

AGENDA
CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 12, 2026
SPRING HILL CIVIC CENTER
401 N. MADISON, COUNCIL CHAMBERS
7:00 P.M.

CALL TO ORDER

INVOCATION Pastor John Marra, Living Hope

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

ANNOUNCEMENTS AND REPORTS

CITIZEN PARTICIPATION (Speaker's Protocol- attached)

FORMAL COUNCIL ACTION

1. Approval of Minutes: January 8, 2026, Regular Meeting
2. Qualification, Oath and Seating of Council Members and Mayor
3. Election of President of City Council
4. Request to Approve Resolution No. 2026-R-01: Designating Financial Depositories of the City of Spring Hill, Kansas; Directing and Authorizing the Mayor to Execute Authorizations with said Designated Depositories Identifying Authorized City Officers and Signatories for the City Accounts held by the Designated Depositories

ADJOURN

Following the meeting, please join us for a reception in Room 401 to honor the outgoing members and to welcome the newly elected officials.

CITY OF SPRING HILL, KANSAS
SPEAKER'S PROTOCOL
PUBLIC COMMENT PERIOD & PUBLIC HEARINGS

The Spring Hill Governing Body encourages citizen participation in the local governance process and wants to ensure that all interested parties have an opportunity to be heard at public meetings. To that end, the Governing Body has determined that procedures are needed to ensure fair and efficient meetings are conducted in an ethical, civil, and cordial manner. The purpose of the Public Comment period is to provide an opportunity for members of the public to provide information to the Governing Body; the Public Comment Period is not an open public forum, but rather a limited forum for citizens to provide information to the Governing Body. Members of the Governing Body should not engage in discussion or debate with speakers offering Public Comment.

Therefore, the Governing Body adopts the following procedures regarding the conduct of public meetings.

Persons desiring to address the Governing Body, or board, commission, or committee, during the Public Comment Period shall place their name on the speaker's list via telephone, e-mail, or by personally signing it prior to the public meeting. The speaker's list(s) shall be maintained by the Office of the City Clerk or Board Secretary and shall be posted no less than one-half (1/2) hour prior to the meeting.

Speakers will be called in the order they appear on the list for each topic. Persons unable to place their name on the speaker's list may be allowed to address the Governing Body or Board after recognition by the meeting chairperson.

Always speak from the lectern, using the microphone. This ensures that all remarks will be accurately recorded. Speakers are requested to state their full name, address, and group affiliation if related to their comments or if acting as a representative of an entity, organization, or group, if any, before delivering any remarks. Speakers should restate their name each time subsequent remarks are made. If unable to speak from the lectern, accommodations can be provided. A speaker granted a current Protection from Abuse or Protection from Stalking Order shall not have to state his or her address.

Persons wishing to address the Governing Body or Board for general issues or concerns during Citizen Participation on items not under consideration within the agenda shall be limited to a maximum of five (5) minutes, provided an extension of time may be granted, by formal motion. If a large number of people seek to make comments, the Governing Body or other Board may limit the time to three (3) minutes per speaker to ensure that all those who wish to speak are provided an opportunity. Speakers may not give, donate, or yield their time to speak to extend another person's time. Comments during Citizen Participation are to be directed to the Chair. Staff will respond to specific issues if so directed by the Mayor.

Speakers are expected to conduct themselves in a civil manner. The following topics and types of comments are prohibited:

Political campaigning;
Commercial advertisement or hawking;
Personal attacks, threats, or slanderous remarks that are unrelated to official conduct or qualifications;
Profanity;

Disclosure of identifying, locating, or sharing of private information whether concerning elected or appointed officials, City employees, or members of the public.

To protect privacy interests of all parties involved, the Governing Body shall not hear personal complaints concerning an employee during Public Comment on any matter related to his or her employment with the City. Individual personnel matters should be referred to City administration who may report to the Governing Body in executive session, as appropriate. Policy matters regarding employment shall be addressed in open session.

If a number of persons are aligned on an agenda topic, they may select one (1) spokesperson for an applicant, party request or proposing the item, or on behalf of an agenda topic and one (1) spokesperson for the opposition who shall be allotted ten (10) minutes. Other speakers, including unaligned or otherwise unrepresented persons, may speak for up to five (5) minutes each as determined by the Governing Body or Board depending upon the number of speakers.

The Governing Body and City Boards conduct public hearings from time to time as required by law or as part of consideration of certain matters prior to passage, adoption, or approval of an item. Persons who wish to address the Governing Body or a Board during a Public Hearing are not required to sign up or to provide advance notice of the intent to appear and comment on the subject of the Public Hearing.

Persons wishing to address the Governing Body in a public hearing may make comments for five (5) minutes; provided that, a spokesperson for an applicant or group of applicants or petitioners may speak for up to ten (10) minutes, and a spokesperson for an aligned group in opposition to the application or petition under consideration, if so designated, shall also be permitted to speak for up to ten (10) minutes. Speakers may not otherwise give, donate, or yield their time to speak to extend another person's time.

If you have documentation or other materials to present to the Governing Body or Board, please provide them to the City Clerk or Board Secretary for distribution and filing with the official record of the meeting. If possible, a total of eight (8) copies of any document should be provided.

The City of Spring Hill does not discriminate on the basis of race, color, national origin, sex, gender, sexual orientation, religion, age, disability, genetic information, membership or service in the military, or other characteristics prohibited by federal, state, or local law, rule, or regulation, including Title II of the Americans with Disabilities Act. The City will provide reasonable accommodation to individual's possessing a disability upon request. A request for reasonable accommodation for disability, or other assistance, should be made, if possible, at least three (3) days in advance, to the Office of the City Clerk at (913) 592-3664 or cityclerk@springhillks.gov.

The Governing Body welcomes your participation and appreciates your cooperation. Meeting agendas and minutes are available via the City website at www.springhillks.gov or by contacting the Office of the City Clerk. Meetings are also available for viewing via live streaming on YouTube. Additional details are available on the City of Spring Hill website.

**THE FOLLOWING MINUTES ARE SUBJECT TO MODIFICATION
AND ARE NOT OFFICIAL MINUTES
UNTIL APPROVED BY THE SPRING HILL CITY COUNCIL**

City of Spring Hill, Kansas
Minutes of City Council Regular Session
January 8, 2026

Mayor Berkey called to order the Regular Session of the City Council at 7:00p.m. on January 8, 2026, in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas. The meeting convened with Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance: Chad Young, Council President
Brian Peel
Kristin Feeback
Mike Grant
Phillip Thron, via telephone

Staff in attendance:

Lane Massey, City Administrator
Captain Khan, Police Department
Jacob Speer, Public Works Director
Rhonda Dunn, Finance Director
Alysen Abel, City Engineer
Monakisha Jones, Human Resources Director

Consultants in attendance: Spencer Low, City Attorney

INVOCATION

The invocation was given by Councilmember Feeback.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

APPROVAL OF THE AGENDA

The mayor requested that the 223rd Street Presentations be moved to follow the Finance Presentations.

Motion by Young, seconded by Grant, to approve the agenda as amended.
Motion carried unanimously.

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CITIZEN PARTICIPATION

Bill Peterman spoke about his involvement with the Ronald McDonald House during the holidays and expressed appreciation to Councilmembers Feeback and Young for their contributions. He also addressed the previously approved tax exemption for SEATS, asking whether any conflicts of interest were disclosed during the vote.

PRESENTATIONS

Presentation of Certified Public Finance Officer Credentials to Natalie Talley

The Finance Director was pleased to recognize Natalie Talley, Accountant, for earning the Certified Public Finance Officer (CPFO) designation through a program offered by the Government Finance Officer Association (GFOA). Natalie received a scholarship and dedicated the past two years to completing this certification.

Presentation of 2026 Budget Book

Natalie Talley, Accountant, presented the 2026 Budget Book. This book is designed to clearly communicate the City's financial plan and aims to tell the full story behind the budget. It will be submitted to the GFOA Distinguished Budget Presentation Award Program in hopes of earning this recognition.

Concept Plan for 223rd Street Improvements at Webster Street and Harrison Street

The City Engineer provided the Draft – 223rd Street Corridor Alternatives Analysis & Concept Design Technical Report.

223rd Street Planning Study with Miami County

The City Engineer reported that the City and Miami County have been discussing improvements to the 223rd Street corridor from Hwy 169 to Hwy 69. A planning study would assess the needs of the entire corridor, develop conceptual designs, and provide cost estimates. This interlocal effort will include public engagement to ensure that the community voices are heard and incorporated into the overall vision for the corridor. An interlocal agreement with Miami County will be presented under Item 7. of the agenda.

CONSENT AGENDA

Motion by Young, seconded by Feeback, to approve the consent agenda as presented.

- 1. Approval of Minutes: December 30, 2025, Special Meeting**
- 2. Consider Approval of Appropriation Order No. 2026-01-08**
- 3. Authorize staff to update the billing rates for the On-Call Engineering & Architectural Master Services Agreements**
- 4. Consider Approval of Final Plat (FP-25-10): Wiswell Farms, Fourth Plat**
- 5. Consider Approval of Improvement Agreement: Wiswell Farms, Fourth Plat**

Motion carried unanimously.

FORMAL COUNCIL ACTION

- 6. Consider Approval of Task Order #8 with HDR for grant assistance and authorize staff to submit grant applications to the US Department of Transportation and Kansas Infrastructure Hub for the BUILD Planning grant program**

Motion by Young, seconded by Grant, to approve Task Order #8 with HDR for the grant support for the BUILD grant; authorize staff to submit applications to the Kansas Infrastructure Hub for the grant assistance and local match; and authorize staff to submit an application to the US Department of Transportation for the BUILD grant program for the 223rd Street Planning Study.

Motion carried unanimously.

- 7. Authorize the Mayor to sign an Interlocal Agreement with Miami County for the 223rd Street Planning Study**

Motion by Young, seconded Feeback, to authorize the Mayor to sign an interlocal agreement with Miami County for the 223rd Street Planning Study.

Motion passed unanimously.

- 8. Consider Approval of Amendment #1 to the Professional Services Agreement with BG Consultants, Inc., to continue their service as Owner's Representative during the design and construction of the new Wastewater Treatment Facility**

Motion by Young, seconded by Grant, to approve Amendment #1 to the Professional Services Agreement with BG Consultants, Inc. to continue their service as Owner's Representative during the design and construction of the new Wastewater Treatment Facility.

Motion carried unanimously.

- 9. Consider Approval of Amendment to the Task Agreement with Lamp Rynearson for additional design services for the Northeast Sewer Interceptor Project**

Motion by Young, seconded Feeback, to approve an amendment to the Task Agreement with Lamp Rynearson for additional design services for the Northeast Sewer Interceptor project.

Motion carried unanimously.

- 10. Consider Approval of Agreement for I.T. Consulting with Business Outcome Solutions**

Motion by Young, seconded by Grant, to approve the agreement with Business Outcome Solutions and authorize the Mayor to sign the agreement.

Motion carried 4-1 (Thron)-0.

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ANNOUNCEMENTS AND REPORTS

Announcements and reports were given by the Governing Body and staff.

EXECUTIVE SESSION NO. 1

Motion by Young, seconded by Feeback, to recess into Executive Session for fifteen (15) minutes to receive advice of counsel regarding economic developments pursuant to K.S.A. 75-4319(b)(2) of the Kansas Open Meetings Act. The open meeting will resume in the City Council Chambers at 9:08P.M. No formal action is anticipated following the session. Persons to be in attendance are the following: Lane Massey, City Administrator and Spencer Low, City Attorney.

Motion carried unanimously.

The meeting recessed at 8:53P.M.

The Mayor stated, let the record reflect that the Governing Body reconvened into the open meeting at 8:53P.M., with everyone present. No votes were taken, or decisions made during the executive session. The discussion was limited to the subjects stated.

EXECUTIVE SESSION NO. 2

Motion by Young, seconded by Feeback, to recess into Executive Session for fifteen (15) minutes to receive advice of counsel regarding economic developments pursuant to K.S.A. 75-4319(b)(2) of the Kansas Open Meetings Act. The open meeting will resume in the City Council Chambers at 9:25P.M. No formal action is anticipated following the session. Persons to be in attendance are the following: Lane Massey, City Administrator, Alysen Abel, City Engineer, Spencer Low, City Attorney.

Motion carried unanimously.

The meeting recessed at 9:10P.M.

The Mayor stated, let the record reflect that the Governing Body reconvened into the open meeting at 9:25P.M., with everyone present except Councilman Thron. No votes were taken, or decisions made during the executive session. The discussion was limited to the subjects stated.

EXECUTIVE SESSION NO. 3

Motion by Young, seconded by Grant, to amend the agenda to remove the third executive session.

Motion carried 4-0-0.

ADJOURN

Motion by Young, seconded by Feeback, to adjourn. **Motion carried 4-0-0.**

The meeting adjourned at 9:27P.M.

Glenda Gerrity, City Clerk

Approved by the Governing Body on _____.

AGENDA ITEM REVIEW SHEET

Meeting Date: January 12, 2026

Staff Contact: Rhonda Dunn, Finance Director

Consent Item Description: RESOLUTION DESIGNATING FINANCIAL DEPOSITORYIES OF THE CITY OF SPRING HILL, KANSAS; DIRECTING AND AUTHORIZING THE MAYOR TO EXECUTE AUTHORIZATIONS WITH SAID DESIGNATED DEPOSITORYIES IDENTIFYING AUTHORIZED CITY OFFICERS AND SIGNATORIES FOR THE CITY ACCOUNTS HELD BY THE DESIGNATED DEPOSITORYIES

Background: Each year, the Governing Body authorizes the banking institutions of the City and the personnel authorized as signatories to the accounts. The City has designated the following as depositories for the City of Spring Hill:

- A) Kendall State Bank**
- B) First Option Bank**
- C) State Bank of Spring Hill**
- D) Tri Century Bank**

The proposed resolution reaffirms those depositories and authorizes the Mayor, City Administrator, Finance Director/City Treasurer and the City Clerk as officers and signatories for accounts.

Legal Review: Resolution reviewed by City Attorney, Spencer Low.

Alternatives:

1. Approve prepared resolution.
2. Deny prepared resolution.
3. Table the issue and direct staff to further research.

Attachments:

1. Resolution

Funding Source: This resolution has no financial impact.

Finance Director Approval: 
Rhonda A. Dunn, Finance Director

Suggested Motion: Move to approve Resolution 2026-R _____ designating financial depositories of the City of Spring Hill and directing and authorizing the Mayor and City Officers to execute related documents

RESOLUTION NO. 2026-R—

RESOLUTION DESIGNATING FINANCIAL DEPOSITORIES OF THE CITY OF SPRING HILL, KANSAS; DIRECTING AND AUTHORIZING THE MAYOR TO EXECUTE AUTHORIZATIONS WITH SAID DESIGNATED DEPOSITORIES IDENTIFYING AUTHORIZED CITY OFFICERS AND SIGNATORIES FOR THE CITY ACCOUNTS HELD BY THE DESIGNATED DEPOSITORIES.

WHEREAS, the City has designated the following as depositories of the City (hereinafter referred to as “depositaries”):

1. Kendall Bank
2. First Option Bank;
3. State Bank of Spring Hill;
4. TriCentury Bank; and

WHEREAS, the City has determined that it is necessary to update the list of designated authorized officers and/or authorize signatories relating to the respective accounts of the City depositories; and

WHEREAS, the City seeks to ensure fiscal and financial responsibility, minimize the risks of inadvertent error, fraud, or misprision and maintain the highest standards of public accountability; and

WHEREAS, the depositories require the City to authorize certain financial transactions, dealings, and operations by resolution and authorization of the City Council; and

WHEREAS, the depositories require that the Mayor be authorized by the City Council to execute the respective authorizations of the depositories specifying City officers and employees designated to execute expenditures, transfers, checks, or financial instruments.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SPRING HILL, KANSAS:

SECTION ONE: The City of Spring Hill, Kansas continues its designation of the following as depositories of the City:

1. Kendall Bank
2. First Option Bank;
3. State Bank of Spring Hill;
4. TriCentury Bank.

SECTION TWO: Mayor Chad Young is hereby authorized and directed to execute authorizations of and for its designated depositories. Mayor Young is further authorized and

directed to designate the following as authorized officers and/or authorized signatories on the accounts of each respective depositors:

A. Designation of authorized officers:

NAME/TITLE
Chad Young, Mayor
Rhonda Dunn, Finance Director/Treasurer
Glenda Gerrity, City Clerk

B. Designation of authorized signatories:

NAME/TITLE
Chad Young, Mayor
Rhonda Dunn, Finance Director/Treasurer
Glenda Gerrity, City Clerk
Lane Massey, City Administrator

SECTION THREE: The City and the depositories, consistent with the principles of public accounting and best practices for public financial management, require the City Council to adopt by formal action a resolution or resolutions authorizing the Mayor of the City of Spring Hill, Kansas, and/or such designated authorized officers set forth above, to engage in any of the following financial transactions, dealings, and operations:

- A. Open or close any share or deposit accounts in the name of the City of Spring Hill, Kansas.
- B. Borrow money or obtain other credit or financial accommodation from the depositories on behalf of and in the name of the City of Spring Hill, Kansas on the terms agreed to with the depositories. Upon the City Council's adoption of a resolution the designated agents listed above may execute and endorse promissory notes, acceptances, or other evidence of indebtedness consistent with terms of such resolution.
- C. Periodically amend, restructure, renew, extend, modify, substitute, or terminate any agreements or arrangements with the depositories.
- D. Execute other agreements the depositories may require and perform or cause to be performed any further action necessary to carry out the purposes of this Resolution.

SECTION FOUR: All other Resolutions in conflict with this Resolution are hereby rescinded.

SECTION FIVE: Effective Date. This Resolution is to take effect and be in full force and effect from and after its adoption by the Governing Body of the City of Spring Hill, Kansas.

ADOPTED by the City Council of the City of Spring Hill, Kansas, on this 12th day of January 2026.

APPROVED by the Mayor of the City of Spring Hill, Kansas on this 12th day of January 2026.

Chad Young, Mayor

(Seal)

ATTEST:

Glenda Gerrity, City Clerk

APPROVED AS TO FORM:

Spencer Low, City Attorney