

**SPRING HILL CITY COUNCIL
REGULAR MEETING
AGENDA
THURSDAY, FEBRUARY 11, 2016
7:00 P.M.
SPRING HILL CIVIC CENTER
401 N. MADISON – ROOM 15**

CALL TO ORDER

INVOCATION Pastor Janice Hawley, Hillside Community Lutheran Church

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

CITIZEN PARTICIPATION

CONSENT AGENDA:

The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.

1. Approval of Minutes: January 28, 2016
2. Appropriation Order 2016-02-11
3. Consider Approval of Special Event: Easter Egg Hunt, Spring Hill Recreation Commission
4. Consider Approval of Special Event: Students Against Destruction Decisions (SADD) 5K Bronco Stampede, Spring Hill High School
5. Consider Approval of Agreement: Special Traffic Enforcement Program (STEP), Kansas Department of Transportation

FORMAL COUNCIL ACTION

6. Consider Approval of 2016 Aquatic Center Programming Rates

ANNOUNCEMENTS and REPORTS

ADJOURN

THE FOLLOWING MINUTES ARE SUBJECT TO MODIFICATION
AND ARE NOT OFFICIAL MINUTES
UNTIL APPROVED BY THE SPRING HILL CITY COUNCIL

City of Spring Hill, Kansas
Minutes of City Council Regular Session
January 28, 2016

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on January 28, 2016. The meeting convened at 7:00p.m. with Mayor Ellis presiding, and Glenda Gerrity, City Clerk recording.

Councilmembers in attendance: Chris Leaton *arrived at 7:02p.m.*
Clint Gillis
Floyd Koder
Chad Eckert

Councilmembers absent: Andrea Hughes

Staff in attendance: City Administrator Jonathan Roberts
Police Chief Richard Mann
Finance Director Melanie Landis
Community Development Director Jim Hendershot

Consultants in attendance: City Attorney Frank Jenkins
City Engineer John Brann

ROLL CALL

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

APPROVAL OF THE AGENDA

Motion by Koder, seconded by Gillis, to approve the agenda as presented. Motion carried 3-0-0

PUBLIC PARTICIPATION

There was no public participation.

Councilman Leaton arrived.

PRESENTATION

4th Quarter Performance Measures, Johnson County Fire District No. 2

Chief Jim Francis presented the 2015 Stats and Performance Measures and reported that the station will have a paramedic on staff 24/7 by July 2016. He also reported that the district received a grant to purchase a heart monitor for the station and plans include replacing the ambulance next year. The Mayor thanked Chief Francis for the presentation.

CONSENT AGENDA:

Motion by Leaton, seconded by Gillis, to approve the Consent Agenda.

1. **Approval of Minutes:** January 14, 2015
2. **Consider Approval of Purchase:** DS-75 Document Folder/Inserter
3. **Consider Acceptance of Bid:** Wilson Street Storm Sewer Improvements, Phase 3, Linaweaver Construction, Inc.
4. **Resolution No. 2016-R-03:** Expressing Spring Hill Support for the Osawatomie State Hospital
5. **Consider Approval of Contract:** Spring Hill Website Redesign, CivicPlus

Motion carried 4-0-0.

FORMAL COUNCIL ACTION

6. Ordinance No. 2016-02: Consider Rezoning, Z-03-15, R-R Rural Residential to M-1 General Industrial, 20241 W. 183rd Street, RLC Management

The Community Development Director presented the ordinance to rezone property located at the southwest corner of 183rd and Woodland Road from R-R (Rural Residential) to M-1 (General Industrial). On January 7, 2016, the Planning Commission held the required public hearing and received no public comment. The request is compliant with the Comprehensive Plan. The 14 day protest period has passed with no protest petition being received by city staff. The preliminary plan for the property is the construction of self-storage buildings enclosed within a security fence. The long range plan is for the construction of warehousing when market demand is present.

Staff and the Spring Hill Planning Commission recommend approval of Ordinance #2016-02 for rezoning application Z-03-15 for a 107 acre tract addressed as 20241 W. 183rd St. identified with the Johnson County parcel ID #EF231435-3004 from R-R to M-1.

Motion by Leaton, seconded by Gillis, to approve Ordinance No. 2016-02. Motion carried by roll of the Governing Body 5-0-0. Koder-yea, Leaton-yea, Eckert-yea, Gillis-yea, Ellis-yea.

7. Consider Approval of Contract: Design of Security Upgrades at the Civic Center, Treanor Architects

The Community Development Director presented the contract for architect and engineering services for design of security upgrades at the Civic Center.

The goal of the project is to provide security for city staff while not compromising long range plans to fully remodel the existing facility, and doing so with a limited budget. This can be accomplished with the rearrangement of offices and the council chambers so that all public access is limited to the center hallway of the building. Customer service windows would be installed that would limit the ability of intruders to access members of staff and yet provide customer service in a professional and personal manner. Staff has met with representatives from the firm and are confident in their abilities and knowledge to assist with minimizing security hazards for city staff. Staff has also been very direct with representatives of the firm that the budget is limited but staff security and customer service is of the utmost concern. Once a final design is approved the architect shall assist the city in the bidding process, contractor selection, construction evaluations and project conclusion.

Staff recommends approval of an agreement with Treanor Architects in the amount of \$17,000.00 for the design of security and other remodel work to be completed at the Spring Hill Civic Center, 401 N. Madison Street.

The City Council discussed parking since the current main entrance will be located further south of the building. Staff doesn't anticipate parking problems and suggested that staff can park further north and the southwest parking lot is available for overflow parking.

Motion by Leaton, seconded by Gillis, to approve the contract with Treanor Architects for the upgrades of the security at the Civic Center. Motion carried 4-0-0.

ADJOURN

Motion by Leaton, seconded by Gillis, to adjourn. The meeting adjourned at 7:40p.m.

Glenda Gerrity, City Clerk

Approved by the Governing Body on _____.

CITY OF SPRING HILL, KANSAS

APPROPRIATION ORDER NUMBER 2016-02-11 PRESENTED: February 11, 2016

Be it ordered by the Governing Body of the City of Spring Hill that the above dated order is and shall be approved and all claims honored and paid by the City Clerk.

Section 1:

Claims paid prior to approval of the City Council as authorized by Ordinance 2001-08:

Accounts Payable:	\$789,398.97
Payroll:	\$120,251.30
	\$909,650.27

Section 2:

Claims presented for approval of payment:

Accounts Payable:	\$0.00
	<hr/>
	\$0.00

Total amount of the Appropriation Order: \$909,650.27

INVOICE NO/LN	DATE	PO NO	REFERENCE	TRACK CD GL ACCOUNT	1099	NET	CHECK	PD DATE	
			248 AETNA						
PR20160101 01	1/01/16		AETNA-457 PLAN	01-00-2035	N	257.50	1283082	1/08/2016	E
PR20160101 02	1/01/16		AETNA-457 PLAN	01-18-5120	N	40.00	1283082	1/08/2016	E
PR20160101 03	1/01/16		AETNA-457 PLAN	20-00-2035	N	30.00	1283082	1/08/2016	E
PR20160115 01	1/15/16		AETNA-457 PLAN	01-00-2035	N	257.50	1283088	1/22/2016	E
PR20160115 02	1/15/16		AETNA-457 PLAN	01-18-5120	N	40.00	1283088	1/22/2016	E
PR20160115 03	1/15/16		AETNA-457 PLAN	20-00-2035	N	30.00	1283088	1/22/2016	E
			AETNA			655.00			
			127 AFLAC						
138913 01	1/01/16		ADMIN-INSURANCE/BENEFITS	01-01-5120		2256.32	215868	2/04/2016	
			AFLAC			2256.32			
			748 ALAMAR UNIFORMS						
498028 01	12/31/15		UNIFORMS	01-05-7680	M	39.99	215809	2/03/2016	
497228 01	2/02/16		UNIFORMS	33-00-7680	M	392.67	215869	2/04/2016	
502153 01	2/02/16		UNIFORMS	01-05-7680	M	64.99	215869	2/04/2016	
502823 01	2/02/16		UNIFORMS	01-05-7680	M	670.00	215869	2/04/2016	
502847 01	2/02/16		UNIFORMS	01-18-7680	M	79.98	215869	2/04/2016	
			ALAMAR UNIFORMS			1247.63			
			1736 ALL-CITY MANAGEMENT						
41799 01	12/30/15		CROSSING GUARD SERVICE	01-05-7742		524.70	215810	2/03/2016	
41854 01	2/02/16		CROSSING GUARD SERVICE	01-05-7742		314.82	215870	2/04/2016	
			ALL-CITY MANAGEMENT			839.52			
			1681 AMERICAN EQUIPMENT CO.						
58047 01	12/28/15		SPREADER STAND FOR TRUCK	01-02-7670		4144.64	77684	1/29/2016	
24931 01	1/12/16		EQUIPMENT MAINTENANCE	01-02-7670		515.88	77720	2/04/2016	
			AMERICAN EQUIPMENT CO.			4660.52			
			1502 AQUA PRODUCTS K. C.						
16550 01	12/15/15		SEASONAL POOL VAC MAINT	01-12-7670	M	375.40	77685	1/29/2016	
			AQUA PRODUCTS K. C.			375.40			
			1529 ASCAP						
152012 01	12/20/15		SHAC RADIO LICENSE	01-12-7630		336.00	77686	1/29/2016	
			ASCAP			336.00			
			531 ATRONIC ALARMS, INC						
137758 01	1/24/16		FIRE ALARM MONITORING	01-17-7740		19.50	215871	2/04/2016	
			ATRONIC ALARMS, INC			19.50			
			514 CCMFOA OF KANSAS						
160101 01	1/01/16		2016 MEMBERSHIP DUES	01-08-7630		50.00	77721	2/04/2016	

INVOICE NO/LN	DATE	PO NO	REFERENCE	TRACK CD GL ACCOUNT	1099	NET	CHECK	PD DATE
			CCMFOA OF KANSAS			50.00		
494573	01 1/29/16		1630 CHAMPION BRANDS, LLC EQUIPMENT MAINTENANCE	01-02-7670	M	53.40	215872	2/04/2016
			CHAMPION BRANDS, LLC			53.40		
160701	01 1/07/16		1943 CHRISTINE CAMPBELL MILEAGE-KOMA/KORA TRAINI	01-16-6050		34.99	77722	2/04/2016
			CHRISTINE CAMPBELL			34.99		
			669 CINTAS FIRST AID & SAFETY					
5004228132	01 12/30/15		FIRST AID SUPPLIES	20-14-6090		12.96	77688	1/29/2016
5004228132	02 12/30/15		FIRST AID SUPPLIES	25-15-6090		12.95	77688	1/29/2016
5004228132	03 12/30/15		FIRST AID SUPPLIES	01-03-6090		11.95	77688	1/29/2016
5004228132	04 12/30/15		FIRST AID SUPPLIES	01-02-6090		81.52	77688	1/29/2016
5004330975	01 1/29/16		FIRST AID SUPPLIES	01-02-6090		70.19	77723	2/04/2016
5004330975	02 1/29/16		FIRST AID SUPPLIES	01-03-6090		11.95	77723	2/04/2016
5004330975	03 1/29/16		FIRST AID SUPPLIES	20-14-6090		52.60	77723	2/04/2016
5004330975	04 1/29/16		FIRST AID SUPPLIES	25-15-6090		52.60	77723	2/04/2016
			CINTAS FIRST AID & SAFET			306.72		
16-464	01 1/15/16		62 CITY ATTORNEYS ASSOC OF K MEMBER/DUES/SUBSCRIPTION	01-09-7630		35.00	77724	2/04/2016
			CITY ATTORNEYS ASSOC OF			35.00		
			13 CITY OF SPRING HILL					
162801	01 12/15/15		REFUSE	01-02-7628		106.49	77689	1/29/2016
162801	02 12/15/15		REFUSE	01-04-7628		94.48	77689	1/29/2016
162801	03 12/15/15		REFUSE	01-17-7628		188.96	77689	1/29/2016
162801	04 12/15/15		REFUSE	20-14-7628		58.44	77689	1/29/2016
162801	05 12/15/15		REFUSE	01-05-7628		82.46	77689	1/29/2016
162801	06 12/15/15		REFUSE	01-12-7628		139.25	77689	1/29/2016
			CITY OF SPRING HILL			670.08		
SVI 034281	01 12/30/15		1859 CK POWER GENERATOR INSPECTION	01-17-7670		240.00	77690	1/29/2016
			CK POWER			240.00		
			17 CMI					
319216	01 12/29/15		MATERIALS	10-02-6320		27.04	215811	2/03/2016
319523	01 12/29/15		MATERIALS	01-02-6090		19.88	215811	2/03/2016
319711	01 1/08/16		EQUIPMENT MAINTENANCE	01-02-7670		8.36	215873	2/04/2016
319715	01 1/08/16		EQUIPMENT MAINTENANCE	01-02-7670		28.45	215873	2/04/2016
319735	01 1/11/16		EQUIPMENT MAINTENANCE	01-12-7670		4.49	215873	2/04/2016
319789	01 1/13/16		DRAINAGE PIPE	10-02-6320		6.45	215873	2/04/2016
319812	01 1/14/16		HAND TOOLS	20-14-6360		11.29	215873	2/04/2016
319944	01 1/21/16		BUILDING MAINTENANCE	01-17-6160		5.58	215873	2/04/2016
320019	01 1/26/16		DRAINAGE PIPE	10-02-6320		13.53	215873	2/04/2016

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320144	01 2/04/16		17 CMI HAND TOOLS & EQUIPMENT	01-03-6360		18.49	215873	2/04/2016
			CMI			143.56		
205469	01 12/23/15		15 COLEMAN EQUIPMENT INC. MOTOR FOR SV300 BROOM	01-02-7670		903.38	215812	2/03/2016
205884	01 12/30/15		HYDRAULIC HOSE FOR SV300	01-02-7670		90.75	215812	2/03/2016
			COLEMAN EQUIPMENT INC.			994.13		
23830-1	01 1/15/16		1582 COMMERCIAL AQUATIC SERV. EQUIPMENT MAINTENANCE	01-12-7670		162.03	77725	2/04/2016
			COMMERCIAL AQUATIC SERV.			162.03		
260070629	01 1/27/16		618 CROSS-MIDWEST TIRE CO. EQUIPMENT MAINTENANCE	01-02-7670		220.25	215874	2/04/2016
60230098	01 1/07/16		EQUIPMENT MAINTENANCE	01-02-7670		201.50	215874	2/04/2016
			CROSS-MIDWEST TIRE CO.			421.75		
152812	01 12/28/15		1916 DANNY JACOBS MILEAGE	01-01-6050		11.50	77691	1/29/2016
			DANNY JACOBS			11.50		
41104	01 1/15/16		34 DATA TECHNOLOGIES INC OFFICE SUPPLIES	01-09-6110		297.30	215875	2/04/2016
			DATA TECHNOLOGIES INC			297.30		
78290136	01 12/18/15		1794 DELL FINANCIAL SERVICES COMPUTER EQUIPMENT	01-09-8120		3000.61	77726	2/04/2016
78290136	02 12/18/15		COMPUTER EQUIPMENT	20-14-8120		125.77	77726	2/04/2016
78290136	03 12/18/15		COMPUTER EQUIPMENT	25-15-8120		467.17	77726	2/04/2016
78330209	01 1/16/16		COMPUTER EQUIPMENT	01-09-8120		3533.81	77726	2/04/2016
			DELL FINANCIAL SERVICES			7127.36		
35769	01 6/16/15		226 DIGITAL CONNECTIONS INC COPIER MAINTENANCE	01-05-7670		111.63	77692	1/29/2016
35769	02 6/16/15		ADMIN SUPPLIES	01-13-6110		249.76	77692	1/29/2016
35769	03 6/16/15		COPIER MAINTENANCE	01-09-6130		397.71	77692	1/29/2016
37591	01 1/13/16		CMPTR EQPT MNTCE/LI CENSE	01-09-6130		263.52	77727	2/04/2016
37591	02 1/13/16		ADMINISTRATIVE SUPPLIES	01-13-6110		12.21	77727	2/04/2016
37591	03 1/13/16		EQUIPMENT MAINTENANCE	01-05-7670		167.84	77727	2/04/2016
			DIGITAL CONNECTIONS INC			1202.67		
595025	01 12/30/15		1243 EVOQUA WATER TECHNOLOGIES WASH BOX SEALS FOR BELT	25-15-7670		541.67	215813	2/03/2016
			EVOQUA WATER TECHNOLOGIE			541.67		

INVOICE NO/LN	DATE	PO NO	REFERENCE	TRACK CD GL ACCOUNT	1099	NET	CHECK	PD DATE
32302	01	1/07/16	1792 FAMILY EYE CARE INSURANCE	01-01-7130		201.00	77728	2/04/2016
			FAMILY EYE CARE			201.00		
SKC1115077	01	1/12/16	991 FASTENAL COMPANY HAND EQUIPMENT AND TOOLS	01-02-6360		108.14	215876	2/04/2016
SKC1115078	01	1/12/16	EQUIPMENT MAINTENANCE	01-12-7670		30.97	215876	2/04/2016
SKC1115202	01	1/15/16	EQUIPMENT MAINTENANCE	01-12-7670		33.97	215876	2/04/2016
SKC1115255	01	1/19/16	EQUIPMENT MAINTENANCE	01-12-7670		70.15	215876	2/04/2016
SKC1115277	01	1/19/16	HAND EQUIPMENT AND TOOLS	01-02-6360		20.21	215876	2/04/2016
SKC1115422	01	1/26/16	DRAINAGE PIPE	10-02-6320		935.32	215876	2/04/2016
SKC1115491	01	1/28/16	PERSONAL PROTECTION EQUI	01-02-6370		119.69	215876	2/04/2016
			FASTENAL COMPANY			1318.45		
S460015405	01	1/23/16	1205 FOLEY EQUIPMENT COMPANY EQUIPMENT MAINTENANCE	01-02-7670		96.46	215877	2/04/2016
S460015453	01	1/27/16	EQUIPMENT MAINTENANCE	01-02-7670		110.48	215877	2/04/2016
S460015454	01	1/27/16	EQUIPMENT MAINTENANCE	01-02-7670		86.97	215877	2/04/2016
			FOLEY EQUIPMENT COMPANY			293.91		
760755	01	1/14/16	975 GEIGER READY MIX DRAINAGE PIPE	10-02-6320		306.00	77729	2/04/2016
			GEIGER READY MIX			306.00		
292808-PA	01	1/06/16	984 GERKEN RENT-ALL PORTABLE RESTROOM	01-03-7240	M	110.00	77730	2/04/2016
292809-PA	01	1/06/16	PORTABLE RESTROOM	01-03-7240	M	110.00	77730	2/04/2016
293448-PA	01	1/14/16	CONTRACTUAL SERVICES	47-00-7740	M	147.00	77730	2/04/2016
			GERKEN RENT-ALL			367.00		
9923263454	01	12/21/15	575 GRAINGER CIVIC CENTER GYM LIGHTS	01-17-6160		198.00	215814	2/03/2016
9925075955	01	12/23/15	BUILDING MAINTENANCE	01-17-6160		198.00	215814	2/03/2016
9927207986	01	12/29/15	CIVIC CENTER GYM LIGHTS	01-17-6160		198.00	215814	2/03/2016
			GRAINGER			198.00		
PR20160101	01	1/01/16	1932 H KENT HOLLINS Garnishment	01-00-2040	N	90.08	77677	1/08/2016
PR20160115	01	1/15/16	Garnishment	01-00-2040	N	79.32	77680	1/22/2016
			H KENT HOLLINS			169.40		
F036098	01	1/22/16	108 HD SUPPLY WATERWORKS, LTD METER/SUPPLIES	20-14-6320	M	8.82	77731	2/04/2016
			HD SUPPLY WATERWORKS, LT			8.82		
			899 HOLLIDAY SAND & GRAVEL CO					

INVOICE NO/LN	DATE	PO NO	REFERENCE	TRACK CD GL ACCOUNT	1099	NET	CHECK	PD DATE
340369	01 1/25/16		899 HOLLIDAY SAND & GRAVEL CO SALT & SAND	10-02-6340	M	8972.31	77732	2/04/2016
			HOLLIDAY SAND & GRAVEL C			8972.31		
153012	01 12/30/15		1903 INTEGRITY LOCATING UTILITY LOCATING SERVICE	20-14-7740	M	596.67	77693	1/29/2016
153012	02 12/30/15		UTILITY LOCATING SERVICE	25-15-7740	M	596.67	77693	1/29/2016
153012	03 12/30/15		UTILITY LOCATING SERVICE	01-02-7740	M	596.66	77693	1/29/2016
163101	01 1/31/16		CONTRACTUAL SERVICES	20-14-7740	M	573.33	77733	2/04/2016
163101	02 1/31/16		CONTRACTUAL SERVICES	25-15-7740	M	573.33	77733	2/04/2016
163101	03 1/31/16		CONTRACTUAL SERVICES	01-02-7740	M	573.34	77733	2/04/2016
			INTEGRITY LOCATING			3510.00		
PR20160101	01 1/01/16		247 INTERNAL REVENUE SERVICE FED/FICA TAX	01-00-2020	N	17328.57	1283081	1/08/2016 E
PR20160101	02 1/01/16		FED/FICA TAX	20-00-2020	N	1724.92	1283081	1/08/2016 E
PR20160101	03 1/01/16		FED/FICA TAX	25-00-2020	N	1538.73	1283081	1/08/2016 E
PR20160115	01 1/15/16		FED/FICA TAX	01-00-2020	N	17264.95	1283087	1/22/2016 E
PR20160115	02 1/15/16		FED/FICA TAX	20-00-2020	N	1909.87	1283087	1/22/2016 E
PR20160115	03 1/15/16		FED/FICA TAX	25-00-2020	N	1557.38	1283087	1/22/2016 E
			INTERNAL REVENUE SERVICE			41324.42		
71624	01 12/30/15		1851 ITALK TELECONTRACTING LICENSES	01-09-6130	M	80.00	77694	1/29/2016
71624	02 12/30/15		PROFESSIONAL SERVICES	01-09-7740	M	467.50	77694	1/29/2016
			ITALK TELECONTRACTING			547.50		
151812	01 12/18/15		1290 JIM HENDERSHOT MILEAGE-HOA MTG. IN EMPO	01-16-6050		97.87	215815	2/03/2016
			JIM HENDERSHOT			97.87		
20160126	01 2/02/16		151 JOHNSON CO RFD#2 TRAINING	01-05-7640		56.00	77734	2/04/2016
			JOHNSON CO RFD#2			56.00		
160102	01 2/01/16		1361 JOHNSON CO. BLDNG OFFIC. 2016 PROFESSIONAL MEMBER JIM HENDERSHOT	01-16-7630		115.00	77735	2/04/2016
			JOHNSON CO. BLDNG OFFIC.			115.00		
183553	01 12/23/15		8 JOHNSON COUNTY AGGREGATES GRAVEL FOR STORMWATER PR	10-02-6320		642.27	77696	1/29/2016
			JOHNSON COUNTY AGGREGATE			642.27		
3835	01 1/07/16		178 JOHNSON COUNTY SHERIFF'S PRISONER BOARDING	01-06-7120		3080.00	77697	1/29/2016

INVOICE NO/LN	DATE	PO NO	REFERENCE	TRACK CD GL ACCOUNT	1099	NET	CHECK	PD DATE
			178 JOHNSON COUNTY SHERIFF'S					
			JOHNSON COUNTY SHERIFF'S			3080.00		
			1101 KA-COMM, INC.					
136250	01	2/02/16	VEHICLE MAINTENANCE	01-05-7670		281.35	77736	2/04/2016
136315	01	2/02/16	VEHICLE MAINTENANCE	01-05-7670		135.00	77736	2/04/2016
			KA-COMM, INC.			416.35		
			1933 KAHR'S LAW OFFICES, P. A.					
PR20160101	01	1/01/16	GARNISHMENT	01-00-2040	N	90.08	77678	1/08/2016
PR20160115	01	1/15/16	GARNISHMENT	01-00-2040	N	79.33	77681	1/22/2016
			KAHR'S LAW OFFICES, P. A.			169.41		
			895 KANSAS MAYORS ASSOCIATION					
16-536	01	12/15/15	2016 KS MAYORS ASSOC DUE	01-07-7630		50.00	77737	2/04/2016
			KANSAS MAYORS ASSOCIATION			50.00		
			695 KANSAS MUNICIPAL INSURANCE					
13-877	01	11/30/15	INSURANCE	01-09-7130		32766.50	77738	2/04/2016
13-877	02	11/30/15	INSURANCE	20-14-7130		16383.25	77738	2/04/2016
13-877	03	11/30/15	INSURANCE	25-15-7130		16383.25	77738	2/04/2016
			KANSAS MUNICIPAL INSURANCE			65533.00		
			1097 KANSAS PAYMENT CNTR					
PR20160101	01	1/01/16	CHILD SUPPORT 1	01-00-2040	N	158.31	77676	1/08/2016
PR20160115	01	1/15/16	CHILD SUPPORT 1	01-00-2040	N	158.31	77679	1/22/2016
			KANSAS PAYMENT CNTR			316.62		
			1661 KCMAPT					
160102	01	2/01/16	2016 MEMBERSHIP-PERMIT	01-16-7630		25.00	77739	2/04/2016
			KCMAPT			25.00		
			1838 KCP&L (18095 W 199TH ST)					
152912	01	12/29/15	ELECTRIC SERVICE	01-02-7626		21.29	1283101	1/26/2016 E
162801	01	1/28/16	18095 W 199TH ST SIREN	01-02-7626		20.85	1283112	2/02/2016 E
			KCP&L (18095 W 199TH ST)			42.14		
			1839 KCP&L (18539 WOODLAND RD)					
152912	01	12/29/15	ELECTRIC SERVICE	25-15-7626		142.02	1283098	1/26/2016 E
162801	01	1/28/16	18539 WOODLAND RD	25-15-7626		161.78	1283114	2/02/2016 E
			KCP&L (18539 WOODLAND RD)			303.80		

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			1840 KCP&L (18700 W 191ST ST)					
152912	01 12/29/15		ELECTRICITY	25-15-7626		155.04	1283100	1/26/2016 E
162801	01 1/28/16		ELECTRICITY	25-15-7626		197.16	1283113	2/02/2016 E
			KCP&L (18700 W 191ST ST)			352.20		
			1841 KCP&L (18899 S LONE ELM)					
162901	01 1/29/16		ELECTRIC SERVICE 18899 S LONE ELM RD	25-15-7626		199.26	1283116	2/02/2016 E
			KCP&L (18899 S LONE ELM)			199.26		
			1842 KCP&L (20281 LONE ELM RD)					
153012	01 12/30/15		ELECTRIC SERVICE 20281 LONE ELM RD	01-02-7626		21.30	1283099	1/26/2016 E
162901	01 1/29/16		ELECTRIC SERVICE 20281 LONE ELM RD	01-02-7626		21.00	1283115	2/02/2016 E
			KCP&L (20281 LONE ELM RD)			42.30		
			1827 KCP&L (20700 W 223)					
161201	01 1/12/16		ELECTRIC SERVICE 20700 W 223	20-14-7626		99.34	1283093	1/26/2016 E
			KCP&L (20700 W 223)			99.34		
			1831 KCP&L (20900 SYCAMORE DR)					
161401	01 1/14/16		ELECTRIC SERVICE 20900 SYCAMORE DR	01-12-7626		2392.34	1283104	1/26/2016 E
			KCP&L (20900 SYCAMORE DR)			2392.34		
			1829 KCP&L (22012 VICTORY RD)					
161201	01 1/12/16		ELECTRIC SERVICE 22012 VICTORY RD	01-02-7626		21.01	1283092	1/26/2016 E
			KCP&L (22012 VICTORY RD)			21.01		
			1833 KCP&L (22470 S FRANKLIN)					
161101	01 1/11/16		ELECTRIC SERVICE 22470 S FRANKLIN	01-03-7626		18.46	1283095	1/26/2016 E
			KCP&L (22470 S FRANKLIN)			18.46		
			1830 KCP&L (22785 W 220)					
161401	01 1/14/16		ELECTRIC SERVICE 22785 W 220	25-15-7626		1689.69	1283090	1/26/2016 E
			KCP&L (22785 W 220)			1689.69		
			22 KCP&L (23 16 08 16 W/P)					
161301	01 1/13/16		ELECTRIC SERVICE 23 16 08 16 WATER PUMP	20-14-7626		55.63	1283091	1/26/2016 E

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			KCP&L (23 16 08 16 W/P)			55.63		
161101	01 1/11/16		1836 KCP&L (613 S RACE ST) ELECTRIC SERVICE 613 S RACE ST	01-04-7626		382.16	1283094	1/26/2016 E
			KCP&L (613 S RACE ST)			382.16		
161201	01 1/12/16		1832 KCP&L (797A S WEBSTER) ELECTRIC SERVICE 797A S WEBSTER XMAS LIGH	01-02-7626		64.82	1283103	1/26/2016 E
			KCP&L (797A S WEBSTER)			64.82		
160801	01 1/08/16		1835 KCP&L (WOODLAND W/W) ELECTRIC SERVICE 22711 WOODLAND WATER WAS	25-15-7626		5552.43	1283097	1/26/2016 E
			KCP&L (WOODLAND W/W)			5552.43		
20160103	01 1/03/16		187 KERRY'S KENNELS KENNEL CHARGES	01-18-7110	M	695.00	77698	1/29/2016
			KERRY'S KENNELS			695.00		
PR20160101	01 1/01/16		1164 KP&F KP&F LIFE	01-00-2030	N	44.40	1283083	1/08/2016 E
PR20160101	02 1/01/16		KP&F	01-00-2030	N	7352.40	1283083	1/08/2016 E
PR20160115	01 1/15/16		KP&F LIFE	01-00-2030	N	3.00	1283089	1/22/2016 E
PR20160115	02 1/15/16		KP&F	01-00-2030	N	6379.74	1283089	1/22/2016 E
			KP&F			13779.54		
PR20160101	01 1/01/16		64 KPERS KPERS TIER 1	01-00-2030	N	3744.38	1283080	1/08/2016 E
PR20160101	02 1/01/16		KPERS TIER 1	20-00-2030	N	847.02	1283080	1/08/2016 E
PR20160101	03 1/01/16		KPERS TIER 1	25-00-2030	N	341.85	1283080	1/08/2016 E
PR20160101	04 1/01/16		KPERS LIFE	01-00-2030	N	146.85	1283080	1/08/2016 E
PR20160101	05 1/01/16		KPERS LIFE	20-00-2030	N	30.20	1283080	1/08/2016 E
PR20160101	06 1/01/16		KPERS LIFE	25-00-2030	N	17.40	1283080	1/08/2016 E
PR20160101	07 1/01/16		KPERS post 7/09	01-00-2030	N	2759.39	1283080	1/08/2016 E
PR20160101	08 1/01/16		KPERS post 7/09	25-00-2030	N	462.10	1283080	1/08/2016 E
PR20160101	09 1/01/16		KPERS TIER 3	01-00-2030	N	391.16	1283080	1/08/2016 E
PR20160101	10 1/01/16		KPERS TIER 3	20-00-2030	N	198.10	1283080	1/08/2016 E
PR20160101	11 1/01/16		KPERS D&D	01-00-2030	N	454.22	1283080	1/08/2016 E
PR20160101	12 1/01/16		KPERS D&D	20-00-2030	N	68.85	1283080	1/08/2016 E
PR20160101	13 1/01/16		KPERS D&D	25-00-2030	N	52.96	1283080	1/08/2016 E
PR20160115	01 1/15/16		KPERS TIER 1	01-00-2030	N	3831.27	1283086	1/22/2016 E
PR20160115	02 1/15/16		KPERS TIER 1	20-00-2030	N	958.69	1283086	1/22/2016 E
PR20160115	03 1/15/16		KPERS TIER 1	25-00-2030	N	341.85	1283086	1/22/2016 E
PR20160115	04 1/15/16		KPERS post 7/09	01-00-2030	N	2679.55	1283086	1/22/2016 E
PR20160115	05 1/15/16		KPERS post 7/09	25-00-2030	N	508.23	1283086	1/22/2016 E
PR20160115	06 1/15/16		KPERS TIER 3	01-00-2030	N	391.16	1283086	1/22/2016 E
PR20160115	07 1/15/16		KPERS TIER 3	20-00-2030	N	174.19	1283086	1/22/2016 E

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			64 KPERS						
PR20160115 08	1/15/16		KPERS D&D	01-00-2030	N	454.68	1283086	1/22/2016 E	
PR20160115 09	1/15/16		KPERS D&D	20-00-2030	N	74.64	1283086	1/22/2016 E	
PR20160115 10	1/15/16		KPERS D&D	25-00-2030	N	56.00	1283086	1/22/2016 E	

						KPERS	18984.74		
			167 KS STATE TREASURER						
160801 01	1/08/16		REINSTATEMENT FEES	01-00-2206		188.00	77699	1/29/2016	
160801 02	1/08/16		REINSTATEMENT FEES	01-00-2206		58.00	77699	1/29/2016	
160801 03	1/08/16		COURT JF	01-00-2202		21.00	77699	1/29/2016	
160801 04	1/08/16		COURT LET	01-00-2201		467.50	77699	1/29/2016	
160801 05	1/08/16		DUI FEES	01-00-2208		976.50	77699	1/29/2016	

						KS STATE TREASURER	1711.00		
			131 KS WATER PROTECTION FEE						
15312015 01	12/31/15		WATER PROTECTION FEE	20-14-7220		1925.22	77700	1/29/2016	

						KS WATER PROTECTION FEE	1925.22		
			36 KS WITHHOLDING TAX						
PR20160101 01	1/01/16		STATE TAX	01-00-2020	N	2409.92	1283079	1/08/2016 E	
PR20160101 02	1/01/16		STATE TAX	20-00-2020	N	214.38	1283079	1/08/2016 E	
PR20160101 03	1/01/16		STATE TAX	25-00-2020	N	172.80	1283079	1/08/2016 E	
PR20160115 01	1/15/16		STATE TAX	01-00-2020	N	2335.19	1283085	1/22/2016 E	
PR20160115 02	1/15/16		STATE TAX	20-00-2020	N	257.14	1283085	1/22/2016 E	
PR20160115 03	1/15/16		STATE TAX	25-00-2020	N	188.58	1283085	1/22/2016 E	

						KS WITHHOLDING TAX	5578.01		
			1339 L & K GROUP HOLDINGS, LLC						
151512 01	12/15/15		NOVEMBER 2015 TRASH COLL	01-00-2080	M	37041.04	215816	2/03/2016	
161501 01	1/15/16		DECEMBER 2015 TRASH COLL	01-00-2080	M	36848.11	215816	2/03/2016	
5CX00062 01	12/31/15		SLUDGE DISPOSAL	25-15-7628	M	2740.24	215816	2/03/2016	

						L & K GROUP HOLDINGS, LL	76629.39		
			805 LOGAN CONTRACTORS SUPPLY,						
R48186 01	12/31/15		EQUIPMENT RENTAL	01-02-7660		1980.00	77701	1/29/2016	
R48221 01	1/05/16		EQUIPMENT RENTAL/LEASE	01-02-7660		82.50	77740	2/04/2016	

						LOGAN CONTRACTORS SUPPLY	2062.50		
			25 LOWE LAW FIRM, LLP						
120601 01	1/06/16		BONDS-2016A	74-00-7710	Y	77.80	215817	2/03/2016	
160601 01	1/06/16		RETAI NER	01-01-7710	Y	3000.00	215817	2/03/2016	
160601A 01	1/06/16		223RD EXCHANGE	01-16-7710	Y	144.40	215817	2/03/2016	
160601B 01	1/06/16		MEADOWS INP. PROJECT	01-16-7710	Y	118.80	215817	2/03/2016	
160601C 01	1/06/16		STAFF CONFERENCES	01-09-7710	Y	312.50	215817	2/03/2016	
160601D 01	1/06/16		KDOT-K7 CORRIDOR	01-09-7710	Y	250.00	215817	2/03/2016	
160601E 01	1/06/16		WILSON ST STORM SEWER	76-00-7710	Y	981.00	215817	2/03/2016	
160601F 01	1/06/16		GOLF CORP/GOLF COURSE	01-09-7999	Y	150.00	215817	2/03/2016	
160601G 01	1/06/16		HAMMONDS	01-09-7710	Y	325.00	215817	2/03/2016	

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			25 LOWE LAW FIRM, LLP					
160601H	01	1/06/16	DAYTON CREEK	01-09-7710	Y	604.20	215817	2/03/2016
160601I	01	1/06/16	AUDIT REPORT	01-09-7710	Y	137.50	215817	2/03/2016
160601J	01	1/06/16	VERIZON	01-09-7710	Y	1737.00	215817	2/03/2016
160601K	01	1/06/16	2015 LEASE	83-00-7710	Y	601.30	215817	2/03/2016
160601L	01	1/06/16	TAYLOR OIL VS SH	01-09-7710	Y	250.00	215817	2/03/2016
160601M	01	1/06/16	LIGHTFOOT CLAIM	01-05-7710	Y	63.30	215817	2/03/2016
160601N	01	1/06/16	1-LEADS AGREEMENT	01-09-7710	Y	190.70	215817	2/03/2016
160601P	01	1/06/16	LEGAL SERVICES	84-00-7710	Y	1295.95	215817	2/03/2016

LOWE LAW FIRM, LLP						10239.45		
			1692 MADISON AVENUE PERFORMING SPONSORSHIP-COMMERCIAL	01-10-7750		150.00	77702	1/29/2016
160801	01	1/08/16						

MADISON AVENUE PERFORMIN						150.00		
			1706 MAJESTIC FRANCHISING					
01160422	01	2/02/16	JANITORIAL SERVICES	01-05-7610		240.00	215878	2/04/2016
SC01160421	01	1/01/16	JANITORIAL SERVICES	01-13-7610		995.00	215878	2/04/2016
SC01160643	01	1/08/16	JANITORIAL SERVICES	01-17-7610		340.00	215878	2/04/2016
SC01160644	01	1/08/16	JANITORIAL SERVICES	01-13-7610		275.00	215878	2/04/2016
SC02160421	01	2/01/16	JANITORIAL SERVICES	01-13-7610		995.00	215878	2/04/2016

MAJESTIC FRANCHISING						2845.00		
			1651 MANNING ELECTRIC					
1096	01	1/08/16	BUILDING MAINTENANCE	25-15-6160	M	1920.00	77741	2/04/2016
1100	01	1/19/16	BUILDING MAINTENANCE	20-14-6160	M	350.00	77741	2/04/2016

MANNING ELECTRIC						2270.00		
			138 METLIFE SMALL BUSINESS CE					
160101	01	1/01/16	POLICE-INSURANCE/BENEFIT	01-05-5120		146.62	77742	2/04/2016
160101	02	1/01/16	STREETS-INSURANCE/BENEFIT	01-02-5120		34.46	77742	2/04/2016
160101	03	1/01/16	WATER-INSURANCE/BENEFITS	20-14-5120		45.56	77742	2/04/2016
160101	04	1/01/16	PARKS-INSURANCE/BENEFITS	01-03-5120		34.46	77742	2/04/2016
160101	05	1/01/16	INSURANCE/BENEFITS	01-11-5120		44.40	77742	2/04/2016
160101	06	1/01/16	INSURANCE/BENEFITS	01-08-5120		22.78	77742	2/04/2016
160101	07	1/01/16	ADMIN-INSURANCE/BENEFITS	01-01-5120		22.20	77742	2/04/2016
160101	08	1/01/16	PW INSURANCE/BENEFITS	01-13-5120		22.20	77742	2/04/2016
160101	09	1/01/16	PLANNING-INSURANCE/BENEF	01-16-5120		35.04	77742	2/04/2016
160101	10	1/01/16	SEWER-INSURANCE/BENEFITS	25-15-5120		33.88	77742	2/04/2016
160101	11	1/01/16	CIVIC CENTER-INSURANCE/B	01-17-5120		11.68	77742	2/04/2016

METLIFE SMALL BUSINESS C						453.28		
			798 MIAMI COUNTY SHERIFF OFFI PRISONER BOARDING	01-06-7120		240.00	77703	1/29/2016
20151210	01	12/31/15						

MIAMI COUNTY SHERIFF OFF						240.00		
			1331 MICRO CENTER					
5987849	01	1/02/16	COMPUTER EQUIPMENT	01-05-8120		109.99	215879	2/04/2016

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			1331 MICRO CENTER					
5997206	01	1/09/16	OFFICE SUPPLIES	01-05-6110		119.98	215879	2/04/2016
5997206	02	1/09/16	OFFICE SUPPLIES	01-11-6110		41.98	215879	2/04/2016
6006953	01	1/17/16	OFFICE SUPPLIES	01-09-6110		6.48	215879	2/04/2016
6006953	02	1/17/16	OFFICE SUPPLIES	01-05-6110		44.99	215879	2/04/2016

						MICRO CENTER	323.42	
			1106 MID-AMERICA REGIONAL COUN					
152112	01	12/21/15	MARC SALARY STUDY	01-09-6090		236.00	77743	2/04/2016

						MID-AMERICA REGIONAL COU	236.00	
			1702 MID-STATES MATERIALS, LLC					
53622	01	12/22/15	GRAVEL	10-02-6330	M	768.98	77704	1/29/2016
53626	01	12/29/15	GRAVEL	10-02-6330	M	747.06	77704	1/29/2016

						MID-STATES MATERIALS, LL	1516.04	
			510 MIDWEST PUBLIC RISK					
B01C82	01	1/01/16	INSURANCE INSURANCE LIA	01-00-2060		48743.86	215880	2/04/2016
B01C82	02	1/01/16	INSURANCE INSURANCE LIA	20-00-2061		4752.47	215880	2/04/2016
B01C82	03	1/01/16	INSURANCE INSURANCE LIA	25-00-2060		1708.84	215880	2/04/2016

						MIDWEST PUBLIC RISK	55205.17	
			1619 MIZE & HOUSER COMPANY PA					
153112	01	12/31/15	12/31/2014 AUDIT - FINAL	01-09-7140	M	1500.00	77705	1/29/2016

						MIZE & HOUSER COMPANY PA	1500.00	
			597 NAPA SPRING HILL, LLC					
310578	01	12/22/15	EQUIPMENT MAINTENANCE	25-15-7670	M	2.03	77707	1/29/2016
310685	01	12/28/15	EQUIPMENT MAINTENANCE	01-02-7670	M	11.96	77707	1/29/2016
310756	01	12/30/15	EQUIPMENT MAINTENANCE	01-02-7670	M	17.98	77707	1/29/2016
310947	01	1/07/16	EQUIPMENT MAINTENANCE	01-12-7670	M	23.98	77744	2/04/2016
310982	01	1/08/16	EQUIPMENT MAINTENANCE	01-12-7670	M	35.97	77744	2/04/2016
311732	01	1/29/16	EQUIPMENT MAINTENANCE	01-02-7670	M	312.80	77744	2/04/2016
311736	01	1/29/16	EQUIPMENT MAINTENANCE	01-02-7670	M	48.80-	77744	2/04/2016
311757	01	1/29/16	EQUIPMENT MAINTENANCE	01-12-7670	M	41.76	77744	2/04/2016

						NAPA SPRING HILL, LLC	397.68	
			26 NATIONAL SIGN COMPANY INC					
IN-177532	01	1/11/16	SIGNS	10-02-6310		149.31	215881	2/04/2016

						NATIONAL SIGN COMPANY IN	149.31	
			990 NBS					
12150384	01	12/20/15	OFFICE EQPT MAINT/LI CENS	01-11-6130		4718.80	77745	2/04/2016

						NBS	4718.80	
			1691 NEPTUNE TECHNOLOGY GROUP					

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N438390	01 1/27/16		1691 NEPTUNE TECHNOLOGY GROUP EQUIPMENT MAINTENANCE	20-14-7670		449.73	215882	2/04/2016
			NEPTUNE TECHNOLOGY GROUP			449.73		
312730	01 12/16/15		297 NIFFIE PRINTING OFFICE SUPPLIES	01-09-6110		157.60	77746	2/04/2016
312751	01 2/02/16		PRINTING	01-05-6120		136.25	77746	2/04/2016
312761	01 1/12/16		PRINTING	01-08-6120		470.00	77746	2/04/2016
			NIFFIE PRINTING			763.85		
2604	01 1/15/16		1083 NIPS LLC DRAINAGE PIPE	10-02-6320	M	1195.00	77747	2/04/2016
			NIPS LLC			1195.00		
6355072	01 11/18/15		994 NPG NEWSPAPERS, INC ORD 2015-11 WINTER ST VA	01-08-7120		63.14	215818	2/03/2016
6360586	01 12/16/15		INV TO BID NICHOLS/RACE	01-08-7120		131.05	215818	2/03/2016
6360598	01 12/16/15		PUB HRG PREL PLAT 20241 W 183RD	01-08-7120		151.49	215818	2/03/2016
6360606	01 12/16/15		PUB HRG REZONING	01-08-7120		155.12	215818	2/03/2016
6361372	01 12/16/15		ORD 2015-12 COMM TOWER	01-08-7120		47.40	215818	2/03/2016
6361374	01 12/16/15		ORD 2015-13 BOWERY EVENT	01-08-7120		54.66	215818	2/03/2016
6361378	01 12/16/15		ORD 2015-14 STO	01-08-7120		104.33	215818	2/03/2016
6361384	01 12/16/15		ORD 2015-16 LEASE PURCHA	01-08-7120		218.27	215818	2/03/2016
6361391	01 12/16/15		ORD 2015-17 STORM BONDS	01-08-7120		156.49	215818	2/03/2016
6362400	01 12/23/15		ORD 2015-15 UPOC	01-08-7120		76.47	215818	2/03/2016
82892-0116	01 1/20/16		ORD 2016-01 ISSUE GO BON	01-08-7120		370.89	215883	2/04/2016
			NPG NEWSPAPERS, INC			1529.31		
518409	01 1/21/16		469 OFFICE MAX CREDIT-OFFICE SUPPLIES	01-09-6110		58.20-	215884	2/04/2016
751585	01 1/12/16		OFFICE SUPPLIES-CITY HAL	01-09-6110		622.10	215884	2/04/2016
751807	01 1/12/16		OFFICE SUPPLIES-CITY HAL	01-09-6110		9.57	215884	2/04/2016
787391	01 1/13/16		OFFICE SUPPLIES	01-13-6110		68.46	215884	2/04/2016
			OFFICE MAX			641.93		
108431 00	01 1/13/16		459 OLATHE WINWATER WORKS METERS/SUPPLIES	20-14-6320		304.00	77748	2/04/2016
			OLATHE WINWATER WORKS			304.00		
55348	01 12/23/15		1559 OVERLAND PARK CHAMBER ADVERTISING/PUBLIC RELAT	01-10-7750		40.00	77749	2/04/2016
55351	01 12/28/15		ADVERTISING/PUBLIC RELAT	01-10-7750		85.00	77749	2/04/2016
			OVERLAND PARK CHAMBER			125.00		
166196979	01 1/21/16		519 PACE ANALYTICAL SERVICES, LAB ANALYSIS	25-15-7250		459.00	77750	2/04/2016

INVOICE NO/LN	DATE	PO NO	REFERENCE	TRACK CD GL ACCOUNT	1099	NET	CHECK	PD DATE
166197033	01 1/22/16		519 PACE ANALYTICAL SERVICES, LAB ANALYSIS	25-15-7250		264.00	77750	2/04/2016
			PACE ANALYTICAL SERVICES			723.00		
153112	01 12/31/15		1570 PETTY CASH POOL CONCESSIONS	01-12-6120		8.17	77709	1/29/2016
153112	02 12/31/15		POOL SUPPLIES	01-12-6110		4.99	77709	1/29/2016
153112	03 12/31/15		TRAINING CLASS-D. ROGERS	01-05-7640		25.00	77709	1/29/2016
153112	04 12/31/15		MEETING/DIRECTORS	01-11-6091		13.96	77709	1/29/2016
			PETTY CASH			52.12		
151231A	01 12/31/15		398 PONZER - YOUNGQUIST BNSF UTILITY ADJUSTMENTS	84-00-7730		2447.50	215819	2/03/2016
153112	01 12/31/15		SPRING HILL STORAGE	01-09-7730		270.00	215819	2/03/2016
153112	02 12/31/15		TAYLOR OIL VS SH	01-09-7730		140.05	215819	2/03/2016
153112A	01 12/31/15		ACCELERATION LN WEBSTER	85-00-7730		4225.00	215819	2/03/2016
153112A	02 12/31/15		ACCESS RD WLP	62-00-7730		4225.00	215819	2/03/2016
			PONZER - YOUNGQUIST			11307.55		
54585274	01 12/31/15		53 PRAXAIR DISTRIBUTION INC. EQUIPMENT MAINTENANCE	01-02-7670		100.13	77710	1/29/2016
			PRAXAIR DISTRIBUTION INC			100.13		
1810944	01 12/29/15		724 QUILL OFFICE SUPPLIES	01-05-6110		95.98	77711	1/29/2016
1904352	01 2/02/16		OFFICE SUPPLIES	01-05-6110		12.49	77751	2/04/2016
1920288	01 2/02/16		OFFICE SUPPLIES	01-05-6110		58.97	77751	2/04/2016
1923547	01 2/02/16		OFFICE SUPPLIES	01-05-6110		27.98	77751	2/04/2016
2471671	01 2/02/16		OFFICE SUPPLIES	01-05-6110		9.99	77751	2/04/2016
2533040	01 2/02/16		OFFICE SUPPLIES	01-05-6110		16.97	77751	2/04/2016
			QUILL			222.38		
36606	01 1/04/16		926 REGENCY COFFEE & VENDING OFFICE SUPPLIES	01-09-6110		218.19	215885	2/04/2016
			REGENCY COFFEE & VENDING			218.19		
236926	01 9/21/15		1369 REILLY & SONS, INC AUTO INSURANCE	01-09-7130		396.00	77712	1/29/2016
236930	01 10/27/15		AUTO INSURANCE	01-09-7130		313.00	77712	1/29/2016
236941	01 10/13/15		AUTO INSURANCE	01-09-7130		348.00	77712	1/29/2016
237212	01 1/18/16		INSURANCE	01-08-7130		100.00	77752	2/04/2016
			REILLY & SONS, INC			1157.00		
0045818	01 12/31/15		1597 REJIS COMMISSION REJIS	01-05-7630		166.00	77713	1/29/2016
0046226	01 2/02/16		MEMBERSHIP	01-05-7630		39.86	77753	2/04/2016

INVOICE NO/LN	DATE	PO NO	REFERENCE	TRACK CD GL ACCOUNT	1099	NET	CHECK	PD DATE
			REJIS COMMISSION			205.86		
261714	01 1/07/16		508 ROYAL METAL INDUSTRIES, I EQUIPMENT MAINTENANCE	01-02-7670	M	9.10	77754	2/04/2016
			ROYAL METAL INDUSTRIES,			9.10		
51021021-2	01 12/01/15		778 RURAL WATER DISTRICT #2 M WATER PURCHASES	20-14-7200		24537.99	77683	1/26/2016
61023010-7	01 1/03/16		WATER PURCHASES	20-14-7200		26477.65	77683	1/26/2016
150812	01 12/30/15		WATER SERVICE	20-14-7200		53.34	77714	1/29/2016
61021020-6	01 2/01/16		WATER PURCHASES	20-14-7200		28034.75	77755	2/04/2016
			RURAL WATER DISTRICT #2			79103.73		
160101	01 1/01/16		1516 SESAC DUES/LI CENSING	01-12-7630		378.00	77756	2/04/2016
			SESAC			378.00		
160102	01 2/01/16		1715 SIMPLIFILE DOCUMENT RECORDING FEES	01-00-2400	M	800.00	215886	2/04/2016
			SIMPLIFILE			800.00		
1462-3771C	01 1/01/16		161 SPRING HILL CHAMBER CHAMBER OF COMMERCE ASSI	01-10-7210		7500.00	77757	2/04/2016
2016-124	01 1/01/16		MEMBER/DUES/SUBSCRIPTION	01-09-7630		1000.00	77757	2/04/2016
			SPRING HILL CHAMBER			8500.00		
153112	01 12/31/15		1860 SPRING HILL OIL (CH) FUEL-COMMUNITY DEVELOPME	01-16-6140		102.50	215820	2/03/2016
20151231	01 12/31/15		GASOLINE	01-05-6150		1841.88	215820	2/03/2016
20160131	01 2/02/16		GASOLINE	01-05-6140		1515.04	215887	2/04/2016
			SPRING HILL OIL (CH)			3459.42		
153012	01 12/30/15		1814 SPRING HILL OIL (CITY) FUEL	01-02-6140		1145.18	215821	2/03/2016
153012	02 12/30/15		FUEL	01-03-6140		104.22	215821	2/03/2016
153012	03 12/30/15		FUEL	20-14-6140		340.02	215821	2/03/2016
153012	04 12/30/15		FUEL	25-15-6140		355.37	215821	2/03/2016
153012	05 12/30/15		FUEL	01-13-6140		43.98	215821	2/03/2016
153012	06 12/30/15		PROPANE	01-03-7624		324.75	215821	2/03/2016
153012	07 12/30/15		PROPANE	20-14-7624		51.96	215821	2/03/2016
153012	08 12/30/15		PROPANE	25-15-7624		51.96	215821	2/03/2016
163101	01 1/31/16		FUEL - STREETS	01-02-6140		743.01	215888	2/04/2016
163101	02 1/31/16		FUEL - BUILDING MAINTENA	01-13-6140		60.42	215888	2/04/2016
163101	03 1/31/16		FUEL - WATER	20-14-6140		302.82	215888	2/04/2016
163101	04 1/31/16		FUEL - WASTEWATER	25-15-6140		356.46	215888	2/04/2016
163101	05 1/31/16		FUEL - PARKS	01-03-6140		168.66	215888	2/04/2016
163101	06 1/31/16		PROPANE - WATER	20-14-7624		253.30	215888	2/04/2016
163101	07 1/31/16		PROPANE - WASTEWATER	25-15-7624		253.31	215888	2/04/2016

INVOICE NO/LN	DATE	PO NO	REFERENCE	TRACK CD GL ACCOUNT	1099	NET	CHECK	PD DATE
163101	08	1/31/16	1814 SPRING HILL OIL (CITY) PROPANE - PARKS	01-03-7624		454.65	215888	2/04/2016
			SPRING HILL OIL (CITY)			5010.07		
365842	01	2/02/16	490 SPRING HILL VETERINARY CL KENNEL CHARGES	01-18-7110	M	85.00	77758	2/04/2016
			SPRING HILL VETERINARY C			85.00		
008377	01	1/12/16	1635 TRENARY' S TREE CARE TREES & SHRUBS	01-03-7220	M	400.00	77759	2/04/2016
			TRENARY' S TREE CARE			400.00		
153012	01	12/30/15	87 U S POSTMASTER PO BOX RENTAL	01-09-6090		144.00	77760	2/04/2016
			U S POSTMASTER			144.00		
INV143872	01	1/21/16	1793 UNITED LABORATORIES LINE MAINTENANCE	25-15-7270		1886.71	77761	2/04/2016
			UNITED LABORATORIES			1886.71		
12301	01	1/22/16	1857 WAGNER TRUCKING SALT & SAND	10-02-6340	M	670.35	77762	2/04/2016
			WAGNER TRUCKING			670.35		
0006551	01	2/02/16	1356 WATCH GUARD VEHICLE MAINTENANCE	01-05-7670	M	246.00	77763	2/04/2016
			WATCH GUARD			246.00		
161901	01	1/19/16	779 WATER DISTRICT #7 WATER UTILITIES	25-15-7620		18.03	77764	2/04/2016
			WATER DISTRICT #7			18.03		
20160126	01	2/02/16	826 WES' S CAR WASH VEHICLE MAINTENANCE	01-05-6150	M	150.00	77765	2/04/2016
			WES' S CAR WASH			150.00		
151112	01	12/11/15	1941 WESTLAND CONSTRUCTION BNSF UTILITY ADJUSTMENT PAY EST. 2	84-00-7760		67864.50	77682	1/26/2016
152311	01	11/23/15	BNSF UTILITY ADJUSTMENT PAY EST. 1	84-00-7760		217471.50	77682	1/26/2016
161201	01	1/12/16	BNSF UTILITY ADJUSTMENT PAY EST. 3	84-00-7760		20982.00	77682	1/26/2016
			WESTLAND CONSTRUCTION			306318.00		

INVOICE NO/LN	DATE	PO NO	REFERENCE	TRACK CD GL ACCOUNT	1099	NET	CHECK	PD DATE
***** REPORT TOTAL *****						789398.97		

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: GLENDA GERRITY, CITY CLERK
MEETING DATE: FEBRUARY 11, 2016
DATE: FEBRUARY 5, 2016

Consent Item: Consideration of Special Event Permit: Easter Egg Hunt, Spring Hill Recreation Commission (SHRC)

Background: The SHRC is sponsoring an Easter Egg Hunt on March 26, 2016, from 1:00pm – 3:00pm at the Spring Hill Recreation Complex. This event requires a Special Event Permit.

Analysis: The application and supporting documents were received by the City Clerk. Review and comments were requested from the Spring Hill Parks, Spring Hill Police Department, Community Development Department, and Johnson County Fire District No. 2. No concerns were reported.

Legal Review: The certificate of insurance was reviewed and approved by the Risk Manager.

Alternatives: 1. Approve the Special Event Permit
2. Deny the Special Event Permit

Funding Review or Budgetary Impact: N/A

Recommendation: Request to approve the Special Event Permit for the SHRC Easter Egg Hunt to be held on March 26, 2016.

Attachments: Special Event Application
Certificate of Liability Insurance
Map
Certificate of Event Approval

SPECIAL EVENT APPLICATION

Name of Event: Easter Egg Hunt
Name of Business/Sponsor/Organization: Spring Hill Recreation
Type of Event: Community Event
Address / Vicinity of Proposed Event /Route: Spring Hill Sports Complex
Application Date: 11-9-15 Start Date: 3-26-16 End Date: 3-26-16
Hours of Event: 1pm - 3 pm

APPLICANT / AUTHORIZED REPRESENTATIVE

Name: Trishelle Griswold
Address: 401 N. Madison City: Spring Hill Zip: 66083
Phone: 592-2214 Fax: 592-2910 Email: trishelle.g@springhillrec.org

PROPERTY OWNER

Name: City of Spring Hill
Address: 401 N. Madison City: Spring Hill Zip: 66083
Phone: 592-3664 Fax: _____ Email: _____

EVENT SUPERVISOR (If other than the applicant)

Name: same as above
Address: _____ City: _____ Zip: _____
Phone: _____ Fax: _____ Email: _____

ATTACHMENTS INCLUDED:

- List of Services requested to be provided by the City of Spring Hill
- Site Plan showing the location of proposed activities and structures in relation to existing buildings, parking areas, streets and property lines.
- Routes/Staging/Dispersal/Parking Plans
- Flyer/Brochure/Advertisement of the event
- If applicable, classification of dangerous and/or exotic animals
- Sponsoring Agency's Certificate of Insurance
- Operator's Certificate of Insurance
- Completed Release

I UNDERSTAND THAT THE FACILITIES FOR THIS EVENT MUST BE INSPECTED PRIOR TO THE COMMENCEMENT OF OPERATION AND MUST CONFORM TO ALL REGULATIONS OF THE CITY OF SPRING HILL AS DESCRIBED IN THE SPRING HILL MUNICIPAL CODE TO INCLUDE BUT NOT LIMITED TO THE NATIONAL ELECTRICAL CODE. I UNDERSTAND THAT FAILURE TO COMPLY WITH THESE MAY RESULT IN PERMISSION TO OPERATE BEING WITHHELD UNTIL ALL CODES ARE MET.

Trishelle Griswold
APPLICANT'S SIGNATURE

11-9-15
DATE

INDEMNIFICATION STATEMENT [Waiver of Liability]

INTERMEDIATE FORM:

COMPARATIVE FORM INDEMNITY OBLIGATION WITH DEFENSE OBLIGATION

To the fullest extent permitted by law,

Roel Johnson, Chair [hereafter referred to as OPERATOR and/or SPONSOR] shall indemnify, hold harmless and defend the city of Spring Hill, hereafter referred to as the CITY, and all of its appointed and elected officials, agents, officials and employees from and against all claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees arising out of or resulting from the conduct or management of the Special Event, known as Easter Egg Hunt and any condition created in or about the Special Event or any accident, injury or damage whatsoever occurring in or at the Special Event, provided that any such claim, damage, loss or expense: (a) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from, and (b) is caused in whole or in part by any alleged act or omission of the OPERATOR / SPONSOR or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether it is caused in part by the negligent act or omission of the CITY or any of its appointed and elected officials, agents, officials and employees. Notwithstanding the foregoing, the special event OPERATOR'S / SPONSOR'S obligation to indemnify the CITY or any of its appointed and elected officials, agents, officials and employees for any judgment, decree or arbitration award shall extend only to the percentage of negligence of the CITY in contributing to such claim, damage, loss and expense. In any and all claims against the CITY or any of its appointed and elected officials, agents, officials and employees, by any employee of the OPERATOR and/or SPONSOR, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for OPERATOR and/or SPONSOR under workers compensation acts, disability benefit acts or other employee benefit acts. Such workers compensation policies or plans maintained on behalf of OPERATOR and/or SPONSOR shall waive subrogation against the CITY.

Date: 11/10/15 [Signature]
SHRC Board Chairman
Title

STATE OF KANSAS)
) SS.
COUNTY OF Johnson)

SUBSCRIBED AND SWORN TO before me this 10 day of November, 2015.
[Signature]
Notary Public

My Appointment Expires: 5/31/2018

PATRICIA L. DOZIER
NOTARY PUBLIC
STATE OF KANSAS
My Appt. Exp.: 5/31/2018



5 and
under
hunt

6-9
hunt

bouncy
houses

parking

10 and
up
hunt

parking
overflow

Spring Hill Pool

Easter Celebration 2016



As part of our Community Enrichment Program, we will be hosting our **2nd Annual** Easter Egg hunt! Are you looking for an *eggcellent* event to attend? Then join us for a great afternoon of Easter egg hunting, **FREE** hot dogs, and prizes! Our concession stands will be open for additional purchases.

Age Groups:

5 and Under
6 - 9 years old
10 and older

Among the hidden eggs there will be various eggs with vouchers in them. Your child can bring that to us to accept their prize. Prizes will vary from a large chocolate bunny, discounts on our activities, and there will be one large Easter basket for each age group.

Date: Saturday, March 26, 2016

Time: 1:00 pm, egg hunting will begin at 1:30 pm

Location: Spring Hill Sports Complex

Cost: FREE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/12/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Reilly Company LLC 608 Delaware St. P.O. Box 9 Leavenworth KS 66048-0009	CONTACT NAME: Shirley Phillips PHONE (A/C, No, Ext): (913) 682-1234 FAX (A/C, No): (913) 682-8136 E-MAIL ADDRESS: shirley.phillips@reillyinsurance.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: West Bend Insurance Company</td> <td>15350</td> </tr> <tr> <td>INSURER B: AmTrust North America Inc.</td> <td>15954</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: West Bend Insurance Company	15350	INSURER B: AmTrust North America Inc.	15954	INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A: West Bend Insurance Company	15350													
INSURER B: AmTrust North America Inc.	15954													
INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
INSURED Spring Hill Recreation Commission P.O. Box 26 401 N. Madison Street Spring Hill KS 66083														

COVERAGES **CERTIFICATE NUMBER:** 15-16 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			NS5 2103046	7/1/2015	7/1/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			NS5 2103046	7/1/2015	7/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist combined \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ 0			NU5 2103049 00	7/1/2015	7/1/2016	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WVC3146627	7/1/2015	7/1/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: Special Events The City of Spring Hill is as an additional insured as respects General Liability with reference to special events held by Spring Hill Recreation Commission.

CERTIFICATE HOLDER City of Spring Hill 401 N. Madison Spring Hill, KS 66083	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Kevin O'Brien/SHIPHI <i>Kevin O'Brien</i>
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City of Spring Hill Risk Management – Johnson County Fire Department
Public Safety Checklist – Public assemblages and events

Event name: Easter Egg Hunt
Event location: Spring Hill Sports Complex
Event date: March 26, 2016
Contact person: Trishelle Griswold
Contact person phone number: 913-626-2143

The following items are the responsibility of the event organizer(s) to help ensure a safer event:

- Yes No A procedure is in place for reporting a fire or other emergency.
- Yes No A procedure is in place for notifying, relocating or evacuating occupants.
- Yes No Site plan is submitted showing the following:
- Assembly areas
 - Fire hydrant locations
 - Normal routes of fire department vehicle access (20 ft. wide minimum)
 - Main entrances / exits
- Yes No All drive aisles are designated as NO PARKING and maintained at a 20 foot minimum for emergency vehicle access.
- Yes No N/A Food vendors are being used.

If used, each food vendor must:

- Have a fire extinguisher with a minimum rating of 2A10BC.
- Ensure that any extension cord (2) used to power food production or other portable equipment is of a minimum 12-gauge size.

- Yes No N/A Food vendor locations are shown on the site plan.
- Yes No N/A Will liquor and/or cereal malt beverages be served at your event?
If yes, please contact the City Clerk's office at (913) 592-3664
- Yes No N/A Special Event Permit Application made

Date: 11-9-15

Signed: Trishelle Griswold

CITY OF SPRING HILL, KANSAS CERTIFICATE OF EVENT APPROVAL



Special Event: Easter Egg Hunt

Applicant: Trishelle Miller

Sponsoring Organization: Spring Hill Recreation Commission

Event Supervisor: Trishelle Miller

Contact Number: (913) 592-2214

Date and Times of Event: March 26, 2016, 1:00pm – 3:00pm

Type of Event: Easter Egg Hunt

Location of Event: Spring Hill Sports Complex – Washington & North Street

Route (if applicable): N/A

Additional Comments or Conditions: N/A

Issued by:

Mayor

Date: _____

Attest:

City Clerk

This form shall be in the possession of the applicant or their representative at the event site and shall be presented upon request to any officer of the Police Department prior to or during the event.

If Traffic Control assistance is required, it is the responsibility of the applicant/sponsor to make arrangements for traffic signs or personnel as directed by the City of Spring Hill Police Department, 913-592-2700, and Streets Department, 913-592-3317.

Failure to adhere to requirements of conditions contained herein will render this approval void.

The City of Spring Hill, Kansas, shall be held harmless from any liability resulting from the conduct of this event.

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: GLENDA GERRITY
MEETING DATE: FEBRUARY 11, 2016
DATE: FEBRUARY 5, 2016

Consent Item: Consideration of Special Event Permit: Students Against Destructive Decisions (SADD) 5K Bronco Stampede, Spring Hill High School (SHHS)

Background: SHHS SADD is sponsoring a 5K on April 30, 2016, 5:30am to 11:30am, at the City Park. This event requires a Special Event Permit. Because of advertising and coordinating with appropriate City staff, SHHS staff elected to apply early. SHHS staff understands at the time of the event, the event coordinator will work with the Police Chief, Fire Marshall, and Public Works Director to insure compliance.

Analysis: The application and supporting documents were received by the City Clerk. Review and comments were requested from Spring Hill Parks and Street Department, Spring Hill Police Department, Community Development Department, and Johnson County Fire District No. 2. No issues or concerns were reported.

The City will provide safety vests, barricades and traffic cones for the event. The Streets Department recommends approval of using either sidewalk chalk or spray-can chalk to mark out the route.

Legal and Departmental Review: The certificate of insurance was reviewed and approved by the Risk Manager.

Funding Review or Budgetary Impact: N/A

Alternatives: 1. Approve the Special Event Permit
2. Deny the Special Event Permit

Recommendation: Request to approve the Special Event Permit for the SHHS SADD 5K Bronco Stampede to be held on April 30, 2016.

Attachments: Special Event Application
Certificate of Liability Insurance
Map
Certificate of Event Approval

DEC 18 2015

SPECIAL EVENT APPLICATION

CITY OF SPRING HILL, KS

Name of Event: SHHS SADD 5K Bronco Stampede

Name of Business/Sponsor/Organization: Students Against Destructive Decisions - SH High School

Type of Event: 5K - Run, Walk

Address / Vicinity of Proposed Event /Route: City Park - see attached route

Application Date: 12/1 Start Date: 4/30/16 End Date: 4/30/16

Hours of Event: 5:30am to 11:30am

APPLICANT / AUTHORIZED REPRESENTATIVE

Name: Stephanie Hojnacki / Renee Stallbaumer

Address: 19701 SRidgeview Rd City: Spring Hill Zip: 66083

Phone: (413) 592-7377 Fax: 913 592 2847 Email: hojnackis@usd230.org

PROPERTY OWNER

Name: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

EVENT SUPERVISOR (If other than the applicant)

Name: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

ATTACHMENTS INCLUDED:

- List of Services requested to be provided by the City of Spring Hill
- Site Plan showing the location of proposed activities and structures in relation to existing buildings, parking areas, streets and property lines.
- Routes/Staging/Dispersal/Parking Plans
- Flyer/Brochure/Advertisement of the event
- If applicable, classification of dangerous and/or exotic animals
- Sponsoring Agency's Certificate of Insurance
- Operator's Certificate of Insurance
- Completed Release

I UNDERSTAND THAT THE FACILITIES FOR THIS EVENT MUST BE INSPECTED PRIOR TO THE COMMENCEMENT OF OPERATION AND MUST CONFORM TO ALL REGULATIONS OF THE CITY OF SPRING HILL AS DESCRIBED IN THE SPRING HILL MUNICIPAL CODE TO INCLUDE BUT NOT LIMITED TO THE NATIONAL ELECTRICAL CODE. I UNDERSTAND THAT FAILURE TO COMPLY WITH THESE MAY RESULT IN PERMISSION TO OPERATE BEING WITHHELD UNTIL ALL CODES ARE MET.

APPLICANT'S SIGNATURE

12/18/15 DATE

INDEMNIFICATION STATEMENT [Waiver of Liability]

INTERMEDIATE FORM:

COMPARATIVE FORM INDEMNITY OBLIGATION WITH DEFENSE OBLIGATION

To the fullest extent permitted by law,

USD 230 Spring Hill [hereafter referred to as OPERATOR and/or SPONSOR] shall indemnify, hold harmless and defend the city of Spring Hill, hereafter referred to as the CITY, and all of its appointed and elected officials, agents, officials and employees from and against all claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees arising out of or resulting from the conduct or management of the Special Event, known as SADD 5K Bronco Stampede and any condition created in or about the Special Event or any accident, injury or damage whatsoever occurring in or at the Special Event, provided that any such claim, damage, loss or expense: (a) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from, and (b) is caused in whole or in part by any alleged act or omission of the OPERATOR / SPONSOR or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether it is caused in part by the negligent act or omission of the CITY or any of its appointed and elected officials, agents, officials and employees. Notwithstanding the foregoing, the special event OPERATOR'S / SPONSOR'S obligation to indemnify the CITY or any of its appointed and elected officials, agents, officials and employees for any judgment, decree or arbitration award shall extend only to the percentage of negligence of the CITY in contributing to such claim, damage, loss and expense. In any and all claims against the CITY or any of its appointed and elected officials, agents, officials and employees, by any employee of the OPERATOR and/or SPONSOR, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for OPERATOR and/or SPONSOR under workers compensation acts, disability benefit acts or other employee benefit acts. Such workers compensation policies or plans maintained on behalf of OPERATOR and/or SPONSOR shall waive subrogation against the CITY.

Date: 12/1/15

[Signature]

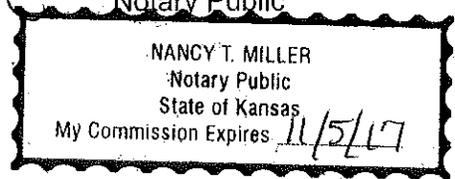
Director of Business
Title

STATE OF KANSAS)
) SS.
COUNTY OF Miami)

SUBSCRIBED AND SWORN TO before me this 7th day of December, 2015.

Nancy Miller
Notary Public

My Appointment Expires: 11/5/17



To the City Council Members:

The SADD organization would like to hold our Second Annual 5K Run/Walk on the morning of April 30, 2016. The plan is for the event set up to begin at 5:30 am and to end between 9:30 and 10:00 am. We will need to block off three intersections: the South and West drives at Washington and Nichols, the North and West drives at Washington and Hale, and the East drive at Jackson and Hale. We will use most of the park, but mainly the gazebo and south east corner of the park. There will be *no* restrictions to any community members before, during, or after the event.

The SADD organization is also requesting assistance from the city to provide the following items the day of the event:

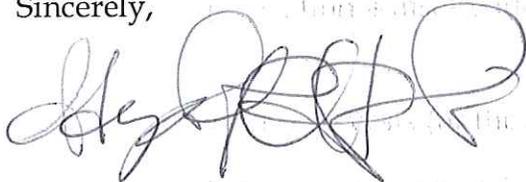
1. 25-35 orange vests (or the max the city has available)
2. 10-15 A-Framed barricades to block off the five aforementioned intersections
3. 16-20 orange traffic cones (or again the max the city has available)

N/A ~~The Spring Hill High School SADD organization is also requesting that the city fee of \$15 per day be waived as it is a school-sponsored activity.~~ We would also like permission to use either sidewalk chalk or spray-can chalk to mark out the attached route.

Unknown at the moment is whether we will have a volunteer DJ as we did last year so I will be in touch on the matter.

We appreciate your time in considering this and hope that we can have your support again this year for this great event!

Sincerely,



Stephanie Hojnacki



Renee Stallbaumer

City of Spring Hill Risk Management – Johnson County Fire Department
Public Safety Checklist – Public assemblages and events

Event name: SADD 5K Bronco Stampede

Event location: City Park -surrounding neighborhood

Event date: April 30, 2016

Contact person: Stephanie Hohnacki / Renee Stallbaumer

Contact person phone number: 913-592-7377 / 913-592-7379

The following items are the responsibility of the event organizer(s) to help ensure a safer event:

- Yes No A procedure is in place for reporting a fire or other emergency.
- Yes No A procedure is in place for notifying, relocating or evacuating occupants.
- Yes No Site plan is submitted showing the following:
- Assembly areas
 - Fire hydrant locations
 - Normal routes of fire department vehicle access (20 ft. wide minimum)
 - Main entrances / exits
- Yes No All drive aisles are designated as NO PARKING and maintained at a 20 foot minimum for emergency vehicle access.
- Yes No N/A Food vendors are being used.

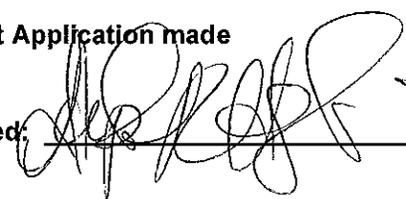
If used, each food vendor must:

- Have a fire extinguisher with a minimum rating of 2A10BC.
- Ensure that any extension cord (2) used to power food production or other portable equipment is of a minimum 12-gauge size.

- Yes No N/A Food vendor locations are shown on the site plan.
- Yes No N/A Will liquor and/or cereal malt beverages be served at your event?
If yes, please contact the City Clerk's office at (913) 592-3664

Yes No N/A Special Event Permit Application made

Date: 12/18/15

Signed: 

CITY OF SPRING HILL, KANSAS CERTIFICATE OF EVENT APPROVAL



Special Event: SHHS SADD 5K Bronco Stampede

Applicant: Stephanie Hojnacki

Sponsoring Organization: Spring Hill High School

Event Supervisor: Stephanie Hojnacki / Renee Stallbaumer

Contact Number: (913) 592-7377

Date and Times of Event: April 30, 2016, 5:30am – 11:30am

Type of Event: 5K Run, Walk

Location of Event: City Park, 3 blocks west of Webster Street at the intersection of Hale & Washington

Route (if applicable): Attached

Additional Comments or Conditions: The applicant/organizers will work with the Spring Hill Street Department, Spring Hill Police Department and the Fire Department for traffic and temporary road closures during the event.

Issued by:

Mayor

Date: _____

Attest:

City Clerk

This form shall be in the possession of the applicant or their representative at the event site and shall be presented upon request to any officer of the Police Department prior to or during the event.

If Traffic Control assistance is required, it is the responsibility of the applicant/sponsor to make arrangements for traffic signs or personnel as directed by the City of Spring Hill Police Department, 913-592-2700, and Streets Department, 913-592-3317.

Failure to adhere to requirements of conditions contained herein will render this approval void.

The City of Spring Hill, Kansas, shall be held harmless from any liability resulting from the conduct of this event.

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: RICHARD C. MANN, CHIEF OF POLICE
MEETING DATE: FEBRUARY 11TH, 2016
DATE: JANUARY 25TH, 2016

Formal Action: Renewal of Kansas Department of Transportation Special Traffic Enforcement Program (STEP).

Issue: The Special Traffic Enforcement Program with the Kansas Department of Transportation and the Spring Hill Police Department is up for renewal. This renewal allows the Spring Hill police department to continue to utilize allocated funds for participating in the Special Traffic Enforcement Program (STEP).

Background: On January 24th, 2013, the council authorized the mayor to sign the Special Traffic Enforcement Program contract with the Kansas Department of Transportation.

Analysis: The purpose of the Special Traffic Enforcement Program is to increase education and enforcement directed at compliance with Kansas safety belts, child passenger safety and impaired driving laws. Enforcement is accomplished through funding of four annual overtime-only campaigns. Each campaign has a focus: DUI, occupant protection. The funding pays for the overtime the officers acquire during these campaigns. Depending on the outcome of the campaigns, the Spring Hill police department can acquire funds from the Kansas Department of Transportation to purchase equipment for the agency.

Alternatives: The Governing Body may approve, deny, table issue for further review.

Legal Review: City Attorney Frank Jenkins has reviewed and approved the contract

Funding Review or Budgetary Impact: N/A

Recommendation: Staff recommends the city council authorize the mayor to sign the renewal contract with the Kansas Department of Transportation for the Special Traffic Enforcement Program (STEP).

Attachments: Kansas Department of Transportation (Special Traffic Enforcement Program- STEP).

KANSAS DEPARTMENT OF TRANSPORTATION
HIGHWAY SAFETY PROJECT AGREEMENT WITH A GOVERNMENT AGENCY
Special Traffic Enforcement Program (STEP)

PARTIES:

Michael S. King, Secretary of Transportation
Department of Transportation for the State of Kansas
Eisenhower State Office Building
700 SW Harrison Street
Topeka, KS 66603-3754

Hereinafter, referred to as the "Secretary."

and:

City of Spring Hill, Kansas

Hereinafter, referred to as the "Project Agency."

Collectively, referred to as the "Parties."

PURPOSE:

To promote highway safety improvement. This highway safety improvement project is identified by the contract number and city or county listed above, hereinafter referred to as the "Project." The Project is further described in the Special Traffic Enforcement Program (STEP) Fact Sheet, available from KDOT Traffic Safety, 785-296-3618.

EFFECTIVE DATE:

The Parties shall be mutually obligated to perform in accordance with this Agreement as of:

October 1, 2015

TERMS OF THE AGREEMENT

Article I - THE SECRETARY AGREES:

1) To reimburse the Project Agency for the added salary expense incurred in the performance of this Project Agreement. This first year amount is:

\$4,500

If this agreement is for two or more years, subsequent annual amounts will be reimbursed to the Project Agency through the annual Notice-to-Proceed letter mailed to the above named official prior to the beginning of the subject year.

2) To reimburse the Project Agency for approved expenses not more than 30 days following receipt of required time sheets, invoices, and other accounting documents and activity reports.

Article II - THE PROJECT AGENCY AGREES:

1) To furnish the necessary personnel, facilities, and such other professional services as may be required to perform the additional law enforcement patrol activities directed at non-compliance with Kansas occupant restraint and DUI statutes in accordance with terms of the STEP campaign requirements as detailed in the STEP Fact Sheet.

2) To promptly begin the Project upon receipt of Secretary's written Notice-to-Proceed.

3) To complete the Project by: **September 30, 2018**

4) That the agency has and operates under, or will have in place within one year, a policy which requires employees to comply with stipulations of the Kansas Safety Belt Use (K.S.A. 8-2503) and Child Passenger Safety (K.S.A. 8-1344) Acts when engaged in official travel by public or private vehicle. A model policy is available from KDOT (785-296-3618) upon request.

5) That it is reasonable for KDOT to expect an average of at least two (2) enforcement contacts per reimbursed hour of enforcement by the Project Agency over the term of each STEP year.

6) To prepare and deliver to the Secretary during and upon completion of the Project all reports as required by the Secretary.

- 7) To pay actual project costs prior to submitting any reimbursement claim to the Secretary. After the added salary costs have been incurred, the Project Agency shall submit reimbursement invoices to the Secretary.
- 8) Funds provided under this Agreement shall not supplant any salary expenditure provided for by the Project Agency's current budget.
- 9) The services to be performed by the Project Agency are personal and cannot be assigned, sublet, or transferred without consent of the Secretary.
- 10) To maintain accounting records, which shall be made available at all times during the agreement period and for five (5) years from the date of the final payment. The Secretary shall have access to the premises to review and inspect the work and related records. Arrangements for all reviews and inspections by the appropriate federal agency shall be made by the Secretary.
- 11) Upon request from the Secretary, the Project Agency shall supply progress reports at monthly or at mutually agreed intervals in conformity with the official Project schedule.
- 12) All local governmental units, state agencies or instrumentalities, non-profit Organizations, institutions of higher education and Indian Tribal governments shall comply with Federal-Aid Transportation Act and the requirements of 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" (commonly known as the "Supercircular"). Further, the Project Agency agrees to the following provisions:
 - a) It is the policy of the Secretary to make any final payments to the Project Agency for services related to the Highway program in a timely manner. The Audit Standards set forth in 2 C.F.R. Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and specifically the requirements in Subpart F, 2 C.F.R. §200.500 et seq. require either a single or program specific audit be performed by an independent certified public accountant in accordance with these standards. All information audited and audit standards and procedures shall comply with 2 C.F.R. §200.500 et seq.
 - b) The Secretary may pay any final amount due for the authorized work performed based upon the Project Agency's most recent Single or Program Specific Audit Report "(Audit Report)" available and a desk review of the claim by the Contract Audit Section of KDOT's Bureau of Fiscal Services. The Project Agency, by acceptance of this Agreement, acknowledges the final payment is subject to all single or program specific audits which cover the time period of the expenses being claimed for reimbursement. The Parties agree as the Audit Report becomes available for the reimbursement period (normally should occur within a period of 1-2 years), the Secretary will review the Audit Report for items which are declared as not eligible for reimbursement. The Project Agency agrees to refund payment made by the Secretary to the Project Agency for items subsequently found to be not eligible for reimbursement by audit.
 - c) If the Project Agency is not subject to the Audit Standards set forth in 2 C.F.R. Part 200, the Secretary and/or the FHWA may request, in their sole discretion, to conduct an audit of the Project. Upon the request of the Secretary and/or the FHWA for an audit, the Project Agency will participate and cooperate in the audit and shall make its records and books available to representatives of the requesting agency for a period of five (5) years after date of final payment under this Agreement. If any such audit reveals payments have been made with federal funds by the Project Agency for items considered Non-Participating Costs, the Project Agency shall promptly reimburse the Secretary for such items upon notification by the Secretary.
- 13) If they have not already done so, the Project Agency shall obtain a Data Universal Numbering System (DUNS) number, which may be obtained from Dun and Bradstreet, Inc (D & B) by telephone (currently 866-705-5711) or the Internet (currently <http://fedgov.dnb.com/webform>).
- 14) The Project Agency agrees it shall maintain current registrations in the System for Award Management (<http://www.sam.gov>) at all times during which they have active federal awards.

Article III - THE PARTIES AGREE:

- 1) Disputed matters arising under this Agreement that are not mutually resolved, shall be decided by the Secretary, whose decision shall be final and binding.
- 2) This Agreement, for any reason, may be terminated upon thirty (30) days written notice by either party; Provided, however, the Project Agency shall not be paid more than that which would be received under the terms of the Agreement for that portion of services rendered to the date of termination.
- 3) The STEP Contract Summary, Attachment 1, is incorporated by reference and made a part of this Agreement.
- 4) Attachment 2, pertaining to the implementation of the Civil Rights Act of 1964, is incorporated by reference and made a part hereof.
- 5) The Certification of the Project Agency, Attachment 3, is incorporated by reference and made a part hereof.
- 6) The provisions found in the Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto as Attachment 4, are hereby incorporated in this contract and made a part thereof.

7) If the total value of this agreement exceeds \$100,000, a Certification for Federal Aid Contracts and Accompanying Disclosure of Lobbying Activities will be included as Attachment 5 to this agreement and be incorporated by reference and made a part thereof.

8) This Agreement shall be binding upon the parties hereto and their successors and assigns.

9) It is expressly agreed that no third party beneficiaries are intended to be created by this Agreement, nor do the parties herein authorize anyone not a party to this Agreement to maintain a suit for damages pursuant to the terms or provisions of this Agreement.

10) The goal of this contract is to reduce death and injury on Kansas roads. A strategic combination of education and enforcement plays a vital role in achieving this reduction.

LOCAL AUTHORIZING OFFICIALS

X

Steven M. Ellis, Mayor

Attested by:

Glenda Gerrity, City Clerk

**KANSAS DEPARTMENT OF
TRANSPORTATION**

Michael S. King
Secretary of Transportation for the
State of Kansas

Form Approved From _9/1/2015_ to 5/31/2016_ By <u>JLT</u> Legal Dept. KDOT
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Revised 5/13/2015

KANSAS DEPARTMENT OF TRANSPORTATION

Special Attachment
To Contracts or Agreements Entered Into
By the Secretary of Transportation of the State of Kansas

NOTE: Whenever this Special Attachment conflicts with provisions of the Document to which it is attached, this Special Attachment shall govern.

THE CIVIL RIGHTS ACT OF 1964, and any amendments thereto,
REHABILITATION ACT OF 1973, and any amendments thereto,
AMERICANS WITH DISABILITIES ACT OF 1990, and any amendments thereto,
AGE DISCRIMINATION ACT OF 1975, and any amendments thereto,
EXECUTIVE ORDER 12898, FEDERAL ACTIONS TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY
49 C.F.R. Part 26.1 (DBE Program), and any amendments thereto

NOTIFICATION

The Secretary of Transportation for the State of Kansas, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964 (78 Stat. 252), §504 of the Rehabilitation Act of 1973 (87 Stat. 355) and the Americans with Disabilities Act of 1990 (42 USC 12101), the Age Discrimination Act of 1975 (42 USC 6101), the regulations of the U.S. Department of Transportation (49 C.F.R., Part 21, 23, and 27), issued pursuant to such Act, Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations (1994), and the DBE Program (49 C.F.R., Part 26.1), hereby notifies all contracting parties that, the contracting parties will affirmatively ensure that this contract will be implemented without discrimination on the grounds of race, religion, color, gender, age, disability, national origin, or minority populations and low income populations as more specifically set out in the non-discrimination clauses, below.

CLARIFICATION

Where the term "Consultant" appears in the following seven "Non-discrimination Clauses", the term "Consultant" is understood to include all parties to contracts or agreements with the Secretary of Transportation of the State of Kansas.

NON-DISCRIMINATION CLAUSES

During the performance of this contract, the Consultant, or the Consultant's assignees and successors in interest (hereinafter referred to as the "Consultant"), agrees as follows:

- (1) Compliance with regulations:** The Consultant will comply with the regulations of the U. S. Department of Transportation relating to nondiscrimination in its federally-assisted programs and codified at Title 49, Code of Federal Regulations, Parts 21, 23 and 27, (hereinafter referred to as the "Regulations"). The Regulations are herein incorporated by reference and made a part of this contract.
- (2) Nondiscrimination:** The Consultant, with regard to the work performed by the Consultant after award and prior to the completion of the contract work, will not discriminate on the grounds of race, religion, color, gender, age, disability, national origin or minority populations and low income populations in the selection and retention of subcontractors, including in the procurements of materials and leases of equipment. The Consultant will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) Solicitations for Subcontractors, Including Procurements of Material and Equipment:** In all solicitations, either competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract including procurements of materials and equipment, each potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligation under this contract and the Regulations relative to nondiscrimination on the grounds of race, religion, color, gender, age, disability, national origin or minority populations and low income populations.

(4) Information and Reports: The Consultant will provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and the Secretary of the Transportation of the State of Kansas will be permitted access to the Consultant's books, records, accounts, other sources of information, and facilities as may be determined by the Secretary of Transportation of the State of Kansas to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the Secretary of Transportation of the State of Kansas and shall set forth what efforts it has made to obtain the information.

(5) Employment: The Consultant will not discriminate against any employee or applicant for employment because of race, religion, color, gender, age, disability, or national origin.

(6) Sanctions for Noncompliance: In the event of the Consultant's noncompliance with the nondiscrimination provisions of this contract, the Secretary of Transportation of the State of Kansas shall impose such contract sanctions as the Secretary of Transportation of the State of Kansas may determine to be appropriate, including, but not limited to,

- (a) withholding of payments to the Consultant under the contract until the Consultant complies, and/or
- (b) cancellation, termination or suspension of the contract, in whole or in part.

(7) Disadvantaged Business Obligation:

- (a) Disadvantaged Businesses as defined in the Regulations, shall have a level playing field to compete fairly for contracts financed in whole or in part with Federal funds under this contract.
- (b) All necessary and reasonable steps shall be taken in accordance with the Regulations to ensure that Disadvantaged Businesses have equal opportunity to compete for and perform contracts. No person(s) shall be discriminated against on the basis of race, color, gender, or national origin in the award and performance of federally-assisted contracts.
- (c) The Consultant, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of Federally-assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

(8) Executive Order 12898: To the extent permitted by existing law, and whenever practical and appropriate, all necessary and reasonable steps shall be taken in accordance with Executive Order 12898 to collect, maintain, and analyze information on the race, color, national origin and income level of persons affected by programs, policies and activities of the Secretary of Transportation of the state of Kansas and use such information in complying with Executive Order 12898.

(9) Incorporation of Provisions: The Consultant will include the provisions of paragraphs (1) through (8) in every subcontract, including procurements of materials and equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Consultant will take such action with respect to any subcontract or procurement as the Secretary of Transportation of the State of Kansas may direct as a means of enforcing such provisions including sanctions for noncompliance: PROVIDED, however, that, in the event a Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the State to enter into such litigation to protect the interests of the State.

(Revised 9/29/11)

KDOT Traffic Safety Contract No:

PT- 1268 -16

KANSAS DEPARTMENT OF TRANSPORTATION Certification of the Project Agency

I hereby certify that I am **Richard C. Mann, Chief of Police** and am the duly authorized representative of the **Spring Hill Police Department** and that neither I, nor the above agency I here represent, has:

- (a) employed or retained for the payment of a commission, percentage, brokerage, contingent fee, or other consideration, any person (other than a bona fide employee working solely for me or the above project agency) to solicit or secure this Agreement; or
- (b) agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the Agreement; or
- (c) paid, or agreed to pay, to any firm, organization of persons (other than a bona fide employee working solely for me or the above Project Agency) any fee, contribution, donation, or consideration of any kind for or in connection with, procuring or carrying out this Agreement;

except as here expressly stated (if any):

I acknowledge that this Certificate is to be furnished to the Secretary of Transportation of the State of Kansas in connection with this Agreement, and is subject to applicable state and federal laws, both criminal and civil.

X

Richard C. Mann, Chief of Police
Spring Hill Police Department

Date:

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provisions:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the .

1st day of October, 2015

1) Terms Herein Controlling Provisions: It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.

2) Kansas Law and Venue: This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.

3) Termination Due To Lack Of Funding Appropriation: If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges-hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.

4) Disclaimer Of Liability: No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).

5) Anti-Discrimination Clause: The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violations shall constitute a breach of contract and the contract may be cancelled, terminated, or suspended, in whole or in part by the contracting state agency or the Kansas Department of Administration. Contractor agrees to comply with all applicable state and federal anti-discrimination laws.

The provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting state agency cumulatively total \$5,000 or less during the fiscal year of such agency.

6) Acceptance Of Contract: This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.

7) Arbitration, Damages, Warranties: Notwithstanding any language to the contrary, no interpretation shall be allowed to find the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect which attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.

8) Representative's Authority To Contract: By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.

9) Responsibility For Taxes: The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.

10) Insurance: The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.

11) Information: No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.

12) The Eleventh Amendment: "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."

13) Campaign Contributions/Lobbying: Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence and officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

AGENDA ITEM REVIEW SHEET

TO: GOVERNING BODY
SUBMITTED BY: MELANIE LANDIS, FINANCE DIRECTOR
MEETING DATE: FEBRUARY 11, 2016
DATE: FEBRUARY 4, 2016

Formal Action Item: 2016 Aquatic Center programming rates

Background: The Spring Hill Aquatic Center has offered swim lessons and programming since opening in 2010 through registration with the Spring Hill Recreation Commission. In past years, swim lessons have been taught by aquatic center staff and most recently by YMCA staff. Water aerobics and river walking have been offered each year through instructors provided by SHRC but have struggled to keep good attendance due to the hours available for the programs.

Analysis: Aquatic Center programming will be provided by the City for the 2016 season which requires the City Council to adopt the rate structure. Registration for lessons will open on March 14 with early registration ending on April 30th in coordination with Daffodil Days. Rates for lessons are proposed as follows:

Private lessons:

Three (3) 45-minute lessons	\$60
Six (6) 45-minute lessons	\$100

Group lessons:

Eight (8) lesson session	\$65
Early registration prior to April 30 th	\$55

Additionally, river walking will be offered for the 2016 season and rates are proposed as follows:

River walking:

Five (5) visit punch pass (\$3/visit)	\$15
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Water aerobics will not be offered during the 2016 season.

Funding Review or Budgetary Impact: Programs are funded through registrations for each activity and rates have been proposed based on the expected number of participants and expenses related to providing activities.

Alternatives:

1. Approve the rates for 2016 aquatic center season programming.
2. Deny the rates for 2016 aquatic center season programming.
3. Table the issue and direct staff to further research.

Legal Review: n/a

Recommendation: Staff recommends that the Council approve the rates as proposed for the 2016 season of aquatic center programming.

Attachments: n/a