

Sincerely,

Russell Towers
Account Manager
Swagit Productions, LLC
214-432-5905
rtowers@swagit.com
www.Swagit.com

EXECUTIVE SUMMARY

Company History and Information

Swagit Productions, LLC, founded in 2003, is a privately held company headquartered in Dallas, Texas. Swagit is a progressive company that is pioneering the broadband multimedia communication service industry by providing clients a **hands-free** approach to always being connected to end-users' information needs. In combining Swagit's EASE™ and Avior™ HD solutions, clients are offered the most comprehensive **hands-free** experience possible.

Swagit specializes in providing streaming media solutions to cities, counties, states, school districts, and health providers. In addition, Swagit is a complete video production entity, providing services such as post-production, studio and recording booth sessions.

Swagit began with a mission to supply clients an affordable solution to stream their own content in an overpriced, complicated, hands-on video industry. From its beginnings as a company specializing in turnaround streams for cities, counties, states and school districts, Swagit has grown significantly and provides an open API which allows for integrations with all major Agenda/Document Management and Voting Solutions. This lets our clients choose the best Agenda/Voting Solution for their unique needs.



With Swagit's EASE™ streaming video solution, clients are able to stream their public content live and on-demand through the jurisdiction's website. HTML5 compatibility makes getting to the content even easier and more convenient as viewers are able to access all of the video content via their computers, smart phones or tablets. Archived meetings are indexed and broken up into clips by agenda item for a superior end-user experience.

Avior™ HD is Swagit's hands-free broadcast solution is a complete package of 3+ HD cameras, professional video switching equipment, and associated components that allows either Swagit's video department to remotely control the cameras or on-site camera control by government staff. When bundled with Swagit's hands-free EASE™ video streaming system, Avior™ HD can offer a full end-to-end hands-free broadcast solution that requires no client staff involvement for operation of cameras and streaming of an event or meeting.

The Swagit network stretches across North America, guaranteeing that you and your constituents are always connected. Swagit's network insures fast connect times from the closest point-of-presence (POP) to an end-user's location. In addition, Swagit's network is fully redundant, giving clients the peace of mind of redundancy and keeping with the Swagit motto of "Always Connected."

Points of Difference

- Swagit's EASE™ solution is completely **hands-free** and requires no staff time or resources
- Sound Search™ allows residents to search for the spoken word in a meeting which is synced to video
- Swagit's open API allows integrations with agenda management solutions
- Swagit is the only government streaming provider that has developed its own content delivery network, ensuring quick and reliable connections for your constituents
- Unlimited storage for Specialty Content and Meetings
- Swagit's unique **hands-free** solutions typically qualify as a sole-source purchase, allowing for quick deployments

OVERVIEW OF PROPOSED SOLUTION

Paperless Agenda and Voting

Swagit's **Agenda Management** offerings are web-based agenda software applications designed to simplify the agenda management process from start to finish. The simple, intuitive design makes creating agenda items fast and easy. Clerks and Agenda Managers are able to create, finalize and web publish their agendas within a single, affordable, easy-to-understand application. Council members, Board members and Commissioners can quickly and easily navigate the system to view agendas and supporting documentation – anywhere, anytime, with any device.

Swagit's EASE™ solution also integrates with all major non-Swagit Document/Agenda Management and Voting solutions.

EASE™ Hands-Free Streaming

Swagit's **Extensible Automated Streaming Engine (EASE™)** solution meets all current and future needs for government without creating additional work for staff. EASE™ is a hands-free tool that eliminates the need for client staff members to index, edit, or time-stamp their video content. Each EASE™ package includes on-demand archiving, a 24/7 live stream via internet and PEG, streaming to mobile devices, and up to 120 hours of additional generic specialty content each year. If live streaming is not applicable, clients can upload media via FTP.

Swagit's EASE™ streaming appliances offer broadcasters and other administrators the ability to stream live events to cable television providers (i.e. AT&T U-verse®), over the internet through a high-speed connection, or to mobile devices. In addition, EASE™ appliances can record and archive all media for on-demand viewing.

Social Media eXstream

Social Media eXstream connects meetings and events with live social platforms such as Facebook Live and YouTube Live. Jurisdictions can instantly live-stream local events to followers and engage with viewers in real time with Swagit's Social Media eXstream Package.

Note: Some features listed in this document may be system options or may require options not included in the provided pricing proposal.

EASE™ Streaming Appliance

Video Capture, Encoding, and Streaming

The Extensible Automated Streaming Engine (EASE™) is a software framework consisting of foundation and extension modules that work together to automate many otherwise manually intensive tasks. This completely hands-off solution meets the current and future needs of your entity without creating any additional work for your clerks or webmasters.

▪ **Video Capture and Encoding**

EASE™ Streaming Appliance records content according to your broadcast schedule and transfers the recorded audio/video to the Swagit Content Network via a secure Virtual Private Network (VPN) connection, making it available for live and/or on-demand streaming.

▪ **Indexing and Cross Linking**

Using your published meeting agendas as a guide, Swagit's Managed Service Division (SMSD) indexes the meetings without any work from the city. SMSD will annotate your content by adding jump-to points with specific item headings, giving users the greatest flexibility to find the specific content they need. With these jump-to points, users can step through video by searching for or clicking specific items.

▪ **Agenda Management Integration**

If meeting packets or other related information is available online, SMSD will link them directly to the video player for easy access.

Swagit's EASE™ solution integrates with all major Document/Agenda Management solutions.

▪ **Archiving**

Client audio/video can be stored securely on the Swagit Content Network indefinitely. Fault tolerance and high availability is assured through replication of audio/video content to multiple, geographically redundant, Storage Area Networks (SAN). Our packages offer unlimited storage.

▪ **Presentation**

By navigating through the video library, users can view a list of meetings chronologically and once in a selected meeting you can unleash the power of the jump-to markers to search for specific points within individual audio/video clips.

▪ **Delivery**

In order to deliver on-demand content to end users in a format that is compatible with their computer's operating system, Swagit can deliver content in all major streaming video formats: Flash, Windows Media, QuickTime, Real, and HTML5. Swagit is proud to support Flash as its default format, which has proven itself as the format of choice from such vendors as YouTube, Google Video, ABC and NBC/Universal. With HTML5 streaming, Swagit provides content to mobile devices including iPhones, iPads and Android devices.

Currently, Flash has a 99% ubiquity rate amongst all the platforms. Swagit can provide Windows Media format (70% ubiquity); however, using Windows Media format may exclude iOS & Android users.

■ **Monitoring**

Swagit is monitoring all aspects of the Swagit Content Network to ensure its health and availability. This monitoring extends to cover remote Swagit EASE™ streaming appliances that are deployed on client premises. In the rare event of trouble our engineers are promptly notified so that they may dispatch a swift response in accordance with our support procedures.

■ **Statistics**

Swagit collates log files from our streaming servers monthly and processes them with the industry recognized Google Analytics. Google Analytics generates reports ranging from high-level, executive overviews to in depth quality of service statistics. These reports help to highlight growth trends and identify popular content.

■ **Support**

Beyond our proactive monitoring and response, Swagit offers ongoing, 24/7 technical support for any issues our clients may encounter. While our choice of quality hardware vendors and a thorough pre-installation testing phase go a long way toward ensuring trouble-free operation of our EASE™ streaming appliances, we do recognize that occasionally unforeseen issues arise. In the event that our engineers detect a fault, they will work to diagnose the issue. If necessary, next business day replacement of parts will be completed. Swagit offers continual software updates and feature enhancements to our services and products for the life of your managed services contract.



RECOMMENDED HARDWARE

EASE™ T Streaming Appliance

Video Capture, Encoding, and Streaming

Swagit's EASE™ encoders offer broadcasters and other administrators the ability to stream live events to cable television providers, over the internet through a highspeed connection, or to mobile devices. Furthermore, the unit can record and archive all media for on-demand viewing as well.

- ▶ Standard definition (SD) or High definition (HD) encoding unit includes software installation, system burn-in
- ▶ Software Licenses
- ▶ Video Capture Card with Simulstream
- ▶ **Mini-Tower configuration**
- ▶ Includes EASE™ Remote Video Indexing Kit, with Scheduler

** Price and hardware model are subject to change after 60 days without prior notice.*

EASE™ H Streaming Appliance

Video Capture, Encoding, and Streaming

Swagit's EASE™ encoders offer broadcasters and other administrators the ability to stream live events to cable television providers, over the internet through a highspeed connection, or to mobile devices. Furthermore, the unit can record and archive all media for on-demand viewing as well.

- ▶ Recommended for PEG Broadcasters
- ▶ High definition and/or standard definition (HD-SDI) encoding unit includes software installation, system burn-in, rack rails
- ▶ Software Licenses
- ▶ Video Capture Card with Simulstream
- ▶ Includes EASE™ Remote Video Indexing Kit, with Scheduler
- ▶ Rack Mount 1RU

** Price and hardware model are subject to change after 60 days without prior notice.*

SERVICE DESCRIPTIONS

2nd Quarter 2019

Social Media eXstream

Social Live Video Streaming

Instantly stream live your jurisdiction's local events to followers and engage with viewers in real time with Swagit's Social Media eXstream Package. Live streaming is the future growth of social media and has become a part of culture that government can easily use to reach more residents online. Users can watch live broadcasts, whether on PC or mobile device, in a matter of seconds. Social Media eXstream connects your meetings and events with live social platforms such as Facebook Live and YouTube Live.

- ▶ Live multi-destination streaming
- ▶ Multi-bitrates
- ▶ Affordable and simple
- ▶ Additional resident accessibility to meetings and events
- ▶ Expanded reach and audience growth
- ▶ Increased distribution channels

Streaming to social media live platforms can immediately expand your audience and increase distribution channels. For example, Facebook engages your viewers by sending a notification alert to your followers before the stream begins. Residents can then easily connect, interact and follow your event in real time.



COST SUMMARY

EASE™ (bring your own cameras) with Monthly Managed Services

Hardware, Licenses, Setup, and Support Services (choose which encoder is best)

<i>Item & Description</i>	<i>Unit Cost</i>	<i>Quantity</i>	<i>Up-Front Cost</i>
EASE™ H Streaming Appliance 1RU <ul style="list-style-type: none"> Recommended for PEG Broadcasters High definition and/or standard definition (HD-SDI) encoding unit includes software installation, system burn-in, rack rails Software Licenses Video Capture Card with Simulstream EASE™ Remote Video Indexing Kit includes Scheduler 	\$ 7,450.00	1	\$ 7,450.00
EASE™ T Plus Streaming Appliance Tower <ul style="list-style-type: none"> Dependable entry-level performance: 1x HD SDI, ASI Video High definition and/or standard definition (HD-SDI) encoding unit includes software installation, system burn-in, rack rails Software Licenses Video Capture Card with Simulstream EASE™ Remote Video Indexing Kit includes Scheduler 	\$ 4,470.00	1	\$ 4,470.00

Yearly Managed Service Package

<i>Item & Description</i>	<i>Monthly Rate</i>	<i>Quantity</i>	<i>Yearly Cost</i>
EASE™ 25 <ul style="list-style-type: none"> Up to 25 indexed and archived meetings per year Up to 120 hours of specialty content per year 24/7 Live Stream Hands-Free – We do it all for you! 	\$ 695.00	12	\$ 8,340.00

Additional Services

<i>Item & Description</i>	<i>Monthly Rate</i>	<i>Quantity</i>	<i>Yearly Cost</i>
Social Media eXstream <ul style="list-style-type: none"> Additionally, stream to Facebook Live or YouTube Live 	\$ 125.00	12	\$ 1,500.00

Package Overages

<i>Item & Description</i>	<i>Cost</i>
Additional Indexed and On-Demand Meetings (cost per meeting)	\$ 150.00

Price and hardware model are subject to change after 60 days without prior notice.

We offer a Price Match Guarantee for all services that are equivalent in class, features and performance.

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: MELANIE LANDIS, ASSISTANT CITY ADMINISTRATOR
MEETING DATE: FEBRUARY 27, 2020
DATE: FEBRUARY 20, 2020

Formal item: Resolution: Finance Department Fees adding sections related to Credit Card Convenience and Service Fees

Background/Analysis: At the January 9th and 23rd meetings, staff presented to Council the option of credit card acceptance convenience fees and service fees.

When the city began accepting credit cards many years ago, the council decided to not pass along the fees associated with accepting credit card payments, since the only option for online payment at that time was for utility payments, and all other credit card transactions were limited to \$500 or less. Currently, the city expends approximately \$32,000 in credit card acceptance fees annually.

As we move ahead to full implementation of the city's new software capabilities, additional options for online routing of permitting applications and payments, the new right-of-way permitting process, as well as online payments for some court fees will become available and make the customer choice for payment via credit card more likely. We project that by adding large payments for permits and the convenience of doing more business online, the cost of those credit card acceptance fees could double to nearly \$75,000 annually.

During our discussion with Council in January, staff proposed that a charge of 2.5% be applied as a convenience fee for online payments and also an in-person service fee to customers making credit card payments for permits related to planning and right-of-way, system development fees, nuisance, zoning, fireworks permits, and municipal court. All other credit card transaction fees would continue to be absorbed by the city such as payments for utility bills, aquatic center admissions and related charges, pet tags, donations, etc.

The updated resolution is provided by adding section D related to establishing a Convenience Fee for certain online credit card payments and section E related to establishing a Service Fee for certain in-person payments. An outline of the types of payments that would be charged a fee are included in the attached Finance Department Policy: Credit Cards Accepted, Convenience Fees, and Service Fees.

Legal Review: n/a

Alternatives:

1. Approve proposed Resolution.
2. Deny proposed Resolution.
3. Table the issue and direct staff to further research.

Recommended Motion: Staff recommends approval of the Resolution establishing fees related to a convenience fee for certain online credit card payments and a service fee for certain in-person credit card payments.

Attachments:

1. Proposed Resolution (additions/changes marked in red)
2. Finance Department Policy: Credit Cards Accepted, Convenience Fees, Service Fees

RESOLUTION NO. 2020-R-xx

RESOLUTION ESTABLISHING FEES AND CHARGES PERTAINING TO DISHONORED NEGOTIABLE INSTRUMENTS; DAMAGE/ SECURITY DEPOSITS AND USER FEES FOR THE SPRING HILL CIVIC CENTER; DAMAGE/SECURITY DEPOSITS AND USER FEES FOR THE SPRING HILL COMMUNITY CENTER; AND CONVENIENCE FEES AND SERVICE FEES FOR CREDIT CARD PAYMENTS ACCEPTED; FURTHER RESCINDING OR REPEALING ANY RESOLUTION, RULE OR REGULATION IN CONFLICT WITH THIS RESOLUTION.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SPRING HILL, KANSAS:

SECTION ONE: FINANCE DEPARTMENT FEES:

- A. SERVICE CHARGE FOR DISHONORED NEGOTIABLE INSTRUMENTS.** Pursuant to Ordinance No. 2018-17, the service charge for a dishonored negotiable instrument presented to the City shall be thirty dollars (\$30.00).
- B. COMMUNITY CENTER DEPOSIT AND USER FEES.** The following fees shall apply to the Spring Hill Community Center, 613 S Race Street:

Damage/Security Deposit:

Community Center	\$200
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User Fees:

Regular Hours (Monday -Thursday)	\$20 per hour, two hour minimum
Prime Hours (Monday -Thursday)	\$25 per hour, four hour minimum
Friday Rate (option for hourly or all-day rental rate)	\$25 Hourly rate; or \$200 Daily rate
Weekend Rate (Saturday & Sunday)	\$200 Daily rate

Dates and times of availability are established through the Facility Rental Rules and Regulations.

- C. CIVIC CENTER DEPOSIT AND USER FEES.** The following fees shall apply to the Spring Hill Civic Center, 401 N Madison Street:

Damage/Security Deposit:

Multi-purpose Rooms	\$100
401 Event Space and Gymnasium	\$200

User Fees:

Regular Hours	Multi-purpose Rooms	\$15 per hour, two hour minimum
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	401 Event Space	\$40 per hour, two hour minimum
	Gymnasium	\$50 per hour, two hour minimum
Prime Hours	Multi-purpose Rooms	\$20 per hour, two hour minimum
	401 Event Space	\$45 per hour, four hour minimum
	Gymnasium	\$55 per hour, two hour minimum
A/V Equipment		\$50
Activity Assistance (set-up/tear-down)		\$40

Dates and times of availability are established through the Facility Rental Rules and Regulations.

D. CONVENIENCE FEE FOR ONLINE CREDIT CARD PAYMENTS.

Online credit card payments will be charged a 2.5% convenience fee at the time the payment is accepted for certain transactions. Types of payment transactions incurring a convenience fee are listed in the Finance Department Policy: Credit Cards Accepted, Convenience Fees, and Service Fees.

E. SERVICE FEE FOR IN-PERSON CREDIT CARD PAYMENTS.

In-person credit card payments will be charged a 2.5% convenience fee at the time the payment is accepted for certain transactions. Types of payment transactions incurring a service fee are listed in the Finance Department Policy: Credit Cards Accepted, Convenience Fees, and Service Fees.

SECTION TWO: RESCISSION AND REPEAL. All resolutions, rules or regulations in conflict with this resolution are hereby rescinded or repealed.

SECTION THREE: EFFECTIVE DATE. This resolution shall take effect and be in force from and after its adoption by the Governing Body.

ADOPTED by the City Council of the City of Spring Hill, Kansas, this 27th day of February 2020.

APPROVED by the Mayor this 27th day of February 2020.

Steven M. Ellis, Mayor

ATTEST:

Glenda Gerrity, City Clerk

Approved by:

Frank H. Jenkins, Jr., City Attorney



**FINANCE DEPARTMENT POLICY:
CREDIT CARDS ACCEPTED, CONVENIENCE FEES, AND SERVICE FEES**

Purpose

The purpose of this policy is to outline the credit cards accepted and the types of payments received by the City of Spring Hill that may be charged a convenience fee for online credit card payments and a service fee for in-person credit card payments.

A. CREDIT CARDS ACCEPTED

The City of Spring Hill accepts Visa, Mastercard, Discover, and American Express and is bound by the terms and fees of each card issuer.

B. CONVENIENCE FEE FOR ONLINE CREDIT CARD PAYMENTS. Online credit card payments will be charged a 2.5% convenience fee at the time the payment is accepted for certain transactions. Credit cards accepted include Visa, Mastercard, American Express, and Discover.

C. SERVICE FEE FOR IN-PERSON CREDIT CARD PAYMENTS. In-person credit card payments will be charged a 2.5% convenience fee at the time the payment is accepted for certain transactions. Credit cards accepted include Visa, Mastercard, American Express, and Discover.

D. PAYMENT TRANSACTIONS INCURRING CONVENIENCE AND SERVICE FEES.

PAYMENT TRANSACTION TYPE:	FEES ESTABLISHED BY:
Planning and Development Permits and Fees including <ul style="list-style-type: none"> • Right-of-Way Permitting • Building construction • Property maintenance • Nuisance • Zoning 	Resolution establishing Comprehensive Listing of Fees and Charges Pertaining to the Community Development Department
Fireworks Permits	Ordinance establishing rules and permit fees for fireworks
System Development Fees – Water	Resolution establishing Monthly Water User Charges and Water System Development Charges
System Development Fees – Sewer	Resolution establishing Monthly Sewer User Charges and Water System Development Charges
Municipal Court Fines and Fees	Municipal Court Fines and Fees
City Licenses	Ordinances establishing Massage Therapist and Establishment fees; and Liquor License Fees

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: MELANIE LANDIS, ASSISTANT CITY ADMINISTRATOR
MEETING DATE: FEBRUARY 27, 2020
DATE: FEBRUARY 20, 2020

Formal Action Item: Open Edge (Payment Processor) – Merchant Location Addition Agreement

Background/Analysis: An agreement with Open Edge as the electronic payment processor was approved by the City Council in December 2018. In order to charge convenience and service fees to only certain types of payments, separate payment processing accounts are necessary with Open Edge. The two additional accounts are proposed to separate convenience fee charges for certain online payments and to separate service fee charges for certain in-person (retail) payments.

Alternatives:

1. Authorize the Mayor to execute the documents related to the addition of two new Merchant Additional Location applications.
2. Deny the proposed account additions.
3. Table the issue and direct staff to further research.

Legal Review: The terms and conditions previously approved under existing accounts with Open Edge remain in place for these two new accounts.

Funding Review or Budgetary Impact: There are monthly charges for each account the city maintains with Open Edge. The monthly fees for these two accounts will be charged to the general fund as they are related to general services of the city.

Recommendation: Staff recommends that the Council authorize the Mayor to execute the documents related to the addition of two new Merchant Additional Location applications.

Attachments:

- 1) Merchant Additional Location Forms (2)

Bank Information (Attach Voided Check or Bank Letter):

Bank 1	Routing Number:	DDA/Checking Account#:	Deposit <input checked="" type="checkbox"/>	Discount <input checked="" type="checkbox"/>	Chargebacks <input checked="" type="checkbox"/>	Equipment <input checked="" type="checkbox"/>	Supplies <input checked="" type="checkbox"/>	Misc. Fees <input checked="" type="checkbox"/>
Bank 2			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Amex annual volume < \$1,000,000 YES NO

Amex Acceptance YES NO

Amex Marketing YES NO

American Express ESA Program

By signing below, I represent that I have read and am authorized to sign and submit this application for the above entity, which agrees to be bound by the American Express® Card Acceptance Agreement ("Agreement"), and that all information provided herein is true, complete, and accurate. I authorize Global Direct and American Express Travel Related Services Company, Inc. ("American Express") and American Express's agents and Affiliates to verify the information in this application and receive and exchange information about me personally, including by requesting reports from consumer reporting agencies from time to time, and disclose such information to their agent, subcontractors, Affiliates and other parties for any purpose permitted by law. I authorize and direct Global Direct and American Express and American Express's agents and Affiliates to inform me directly, or inform the entity above, about the contents of reports about me that they have requested from consumer reporting agencies. Such information will include the name and address of the agency furnishing the report. I also authorize American Express to use the reports on me from consumer reporting agencies for marketing and administrative purposes. I am able to read and understand the English language. Please read the American Express Privacy Statement at <http://www.americanexpress.com/privacy> to learn more about how American Express protects your privacy and how American Express uses your information. I understand that I may opt out of marketing communications by visiting this website or contacting American Express at 1-(800)-528-5200. I understand that upon American Express's approval of the application, the entity will be provided with the Agreement and materials welcoming it to American Express's Card acceptance program.

Merchant's Signature

X _____

Name (printed):

Steven Ellis _____

Title:

Mayor _____

Date:

Hardware

Process Method: EDC Touchtone Paper

Platform: East Central

Imprinter: Own Purchase

Purchase Price per Unit: \$ _____

Purchase Quantity - Standard: _____

Purchase Quantity - Handheld: _____

Total Regular Plates Needed: 1 _____

Total Amex Plates Needed: 1 _____

Total Plastic Cards Needed: 1 _____

Global to schedule download? Yes No

Global to train? Yes No

Own/Reprogram Purchase Lease Rental

Qty	Hardware Device	Rental/Purchase	Unit Price
1	PIN Pad - Ingenico - iSC480	Rental	\$ 0.00

* Indicates Unit Price is recurring

See attached Equipment Rental Agreement (Addendum A) which is incorporated into this agreement and has additional terms and conditions specific to equipment rentals.

Terminal Type: _____

Pinpad Type: _____

Printer Type: _____

Check Reader: _____

Terminal Application / PC Software Type: _____

Primary Third Party: _____

Secondary Third Party: _____

Number of TIDS: 1 _____ Product: X-Charge _____

Third Party Settlement

Term type: XC2 _____ Terminal Host

Global PC Software: Own Purchase

If purchase, price \$ _____ # of payments: _____

Special Instructions:

Y (IC+)

Cardholder Data Storage Compliance

As required under the Payment Card Industry Data Security Standard (PCI DSS), I do hereby declare and confirm the following:

Merchant will maintain full PCI DSS compliance at all times and will notify Global Payments when it changes its point of sale software, system, application or vendor	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
Do your transactions process through any other Third Parties (i.e. web hosting companies, gateways, corporate office)?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Merchant utilizes the services of a PCI SSC Qualified Integrator Reseller (QIR) when POS payment applications are utilized.	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
The signing merchant listed below has experienced an account data compromise.	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
The signing merchant listed below is storing Sensitive Authentication Data* (even if encrypted) after the transaction has been authorized.	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Merchant utilizes an EMV enabled terminal	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

Merchant Additional Location Form

Business Information			
Merchant's DBA Name/Outlet Name: City of Spring Hill-Court/Planning		Merchant's Legal Name: City of Spring Hill	
Physical Street Address (No P.O. Box): 401 N. Madison		Legal Address: 401 N. Madison	
City, State, Zip: Spring Hill, KS 66083		City, State, Zip: Spring Hill, KS 66083	
DBA Phone: (913) 592-3664	Fax: (913) 592-5040	Corp. Phone: (913) 592-3664	
Contact Name at this Address: Melanie Landis		E-Mail: melanie.landis@springhillsks.gov	
Contact Name at this Address: Melanie Landis		E-Mail: melanie.landis@springhillsks.gov	
Customer Service Phone # (Required for MOTO and Internet merchants only): (913) 592-3664		Website Address (Required for Internet merchants): www.springhillsks.gov	

Merchant Profile			
Ticker Symbol		Market Type:	
Type of Ownership: <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Professional Assoc <input type="checkbox"/> Tax Exempt Org (501C: <input type="checkbox"/> 3, <input type="checkbox"/> 4, <input type="checkbox"/> 10) <input checked="" type="checkbox"/> Government/Municipality		<input type="checkbox"/> Retail <input type="checkbox"/> Supermarket <input type="checkbox"/> Restaurant <input type="checkbox"/> Emerging Market <input type="checkbox"/> Lodging <input type="checkbox"/> Public Sector <input type="checkbox"/> MO/TO <input type="checkbox"/> Auto Rental <input type="checkbox"/> P-card <input type="checkbox"/> Cash Advance <input checked="" type="checkbox"/> E-commerce <input type="checkbox"/> Other	
Type of Goods or Services Sold: court fees, planning		SIC Code: 9399	
Years in business under current ownership: 100		Federal Tax ID# 4 8 6 0 3 5 1 0 3	
Sales Profile (Must equal 100%)			
<input type="checkbox"/> Card Swiped		0 %	
<input type="checkbox"/> Manually Keyed with imprint		0 %	
<input type="checkbox"/> Mail Order/Telephone		0 %	
<input type="checkbox"/> Internet		100 %	
Total		100%	

Do you currently accept Amex/Visa/MasterCard/Discover? Yes No

Does merchant accept transactions before the customer receives product or service? Yes No

How long does customer wait before product is received? _____ % of sales in this category _____

% cost that is prepayment? _____ Duration of extended service or benefit (in weeks) _____

Does merchant offer warranties, dues, subscriptions, memberships or other extended services? Yes No

Annual Amex/Visa/MC/Discover Sales: \$225,000 Average Ticket: \$180 Total Amex/Visa/MC/Discover Sales (multiple locations only): \$225,000

Credit/Debit Card Services and Fee Schedule*

Plan Type	New	Existing	Existing Merchant No.	Discount Rate	Per Item	Per Auth.
<input checked="" type="checkbox"/> VISA Credit	<input checked="" type="checkbox"/>	N/A	N/A	0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> VISA Bus. Card	<input checked="" type="checkbox"/>	N/A	N/A	0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> VISA Check	<input checked="" type="checkbox"/>	N/A	N/A	0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> MasterCard Credit	<input checked="" type="checkbox"/>	N/A	N/A	0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> MasterCard Bus. Card	<input checked="" type="checkbox"/>	N/A	N/A	0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> Debit MasterCard	<input checked="" type="checkbox"/>	N/A	N/A	0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> Discover Credit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A	0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> Discover Bus. Card	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A	0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> Discover Check	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A	0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> PayPal Credit (card present)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A	0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> Diners Club, China UnionPay, JCB	<input type="checkbox"/>	<input type="checkbox"/>		2.8500 %	\$ 0.1500	\$
<input checked="" type="checkbox"/> Debit (other than Visa or MC)	<input type="checkbox"/>	<input type="checkbox"/>			\$ 0.2900	\$
<input checked="" type="checkbox"/> EBT	<input checked="" type="checkbox"/>	<input type="checkbox"/>			\$ 0.3500	\$
<input checked="" type="checkbox"/> American Express	<input checked="" type="checkbox"/>	<input type="checkbox"/>		0.3500 %	\$ 0.1500	\$ 0.0000
<input checked="" type="checkbox"/> American Express Prepaid	<input checked="" type="checkbox"/>	<input type="checkbox"/>		0.3500 %	\$ 0.1500	\$ 0.0000

Surcharges: Tiered Rewards Discount Mid-Qualified Discount Non-Qualified Discount

Pass-Through Plus Interchange Plus

Other Fees: *****Fees from the original application also apply to the additional location***** Daily Discount: YES NO

\$ 0.00 X-CHARGE SUPPORT \$ 0.00 Monthly Statment Fee \$ 0 Other: Regulatory Compliance Fee \$ 14.75 PCI ASSURE Monthly Fee

\$ Virtual Site Survey Fee \$ 0.00 Other: Monthly Minimum \$ 0.00 Other: Batch Fee \$ 39.00 PCI ASSURE Non-Compliance Fee (monthly)

% Amex Access Fee 0.30% Amex Card Not Swiped Fee % Amex System Processing Fee \$ Non-Refundable Application Fee

\$ Annual Assoc Tech Fee \$ Monthly Debit Membership Fee \$ Gateway Monthly Fee \$ Gateway Setup Fee

\$ Global Transport VT (Rec Billing) Monthly Fee \$ Global Transport VT (Rec Billing) Setup Fee \$ Global Transport VT (Rec Billing) Transaction Fee

\$ 0.00 CE Suite Base Amount

Acceptance of Merchant Application and Terms & Conditions / Merchant Authorization

You have previously entered into a Card Services Agreement (the "Card Services Agreement"), including terms and conditions, with Global Payments Direct, Inc. ("Global Direct") and the Member named below ("Member"). Member is a member of Visa, USA, Inc. ("Visa") and MasterCard International, Inc. ("MasterCard"); Global Direct is a registered independent sales organization of Visa, a member service provider of MasterCard and a registered acquirer for Discover Financial Services, LLC. ("Discover") and a registered Program Participant of American Express Travel Related Services Company, Inc. ("American Express"). Please sign below to signify your acknowledgement and agreement that the additional merchant location identified above is subject to such Card Services Agreement. If this additional location is accepted for card services, Merchant agrees to comply with Card Services Agreement as it may be modified or amended in the future. If you disagree with any of the above, do not sign this form.

IF MERCHANT SUBMITS A TRANSACTION TO GLOBAL DIRECT HEREUNDER FROM THIS ADDITIONAL MERCHANT LOCATION, MERCHANT WILL BE DEEMED TO HAVE AGREED THAT THE ADDITIONAL MERCHANT LOCATION IS SUBJECT TO THE CARD SERVICES AGREEMENT.

By your signature below on behalf of Merchant, you certify that all information provided in this additional location form is true and accurate and you authorize Global Direct, and Global Direct on Member's behalf, to initiate debit entries to Merchant's checking account(s) in accordance with the Card Services Agreement and order a consumer credit report on Merchant and you.

Merchant's Signature: X _____ Signing for Global Payments Direct, Inc.: X _____ Signing for Member: X _____	Name (printed): Steven Ellis Name (printed): _____ Name (printed): _____	Title: Mayor Title: _____ Name of Member (printed): Wells Fargo Bank Title: _____	Date: _____ Date: _____ Date: _____
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Bank Information (Attach Voided Check or Bank Letter):

Bank 1	Routing Number:	DDA/Checking Account#:	Deposit	Discount	Chargebacks	Equipment	Supplies	Misc. Fees
			<input checked="" type="checkbox"/>					
Bank 2			<input type="checkbox"/>					

Amex annual volume < \$1,000,000 YES NO

Amex Acceptance YES NO

Amex Marketing YES NO

American Express ESA Program

By signing below, I represent that I have read and am authorized to sign and submit this application for the above entity, which agrees to be bound by the American Express® Card Acceptance Agreement ("Agreement"), and that all information provided herein is true, complete, and accurate. I authorize Global Direct and American Express Travel Related Services Company, Inc. ("American Express") and American Express's agents and Affiliates to verify the information in this application and receive and exchange information about me personally, including by requesting reports from consumer reporting agencies from time to time, and disclose such information to their agent, subcontractors, Affiliates and other parties for any purpose permitted by law. I authorize and direct Global Direct and American Express and American Express's agents and Affiliates to inform me directly, or inform the entity above, about the contents of reports about me that they have requested from consumer reporting agencies. Such information will include the name and address of the agency furnishing the report. I also authorize American Express to use the reports on me from consumer reporting agencies for marketing and administrative purposes. I am able to read and understand the English language. Please read the American Express Privacy Statement at <http://www.americanexpress.com/privacy> to learn more about how American Express protects your privacy and how American Express uses your information. I understand that I may opt out of marketing communications by visiting this website or contacting American Express at 1-(800)-528-5200. I understand that upon American Express's approval of the application, the entity will be provided with the Agreement and materials welcoming it to American Express's Card acceptance program.

Merchant's Signature

X _____

Name (printed):

Steven Ellis

Title:

Mayor

Date:

Hardware

Process Method: EDC Touchtone Paper

Platform: East Central

Imprinter: Own Purchase

Purchase Price per Unit: \$ _____

Purchase Quantity - Standard: _____

Purchase Quantity - Handheld: _____

Total Regular Plates Needed: 1 _____

Total Amex Plates Needed: 1 _____

Total Plastic Cards Needed: 1 _____

Global to schedule download? Yes No

Global to train? Yes No

Own/Reprogram Purchase Lease Rental

Qty	Hardware Device	Rental/Purchase	Unit Price

Terminal Type: _____

Pinpad Type: _____

Printer Type: _____

Check Reader: _____

Terminal Application / PC Software Type: _____

Primary Third Party: _____

Secondary Third Party: _____

Number of TIDS: 1 _____ Product: X-Charge _____

Third Party Settlement

Term type: XC2 _____ Terminal Host

Global PC Software: Own Purchase

If purchase, price \$ _____ # of payments: _____

Special Instructions:
Y (IC+)

Cardholder Data Storage Compliance

As required under the Payment Card Industry Data Security Standard (PCI DSS), I do hereby declare and confirm the following:

Merchant will maintain full PCI DSS compliance at all times and will notify Global Payments when it changes its point of sale software, system, application or vendor	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
Do your transactions process through any other Third Parties (i.e. web hosting companies, gateways, corporate office)?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Merchant utilizes the services of a PCI SSC Qualified Integrator Reseller (QIR) when POS payment applications are utilized.	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
The signing merchant listed below has experienced an account data compromise.	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
The signing merchant listed below is storing Sensitive Authentication Data* (even if encrypted) after the transaction has been authorized.	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Merchant utilizes an EMV enabled terminal	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

Merchant Initials: _____ ↩ #2
Rev. Government Entities v1.2020